



City of Cartersville  
 P.O. Box 1390  
 1 North Erwin Street  
 Cartersville, GA 30120

DATE: September 21, 2021

TO: Automobile /Truck Dealers  
 Fleet Sales Personnel

FROM: Bill Trott, Garage Supervisor

RE: Vehicle Bids

Enclosed is the bid request sheet along with the other documents for the vehicle that the **City of Cartersville Gas Department** will be purchasing. If you have any questions on the vehicle, please contact the individual listed on the top of the vehicle specifications page.

Bids must be submitted in the same format as the attached sheets, prices must be good for 60 days from date of bid deadline, and bidders must furnish specification sheets to support submitted bids. Bid prices must include all costs including delivery charges.

**Deadline for submission of vehicle bids is, October 8, 2021 at 10:00 A.M. EST at the City Manager's office 1 North Erwin Street, Cartersville, Georgia. ALL DOCUMENTATION INCLUDED IN THE BID PACKAGE MUST BE COMPLETED AND SUBMITTED WITH THE QUOTES TO BE CONSIDERED FOR AWARD**

A summary of the vehicle to be purchased:

<u>Department</u>	<u>Type of Vehicle</u>	<u>Quantity</u>
Gas Department	Heavy Duty Dump Truck	1

**The following documents have been included in this bid package and all of these documents should be included in your return bid to the City:**

- |                            |                                      |
|----------------------------|--------------------------------------|
| 1) Vehicle Specifications  | 4) Certificate of Non-Discrimination |
| 2) Non-Collusion Affidavit | 5) Drug-Free Work Place Certificate  |
| 3) Bidders Declaration     |                                      |

Send or deliver your bid in a sealed envelope marked “ **Heavy Duty Dump Truck** ” to my attention at:  
 City of Cartersville  
 P.O. Box 1390  
 Cartersville, GA 30120

BIDDERS DECLARATION

The bidder understands, agrees and warrants:

That the bidder has carefully read and fully understands the full scope of the specifications.

That the bidder has the capability to successfully undertake and complete the responsibilities and obligations in said specifications.

That the bidder has liability insurance and a declaration of insurance form is included in the bid package.

That this bid may be withdrawn by requesting such withdrawal in writing at any time prior to **October 8, 2021 @ 10:00am** but may not be withdrawn after such date and time.

That the City of Cartersville reserves the right to reject any or all bids and to accept that bid which will, in its opinion, best serve the public interest. The City of Cartersville reserves the right to waive any technicalities and formalities in the bidding.

That by submission of this bid the bidder acknowledges that the City of Cartersville has the right to make any inquiry or investigation it deems appropriate to substantiate or supplement information supplied by the bidder.

If a partnership, a general partner must sign.

If a corporation, the authorized corporate officer(s) must sign and the corporate seal must be affixed to this bid.

BIDDER:

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Name Title

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Name Title

AFFIX CORPORATE SEAL (If Applicable)

## CERTIFICATE OF NON-DISCRIMINATION

In connection with the performance of work under this contract, the bidder agrees as follows:  
The bidder agrees not to discriminate against any employee or applicant for employment because of race, creed, color, sex, national origin, ancestry or disability. The vendor shall take affirmative action to insure that employees are treated without regard to their race, creed, color, sex, national origin, ancestry or disability. Such action shall include, but not be limited to the following: employment, upgrading, demotion, transfer, recruiting or recruitment, advertising, lay-off or termination, rates of pay or other compensation and selection for training, including apprenticeship.

In the event of the bidder's non-compliance with this non-discrimination clause, the contract may be canceled or terminated by the City of Cartersville. The bidders may be declared, by the City of Cartersville, ineligible for further contracts with the City of Cartersville until satisfactory proof of intent to comply shall be made by the vendor.

The bidder agrees to include this non-discrimination clause in any sub-contracts connected with the performance of this agreement.

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Bidder

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Signature

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Title

NON-COLLUSION AFFIDAVIT

The following affidavit is to accompany the bid:

STATE OF

COUNTY OF

Owner, Partner or Officer of Firm

Company Name, Address, City and State

Being of lawful age, being first duly sworn, on oath says that he/she is the agent authorized by the bidder to submit the attached bid. Affidavit further states as bidder, that they have not been a party to any collusion among bidders in restraint of competition by agreement to bid at a fixed price or to refrain from bidding; or with any office of the City of Cartersville or any of their employees as to quantity, quality or price in the prospective contract; or any discussion between bidders and any official of the City of Cartersville or any of their employees concerning exchange of money or other things of value for special consideration in submitting a sealed bid for:

\_\_\_\_\_  
Firm Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

Subscribed and sworn to before me this \_\_\_\_ day of \_\_\_\_\_ 20\_\_.

\_\_\_\_\_  
Notary Public

**CITY OF CARTERSVILLE  
DRUG-FREE WORKPLACE CERTIFICATE**

By signature on this certificate, the Bidder certifies that the provisions of O.C.G.A. Section 50-24-1 through 50-24-6 related to the "Drug-Free Workplace Act" will be complied with in full.

The Bidder further certifies that:

1. A drug-free workplace will be provided for the Bidder's employees during the performance of the contract; and
  
2. Each contractor who hires a subcontractor to work in a drug-free workplace shall secure from that subcontractor the following written certification: "As part of the subcontracting agreement with (contractor's name), (subcontractor's name) certifies to the contractor that a drug-free workplace will be provided for the subcontractor's employees during the performance of this contract pursuant to O.C.G.A.

Section 50-24-3(b)(7)."

By signature on this certificate, the Bidder further certifies that it will not engage in the unlawful manufacture, sale, distribution, dispensation, possession, or use of a controlled substance or marijuana during the performance of the contract.

\_\_\_\_\_  
Bidder

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date











**96" x 14' Heavy Duty Dump Bed: Meets or Exceeds Specifications**

Side Board Brackets w/Single Row 2"x8" Oak Board Sides  
 Removable Barn Door Post  
 Electric Tarp System w/Bent Aluminum Arms  
 Tarp, Mesh  
 18" x 18" x 48" Underbody Toolbox  
 Toolbox, Powder Coated, Black, Stainless Tee Handle  
 Toolbox Mounting Location, Passenger Side  
 Toolbox Mounting Brackets for Dump Body  
 5" Clear Thinline Strobe, (2) Front, (2) Rear, BPC8892201

YES	NO	Comments

Total Chassis Price \$ \_\_\_\_\_

Total Dump Body Price \$ \_\_\_\_\_

Total Chassis + Dump Body \$ \_\_\_\_\_

Anticipated number of weeks until delivery (after approval): \_\_\_\_\_

List additional options or other pertinent information.

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Bid Submitted By:

Vender: \_\_\_\_\_

Name of Contact: \_\_\_\_\_

Contact Telephone: \_\_\_\_\_