



City of Cartersville  
P.O. Box 1390  
1 North Erwin Street  
Cartersville, GA 30120

DATE: August 14, 2024  
TO: Dealers  
Fleet Sales Personnel  
FROM: Bill Trott, Garage Supervisor  
RE: Pickup truck Bid

Enclosed is the bid request sheet along with the other documents for the vehicle that the **City of Cartersville Electric Department** will be purchasing. If you have any questions on the vehicle, please contact the individual listed on the top of the vehicle specifications page.

Bids must be submitted in the same format as the attached sheets, prices must be good for 60 days from date of bid deadline, and bidders must furnish specification sheets to support submitted bids. Bid prices must include all costs including delivery charges.

**Deadline for submission of vehicle bid is September 10, 2024 at 10:00 A.M. EST at the City Manager's office 1 North Erwin Street, Cartersville, Georgia. ALL DOCUMENTATION INCLUDED IN THE BID PACKAGE MUST BE COMPLETED AND SUBMITTED WITH THE QUOTES TO BE CONSIDERED FOR AWARD**

A summary of the vehicle to be purchased:

<u>Department</u>	<u>Type of Vehicle</u>	<u>Quantity</u>
Electric Department	½ ton 4wd crew cab pickup truck	1

**The following documents have been included in this bid package and all of these documents should be included in your return bid to the City:**

- 1) **Vehicle Specifications**
- 2) **Non-Collusion Affidavit**
- 3) **Bidders Declaration**
- 4) **Certificate of Non-Discrimination**
- 5) **Drug-Free Work Place Certificate**

Send or deliver your bid in a sealed envelope marked "**crew cab pickup truck Electric Department**" to my attention at:

City of Cartersville  
P.O. Box 1390  
Cartersville, GA 30120

**The City reserves the right to reject any or all bids or to accept only that bid which the City deems is in their best interest.**