



# City of Cartersville

P.O Box 1390 – 10 Public Square – Cartersville, Georgia 30120  
Telephone: 770-387-5616 – Fax 770-386-5841 – [www.cityofcartersville.org](http://www.cityofcartersville.org)

**COUNCILPERSONS:**

Matt Santini – Mayor  
Dianne Tate – Mayor Pro Tem  
Kari Hodge  
Lindsey McDaniel, Jr.  
Lori Pruitt  
Jayce Stepp  
Louis Tonsmeire, Sr.

**AGENDA**

Council Chamber, Third Floor of City Hall– 7:00  
PM – 9/19/2013  
**Work Session – 6:00 p.m.**

**CITY MANAGER:**

Sam Grove

**CITY ATTORNEY:**

David Archer

**CITY CLERK:**

Connie Keeling

**I. Opening of Meeting**

- Invocation
- Pledge of Allegiance
- Roll Call

**II. Regular Agenda**

**A. Council Meeting Minutes**

1. September 5, 2013 (Pages 4-15)

[Attachments](#)

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**B. Public Hearing**

1. Urban Redevelopment Plan Update and Plan Amendment (Pages 16-22)

[Attachments](#)

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**C. Public Hearing - 1st Reading of Zoning/Annexation Requests**

1. File Z13-04: Rezoning application by Consolidated Holdings, Inc. (Jeff Royal, representative) for property located on Overlook Parkway east of I-75 exit 288 (approximately 33.67 acres) from O-C (Office Commercial) and Main Street Overlay District to G-C (General Commercial) and Main Street Overlay District. (Pages 23-34)

[Attachments](#)

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**D. Contracts/Agreements**

1. Georgia Power Encroachment Agreement - Leake Mounds-Etowah RiverWalk Link (Pages 35-39)

[Attachments](#)

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2. Etowah Area Consolidated Housing Authority Agreement to Replace Floor in the JH Morgan Gym (Pages 40-45)

[Attachments](#)

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**E. Bid Award/Purchases**

1. JH Morgan Gym - Flooring Installation and Material (Pages 46-75)

[Attachments](#)

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2. Off System Safety Project Award (Page 76)

[Attachments](#)

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3. Pad Mounted Equipment Inspections (Pages 77-89)

[Attachments](#)

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4. Ladder Truck Transmission and Electronic Systems Repairs (Pages 90-91)

[Attachments](#)

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5. Browns Farm Road Pump Station Rehabilitation (Page 92)

[Attachments](#)

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6. Valves and Materials for High Pressure Main (Page 93)

[Attachments](#)

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7. Water Dept. Annual Chemical Purchase (Pages 94-95)

[Attachments](#)

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8. Vehicle Repair by Matthews Garage (Pages 96-97)

[Attachments](#)

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9. GDOT Grant Fund Reimbursement to Airport Authority (Page 98)

[Attachments](#)

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**F. Discussion**

1. Update on 2003 and 2007 SPLOST Projects (Pages 99-107)

[Attachments](#)

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**G. Monthly Financial Statement**

1. July 2013 (Pages 108-112)

[Attachments](#)

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## **H. Presentations**

1. Citizen Survey Results (Page 113)

[Attachments](#)

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**PERSONS WITH DISABILITIES NEEDING ASSISTANCE TO PARTICIPATE IN ANY OF THESE PROCEEDINGS SHOULD CONTACT THE HUMAN RESOURCES OFFICE, ADA COORDINATOR, 48 HOURS IN ADVANCE OF THE MEETING AT 770-387-5616.**



# City of Cartersville

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**City Council Meeting**  
**9/19/2013 7:00:00 PM**  
**September 5, 2013**

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<b>SubCategory:</b>	Council Meeting Minutes
<b>Department Name:</b>	Clerk
<b>Department Summary Recommendation:</b>	Attached are the minutes for your review and approval.
<b>City Manager's Remarks:</b>	Minutes from the September 5th Council meeting have been generated and reviewed by staff and are now recommended for your approval.
<b>Financial/Budget Certification:</b>	
<b>Legal:</b>	
<b>Associated Information:</b>	

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City Council Meeting  
 10 N. Public Square  
 September 5, 2013  
 6:00 P.M. – Work Session 7:00 P.M.

## **I. Opening Meeting**

Invocation by Council Member Tonsmeire

Pledge of Allegiance led by Council Member Cub Scout Pack 15

The City Council met in Regular Session with Dianne Tate, Mayor Pro-Tem presiding and the following present: Louis Tonsmeire, Sr., Council Member Ward Three; Lindsey McDaniel Council Member Ward Four; Lori Pruitt, Council Member Ward Six; Dan Porta, Assistant City Manager; Connie Keeling, City Clerk and David Archer, City Attorney. Matt Santini, Mayor; Kari Hodge, Council Member Ward One; Jayce Stepp, Council Member Ward Two; and Sam Grove, City Manager; were absent.

## **II. Regular Agenda**

### **A. Council Meeting Minutes**

#### **1. August 15, 2013**

A motion to approve the August 15, 2013 City Council Meeting Minutes as presented was made by Council Member Pruitt and seconded by Council Member McDaniel. Motion carried unanimously. Vote 4-0

### **B. Public Hearing – 2<sup>nd</sup> Reading of Zoning/Annexation Requests**

#### **1. File AZ13-02: Annexation application by Marlon Lashawn Harris for property located at 11 Green Acre Lane (approximately 0.49 acres) to annex for City Services (property would, if annexed be zoned R-20)**

Randy Mannino, Planning and Development Director, stated that the Public Official Forms have been received and there are no conflicts of interest. All adjacent property owners have been notified and the required legal notices have been advertised. Mr. Mannino requested that the application and zoning ordinance be made part of the official record. Copies of the adopted procedures and zoning standards are available upon request. Mr. Mannino stated that this tract is located at 11 Green Acre Lane off Little Valley Road includes a single-family residence built in the 1970's. This property is part of a donut hole in unincorporated Bartow County and if the annexation is approved the zoning would be R-20 (Single Family Residential) The applicant has stated that he would like to be annexed in for City Services. Mr. Mannino stated that there have been no additions or corrections since the first reading and the Planning Commission recommended approval

Mayor Pro-Tem Tate opened the floor for a public hearing on File AZ13-02 for zoning and with no comments Mayor Pro-Tem Tate closed the public hearing.

Mayor Pro-Tem Tate opened the floor for a public hearing on File AZ13-02 for annexation and with no comments Mayor Pro-Tem Tate closed the public hearing.

A motion to approve annexation Ordinance No. 18-13 was made by Council Member Tonsmeire and seconded by Council Member McDaniel. Motion carried unanimously. Vote 4-0

A motion to approve Zoning Ordinance No. 19-13 was made by Council Member Pruitt and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 4-0

**Ordinance**

**of the**

**City of Cartersville, Georgia**

**Ordinance No. 18-13**

**Petition No. AZ13-02**

**NOW BE IT AND IT IS HEREBY ORDAINED** by the Mayor and City Council of the City of Cartersville, Georgia, that all that certain tract of land owned by Marlon Lashawn Harris. Property is located 11 Greenacre Lane. Said property contains 0.49 acres located in the 4<sup>th</sup> District, 3<sup>rd</sup> Section, Land Lot(s) 17 as shown on the attached plat Exhibit "A". Annexation will be duly noted on the official zoning map of the City of Cartersville, Georgia.

**BE IT AND IT IS HEREBY ORDAINED.**

**First Reading this the 15<sup>th</sup> day of August 2013.**

**ADOPTED this the 5<sup>th</sup> day of September 2013. Second Reading.**

**/s/ Dianne Tate  
Dianne Tate  
Mayor Pro Tem**

**ATTEST:**

**/s/ Connie Keeling  
Connie Keeling  
City Clerk**

**Ordinance**

**of the**

**City of Cartersville, Georgia**

**Ordinance No. 19-13**

**Petition No. AZ13-02**

**NOW BE IT AND IT IS HEREBY ORDAINED** by the Mayor and City Council of the City of Cartersville, Georgia, that all that certain tract of land owned by Marlon Lashawn Harris. Property is located 11 Greenacre Lane. Said property contains 0.49 acres located in the 4<sup>th</sup> District, 3<sup>rd</sup> Section, Land Lot(s) 17 as shown on the attached plat Exhibit "A". Property is hereby rezoned from County C-1 (Commercial) to R-20 (Single Family Residential). Zoning will be duly noted on the official zoning map of the City of Cartersville, Georgia.

**BE IT AND IT IS HEREBY ORDAINED.**

**First Reading this the 15<sup>th</sup> day of August 2013.**

**ADOPTED this the 5<sup>th</sup> day of September 2013. Second Reading.**

**/s/ Dianne Tate  
Dianne Tate  
Mayor Pro Tem**

**ATTEST:**

**/s/ Connie Keeling  
Connie Keeling  
City Clerk**

**2. File SU13-04: Special use application by Randy Wimpy (Shep Helton, representative) for property located at 416 and 420 North Tennessee Street (approximately 0.38 acres) to allow expansion of an auto business onto this property.**

Randy Mannino, Planning and Development Director, stated that the Public Official Forms have been received and there are no conflicts of interest. All adjacent property owners have been notified and the required legal notices have been advertised. Mr. Mannino requested that the application and zoning ordinance be made part of the official record. Copies of the adopted procedures and zoning standards are available upon request. Mr. Mannino stated that these lots near the intersection of Martin Luther King Junior Drive formerly contained single family residences which were cleared from the lots many years ago. The applicant has operated a used automotive business on the adjacent lot for many years and now proposes to expand his business to operate on these lots. Mr. Mannino stated that there have been no additions or corrections since the first reading and the Planning Commission recommended approval.

Mayor Pro-Tem Tate opened the floor for a public hearing on the Special Use Application. Shep Helton, Representative, came forward to speak in favor of the special use and

answer any questions the council may have. With no further comments Mayor Pro-Tem Tate closed the public hearing.

A motion to approve Special Use Ordinance No. 20-13 was made by Council Member Tonsmeire and seconded by Council Member McDaniel. Motion carried unanimously. Vote 4-0

**Ordinance**

**of the**

**City of Cartersville, Georgia**

**Ordinance No. 20-13**

**Petition No. SU13-04**

**NOW BE IT AND IT IS HEREBY ORDAINED** by the Mayor and City Council of the City of Cartersville, Georgia, that all that certain tract of land owned by Randy Wimpy. Property is located 416 and 420 North Tennessee Street. Said property contains 0.38 acres located in the 4<sup>th</sup> District, 3<sup>rd</sup> Section, Land Lot(s) 383 as shown on the attached plat Exhibit "A". Property is hereby granted a Special Use to expand the adjacent auto lot north onto these M-U Lots. Zoning will be duly noted on the official zoning map of the City of Cartersville, Georgia.

**BE IT AND IT IS HEREBY ORDAINED.**

**First Reading this the 15<sup>th</sup> day of August 2013.**

**ADOPTED this the 5<sup>th</sup> day of September 2013. Second Reading.**

**/s/ Dianne Tate  
Dianne Tate  
Mayor Pro Tem**

**ATTEST:**

**/s/ Connie Keeling  
Connie Keeling  
City Clerk**

**C. Grant Application/Acceptance**

**1. GDOT Grant for Airport Drainage**

Dan Porta, Assistant City Manager stated that the Georgia Department of Transportation has tentatively allocated \$95,000.00 of federal funding assistance for a Design Airfield Drainage improvement project at the Cartersville-Bartow Airport. This grant has a requirement of matching funds estimated at \$2,500.00. Mr. Porta stated that these matching funds will be paid

from the Cartersville – Bartow Airport Authority and recommended approval for the Mayor to sign a letter confirming the city’s intent to proceed with the and fund this project. Mr. Porta also requested approval for the Mayor and City Clerk to be authorized to approve and sign any grant paperwork related to this project after is has been reviewed by the City Attorney.

A motion to approve the grant application and to authorize the Mayor and City Clerk to approve and sign any grant paperwork related to this project was made by Council Member Pruitt and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 4-0

#### **D. Bid Award/Purchases**

##### **1. Install Access Points by Telenet Systems**

Dan Porta, Assistant City Manager stated that the Fiber Department contracted with Telenet Systems to install access points at the City Water Treatment Plant to serve a new fiber customer. The cost to install the new access points was \$5,245.45. Mr. Porta stated the return on this investment is less than eight months and recommended approval.

A motion to approve the contract with Telenet Systems was made by Council Member Tonsmeire and seconded by Council Member Pruitt. Motion carried unanimously. Vote 4-0

##### **2. Firehouse Software Annual Support**

Dan Porta, Assistant City Manager stated that this is the annual software support agreement to continue the use of Firehouse Software in the amount of \$6,400.00. Mr. Porta stated that this software is used by the fire inspectors to maintain files on buildings and by firefighters to do incident reports. Mr. Porta recommended approval.

A motion to approve the annual Firehouse Software Support Agreement was made by Council Member Pruitt and seconded by Council Member McDaniel. Motion carried unanimously. Vote 6-0

##### **3. Dellinger Park Tennis/Basketball/Track Resurfacing**

Greg Anderson, Parks and Recreation Director stated that bids were received for Dellinger Park Tennis/Basketball/Track repair/resurface/stripe. Mr. Anderson stated that he has spoken with the Etowah Valley Tennis Association and has received a letter of commitment for \$2,000.00. CPRD has also applied for a USTA tennis court maintenance grant that would reimburse the city for 20% of expenses. The total bid award would be \$111,250.00 if grant is received and \$93,250.00 if not. Mr. Anderson stated that this would require an approximate \$8,250.00 transfer within the Parks and Recreation budget as there is only \$85,000 budgeted for this project. Mr. Anderson recommended approval of the low bid from Signature Tennis Courts, Inc. for Work Scope I in the amount of \$52,000.00 and portions of Work Scope II with priority courts listed in order.

Tennis Courts 6-7      \$18,000      Contingent on receiving the USTA Grant

Tennis Courts 1-5	\$22,500	Tennis Courts 11-14	\$18,000
Tennis Courts 8-10	\$ 750		

A motion to approve the bid for \$93,250.00 and contingent of receiving the USTA Grant up to \$111,250.00 was made by Council Member Tonsmeire and seconded by Council Member McDaniel. Motion carried unanimously. Vote 4-0

#### **4. Intoxilyzer for Police Department**

Frank McCann, Assistant Police Chief stated that the Cartersville Police Department has been awarded a grant to purchase a new Intoxilyzer as required by State mandate. This grant was approved by Council on March 7, 2013 and accepted on June 20, 2013 and will reimburse the City for the complete cost of \$8,833.00. Chief McCann recommended approval of this purchase.

A motion to approve the purchase of a new Intoxilyzer was made by Council Member Pruitt and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 4-0

#### **5. Etowah Drive 12-inch Water Main Replacement Project – Construction Contract**

Ed Mullinax, Assistant Water and Sewer Superintendent stated that the water main on Etowah Drive between Old Mill Road and West Main Street is in deteriorated condition and in need of replacement. The Water Department has designed and received bids on construction of this project and Mr. Mullinax recommended approval of the low bid from C. H. Kirkpatrick & Sons in the amount of \$1,295,319.98 which will be paid from bond funds.

A motion to approve the contract with C. H. Kirkpatrick & Sons was made by Council Member Tonsmeire and seconded by Council Member Pruitt. Motion carried unanimously. Vote 4-0

#### **6. Tennessee Street Water Main Replacement Project – Construction Contract**

Ed Mullinax, Assistant Water and Sewer Superintendent stated that the water main on Tennessee Street between Leake Street and Opal Street is in deteriorated condition and in need of replacement. A design for replacement of these mains has been completed and bids have been received for construction. Mr. Mullinax recommended approval of the low bid from Site Engineering, Inc. in the amount of \$2,934,230.00 and will be paid from bond funds.

A motion to approve the contract with Site Engineering, Inc. was made by Council Member Tonsmeire and seconded by Council Member Pruitt. Motion carried unanimously. Vote 4-0

#### **7. Mission Road Gravity Sewer Replacement Project Phase 1 – Construction Contract**

Ed Mullinax, Assistant Water and Sewer Superintendent stated that the sewer serving the drainage basin extending from Mission Road near Pettit Creed to the areas above Etowah Drive is in deteriorated condition and in need of replacement. The Water Department has received bids on construction of Phase 1 of a sewer replacement project which extends from West Avenue to Etowah Drive. Mr. Mullinax recommended approval of the low bid from Corley Contractors, Inc. in the amount of \$66,727.10 and will be paid from bond funds.

A motion to approve the contract with Corley Contractors, Inc. was made by Council Member Pruitt and seconded by Council Member McDaniel. Motion carried unanimously. Vote 4-0

### **8. Relocation of Water Main on North Highway 411 – Construction Contract**

Ed Mullinax, Assistant Water and Sewer Superintendent stated that portions of the water main on north Highway 411 between Apex Drive and Peoples Valley Road require relocation due to the DOT project for widening and relocating Highway 20. The Water Department has designed and received bids on construction of this project. Mr. Mullinax recommended approval of the low bid from John Pruett Construction Co in the amount of \$243,363.05. Portions of this project will be paid with reimbursement funds to be received from the GDOT in the amount of \$67,000 for sections of the line on private easement with the balance from the department budget.

A motion to approve the contract with John Pruett Construction Co. was made by Council Member Tonsmeire and seconded by Council Member Pruitt. Motion carried unanimously. Vote 4-0

### **9. Pump Repair for Water Pollution Control Plant**

Ed Mullinax, Assistant Water and Sewer Superintendent stated that one of the major process pumps for the Water Pollution Control Plant is in need of a rebuild. This unit is one of a pair of pumps that were originally put in service in 1990. This pump was sent to the manufacturer for diagnostic inspection and they have provided a quote in the amount of \$16,031.60 for the needed repairs. Mr. Mullinax stated that this is a considerable savings over replacement of the pump with a new unit and recommended approval of the agreement with Xylem Water Solutions in the amount of \$16,031.60.

A motion to approve the repairs by Zylem Water Solutions was made by Council Member Tonsmeire and seconded by Council Member McDaniel. Motion carried unanimously. Vote 4-0

### **10. Automatic Opening Doors at Municipal Court**

Tom Rhinehart, Finance Director stated that the municipal court building is in need of the installation of two automatic door openers one at the front entrance and the other at the back entrance. This is a requirement to become ADA Compliant. After consulting with Public Works and the contractor doing the remodel it has become apparent that this is a specialized market Mr.

Rhinehart recommended approval of the bid from Court ADA Doors in the amount of \$7,950.00.

A motion to approve the installation by Court ADA Doors was made by Council Member Tonsmeire and seconded by Council Member Pruitt. Motion carried unanimously. Vote 4-0

## **E. Surplus Equipment**

### **1. Surplus Equipment**

Tom Rhinehart, Finance Director presented a list of surplus vehicles and equipment that are no longer usable and recommended approval to declare these items as surplus and for the items to be sold on the GovDeals website. Mr. Rhinehart stated that there were two changes to the list, the three van seats had been used by the garage and the fifteen (15) bed frames should be declared scrap.

A motion to declare the listed equipment surplus with the exception of the bed frames which are to be declared scrap was made by Council Member Pruitt and seconded by Council Member McDaniel. Motion carried unanimously. Vote 4-0

## **F. Resolutions**

### **1. Resolution on Unopened Alley**

Tommy Sanders, Public Works Director stated that Mr. J. C. Waters has requested that the city declare the unopened alley adjacent to his properties at 6 Porter Street to be no longer necessary for the municipal street system. Mr. Sanders stated that this alley is only on paper and was never actually constructed or used by the city and recommended approval for the Mayor to sign this resolution to grant Mr. Waters' request.

A motion to approve Resolution No. 16-13 was made by Council Member Tonsmeire and seconded by Council Member McDaniel. Motion carried unanimously. Vote 4-0

### **Resolution No. 16-13**

**WHEREAS, the Mayor and City Council after certification from the City Staff that an unopened alley in Land Lots 310 & 339, 4<sup>th</sup> District, 3<sup>rd</sup> Section, City of Cartersville, Bartow County, Georgia shall be closed; and**

**WHEREAS, the notice is attached hereto as Exhibit "A"; and**

**WHEREAS, the Certification from the Director of Public Works that an unopened alley in Land Lots 310 & 339, 4<sup>th</sup> District, 3<sup>rd</sup> Section, City of Cartersville, Bartow County, Georgia is no longer needed for public purposes as attached hereto as Exhibit "B"; and,**



WHEREAS, the Mayor and City Council has determined that the surrounding streets in the corporate limits of the City of Cartersville provide substitute and adequate access; and,

WHEREAS, based upon the above, the Mayor and City Council feels it is in the best interest of the citizens of the City of Cartersville, and to provide for better traffic flow to protect the health, safety, and welfare of its inhabitants; and,

WHEREAS, the City of Cartersville has caused a copy of this resolution to be published in the Daily Tribune on Thursday, August 22, 2013 and August 29, 2013 and posted a sign indicating the closing on August 21, 2013, and mailed notices to adjacent property owners on an unopened alley in Land Lots 310 & 339, 4<sup>th</sup> District, 3<sup>rd</sup> Section, City of Cartersville, Bartow County, Georgia prior to August 15, 2013; and,

WHEREAS, the Mayor and City Council will consider this Resolution to close an unopened alley in Land Lots 310 & 339, 4<sup>th</sup> District, 3<sup>rd</sup> Section, City of Cartersville, Bartow County, Georgia on Thursday September 5, 2013 at 7:00 p.m. at the City Council Chambers, 3<sup>rd</sup> Floor, City Hall, 10 Public Square, Cartersville, Georgia.

NOW THEREFORE BE IT AND IT IS HEREBY RESOLVED by the Mayor and City Council of the City of Cartersville declares that the unopened alley in Land Lots 310 & 339, 4<sup>th</sup> District, 3<sup>rd</sup> Section, City of Cartersville, Bartow County, Georgia as indicated on Exhibit "C" is no longer necessary for the municipal street system and no substantial public purpose is served by it and that the City shall be relocating traffic in the adjacent area and as such; that an unopened alley in Land Lots 310 & 339, 4<sup>th</sup> District, 3<sup>rd</sup> Section, City of Cartersville, Bartow County, Georgia indicated on Exhibit "C" is declared to longer be part of the City of Cartersville Municipal Street System and the rights of the public in and to that section of the Municipal Street Section shall cease as of September 5, 2013.

The City shall reserve any and all utility easements located thereon.

BE IT AND IT IS HEREBY RESOLVED this the 5<sup>th</sup> day of September, 2013.

/s/ Dianne Tate  
Dianne Tate  
Mayor Pro Tem

ATTEST:

/s/ Connie Keeling  
Connie Keeling  
City Clerk

G. Contracts/Agreements

## **1. Southern Natural Gas Contract Extension**

Gary Riggs, Gas Superintendent stated that since November 2012 Southern Natural has been negotiating a rate settlement with their customers, in lieu of filing a rate case. The result of these negotiations is a 7% reduction in transportation charges and a 17.2% reduction in storage charges effective September 1, 2013 with an additional 4% reduction in transportation charges effective November 1, 2015. As part of the settlement, customers are required to extend their contracts to at least August 31, 2016 but no longer than August 31, 2018. Mr. Riggs stated that this contract extension is until August 31, 2017 and preserves an additional discount received on a portion of the city's firm transport and recommended approval.

A motion to approve the agreement with Southern Natural Gas was made by Council Member Tonsmeire and seconded by Council Member Pruitt. Motion carried unanimously. Vote 4-0

## **2. Bartow County School System – Adairsville High School Pool**

Greg Anderson, Parks and Recreation Director stated that this agreement with the Bartow County School System will extend the current agreement for use of the Adairsville High School Aquatic Center for the Cobias Swim Team. The affordable month rental fee (\$500.00 per month for 7 months) allows the in-door swim program to operate in the positive which was a condition of continuing the program. Mr. Anderson recommended approval.

A motion to approve the agreement with the Bartow County School System was made by Council Member Tonsmeire and seconded by Council Member McDaniel. Motion carried unanimously. Vote 4-0

## **3. ICMA Comparative Performance Measurement Program Renewal**

Dan Porta, Assistant City Manager stated that this is for the renewal of the ICMA Comparative Performance Measurement Program. This program is designed to help cities and counties obtain accurate, fair, and comparable data about the quality and efficiency of service delivery to the citizens and Mr. Porta recommended approval.

A motion to approve the ICMA Program Renewal was made by Council Member Pruitt and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 4-0

Mayor Pro Tem Tate stated that there were two items to be added to the agenda. A motion to add the items to the agenda was made by Council Member Tonsmeire and seconded by Council Member Pruitt. Motion carried unanimously. Vote 4-0

## **H. Added Items**

### **1. Senior Aquatic Center Water Heater**

Greg Anderson, Parks and Recreation Director stated that during a scheduled

maintenance week a leak was discovered in the water heater tank and it needed to be replaced immediately. Bids were received and Mr. Anderson recommended approval of two (2) Rinnai Tankless Water Heaters in the amount of \$5,884.00 from Rapid Flow Plumbing.

A motion to approve the low bid from Rapid Flow Plumbing was made by Council Member Pruitt and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 4-0

## **2. Payroll Change for Municipal Judge**

Tom Rhinehart, Finance Director stated that Judge Harry White has requested compensation for added jail time in the amount of \$2,600.00 per year for in custody hearings. Mr. Rhinehart stated that with Judge White going to the jail instead of the prisoners coming to the court room it will be more secure and will eliminate the need for two officers. Mr. Rhinehart recommended approval

A motion to approve the annual pay increase for Judge White was made by Council Member Tonsmeire and seconded by Council Member McDaniel. Motion carried unanimously. Vote 4-0

## **I. Presentations**

### **1. Citizen Survey Results**

Dan Porta, Assistant City Manager presented a portion of the results from the recently completed Citizens Survey pertaining to Housing, Land Use, and Zoning.

After announcements a motion to adjourn the meeting was made by Council Member Tonsmeire and needing no second. Motion carried unanimously. Vote 4-0

## **Meeting Adjourned**

/s/ \_\_\_\_\_  
Dianne Tate  
Mayor Pro Tem

ATTEST:

/s/ \_\_\_\_\_  
Connie Keeling  
City Clerk



# City of Cartersville

City Council Meeting  
9/19/2013 7:00:00 PM

## Urban Redevelopment Plan Update and Plan Amendment

<b>SubCategory:</b>	Public Hearing
<b>Department Name:</b>	Planning and Development
<b>Department Summary Recommendation:</b>	<p>City of Cartersville staff has been working on a revision to the Urban Redevelopment Plan (URP), adopted by the Mayor and City Council on September 2, 2010 and amended on May 19, 2011. The revision would add a new boundary area of 36 parcels adjacent to Cass-White Road, one of which would be in the City limits. If City Council approves the amendment to the URP, City staff would work cooperatively with Bartow County representatives to apply for a joint City-County Opportunity Zone. The property owner of the parcel in the City limits, Cartersville-Bartow County Joint Development Authority, is aware of the proposed revision and is amenable to the amendment. The September 19 Council meeting will serve as a legally advertised public hearing to discuss the proposed revision, and no action will be taken at this meeting (proposed vote October 17). As part of the quarterly update, the North Towne owner-occupied housing renovation project will also be discussed. In addition, City staff is working with Northwest Georgia Regional Commission representatives on a new house that will soon be built with federal Neighborhood Stabilization Program funding at 74 Quail Run off N. Tennessee Street on the site where a deteriorating 1980s residence was recently demolished.</p>
<b>City Manager's Remarks:</b>	Your approval of the plan update and amendment are recommended.
<b>Financial/Budget Certification:</b>	
<b>Legal:</b>	
<b>Associated Information:</b>	



# City of Cartersville

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PLANNING AND DEVELOPMENT

P.O. Box 1390 • 10 North Public Square • Cartersville, Georgia 30120  
 Telephone: 770-387-5600 • Fax: 770-387-5605 • www.cityofcartersville.org

## MEMO

**To:** Mayor Santini & City Council  
**From:** Richard Osborne  
**CC:** Keith Lovell  
**Date:** September 11, 2013  
**Re:** Urban Redevelopment Plan updates

City of Cartersville staff has been working on a revision to the Urban Redevelopment Plan (URP), adopted by the Mayor and City Council on September 2, 2010 and amended on May 19, 2011. The revision would add a new boundary area of 36 parcels adjacent to Cass-White Road, one of which would be in the City limits of Cartersville (parcel C123-0001-002).

By amending the URP to include the proposed Cass-White Road area, which includes commercial and industrial properties, company representatives in this area may be able to obtain increased job tax credits for new full-time hiring. If City Council approves the amendment to the URP, City staff would work cooperatively with Bartow County representatives to apply for a joint City-County Opportunity Zone.

Northwest Georgia Regional Commission is currently preparing an Urban Redevelopment Plan for Bartow County. If approved by Commissioner Taylor, Bartow County representatives would take the lead in applying for the Cass-White Road Opportunity Zone (OZ), and the City of Cartersville would be asked to submit a letter of authorization by Mayor Santini to accompany the OZ application since one property is in the City limits. The property owner of the parcel in the City limits, Cartersville-Bartow County Joint Development Authority, is aware of the proposed revision and is amenable to the amendment.

The September 19 Council meeting will serve as a legally advertised public hearing to discuss the proposed revision, and no action will be taken at this meeting. The date of proposed adoption of the revised URP by Council is October 17, which will also be a legally advertised public hearing.

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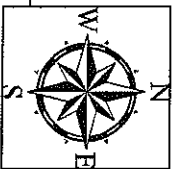
As part of the quarterly update for redevelopment activities, the North Towne owner-occupied housing renovation project will also be discussed. Grant administrator Rhonda Gilbert met with Georgia Department of Community Affairs (DCA) representatives on August 29 to request information on possible dates to proceed with work on the proposed seven (7) houses. Ms. Gilbert is waiting to hear back from DCA staff at this point.

In addition, City staff is working with Northwest Georgia Regional Commission representatives on a new house that will soon be built with federal Neighborhood Stabilization Program funding at 74 Quail Run off N. Tennessee Street on the site where a deteriorating 1980s residence was recently demolished.

# Exhibit "E" Cass-White Road Opportunity Zone September 2013



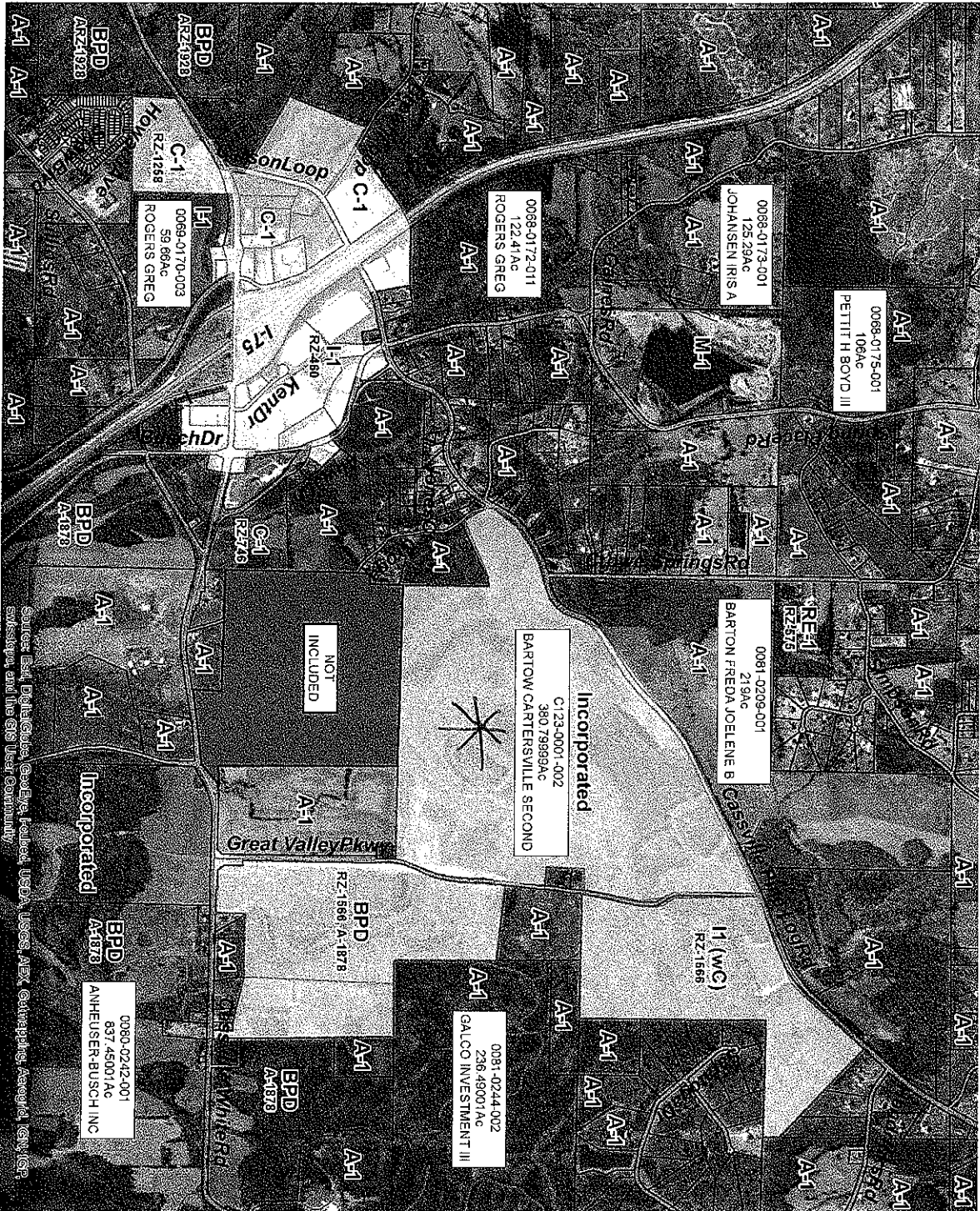
1 inch = 1,500 feet



# Cass-White Road Opportunity Zone

September 2013  
Exhibit "E"

Total 36 parcels  
One (1) parcel in City limits



Source: Esri, DigitalGlobe, GeoEye, Earthstar, USDA, USGS, AeroX, Entraprise, AeroGRID, IGN, SGP, and the GIS User Community

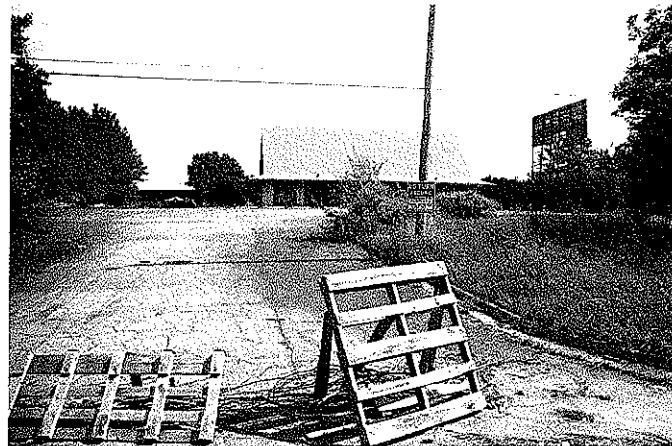
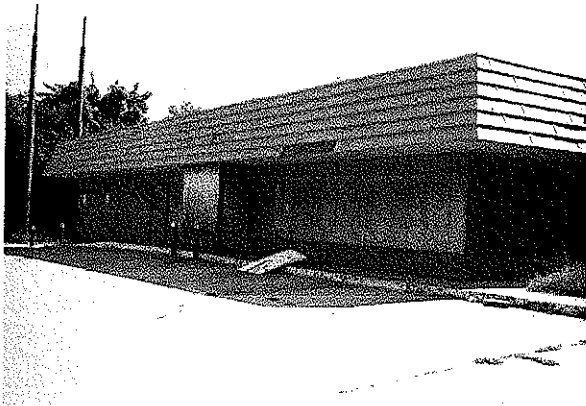




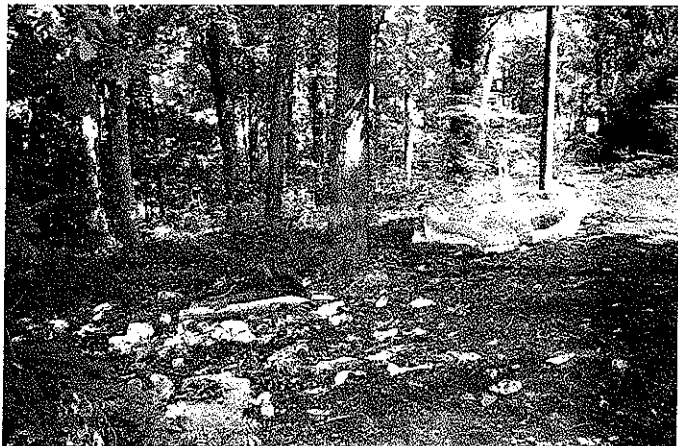
# City of Cartersville

FRANCHISE DEVELOPMENT PLAN

## OPPORTUNITY ZONE: CASS-WHITE RD



This area contains vacant commercial buildings.



This area contains dumpsites.



This area contains deteriorating infrastructure.



This area contains vacant and deteriorating sites.



## Resolution No. \_\_-13

## A RESOLUTION AMENDING THE ADOPTED URBAN REDEVELOPMENT PLAN

## CITY OF CARTERSVILLE, GEORGIA

WHEREAS, the City of Cartersville has prepared an amendment to the adopted Urban Redevelopment Plan in accordance with Official Code of Georgia Annotated Section 36-61-1 et. seq. to rehabilitate, conserve, or redevelop the Cass-White Road area; and

WHEREAS, the Urban Redevelopment Act can be used alone, or in combination with many of Georgia's other legislative redevelopment tools to support local comprehensive planning, revitalize faltering commercial corridors, recruit and nurture small businesses, rehabilitate older homes and neighborhoods, ensure architecturally compatible infill development, and generate new adaptive reuse for old industrial facilities; and

WHEREAS, the City of Cartersville has identified the geographic Cass-White Road area boundary that contains slum, which constitutes one of the Urban Redevelopment Areas, and can be described as:

That certain area lying within the corporate limits of the City of Cartersville and being enclosed by the boundary identified in Exhibit "E", City of Cartersville, Georgia Urban Redevelopment Area.

WHEREAS, conditions in this delineated area suffers from slum and blighting influences that are detrimental to the public's health, safety, and welfare and that the property's deterioration is negatively affecting the community; and

WHEREAS, the City of Cartersville desires to work with public and private sector partners to ensure the desired redevelopment is achieved; and

WHEREAS, the City of Cartersville hereby identifies the influences on the geographic area designated and intends to work to foster conditions conducive to redevelopment within this area;

NOW THEREFORE, IT IS HEREBY RESOLVED, that the Mayor and Council of the City of Cartersville, Georgia do hereby adopt the amended attached Urban Redevelopment Plan (Exhibit "D").

This Resolution is adopted this --<sup>th</sup> day of October, 2013.

/s/ \_\_\_\_\_  
Matthew J. Santini  
Mayor

ATTEST:

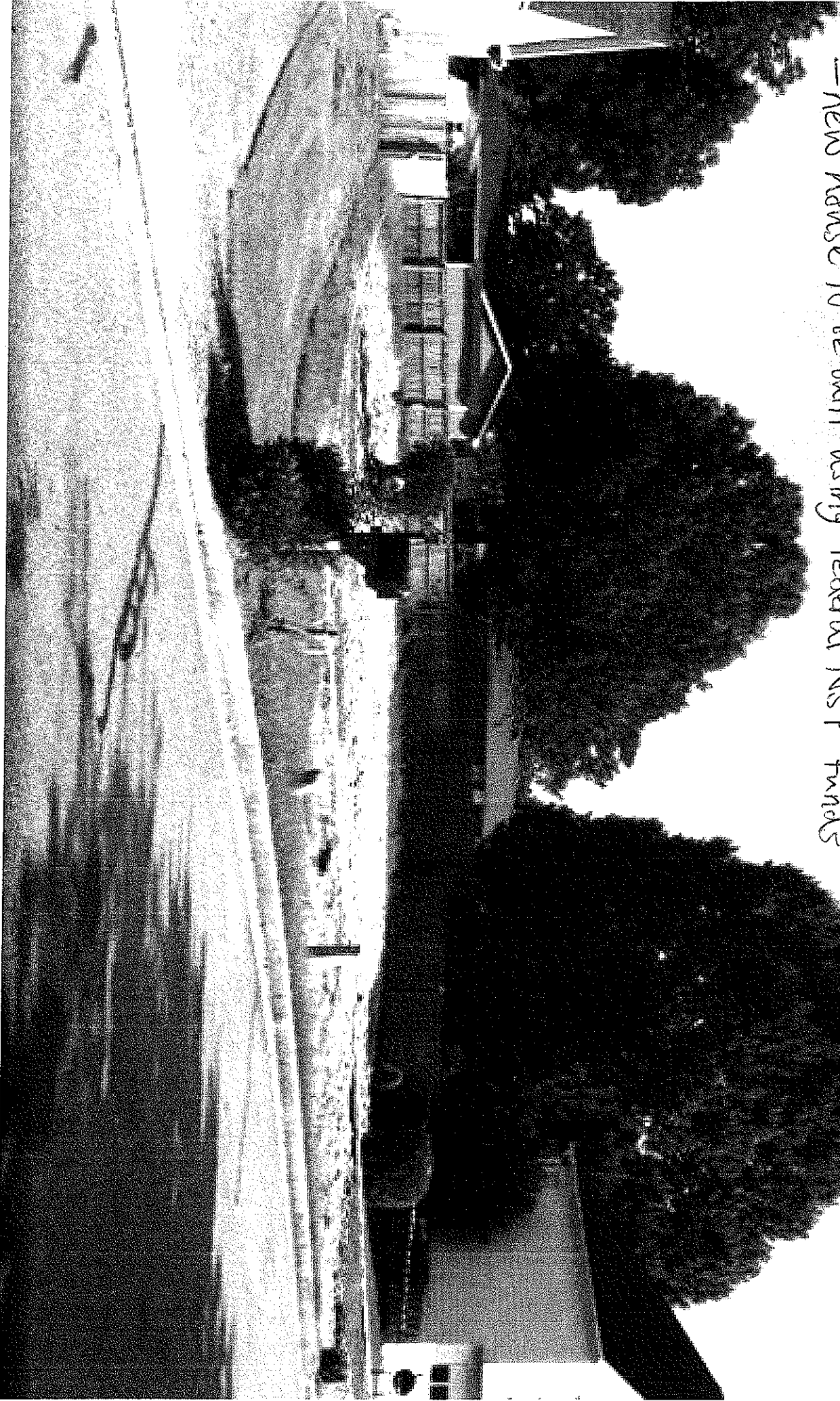
/s/ \_\_\_\_\_  
Connie Keeling  
City Clerk

Item # 2

74 Quail Run off N. Tennessee St

- site of recently demolished dilapidated 1980s vacant residence
- new house to be built using Federal NSP funds

Item # 2





# City of Cartersville

City Council Meeting  
9/19/2013 7:00:00 PM

**File Z13-04: Rezoning application by Consolidated Holdings, Inc. (Jeff Royal, representative) for property located on Overlook Parkway east of I-75 exit 288 (approximately 33.67 acres) from O-C (Office Commercial) and Main Street Overlay District to G-C**

<b>SubCategory:</b>	Public Hearing - 1st Reading of Zoning/Annexation Requests
<b>Department Name:</b>	Planning and Development
<b>Department Summary Recommendation:</b>	<p>The subject tract is located on Overlook Parkway, and is located just east of I-75 exit 288 (E. Main Street). In 2006 and 2007, project representatives worked with City staff regarding the road design and preliminary plat for several parcels of this frontage road that would extend north adjacent to the interstate. After several years of little communication with property representatives, City staff has been working in 2013 with Jeff Royal regarding development-related issues for this property. Before subdividing the land for parcels and submitting construction plans for the road, Mr. Royal has proposed to rezone the property from O-C to G-C. The property would remain in the Main Street Overlay District. The main difference in the two commercial districts is that G-C allows for four story buildings (no taller than 60 feet), rather than the maximum in O-C of three and one-half story buildings (no taller than 45 feet). City departments had no objections. Planning Commission recommended approval.</p>
<b>City Manager's Remarks:</b>	Your approval of the item outlined above is recommended by the Planning Commission.
<b>Financial/Budget Certification:</b>	
<b>Legal:</b>	
<b>Associated Information:</b>	

### ZONING SYNOPSIS

Petition Number(s): Z13-04

#### APPLICANT INFORMATION AND PROPERTY DESCRIPTION

Applicant: Consolidated Holdings Inc.

Representative: Jeff Royal

Property Owner: Overlook Investment Group LLC

Property Location: Overlook Parkway (east of I-75 exit 288)

Access to the Property: E. Main Street east of I-75 exit 288

#### Site Characteristics:

Tract Size: Acres: 33.67 acres District: 4<sup>th</sup> Section: 3<sup>rd</sup> LL(S): 328-330

Ward: 1 Council Member: Kari Hodge

#### LAND USE INFORMATION

Current Zoning: O-C and Main Street Overlay District

Proposed Zoning: G-C and Main Street Overlay District

Proposed Use: Rezone to allow the property to be used as a horse farm.

#### Current Zoning of Adjacent Property:

North: O-C and Main Street Overlay District

South: H-I (Heavy Industrial)

East: R-20 (Single-family residential)

West: MN (Mining) and Main Street Overlay District

The Future Development Plan designates the subject property as:

Main Street Overlay District with recommended zoning districts G-C, O-C, P-D, and RA-12.

## **ZONING ANALYSIS**

### **City Departments Reviews**

#### **Water and Sewer:**

No objections.

#### **Public Works:**

No comments.

#### **Gas:**

No objections.

#### **Electric:**

No objection.

#### **Fire:**

No objections.

#### **Police:**

No comments.

*The subject tract is located on Overlook Parkway, and is located just east of I-75 exit 288 (E. Main Street). In 2006 and 2007, project representatives worked with City staff regarding the road design and preliminary plat for several parcels of this frontage road that would extend north adjacent to the interstate. After several years of little communication with property representatives, City staff has been working in 2013 with Jeff Royal regarding development-related issues for this property. Before subdividing the land for parcels and submitting construction plans for the road, Mr. Royal has proposed to rezone the property from O-C to G-C. The property would remain in the Main Street Overlay District. The main difference in the two commercial districts is that G-C allows for four story buildings (no taller than 60 feet), rather than the maximum in O-C of three and one-half story buildings (no taller than 45 feet). City departments had no objections. Planning Commission recommended approval.*

### **STANDARDS FOR EXERCISE OF ZONING POWERS.**

- A. *Whether the zoning proposal will permit a use that is suitable in view of the use and development of adjacent and nearby property.*  
**The G-C zoning proposal may permit a use that is suitable in view of the commercial use and development of nearby property on E. Main Street.**
- B. *Whether the zoning proposal will create an isolated district unrelated to adjacent and nearby districts.*  
**The G-C zoning proposal would not create an isolated zoning district.**
- C. *Whether the zoning proposal will adversely affect the existing use or usability of adjacent or nearby property.*  
**The G-C zoning proposal may not adversely affect the existing use of adjacent properties.**
- D. *Whether the property to be affected by the zoning proposal has a reasonable economic use as currently zoned.*  
**As currently zoned for O-C (and in the Main Street Overlay District), the property may have a reasonable economic use.**
- E. *Whether the zoning proposal will result in a use which will or could cause an excessive or burdensome use of existing streets, transportation facilities, utilities, or schools.*  
**The proposal may not cause an excessive use of existing streets and facilities. Utility, Public Works, and Planning & Development staff would review any future development based on possible use on roads, utilities, and other factors.**
- F. *Whether the zoning proposal is in conformity with the adopted local Comprehensive Land Use Plan.*  
**The zoning proposal is in conformity with the Future Development Map of the comprehensive plan.**

- G. Whether the zoning proposal will result in a use which will or could adversely affect the environment, including but not limited to drainage, wetlands, groundwater recharge areas, endangered wildlife habitats, soil erosion and sedimentation, floodplain, air quality, and water quality and quantity.  
**The proposal may not result in a use which could adversely affect the environment. Utility, Public Works, and Planning & Development staff would review any future development/redevelopment.**
- H. Whether there are other existing or changing conditions affecting the use and development of the property which give supporting grounds for either approval or disapproval of the zoning proposal.  
**During the next five years, additional regional serving restaurants, hotels, and other commercial establishments are likely to be constructed in the Main Street Overlay District. The G-C (General Commercial) zoning district may be appropriate for this property.**

STAFF RECOMMENDATION: Staff has no objections to the rezoning request.

PLANNING COMMISSION RECOMMENDATION: APPROVAL

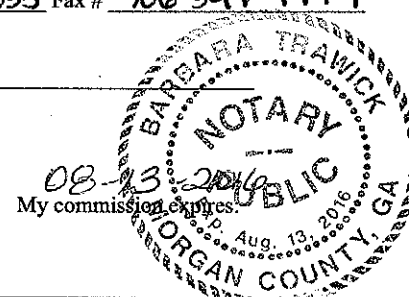
### Application for Rezoning

Planning and Development Department  
10 North Public Square  
City of Cartersville  
(770) 387-5600

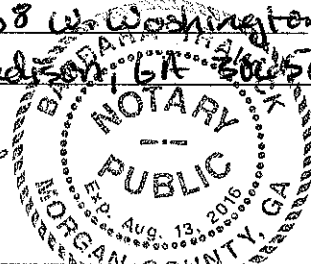
*Paid 8-1-13  
\$450 fee plus legal  
-RO*

Application Number 713-04  
Hearing Dates 9-10-13 @ 5:30 PM  
9-19-13 @ 7:00 PM  
10-3-13 @ 7:00 PM

Applicant Consolidated Holdings, Inc. Business/Cell Phone 706 342-9807  
(applicant's printed name)  
 Address 258 W. Washington St. Home Phone \_\_\_\_\_  
 City Madison State GA Zip 30650 Email choldingsinc@gmail.com  
 Representative's printed name (if other than applicant) Jeff Royal Phone 706 474-1033 Fax # 706 349-9977  
 Representative's signature [Signature] Applicant's signature \_\_\_\_\_  
 Signed, sealed and delivered in presence of:  
Barbara Trawick  
 Notary Public



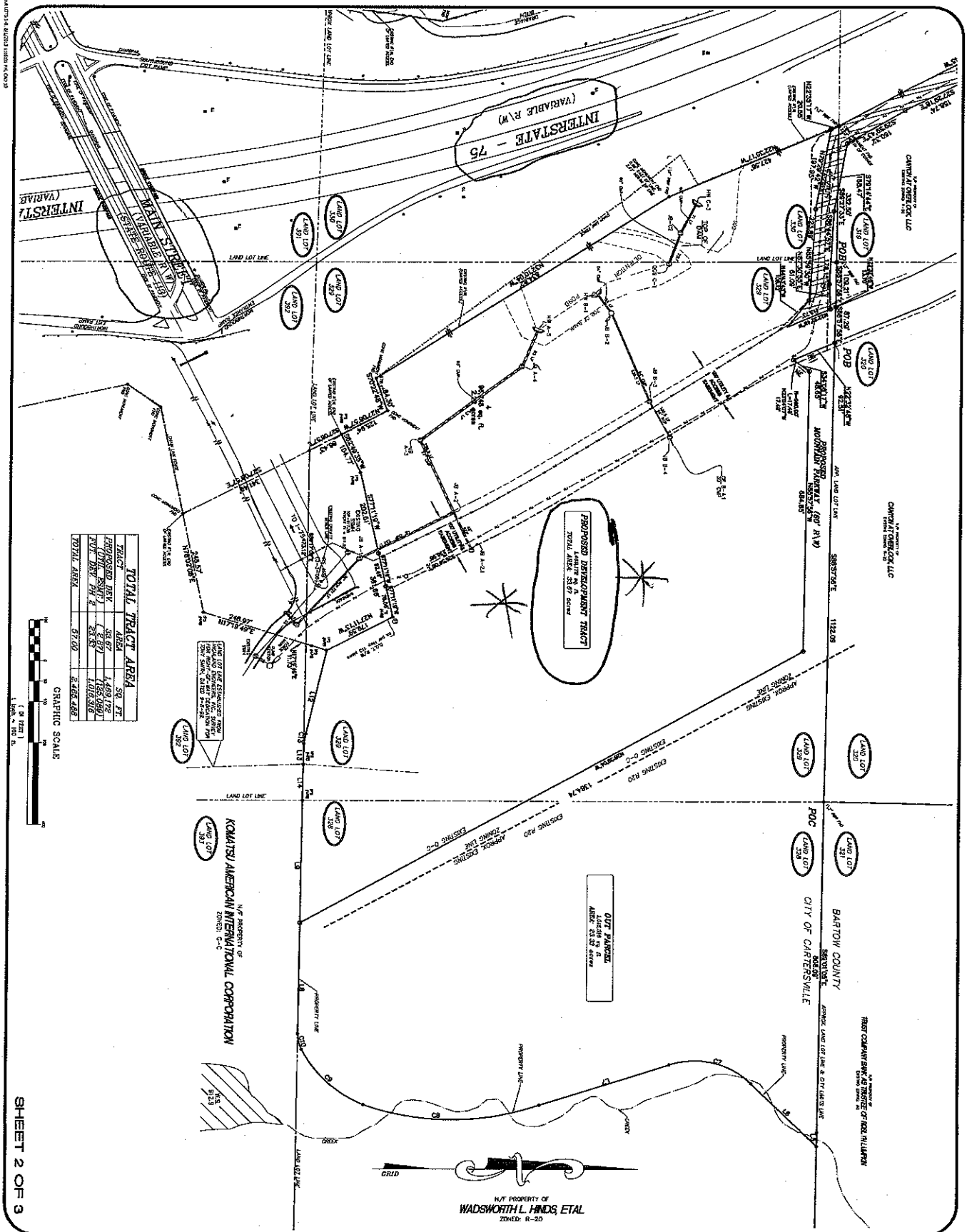
Titleholder Overlook Investment Group, LLC Business Home 706 342 8777  
(titleholder's printed name) 706 342 9807  
 \*attach additional notarized signatures as needed on separate application page Address 258 W. Washington St.  
 Signature \_\_\_\_\_ Madison, GA 30650  
 Signed, sealed, delivered in presence of:  
Barbara Trawick  
 Notary Public



Present Zoning District(s) O-C and Main St Overlay District Requested Zoning G-C and Main St Overlay District  
 Acreage 33.67<sup>ac</sup> Land Lot(s) 328-330 District(s) 4 Section(s) 3  
 Location of Property Overlook Pkwy (east of I-75 exit 288)  
(street address, nearest intersections, etc)  
 Reason for requested Rezoning: Rezone For highest and best use  
(attach additional statement as necessary)

Attach a copy of a current boundary survey showing metes and bounds and indicating all existing site improvements and confirmation of the availability of all public utilities. Said site must meet the proposed zoning district development standards and access requirements of the City's regulations.





**TOTAL TRACT AREA**

TRACT AREA	50.77
ERRORED AREAS	38.82
OVERLAP AREAS	1,468.172
TOTAL TRACT AREA	1,000.918
TOTAL AREA	57.60
	2,468.888



SHEET 2 OF 3

**ASBUILT & PRELIMINARY PLAT FOR**

PLAT PREPARED FOR: **CERJ, INC. & OVERLOOK INVESTMENT GROUP, LLC**

DATE: ORIGINAL DATE 07-20-05, CURRENT DATE 03-28-13

SCALE: 1" = 100'

LAND LOT: 328, 329, & 330

4TH DISTRICT 3RD SECTION BARTOW COUNTY, GEORGIA

LOT: [ ] BLOCK: [ ] UNIT: [ ]

DESCRIPTION: [ ]

APPROVED: [ ] DATE: [ ]

COMMENTS: I HAVE THIS DATE CHECKED THE "FLOOD HAZARD MAP" FOR THE PLAT AREA AND FOUND NO FLOOD HAZARD AREAS. THE PLAT AREA IS NOT IN AN AREA HAVING SPECIAL FLOOD INSURANCE.

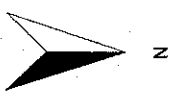
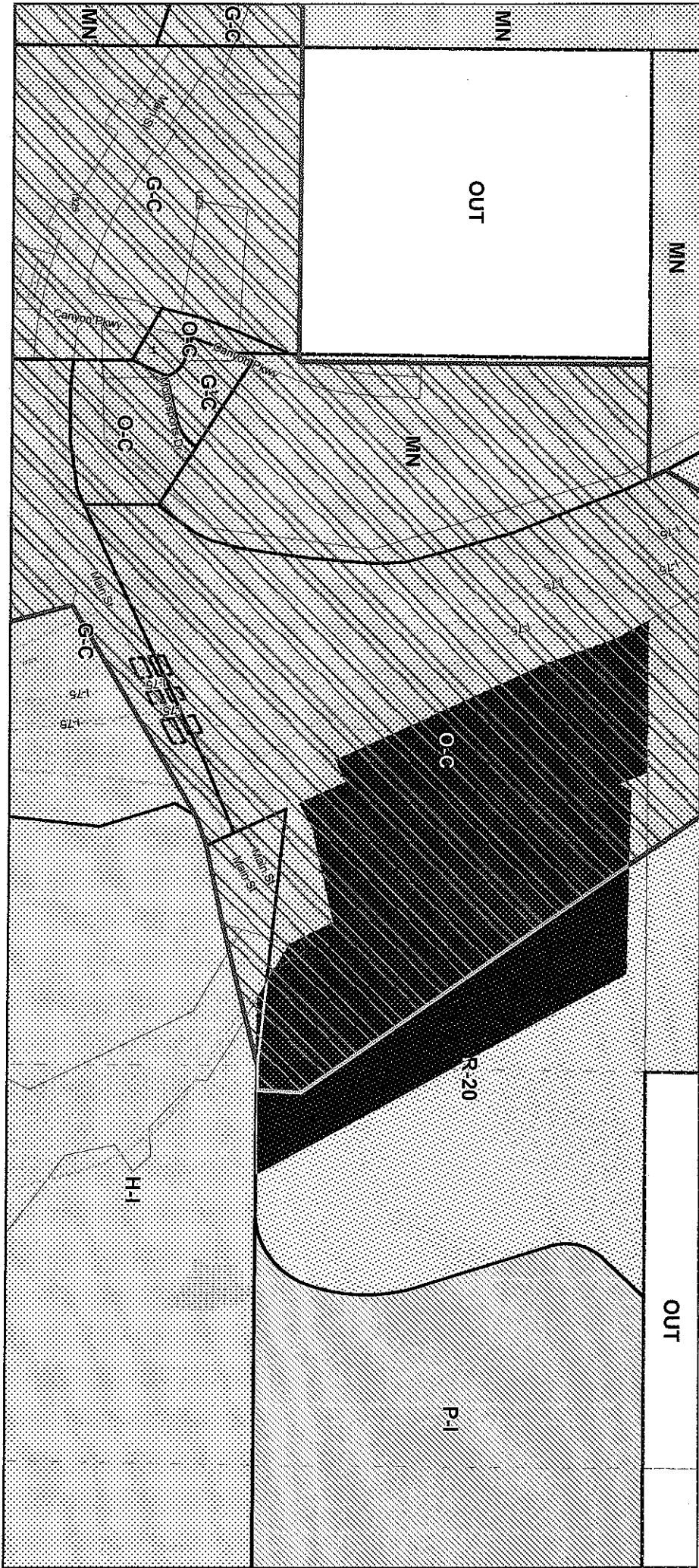


**FRONTLINE SURVEYING & MAPPING, INC.**  
 3595 Canton Road, SUITE 116, PMB 272, Marietta, GA 30066  
 (678) 355-9805 FAX (678) 355-9805  
 FRONTLINESURVEYING.COM

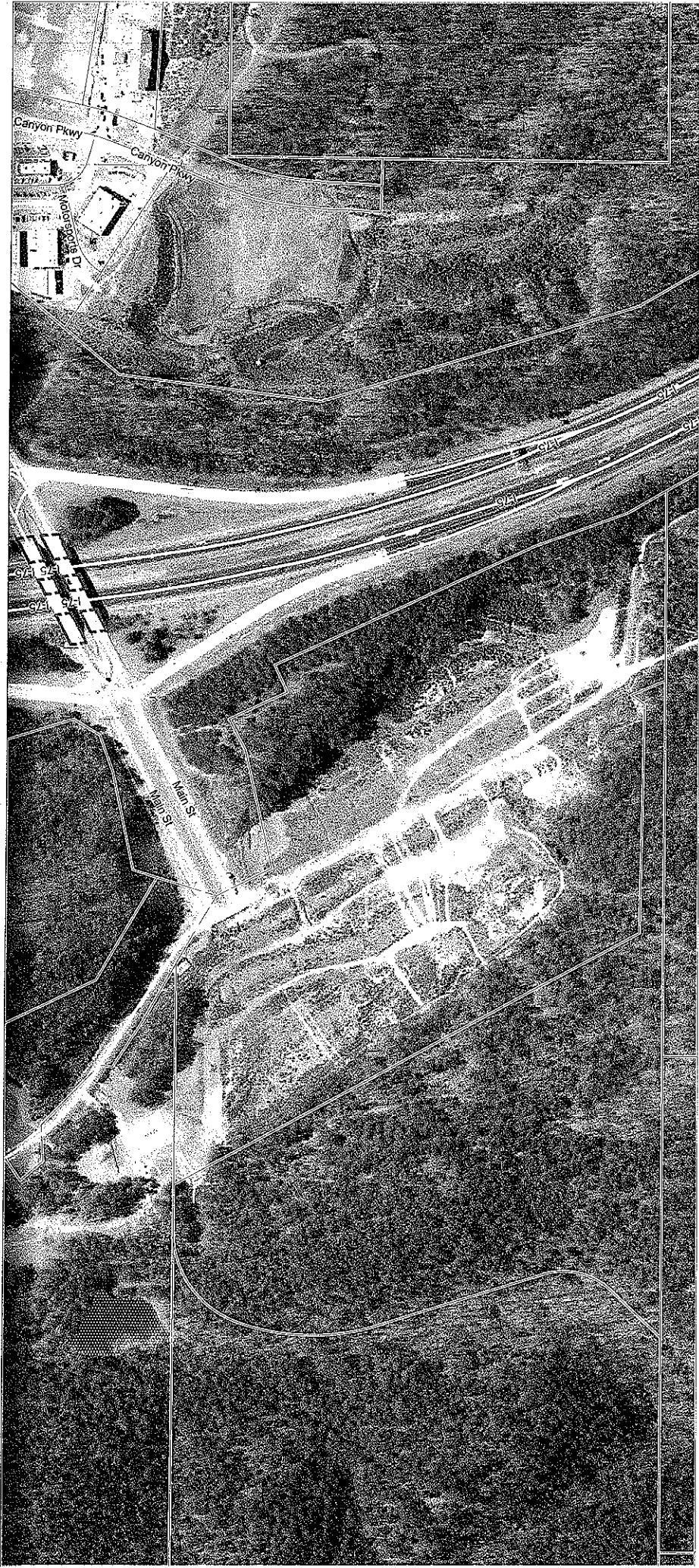
Item # 3

855 7848 1988 1508 1508 15447

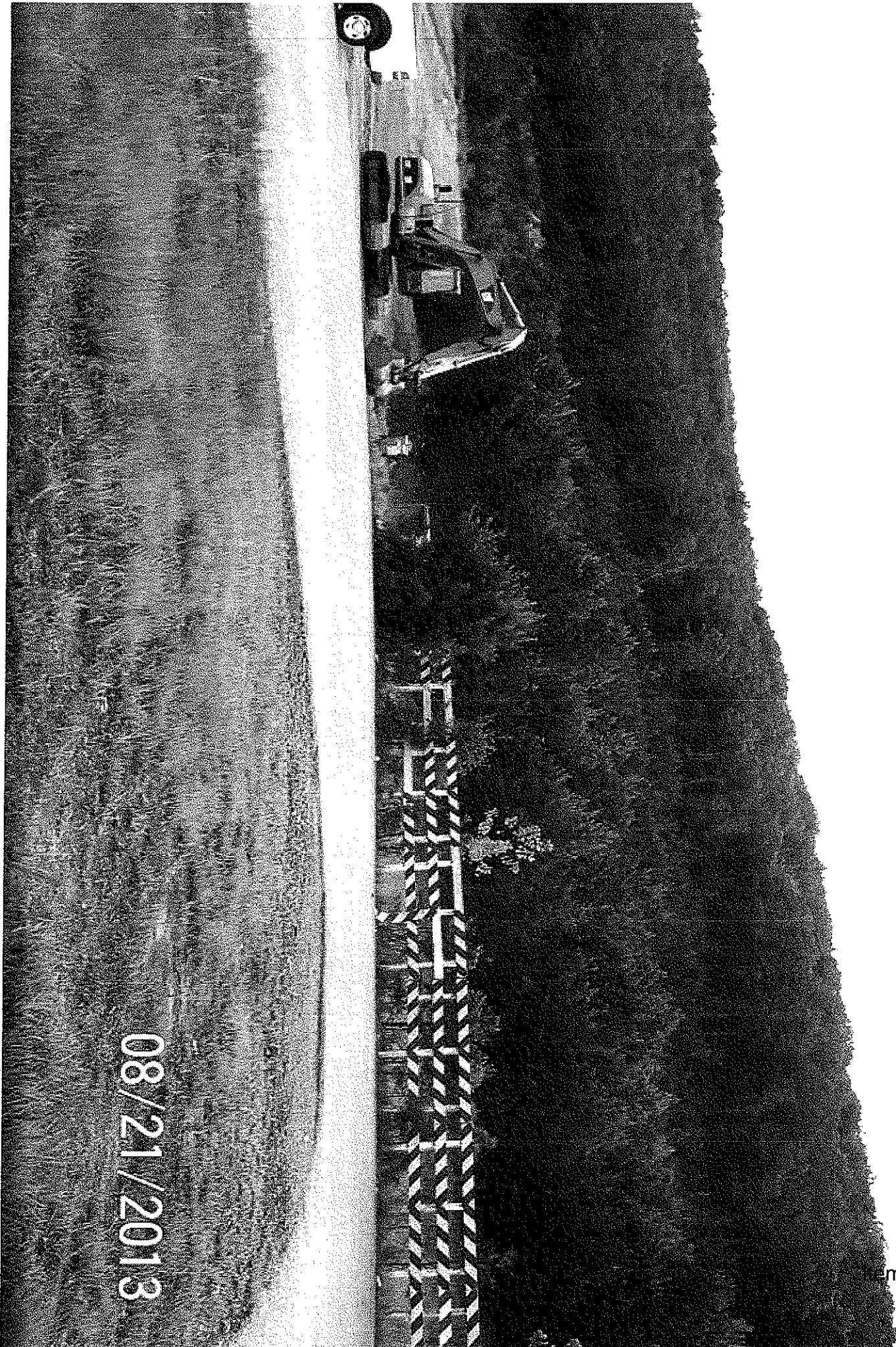
# Overlook Pkwy rezoning case Z13-04



# Overlook Pkwy rezoning case Z13-04







08/21/2013

**APPLICANT FOR REZONING ACTION CAMPAIGN DISCLOSURE REPORT**

Pursuant to O.C.G.A. 36-67A-3 any and all applicants to a rezoning action must make the following disclosures:

Date of Application: 8-1-13


Date Two Years Prior to Application: 8-1-11

Date Five Years Prior to Application: 8-1-08

1. Has the applicant within the five (5) years preceding the filing of the rezoning action made campaign contributions aggregating \$250.00 or more to any of the following:

	YES	NO
Mayor Matt Santini	_____	
Council Member		
Kari Hodge	_____	
Lindsey McDaniel, Jr.	_____	
Lori Pruitt	_____	
Jayce Stepp	_____	
Dianne Tate	_____	
Louis Tonsmeire, Sr.	_____	
Planning Commission		
Sandra Cline	_____	
Harrison Dean	_____	
Ralph Miller, Jr.	_____	
Lamar Pendley	_____	
Lamar Pinson	_____	
Travis Popham	_____	
Steven Smith	_____	

2. If the answer to any of the above is Yes, please indicate below to whom, the dollar amount, date, and description of each campaign contribution, during the past five (5) years.

  
 Signature 8-1-13  
Date  
Jeff Royal  
 Print Name



# City of Cartersville

PLANNING AND DEVELOPMENT

P.O. Box 1390 • 10 North Public Square • Cartersville, Georgia 30120  
 Telephone: 770-387-5600 • Fax: 770-387-5605 • www.cityofcartersville.org

File # **Z13-04**

## DISCLOSURE OF INTERESTS BY LOCAL OFFICIAL

(To be completed by Mayor, City Council, and Planning Commission)

Consolidated Holdings Inc. (Jeff Royal, rep.) has made a rezoning request on the following property: Approximately 33.67 acres located on Overlook Parkway near the intersection of E. Main St and Interstate 75 in Land Lots 328-330, 4<sup>th</sup> District, 3<sup>rd</sup> Section. The applicants request to rezone the property from O-C and Main St Overlay District to G-C and Main St Overlay District.

Pursuant to O.C.G.A § 36-67A-2 any local government official considering a rezoning request must disclose if he has any of the following interest:

1. A Property interest in any real property affected by a rezoning request.  
 Yes \_\_\_\_\_ No \_\_\_\_\_ If the answer is Yes, please disclose the nature and extent of such interest.
  
2. A financial interest in any business entity which has a property interest in any real property affected by a rezoning action.  
 Yes \_\_\_\_\_ No \_\_\_\_\_  
 If the answer is Yes, please disclose the nature and extent of such interest.
  
3. A spouse, mother, father, brother, sister, son, or daughter with either of the above interests.  
 Yes \_\_\_\_\_ No \_\_\_\_\_ If the answer is Yes, please disclose the nature and extent of such interest.

TITLE: \_\_\_\_\_

DATE: \_\_\_\_\_



# City of Cartersville

City Council Meeting  
9/19/2013 7:00:00 PM

## Georgia Power Encroachment Agreement - Leake Mounds-Etowah RiverWalk Link

<b>SubCategory:</b>	Contracts/Agreements
<b>Department Name:</b>	Parks and Recreation
<b>Department Summary Recommendation:</b>	To proceed with Leake Mounds-Etowah RiverWalk Link an easement is required from Georgia Power. I recommend approval their standard "Encroachment Agreement". This has been reviewed by city attorney and city is able to provide the required "Certificate of Liability Insurance".
<b>City Manager's Remarks:</b>	Your approval of this encroachment agreement is recommended.
<b>Financial/Budget Certification:</b>	
<b>Legal:</b>	Reviewed by city attorney
<b>Associated Information:</b>	

## GOVERNMENTAL ENCROACHMENT AGREEMENT FOR EASEMENT

APPLICATION # 61658

**SUBJECT: Cartersville-Cartersville #8 46kV Transmission Tap**

The Georgia Power Company, hereinafter called the "Power Company," hereby consents for the **City of Cartersville**, hereinafter called the "Undersigned," to use an area within the Power Company's subject electric transmission line right(s)-of-way described as follows:

Said right(s)-of-way being **varying** feet in width and extending in part through Land Lot **663 & 706, 4th District/GMD of Bartow County, Georgia**, on which the Power Company has constructed and now maintains and operates said electric transmission lines by virtue of certain easements heretofore acquired by the Power Company. The said right(s)-of-way is shown on plat attached hereto and made a part hereof as Exhibit A.

The use of the area by the Undersigned within said right(s)-of-way, pursuant to this consent, shall be limited to the construction, operation and maintenance of a **recreation bike/hiking trail** at the location and to the extent as shown on said attached plat. It is specifically understood that no buildings or other obstructions of any type will be permitted within or on subject transmission line right(s)-of-way.

The plans and specifications as submitted by the Undersigned meet the Power Company's approval provided the Undersigned conforms to the following terms and conditions:

1. The Undersigned agrees to obtain all necessary rights from the owners of the lands crossed by the Power Company's right(s)-of-way.
2. The Undersigned agrees to use said area within the Power Company's right(s)-of-way in such a manner as will not interfere with the Power Company's activities and facilities as now, or hereafter, exist thereon (hereinafter Power Company's "activities" and "facilities".)
3. The Undersigned agrees that the use of Power Company's right(s)-of-way as herein provided shall in no way affect the validity of the Power Company's easement(s) and shall in no way modify or restrict the use or rights of the Power Company, its successors or assigns, in and to the area to be used. The Undersigned acknowledges the Power Company's right and title to said easement(s) and the priority of the Power Company's right of use and hereby agrees not to resist or assail said priority.
4. The use of said area within said right(s)-of-way by the Undersigned shall be at the sole risk and expense of the Undersigned, and the Power Company is specifically relieved of any responsibility for damage to the facilities and property of the Undersigned resulting or occurring from the use of said right(s)-of-way by the Power Company as provided herein. The Undersigned covenants not to sue Power Company in that instance.
5. The Undersigned hereby agrees and covenants not to use and will prohibit agents, employees and contractors of Undersigned from using any tools, equipment or machinery within ten (10) feet of the Power Company's overhead conductors. The Undersigned agrees to comply with Official Code of Georgia, Section 46-3-30 et seq., (HIGH-VOLTAGE SAFETY ACT) and any and all Rules and Regulations of the State of Georgia promulgated in connection therewith, all as now enacted or as hereinafter amended; and further agrees to notify any contractor(s) that may be employed by the Undersigned to perform any of the work referred to in this Agreement of the existence of said code sections and regulations by requiring said work to be performed in compliance with said code sections and regulations by including same as a requirement in its request for bids and including said requirements in any contract let as a result of said bid. The Undersigned further agrees and covenants to warn all persons whom the Undersigned knows or should reasonably anticipate for any reason may resort to the vicinity of such conductors of the fact that such conductors are (a) electrical conductors, (b) energized, (c) uninsulated and (d) dangerous.
6. Notwithstanding anything to the contrary contained herein, the Undersigned agrees to reimburse the Power Company for all cost and expense for any damage to the Power Company's facilities resulting from the use by the Undersigned of said area within said right(s)-of-way. Also, the Undersigned agrees that if in the opinion of the Power Company, it becomes necessary, as a result of the exercise of the permission herein granted, to relocate, rearrange, change or raise any of the Power Company's facilities, to promptly reimburse the Power Company for all cost and expense involved in such relocation, rearrangement or raising of said facilities.
7. The Undersigned agrees to notify or have the Undersigned's contractor notify the Power Company's Representative in Rome, Georgia, Phone: **706-236-1121**, at least three (3) business days prior to actual construction on the Power Company's right(s)-of-way.
8. The Undersigned agrees, to the extent it may lawfully do so, to indemnify and save harmless and defend the Power Company from the payment of any sum or sums of money to any persons whomsoever (including third persons, subcontractors, the Undersigned, the Power Company and agents and employees of them) on account of claims or suits growing out of injuries to persons (including death) or damage to property (including property of the Power Company) in any way attributable to or arising out of the use of the right(s)-of-way, by the Undersigned as herein provided, including (but without limiting the generality of the foregoing) all liens, garnishments, attachments, claims, suits, judgments, costs,



attorney's fees, cost of investigation and of defense, and excepting only those situations where the personal injury or property damage claimed have been caused by reason of the sole negligence on the part of the Power Company, its agents or employees.

9. The Undersigned hereby agrees to incorporate in any and all of its contracts and/or agreements, for any work or construction done on or to said described right(s)-of-way, with any and all third persons, contractors, or subcontractors, a provision requiring said third parties, contractors or subcontractors to indemnify and defend Power Company, its agents and employees as provided for above from payment of any sum or sums of money by reason of claims or suits resulting from injuries (including death) to any person or damage to any property which is in any manner attributable to or resulting from the construction, use or maintenance of the Undersigned's facilities, projects or programs conducted on Power Company's right(s)-of-way herein described, and excepting only those situations where the personal injury or property damage claimed have been caused by reason of the sole negligence on the part of the Power Company, its agents or employees.

10. The Undersigned further agrees to carry, if performing work or construction, and to require that any such third party, contractor or subcontractor doing or providing any such work or construction on said right(s)-of-way carry liability insurance which shall specifically cover such contractually assumed liability. A certificate of such insurance issued by the appropriate insurance company shall be furnished to the Power Company upon request, said amount of insurance to be not less than \$2,000,000 per occurrence for bodily injury and property damage which arise out of or result from the Undersigned's operations under this agreement. The Power Company shall be named as an additional insured on this liability insurance coverage.

11. The Power Company has the right to remove all trees and brush from the limits of the right(s)-of-way. However, Power Company will permit some planting of shrubbery and *low growing trees* provided these plants do not interfere with the access to and operation of Power Company's facilities and are planted at a distance greater than twenty-five (25) feet from any structure or attachment thereto. A *planted low growing tree* is defined as a tree which grows no more than 15 feet in height at maturity.

12. The Undersigned agrees that all construction activity shall be conducted so long as the Company has adequate ingress and egress to its facilities, and that the integrity of the transmission facilities are not endangered.

13. This Agreement shall inure to the benefit of and be binding upon the parties, their heirs, successors and/or assigns.

The Undersigned hereby accepts the foregoing consent, and has by Resolution of the Commissioners, or by other legal and proper authorization, duly adopted (a copy of which will be furnished to Power Company on request), authorized the execution and acceptance of this Agreement subject to the terms and conditions set forth above and in the event the Undersigned fails to perform as herein provided and shall not have executed and returned this Agreement on or before the 3rd of **September 2013**, this Agreement shall become void and no use of the Power Company's right(s)-of-way as herein provided for shall be made.

IN WITNESS WHEREOF, this Agreement has been duly executed, this the \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

**City of Cartersville**

WITNESS:

BY:

\_\_\_\_\_

\_\_\_\_\_

NAME: \_\_\_\_\_

NOTARY PUBLIC: \_\_\_\_\_

TITLE: \_\_\_\_\_

The Power Company has by its duly authorized agent executed this Agreement, this the \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

**GEORGIA POWER COMPANY**

WITNESS:

BY:

\_\_\_\_\_

\_\_\_\_\_

NAME: Sid Rowser

NOTARY PUBLIC: \_\_\_\_\_

TITLE: Area Transmission Maintenance Supervisor

EXHIBIT A

Exhibit A consists of " Construction Plans for City of Cartersville, State of Georgia  
Plan and Profile of Proposed Construction of Multi-use Trail

Leake – Mounds- Etowah Riverwalk Link

Bartow County

GDOT Project No. CSTEE-0008-00(067)"

Prepared and submitted to my office

By: Southland Engineering of

925 N. Tennessee St.

Cartersville, GA 30120

Plans submitted have a date of 4-16-13

And have no revision dates.

Previously discussed guy wire relocations and installations necessary for construction of the trail must be completed prior to actual construction in those specific areas of Georgia Powers easement, and such relocation costs are to be born solely by the City of Cartersville. This document shall not get final approval by Georgia Power until these details are worked out and payments finalized.

**RESOLUTION NO. \_\_\_\_\_**

**WHEREAS**, the Mayor and City Council has determined that recreational bike and hiking trails are necessary to promote the public's general health, safety, welfare and transportation;

**WHEREAS**, The City of Cartersville needs to acquire an easement encroachment from Georgia Power Company;

**WHEREAS**, Georgia Power Company has submitted to the City an Encroachment Agreement for Application 61658;

**NOW THEREFORE BE IT AND IT IS HEREBY RESOLVED** by the Mayor and City Council that the City of Cartersville is hereby authorized to execute the Governmental Encroachment Agreement for Easement Re: Cartersville-Cartersville #8 46kV Transmission Tap Application #61658 attached hereto as Exhibit "A" and included herein by reference to extend the city's hiking and biking trail system, and furthermore, authorizes the City Attorney to attend the closing on its behalf and authorizes the Mayor and City Clerk to execute any and all documents pertaining to said purchase on behalf of the City of Cartersville.

**BE IT AND IT IS HEREBY RESOLVED** this \_\_\_\_\_ day of September, 2013.

/s/ \_\_\_\_\_  
Matthew J. Santini, Mayor  
City of Cartersville, Georgia

ATTEST:

/s/ \_\_\_\_\_  
Connie Keeling, City Clerk  
City of Cartersville, Georgia



# City of Cartersville

City Council Meeting  
9/19/2013 7:00:00 PM

## Etowah Area Consolidated Housing Authority Agreement to Replace Floor in the JH Morgan Gym

<b>SubCategory:</b>	Contracts/Agreements
<b>Department Name:</b>	Parks and Recreation
<b>Department Summary Recommendation:</b>	<p>City of Cartersville and Etowah Area Consolidated Housing Authority entered into an agreement in August 2001 concerning the JH Morgan Gymnasium, Aubrey St. Pool, old school building and surround property. In this agreement, cost of flooring of gym is specifically addressed with costs of replacement being shared equally by both parties.</p> <p>I have attached a letter from Philya Gray, Executive Director of Housing Authority requesting for the time gym floor to be replaced as now.</p> <p>CPRD uses this gymnasium as the main facility for our youth basketball program. The facility is very much needed by the floor is unsafe and not playable for CPRD programs. I recommend approval of agreement with Etowah Area Consolidated Housing Authority to replace flooring a JH Morgan Gym.</p>
<b>City Manager's Remarks:</b>	Your approval of cost sharing on the flooring installation with the the Housing Authority for the JH Morgan gym is recommended.
<b>Financial/Budget Certification:</b>	This is a budgeted item and the cost is to be split equally between the city and the housing authority.
<b>Legal:</b>	Agreement created by city attorney
<b>Associated Information:</b>	

## INTERGOVERNMENTAL AGREEMENT

BETWEEN

ETOWAH AREA CONSOLIDATED HOUSING AUTHORITY and  
CITY OF CARTERSVILLE

*THIS AGREEMENT*, made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2008, by and between Etowah Area Consolidated Authority, a political subdivision of the State of Georgia (sometimes hereinafter referred to as “Etowah”) and City of Cartersville, a municipal corporation chartered under the laws of the State of Georgia (sometimes hereinafter referred to as “City”).

*WITNESSETH*

*WHEREAS*, Etowah and the City desire to provide for jointly for the rehabilitation of the JH Morgan Gym by repairing and replacing its subfloor and finished floor; and

*WHEREAS*, both the City and Etowah have determined that it is in the best interests of their respective agencies for said facility to be repaired for both economic and public safety, and recreational reasons.

*WHEREAS*, Etowah and the City desire jointly to fund the repair of said facilities at the JH Morgan Gym.

*WHEREAS*, Etowah desires that the city bid the project and will agree to pay half the final cost of said project.

*WHEREAS*, Article IX, Section III, Paragraph I, of the Constitution of the State of Georgia provides that public corporations or authorities and municipalities of the State of Georgia may contract with on another for any period not exceeding fifty (50) years; and

*WHEREAS*, Etowah and City deem it to be in the best interest of the citizens of their respective jurisdictions that this Agreement be entered into to, *inter alia*, pay for, and repair the JH Morgan Gym; and

*WHEREAS*, Etowah has reviewed this Agreement and did, at the regular meeting of its Board held on \_\_\_\_\_ authorize its Chairman to sign this Agreement; and

*WHEREAS*, the Mayor and City Council of Cartersville has reviewed this Agreement and did, at the regular meeting of the City Council held on \_\_\_\_\_ authorize its Mayor and City Clerk to sign this Agreement.

*NOW, THEREFORE*, for and in consideration of the mutual benefits flowing from one party to the other, the adequacy and sufficiency of which is acknowledged, it is hereby agreed as follows:

1.

The City shall bid the project for the JH Morgan Gym as indicated by the bid package attached hereto as Exhibit "A" and incorporated herein by reference.

2.

The City and Etowah shall be jointly responsible for the cost of said repairs and all costs incurred as a result of any contract, actions, or claims relating to the project described on Exhibit "A".

3.

The City shall bill Etowah for any and all invoices and or costs received, which shall be paid by Etowah within ten (10) days of receipt thereof.

4.

The City and Etowah shall be responsible equally for the cost of the construction of said facility, as provided for in the Final Contract executed by the City with the successful bidder based on the bid package referenced as Exhibit "A" hereto.

5.

The City and Etowah shall jointly select and/or approve the contractor and/or suppliers for the project and jointly approve the plans for construction and any change orders related thereto.

Additionally, the City shall enter into a contract with the contractor for the construction of said facility and Etowah agrees to be responsible for half of the total cost related thereto.

6.

Etowah agrees to indemnify and hold harmless the City from and all claims, actions, injuries, damages and lawsuits resulting from the City's performance of their obligations under this agreement, to the extent allowed by law.

7.

Official notices, payments and correspondence to Etowah shall be delivered in person or transmitted via U. S. Mail, postage prepaid addressed to \_\_\_\_\_ and Official notices and correspondence to Cartersville shall be delivered in person or transmitted via

U.S. Mail postage prepaid, addressed to the City Manager of Cartersville, at Post Office Box 1390, Cartersville, Georgia 30120.

8.

This Agreement shall be effective upon execution by the parties and the project shall be completed within thirty(30) days, however the contract shall remain in full force and effect until the proposed project has been built and completed..

9.

This Agreement contains all the terms and conditions and represents the entire Agreement between the parties and supersedes any pre-existing Agreement related to the Facility. Any alteration of this Agreement shall be invalid unless made by an amendment in writing, duly executed by the parties. There are no understandings, representations, or agreements, written or oral other than those contained in this Agreement.

10.

Time is of the essence in this Agreement.

*IN WITNESS WHEREOF*, Etowah and City have caused this Agreement to be duly executed by their proper officers and attested with their corporate seals affixed hereto as set forth in duplicate originals.

**Attest:**

**ETOWAH VALLEY CONSOLIDATED HOUSING AUTHORITY**

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

Date: \_\_\_\_\_

**Attest:**

**CITY OF CARTERSVILLE**

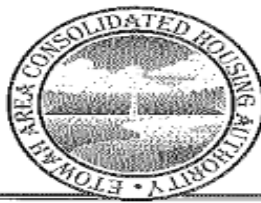
\_\_\_\_\_  
Connie Keeling, City Clerk

\_\_\_\_\_  
Matthew Santini, Mayor

Date: \_\_\_\_\_

# EXHIBIT A





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ETOWAH AREA CONSOLIDATED HOUSING AUTHORITY

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P.O. Box 514 • 240 Stonewall Street • Cartersville, Georgia 30120 • (770) 382-1414 • TTY (770) 382-3684 • Fax (770) 382-3799

July 23, 2013

Greg Anderson  
Parks and Recreation Department  
City of Cartersville  
P.O. Box 1390  
Cartersville, GA 30120

Dear Greg,

In the Summer Hill Educational/Recreational Complex Agreement between the Housing Authority and the City of Cartersville, dated August 16, 2001, it states (on Page 4, Item 6) "The City and Housing Authority will share the cost of replacing the gymnasium floor, if necessary within the next fifteen (15) years." We now face that need.

It is the desire of the Housing Authority that the City of Cartersville handle the bid process to select the contractor to replace the current floor.

I am enclosing a copy of the structural analysis done by Michael J. McCauley, PE, MJM Engineering, Inc., which states the structure is sufficient to support a gymnasium floor.

If you have any questions please feel free to contact me at (770) 382-1414.

Sincerely,

Philya P. Gray  
Executive Director

Enclosure





# City of Cartersville

**City Council Meeting  
9/19/2013 7:00:00 PM**

**JH Morgan Gym - Flooring Installation and Material**

<b>SubCategory:</b>	Bid Award/Purchases												
<b>Department Name:</b>	Parks and Recreation												
<b>Department Summary Recommendation:</b>	<p>Proposals were solicited for the material installation of sub-floor and finished floor on the JH Morgan Gym. Three (3) contractors attended the mandatory pre-meeting held on site for contractors to view work site. Only 2 returned proposals. Materials will be provided by city and I recommend the low quote from Hightower Construction in the amount of \$25,000.00</p> <p>Per our agreement, Etowah Area Consolidated Housing Authority will pay half of this expense. Park and Recreation portion will be paid from building maintenance budget.</p> <table border="1" data-bbox="555 1008 1445 1333"> <thead> <tr> <th><u>Contractor</u></th> <th><u>Quote</u></th> </tr> </thead> <tbody> <tr> <td>Earl Hightower Construction</td> <td>\$25,000.00</td> </tr> <tr> <td>Elrod's Hardwood Flooring</td> <td>\$33,000.00</td> </tr> <tr> <td>Gilreath's Carpet</td> <td>No bid (Did attend pre-meeting)</td> </tr> <tr> <td>Cartersville Flooring</td> <td>Didn't attend mandatory pre-meeting</td> </tr> <tr> <td>Carpets by Gregory</td> <td>Didn't attend mandatory pre-meeting</td> </tr> </tbody> </table> <p>Quotes were also received for wood material for the sub-floor and finished floor for the JH Morgan Gym. After negotiating about acceptable widths and quantities, I recommend the quote from Lowe's (Cartersville store) in the amount of \$14,418.87 for sub-flooring, 2x4's and felt paper. I recommend quote from Southern Wholesale Flooring Co. in the amount of \$11,780.70 for #1 White Oak hardwood. All required documentation has been received.</p> <p>Parks and Recreation portion of this expense will be paid from building maintenance account.</p>	<u>Contractor</u>	<u>Quote</u>	Earl Hightower Construction	\$25,000.00	Elrod's Hardwood Flooring	\$33,000.00	Gilreath's Carpet	No bid (Did attend pre-meeting)	Cartersville Flooring	Didn't attend mandatory pre-meeting	Carpets by Gregory	Didn't attend mandatory pre-meeting
<u>Contractor</u>	<u>Quote</u>												
Earl Hightower Construction	\$25,000.00												
Elrod's Hardwood Flooring	\$33,000.00												
Gilreath's Carpet	No bid (Did attend pre-meeting)												
Cartersville Flooring	Didn't attend mandatory pre-meeting												
Carpets by Gregory	Didn't attend mandatory pre-meeting												
<b>City Manager's Remarks:</b>	Your approval is recommended.												
<b>Financial/Budget Certification:</b>													

**Legal:**

**Associated Information:**

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**Proposal closing deadline:****Dellinger Park Office; Tuesday September 10, 2013, 2:00 pm**

**JH MORGAN GYM**  
**SUB-FLOOR AND FINISHED FLOOR**  
**INSTALLATION**

TO: CITY OF CARTERSVILLE, GEORGIA  
 P O BOX 1390, CARTERSVILLE GA 30120-1390

**CONTRACTORS:**

IN ACCORDANCE WITH REQUIREMENTS OF REQUEST FOR PROPOSALS, INSTRUCTIONS TO CONTRACTORS AND WORKSCOPE, ALL ARE SUBJECT TO THE CONDITIONS, LISTED HERE-IN, THEREOF, I, THE UNDERSIGNED, HEREBY PROPOSE TO PROVIDE THE SUPERVISION, LABOR AND EQUIPMENT INVOLVED FOR INSTALLATION OF SUB-FLOOR AND FINISHED FLOOR FOR JH MORGAN GYM.

A. LUMP SUM PROPOSAL PRICE FOR **WORK SCOPE** ITEMS LISTED HEREIN FOR SUB-FLOOR AND FINISHED FLOOR INSTALLATION AT JH MORGAN GYM:

**TOTAL WORK SCOPE**\$ 33,000.00

BIDDER: Elrod's Hardwood BY: Tony Elrod

TITLE: owner SIGNATURE: Tony Elrod

ADDRESS: 81 Mt. View Dr Cartersville GA. 30120

PHONE NUMBER: 770-846-6007 EMAIL TonyElrod@bellsouth.net

Tuesday, September 10, 2013  
2:31 PM

**Dellinger Park Office; Tuesday September 10, 2013, 2:00 pm**

**JH MORGAN GYM**  
**SUB-FLOOR AND FINISHED FLOOR**  
**INSTALLATION**  
**PROPOSAL FORM**

TO: CITY OF CARTERSVILLE, GEORGIA  
P O BOX 1390, CARTERSVILLE GA 30120-1390

CONTRACTORS:

IN ACCORDANCE WITH REQUIREMENTS OF REQUEST FOR PROPOSALS, INSTRUCTIONS TO CONTRACTORS AND WORKSCOPE, ALL ARE SUBJECT TO THE CONDITIONS, LISTED HERE-IN, THEREOF, I, THE UNDERSIGNED, HEREBY PROPOSE TO PROVIDE THE SUPERVISION, LABOR AND EQUIPMENT INVOLVED FOR INSTALLATION OF SUB-FLOOR AND FINISHED FLOOR FOR JH MORGAN GYM.

A. LUMP SUM PROPOSAL PRICE FOR **WORK SCOPE** ITEMS LISTED HEREIN FOR SUB-FLOOR AND FINISHED FLOOR INSTALLATION AT JH MORGAN GYM:

**TOTAL WORK SCOPE**

\$ 25,000.<sup>00</sup>

BIDDER: Earl Hightower Construction BY: Earl Hightower

TITLE: OWNER SIGNATURE: Earl Hightower

ADDRESS: P.O. Box 300763 Cartersville GA 30120

PHONE NUMBER: 770-560-5844 EMAIL: Earl.hightower@BallSouthwest

Item # 6

7

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm, or corporation which is contracting with City of Cartersville has registered with and is participating in a federal work authorization program\* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to this contract with City of Cartersville, contractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. 13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-.08 or substantially similar form. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to the City of Cartersville at the time the subcontractor(s) is retained to perform such service.

The undersigned Contractor is using and will continue to use the federal work authorization program throughout the contract period.

369850  
ECV/Basic Pilot Program\* User Identification Number

BY: Earl Hightower \_\_\_\_\_ Date \_\_\_\_\_  
(Contractor Name)

Earl Hightower Construction owner  
Contractor/Entity Name Title of Authorized Officer or Agent of Contractor

P.O. Box 200763 Cartersville, GA. 30120  
Contractor Address

Earl Hightower  
Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN  
BEFORE ME ON THIS DATE

19<sup>th</sup> DAY OF September, 2013

Marisa S. Strickland  
Notary Public

My Commission Expires:

5/6/16

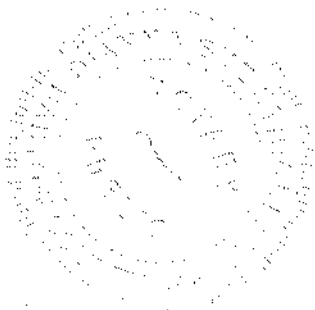
Item # 6

\* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the

my Commission Expires

5/6/16

\* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).



By executing this affidavit, the undersigned subcontractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services under a contract with Earl Hightower Construction (name of contractor) on behalf of City of Cartersville has registered with and is participating in federal work authorization program being\* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned subcontractor is using and will continue to use the federal work authorization program throughout the contract period.

369850

EEV/Basic Pilot Program\* User Identification Number

Immaculate Finishes

BY: Authorized Officer or Agent  
(Subcontractor Name)

9-10-13

Date

OWNER

Title of Authorized Officer or Agent of Subcontractor

Gary Woods

Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN  
BEFORE ME ON THIS THE

10<sup>th</sup> DAY OF September, 2013

Item # 6

BEFORE ME ON THIS THE  
10<sup>th</sup> DAY OF September, 2013

Alvaria S. Strickland

Notary Public

My Commission Expires:

5/6/16

\* As of the effective date of O.C.G.A. 15-10-91, the applicable federal work authorization program is the "E-Verify/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).





By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm, or corporation which is contracting with City of Cartersville has registered with and is participating in a federal work authorization program\* (any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603), in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to this contract with City of Cartersville, contractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. 13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-08 or substantially similar form. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to the City of Cartersville at the time the subcontractor(s) is retained to perform such service.

The undersigned Contractor is using and will continue to use the federal work authorization program throughout the contract period.

369850  
EEV/Basic Pilot Program\* User Identification Number

Earl Hightower  
BY: Authorized Officer or Agent  
(Contractor Name)

9-10-13  
Date

Earl Hightower Construction  
Contractor Entity Name Title of Authorized Officer or Agent of Contractor

P.O. Box 200763, Cartersville, Ga. 30120  
Contractor Address

Earl Hightower  
Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN

BEFORE ME ON THIS THE  
10<sup>th</sup> DAY OF September 2013

Niriana S. Strickland  
Notary Public

My Commission Expires:

5/6/16

\* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).



SUBCONTRACTOR AFFIDAVIT



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
09/09/2013

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Rogers-Wood & Associates, Inc. 965 Oakland Rd., Ste 2C Lawrenceville GA 30044	<b>CONTACT NAME:</b> Brandy Wright <b>PHONE (AG, No. Ext):</b> 770-821-3041 <b>FAX (AG, No. Ext):</b> 678-996-0104 <b>E-MAIL ADDRESS:</b> bwright@rogerswood.com
<b>INSURED</b> Earl Hightower Construction P.O. Box Cartersville GA 30120	<b>INSURER(S) AFFORDING COVERAGE</b> INSURER A: International Ins. Co. of Hannover LTD INSURER B: INSURER C: INSURER D: NCCI INSURER E: INSURER F:

COVERAGES      CERTIFICATE NUMBER:      REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSTR. LTR.	TYPE OF INSURANCE	AGENCY (INSUR. NO.)	POLICY NUMBER	POLICY EFF. (MM/DD/YYYY)	POLICY EXP. (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE - W/IT APPLIES PER: POLICY <input type="checkbox"/> PER <input type="checkbox"/> LOC		IMS2155080	09/09/2013	09/09/2014	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED (NOT RENTED) \$ 100,000 MED EXP. (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 1,000,000 PRODUCTS - COMPROP A/GG \$ 1,000,000
	AUTOMOBILE LIABILITY ANY AUTO A - OWNED AUTOS HIRE/AUTOS SCHEDULED AUTOS NON-OWNED AUTOS					
D	UMBRELLA LIAB EXCESS LIAB COCLA CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$					
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe other DESCRIPTION OF OPERATIONS below	Y/N <input checked="" type="checkbox"/> N/A	31116950	03/07/2013	09/07/2014	<input checked="" type="checkbox"/> W/STAT. TORT LIMITS E.L. FACT ACCIDENT \$ 100,000 E.L. DISEASE - EA EMPLOYEE \$ 100,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

<b>CERTIFICATE HOLDER</b> City Of Cartersville	<b>CANCELLATION</b> SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
---	--

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**REFERENCE PAGE**

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NAME, ADDRESS, AND CONTACT INFORMATION OF FOUR (4) SUCCESSFUL PROJECTS THE BIDDER HAS COMPLETED AS STIPULATED ON PAGE 4.

1. COMPANY NAME: City of Cartersville  
 ADDRESS: 178 W. Main St 30120 PHONE NO. 770-387-5604  
 CONTACT: Tom Rhinehart EMAIL: ~~trhinehart@~~Cityofcartersville.org

2. COMPANY NAME: Allatoona Properties Inc.  
 ADDRESS: 5357 Hwy 20, 30120 PHONE NO. 770-236-7203  
 CONTACT: Stacy Muller EMAIL: StacySae2011@hotmail.com

3. COMPANY NAME: Dr. Greg Crawley  
 ADDRESS: 5 Medical Dr. Cville, Ga 30121 PHONE NO. 770-386-8604  
 CONTACT: DR. Crawley EMAIL: gac@ortho.net

4. COMPANY NAME: Hoy Williamson + Co. CPA  
 ADDRESS: 611 N. Tom St. 30120 PHONE NO. 770-382-3361  
 CONTACT: Hoy Williamson EMAIL: Hoy@wcpcpas.com

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CONTRACTOR/VENDOR AFFIDAVIT AND AGREEMENT

8

Item # 6

From <Document1>

Item # 6

Cartersville Parks and Recreation  
 JH Morgan Gymnasium  
 Sub-Floor & Finished Floor  
 Material Quote - August 27, 2013

	Home Depot	84 Lumber	Lowes
250 - Pressured Treated 2"x4"	\$1,197.50	\$1,252.50	\$1,185.00
152 - 1" AdvanTech	\$6,685.50	\$7,523.25 (175)	\$8,259.68 (1-1/8")
152 - 7/8" AdvanTech	No Bid	\$6,238.4 (160)	\$4,745.44 (23/32")
15-Rolls Felt Paper	\$228.75	\$223.35	\$228.75
		\$15,237.45	\$14,418.87
4,500 Sq. Ft. #1-White Oak	\$14,805.00	\$14,850.00	No Bid

Southern Floor

No bid

No bid

No bid

No bid

\$11,780.70

# City of Cartersville Georgia

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## Proposal Package

### JH Morgan Gym Sub-Floor and Finished Floor Installation

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August 2013

# City of Cartersville, Georgia

## JH MORGAN GYM SUB-FLOOR AND FINISHED FLOOR INSTALLATION

### TABLE OF CONTENTS

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# City of Cartersville, Georgia

## **JH MORGAN GYM** **SUB-FLOOR AND FINISHED FLOOR** **INSTALLATION**

### **REQUEST FOR PROPOSALS ON INSTALLATION**

City of Cartersville, Georgia invites your company to submit a Proposal on this package, titled: JH MORGAN GYM SUB-FLOOR AND FINISHED FLOOR INSTALLATION as defined hereinafter.

All terms and provisions listed in the enclosed: "TABLE OF CONTENTS", "REQUEST FOR PROPOSALS", "INSTRUCTIONS TO CONTRACTOR, "WORKSCOPE" AND "PROPOSAL FORM" are integral parts of the Proposal Package.

The City of Cartersville (Owner) reserves the right to waive informalities in any proposal, to reject any or all proposals, to re-advertise, and to take any action that it feels is in its best interest.

The proposal price will include installation of flooring materials to insure a safe, smooth, striped, finished natural hardwood floor. JH Morgan Gym is located on 35 Aubrey Street; Cartersville GA 30120. Contractor will install materials provided by Owner. Material list in "Work Scope".

### **INSTRUCTIONS TO CONTRACTORS**

1. To be considered, proposal must be in possession of City of Cartersville Parks and Recreation, Dellinger Park Office prior to the time of Proposal Closing date. Proposals may be mailed or delivered to Dellinger Park Office, addressed to Greg Anderson, Director of Parks and Recreation, City of Cartersville, P O Box 1390, 100 Pine Grove Road, Cartersville GA 30120, in a sealed envelope clearly marked as "JH Morgan Gym, Sub-Floor and Finished Floor Installation". Regardless of the method contractor uses to deliver, each contractor shall be responsible for proposal being delivered on time; as the City of Cartersville assumes no responsibility for the same. Proposals offered or received after time set will not be considered.
2. No Proposal may be withdrawn for a period of 30 days after Closing Date.
3. All Proposals are to be submitted on "Proposal Form" provided in this Package, and be signed by an authorized representative of company placing proposal.
4. City of Cartersville is exempt from Federal, State, and Local Taxes. Taxes incurred by Contractor during this project shall be to the account of Contractor.

5. Contractor shall not begin any work activity until such time as a “**Notice to Proceed**” has been received from the City of Cartersville.

### **INSTRUCTIONS TO CONTRACTORS - CONTINUED:**

6. Equal Employment Opportunity - As regards the execution of the Work Scope of this Proposal Package, Contractor shall not discriminate against any employee or job applicant because of race, color, religion, sex, national origin, age, or physical handicap.
7. E-verify Affidavit(s) – Completed/signed/notarized affidavits **must be** returned with bid or bid will not be considered. Forms included in proposal package.
8. Immigration Reform Compliance Requirement, during the entire duration of this project contractor shall remain in compliance with Georgia Security and Immigration Compliance Act of 2007 and Georgia code § 13- 10- 91 and § 50- 36- 1, as amended.
9. Additional information on this Proposal Package, please contact: Greg Anderson, Parks & Recreation Director, City of Cartersville, Telephone Number (770) 387-5627.  
Note: Payment will be made in 2-draws: 1<sup>st</sup> draw (40%), after completion of sub-floor installation; Final payment (60%) completion of project.

### **REQUIRED QUALIFICATIONS OF THE CONTRACTOR**

The Contractor must have a minimum of five (5) years’ experience in hardwood floor installation at least four – (4) applications of this type and size range project that has been completed and on which by investigation has been satisfactorily completed.

The Contractor must provide certificates of insurance for liability and workers compensation.

The Contractor must be ready to show documentation of financial responsibility, if requested.

### **PRE-PROPOSAL MEETING FOR CONTRACTORS**

There will be a **Mandatory Pre-Proposal Meeting** for contractors on **Thursday August 29, 2013** beginning **10:00 am, at the JH Morgan Gym**. Contractors will be given opportunity to view site and there will be a question/answer session to project and City Forces assisting in the installation.

### **PROPOSAL CLOSING TIME**

**Bid Closing time will be at 2:00 p.m. on Tuesday, September 10, 2013.**

### **Bid Checklist:**

Returned proposal package must include **“ALL DOCUMENTS”** listed below to be considered.

1. Completed/Signed Proposal Form
2. Certificate of Liability Insurance
3. Certificate of Worker’s Compensation
5. Completed/Signed/Notarized Contractor Affidavit (E-verify)

6. Completed/Signed/Notarized Sub-contractor Affidavit (E-verify), if applicable
7. Completed reference page

**JH MORGAN GYM**  
**SUB-FLOOR AND FINISHED FLOOR**  
**INSTALLATION**  
**WORK SCOPE**

**NOTE:** Cartersville Parks and Recreation Department will furnish all materials for proposal project and assist Contractor with limited installation that will be discussed in pre-proposal meeting. Contractor will provide supervision and labor, equipment (hand tools, saws, nailers & nails, staplers and staples, sanders, applicators, brushes, mineral spirits, tape, etc.), necessary to facilitate the installation of sub-floor and finished floor with court striping, for JH Morgan Gym.

**Demolition of Existing floor and sub-floor** – All material including wood, nails, fasteners, etc. will be removed and disposed of by Owner.

**PURPOSE** - The Work Scope of this Technical Provision is designed to facilitate work to provide a safe, smooth, playable surface for JH Morgan Gym basketball court.

**CONTRACTOR WILL FACILITATE:**

1. **Installation of Wood Nailer to Steel-joist I-Beam** – Wood nailer will be 2"x4" treated lumber and will be attached to steel joist I-beams by 1/4-inch, carriage bolt-square neck - 2.5" length and fastened by serrated hex flange locknut. Steel-joist I-beams have pre-drilled holes every 2.5'. All pre-drill holes must have bolts/fasteners installed. Carriage bolt head must be drawn down flush w/ 2"x4" nailer.
2. **Installation of 1-inch AdvanTech panel to Wood Nailer** – 1-inch AdvanTech panel will be attached to wood nailer by screws spaced a maximum 8-10 inches apart.
3. **Installation of 7/8-inch AdvanTech panel to 1-inch AdvanTech panel** – 7/8-inch AdvanTech panel will be attached to 1-inch AdvanTech panel by ring-shank nails every 8-10 inches apart. Liquid Nails for sub-floor used between panel layers.
4. **Installation of 15-lb. Felt Paper** – Felt paper will be installed between 7/8-inch panel and hardwood flooring.
5. **Installation of Hardwood Flooring** – 2-1/4" x 3/4" w/ varying lengths of #1-Grade – White Oak w/ tongue and groove, natural flooring will be installed by hardwood floor staples, spaced 5-6 inches apart. Hardwood floor will be sanded and prepped to stripe/stain.
6. **Striping/Staining of Basketball Court** – Court will be striped by National Federation State High School Association specifications. Additional striping/staining will include: 1. Stripe 20'9" – 3-point lines; 2. Stripe 12-foot foul lines; 3. Stripe no-charge semi-circle arc under each goal; 4. Stripe tick marks on each baseline. 5. Stain (darker contrast to polyurethane) area inside 20'9" – 3-point lines, except inside foul lanes; 6. Stain inside center court circle.
7. **Hardwood Floor Finish** – Apply 4-coats of Polyurethane (oil-base), w/ final coat being high gloss.

## **WORKSCOPE - CONTINUED**

### **General Workscope Information**

**Manufactory's Specifications** – All material will be installed per manufactory's specifications.

**CLEANUP** - Contractor shall cleanup and removes all debris, which results from his work efforts on a daily basis throughout the duration of this construction project.

**WORK SCHEDULE** – Contractor will coordinate work schedule with Greg Anderson, Parks & Recreation Director.

**WARRANTY** – Contractor shall provide a two – (2) year warranty against installation workmanship.

**COMPLETION DATE** - All work must be coordinated with the Cartersville Parks and Recreation Dept. and completed 4-weeks after “Notice to Proceed” is issued. Project Proposal is expected to be awarded at City Council meeting on September 19, 2013.

**--END OF WORK SCOPE--**

#### **Material List:**

#### **MATERIALS FURNISHED BY CARTERSVILLE PARKS AND RECREATION DEPARTMENT FOR FLOORING PROJECT:**

1. Pressure treated 2"x4" nailer to bolt to steel joist I-beam
2. 1/4-inch Carriage bolt w/ square-neck x 2.25-inch length w/ serrated hex flange locknut.
3. Adhesive between sub-floor panels and 2"x4" nailer.
4. 1-inch AdvanTech 4'x8' panels for sub-floor
5. 10d ring-shanked nail, attach 1" panel to 2"x4" nailer
6. 7/8-inch AdvanTech 4'x8' panels for sub-floor
7. Adhesive between sub-floor panels
8. 10d ring-shanked nail, attach 7/8" panel to 1" panel
9. 15-pound Felt
10. #1 White Oak Hardwood planks w/ tongue & groove – 2.25"x3/4"
11. Black paint – Industrial Enamel (Court striping)
12. Red (?) paint – Industrial Enamel (Court striping – 20'9" – 3-point line)
13. Stain (oil based) – staining inside 20'9" – 3-point line and center court
14. Premium polyurethane (oil based)

#### **Important Dates:**

#### **Mandatory Pre-Proposal Meeting:**

**JH Morgan Gym, Thursday, August 29, 2013, 10:00 am**

**Proposal closing deadline:****Dellinger Park Office; Tuesday September 10, 2013, 2:00 pm**

**JH MORGAN GYM**  
**SUB-FLOOR AND FINISHED FLOOR**  
**INSTALLATION**

TO: CITY OF CARTERSVILLE, GEORGIA  
 P O BOX 1390, CARTERSVILLE GA 30120-1390

CONTRACTORS:

IN ACCORDANCE WITH REQUIREMENTS OF REQUEST FOR PROPOSALS, INSTRUCTIONS TO CONTRACTORS AND WORKSCOPE, ALL ARE SUBJECT TO THE CONDITIONS, LISTED HERE-IN, THEREOF, I, THE UNDERSIGNED, HEREBY PROPOSE TO PROVIDE THE SUPERVISION, LABOR AND EQUIPMENT INVOLVED FOR INSTALLATION OF SUB-FLOOR AND FINISHED FLOOR FOR JH MORGAN GYM.

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A. LUMP SUM PROPOSAL PRICE FOR **WORK SCOPE** ITEMS LISTED HEREIN FOR SUB-FLOOR AND FINISHED FLOOR INSTALLATION AT JH MORGAN GYM:

**TOTAL WORK SCOPE** \$ \_\_\_\_\_

BIDDER: \_\_\_\_\_ BY: \_\_\_\_\_

TITLE: \_\_\_\_\_ SIGNATURE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_ EMAIL \_\_\_\_\_

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**REFERENCE PAGE**

NAME, ADDRESS, AND CONTACT INFORMATION OF FOUR (4) SUCCESSFUL PROJECTS THE BIDDER HAS COMPLETED AS STIPULATED ON PAGE 4.

1. COMPANY NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ PHONE NO. \_\_\_\_\_

CONTACT: \_\_\_\_\_ EMAIL: \_\_\_\_\_

2. COMPANY NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ PHONE NO. \_\_\_\_\_

CONTACT: \_\_\_\_\_ EMAIL: \_\_\_\_\_

3. COMPANY NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ PHONE NO. \_\_\_\_\_

CONTACT: \_\_\_\_\_ EMAIL: \_\_\_\_\_

4. COMPANY NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ PHONE NO. \_\_\_\_\_

CONTACT: \_\_\_\_\_ EMAIL: \_\_\_\_\_

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**CONTRACTOR/VENDOR AFFIDAVIT AND AGREEMENT**

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm, or corporation which is contracting with City of Cartersville has registered with and is participating in a federal work authorization program\* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to this contract with City of Cartersville, contractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. 13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-.08 or substantially similar form. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to the City of Cartersville at the time the subcontractor(s) is retained to perform such service.

The undersigned Contractor is using and will continue to use the federal work authorization program throughout the contract period.

\_\_\_\_\_  
EEV/Basic Pilot Program\* User Identification Number

\_\_\_\_\_  
BY: Authorized Officer or Agent  
(Contractor Name)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Contractor/Entity Name

\_\_\_\_\_  
Title of Authorized Officer or Agent of Contractor

\_\_\_\_\_  
Contractor Address

\_\_\_\_\_  
Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN  
BEFORE ME ON THIS THE

\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
Notary Public

My Commission Expires:  
\_\_\_\_\_

\* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

**SUBCONTRACTOR AFFIDAVIT**

By executing this affidavit, the undersigned subcontractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services under a contract with \_\_\_\_\_ (name of contractor) on behalf of City of Cartersville has registered with and is participating in federal work authorization program being\* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned subcontractor is using and will continues to use the federal work authorization program throughout the contract period.

\_\_\_\_\_  
EEV/Basic Pilot Program\* User Identification Number

\_\_\_\_\_  
BY: Authorized Officer or Agent  
(Subcontractor Name)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title of Authorized Officer or Agent of Subcontractor

\_\_\_\_\_  
Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN  
BEFORE ME ON THIS THE  
\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
Notary Public  
My Commission Expires:  
\_\_\_\_\_

\* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).



Contractor List:

Cartersville Flooring

Elrod's Hardwood

Gilreath Carpet

Pug's Rug

**Southern Wholesale Flooring**  
 9550-B Cobb Place Blvd NW  
 Kennesaw GA 30144  
 770-514-7110 770-514-7310 (fax)

**QUOTE**

**Customer**

Name Cartersville Parks & Recreation Department  
 Address P O Box 1390  
 City Cartersville State GA ZIP 30120  
 Phone 770-387-5626

Date 09/13/13

Rep \_\_\_\_\_  
 FOB \_\_\_\_\_

Qty	Description	Unit Price	TOTAL
231	bundles (19.5 sq. ft./bundle)  Unfinished #1 White Oak 2 1/4"x3/4" w varying lengths @\$2.60 per square foot	\$50.70	\$11,711.70
1	Delivery Charge	\$69.00	\$69.00

SubTotal \$11,780.70

\$0.00

\$0.00

**TOTAL** **\$11,780.70**

**Payment Details**

- Cash  
 Check

Office Use Only

Item # 6



## Quote Support Program

Quote #: 1763824  
 Volume Savings Expiration Date: 10/11/2013  
 Customer Name: Greg Anderson  
 Genesis Estimate Project Description: 386244019  
 Customer Phone#: 7706076173  
 Pricing is per Lowe's Store at: Store #190  
 CARTERSVILLE, GA  
 Store Phone #: (678)792-1019  
 Store Contact: Eric Scott

Item #	Quantity	Item Description	OSP Unit Price	Extended OSP Price
88943	152	1-1/8" ADVANTECH	54.34	8,259.68
111844	1500	3/4" X 2-1/4" #1 SELECT WHITE PINE T&G FLOORING	3.27	14,715.00
76054	250	2X4X10 ACQ TOP CHOICE TREATED	4.74	1,185.00
10306	15	ROOF FELT 1-SQ TYPE 15 ASTM 4869	15.25	228.75
88943	152	23/32 ADVANTECH	31.22	4,745.44

Total savings for this quote is 13.2%

\*All items requested for volume savings may not be listed if they did not qualify for OSP savings.

OSP Total: \$29,133.87

MANAGER SIGNATURE

DATE

\*THIS ESTIMATE IS NOT VALID WITHOUT A MANAGER'S SIGNATURE.

\*LOWE'S RESERVES THE RIGHT TO LIMIT THE QUANTITIES OF MERCHANDISE SOLD TO CUSTOMERS

\*ALL OF THE PRODUCT MUST BE ORDERED BY THE EXPIRATION DATE IN ORDER TO RECEIVE VOLUME SAVINGS

\*THIS IS AN ESTIMATE ONLY. DELIVERY OF ALL MATERIALS CONTAINED IN THIS ESTIMATE ARE SUBJECT TO AVAILABILITY FROM THE MANUFACTURER OR SUPPLIER. QUANTITY, EXTENSION, OR ADDITION ERRORS ARE SUBJECT TO CORRECTION. CREDIT TERMS SUBJECT TO APPROVAL BY LOWE'S CREDIT DEPARTMENT.

\*LOWE'S IS A SUPPLIER OF MATERIALS ONLY. LOWE'S DOES NOT ENGAGE IN THE PRACTICE OF ENGINEERING, ARCHITECTURE, OR GENERAL CONTRACTING. LOWE'S DOES NOT ASSUME SELECTION OR CHOICE OF MATERIALS FOR A GENERAL OR SPECIFIC USE; FOR QUANTITIES OR SIZING OF MATERIALS; FOR THE USE OR INSTALLATION OF MATERIALS; OR FOR COMPLIANCE WITH ANY BUILDING CODE OR STANDARD OF WORKMANSHIP.

\*LOWE'S IS MAKING THE FOLLOWING QUOTE BASED ON ITS STANDARD COMMERCIAL TERMS, AND DOES NOT AGREE TO TERMS AND CONDITIONS, INCLUDING ANY GOVERNMENTAL REGULATIONS, NOT SPECIFICALLY INDICATED OR REFERENCED IN THE REQUEST FOR THIS QUOTATION. IF TERMS AND CONDITIONS ARE PRESENTED, PRODUCT SELECTION AND PRICING MAY CHANGE PENDING LEGAL REVIEW.

\*TAXES AND DELIVERY WILL BE ADDED AT TIME OF PURCHASE AS APPLICABLE.



## Quote Support Program

①

Quote #: 1751046  
 Volume Savings Expiration Date: 9/26/2013  
 Customer Name: Greg Anderson  
 Genesis Estimate Project Description: 386244019  
 Customer Phone#: 7706076173  
 Pricing is per Lowe's Store at: Store #190  
 CARTERSVILLE, GA  
 Store Phone #: (678)792-1019  
 Store Contact: James Payne

Item #	Quantity	Item Description	QSP Unit Price	Extended QSP Price
88943	140	1-1/8" ADVANTECH	54.95	7,693.00
111844	4500	3/4" X 2-1/4" #1 SELECT WHITE PINE T&G FLOORING	3.27	14,715.00
78854	250	2X4X10 ACO TOP CHOICE TREATED	4.74	1,185.00
10306	15	ROOF FELT 4-SQ TYPE 15 ASTM 4869	15.25	228.75
88943	140	3/32 ADVANTECH	31.57	4,419.80

Total savings for this quote is 12.8%

\*All items requested for volume savings may not be listed if they did not qualify for QSP savings.

QSP Total: \$28,241.55

MANAGER SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_

\*THIS ESTIMATE IS NOT VALID WITHOUT A MANAGER'S SIGNATURE.

\*LOWE'S RESERVES THE RIGHT TO LIMIT THE QUANTITIES OF MERCHANDISE SOLD TO CUSTOMERS

\*ALL OF THE PRODUCT MUST BE ORDERED BY THE EXPIRATION DATE IN ORDER TO RECEIVE VOLUME SAVINGS

\*THIS IS AN ESTIMATE ONLY. DELIVERY OF ALL MATERIALS CONTAINED IN THIS ESTIMATE ARE SUBJECT TO AVAILABILITY FROM THE MANUFACTURER OR SUPPLIER. QUANTITY, EXTENSION, OR ADDITION ERRORS ARE SUBJECT TO CORRECTION. CREDIT TERMS SUBJECT TO APPROVAL BY LOWE'S CREDIT DEPARTMENT.

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\*LOWE'S IS MAKING THE FOLLOWING QUOTE BASED ON ITS STANDARD COMMERCIAL TERMS, AND DOES NOT AGREE TO TERMS AND CONDITIONS, INCLUDING ANY GOVERNMENTAL REGULATIONS, NOT SPECIFICALLY INDICATED OR REFERENCED IN THE REQUEST FOR THIS QUOTATION, IF TERMS AND CONDITIONS ARE PRESENTED. PRODUCT SELECTION AND PRICING MAY CHANGE PENDING LEGAL REVIEW.

\*TAXES AND DELIVERY WILL BE ADDED AT TIME OF PURCHASE AS APPLICABLE.

**Cartersville Parks and Recreation Department**  
**JH Morgan Gym**  
**Quote on Sub-Floor & Finished Floor Material**

City of Cartersville Parks and Recreation Department (CPRD) invites your company to quote on the following materials for the sub-floor and finished floor installation in JH Morgan Gym. CPRD reserves the right to reject any or all proposals, take best pricing for individual items, to re-advertise, or to take any action that it feels is in its best interest for this project. Pricing of material will include delivery to JH Morgan Gym; 35 Aubrey St.; Cartersville GA 30120. Delivery will be expected within 2-weeks after order is placed and Purchase Order is issued. Any questions concerning quote, please contact Greg Anderson, at 770-607-6173. Deadline for quotes to be returned, 2:00pm on Wednesday August 28, 2013. Quotes can be returned to Dellinger Park Office; 100 Pine Grove Rd.; POB 1390 Cartersville GA 30120, faxed 770-387-5624; or emailed to ganderson@cityofcartersville.org. Quotes will not be accepted past deadline.

Quantity	Description	Price Each	Total
250 ea. <i>152</i>	Pressure Treated 2"x4"x10'	<u>5.01</u>	<u>1252.50</u>
<i>175</i> 140 ea.	1"x4"x8' AdvanTech panel	<u>43.99</u>	<del>6158.60</del> <u>7,523.25</u>
<i>160</i> <del>140 ea.</del>	7/8"x4"x8' AdvanTech panel	<u>38.99</u>	<del>6238.40</del> <u>6,238.40</u>
15 ea.	15-lb. Felt Paper	<u>14.89</u>	<u>223.35</u>
4,500 sq. ft.	#1 White Oak (2.25"x3/4") Tongue & Groove w/ varying lengths w/ varying lengths	<u>3.30</u>	<u>14850.00</u>

Company:

84 Lumber

Address:

84 Ampacet Dr. Cartersville, GA 30120

Company Rep.

Donnie Selph

Signature:

Donnie Selph

Date:

8/26/13

Email:

selphd@1616.84lumber.com

Phone:

770-383-8784678-231-2289



**QUOTE**  
 Store 0133 CARTERSVILLE  
 100 GENTILLY BLVD  
 CARTERSVILLE, GA 30120

Phone: (770) 606-0298  
 Salesperson: MXR355  
 Reviewer:

Home Phone  
**(770) 387-5626**

Work Phone  
 (770) 387-5626

Company Name  
 CARTERSVILLE CITY PARKS & RECREATION

Job Description  
 GYM

City  
 CARTERSVILLE

State  
 GA

Zip  
 30120-4070

County  
 BARTOW

**SOLD TO**

Name  
**CARTERSVILLE PARKS RECRE CITY OF**

Address  
 100 PINE GROVE RD

City  
 CARTERSVILLE

State  
 GA

Page 1 of 2 **NO. 0133-116942**

**QUOTE**

Item # 6

2013-08-20 16:03

Prices Valid Thru: 08/27/2013

**HOME DEPOT DELIVERY #1**

**MERCHANDISE AND SERVICE SUMMARY**

REF # V04

We reserve the right to limit the quantities of merchandise sold to customers

**STOCK MERCHANDISE TO BE DELIVERED:**

REF #	SKU	QTY	UM	DESCRIPTION	PI	TAX	PRICE EACH	EXTENSION
R01	0000-124-380	250.00	EA	2X4-10FT #2 PRIME PT WEATHERSHIELD /	N	N	\$4.79	\$1,197.50
R02	0000-258-830	15.00	RL	15# FELT-432 SQ.FT. /	N	N	\$15.25	\$228.7

S/O - MDSE TO BE DELIVERED: S/O BLUELINX WOOD PRODUCT

REF # S03

ESTIMATED ARRIVAL DATE: 08/30/2013

S0301	0000-269-867	150.00	EA	1" ADVANTECH / 1" ADVANTECH 269-867 S/O BLUELINX PLYW / 1"-4'x8'	A	N	\$44.57	\$6,685.5
S0303	0000-269-867	4500.00	SQ	#1 WHITE OAK 3/4" X 2 1/4" X 8' 269-867 S/O BLU / #1 WHITE OAK 3/4" X 2-1/4" random lengths	A	N	\$3.29	\$14,805.0

**MERCHANDISE TOTAL: \$22,916.7**

DELIVERY INFORMATION:		SCHEDULED DELIVERY DATE: Will be scheduled upon arrival of all S/O Merchandise	
V04	0000-515-663	1.00	EA Cardinal Govt Supp
			<b>DELIVERY SERVICE SUBTOTAL: \$20.0</b>

**NOT VALID FOR**

\* Indicates item markdown  
 Customer Copy

QUOTE - Continued

Last Name: CARTERSVILLE PARKS RE

**HOME DEPOT DELIVERY #1**

(Continued)

REF #V04

# 6

THE HOME DEPOT WILL DELIVER  
M/DSE TO:

Greg Anderson

ADDRESS: 35 Aubrey Street

CITY: CARTERSVILLE

STATE: GA

ZIP: 30120-4070

COUNTY: BARTOW

PHONE: (770) 607-6173

ALTERNATE PHONE: (770) 387-5626

DRIVER SPECIAL INSTRUCTIONS:

**TOTAL CHARGES OF ALL MERCHANDISE & SERVICES**

Policy Id (PI):  
A: 90 DAYS DEFAULT POLICY.....;

*The Home Depot reserves the right to limit / deny returns. Please see the return policy sign in stores for details.*

END OF ORDER No. 0133-116942



# City of Cartersville

**City Council Meeting  
9/19/2013 7:00:00 PM  
Off System Safety Project Award**

<b>SubCategory:</b>	Bid Award/Purchases
<b>Department Name:</b>	Public Works
<b>Department Summary Recommendation:</b>	<p>On August 30, 2013 we had a public bid opening for the Off-System Safety Project PW-2013-0011839. This project consists of signing and striping of 9 city streets, acceptance of the GDOT grant was approved at a prior council meeting. Only one bid was received, the bid was from Peek Pavement Markings for \$89,995.00. Our grant from GDOT for this work is for just over \$93K, therefore the bid is less than the grant total. We advertised this bid in the local newspaper and on construction trade web sites for a month in advance of the bid opening. We believe we only received one bid because of the federal requirements such as DBE percentage and Davis Bacon Act compliance. We recommend award of this contract to Peek Pavement Marking, LLC, and permission for the Mayor to sign the contracts after execution by Peek Pavement Marking, LLC.</p>
<b>City Manager's Remarks:</b>	Your approval of the bid from Peek Paving as outlined above is recommended.
<b>Financial/Budget Certification:</b>	This is a budgeted item and will be reimbursed through a GDOT grant.
<b>Legal:</b>	
<b>Associated Information:</b>	E-Verify Docs included in proposal.





# City of Cartersville

**City Council Meeting  
9/19/2013 7:00:00 PM  
Pad Mounted Equipment Inspections**

<b>SubCategory:</b>	Bid Award/Purchases
<b>Department Name:</b>	Electric Department
<b>Department Summary Recommendation:</b>	<p>The Electric department would like to award a contract for the inspection and repairs needed on our pad mounted equipment. This work will be done over a three year period and is a budgeted item. The scope of work to be performed was bid out by Electric Cities of Georgia (ECG) for its member cities. As a member city we are able to take advantage of the lower pricing due to the larger volumn of work.</p> <p>The low bidder for this work was Southeastern Wood Pole Inspectors. This company has performed other work for us in the past and does quality work. ECG and the Electric department recommends that Southeastern Wood Pole Inspectors be awarded the contract to inspect and make repairs to our pad mounted equipment.</p>
<b>City Manager's Remarks:</b>	Your approval of the bid from Southeastern Pole Inspectors is recommended.
<b>Financial/Budget Certification:</b>	This is a budgeted item.
<b>Legal:</b>	Contracts reviewed by City Attorney
<b>Associated Information:</b>	Attached are the ECG Award Recommendations,E-Verify and Save Documents, as well as the contract and insurance certification for Southeastern Wood Pole Inspectors.



Pad Mounted Equipment Inspection and Treatment  
2013 Award Recommendations

Padmount Transformer Inspection			
Description	1st	2nd	
	SWPI	TMS	
<b>1 Phase Pad Mounted Transformer</b>			
Inspection (per specification)	\$ 40.00	\$	15.65
Clearing & Digging	\$ 30.00	\$	20.70
Painting	\$ 45.00	\$	92.00
Infrared scan of connections	NC	\$	3.45
Ground resistance test	NC	\$	6.90
<b>Total</b>	<b>\$ 115.00</b>	<b>\$</b>	<b>138.70</b>
<b>3 Phase Pad Mounted Transformer</b>			
<b>75-150 kVA</b>			
Inspection	\$ 40.00	\$	15.65
Clearing & Digging	\$ 50.00	\$	37.95
Painting	\$ 221.00	\$	328.90
Infrared scan of connections	NC	\$	6.90
Ground resistance test	NC	\$	6.90
<b>Total</b>	<b>\$ 311.00</b>	<b>\$</b>	<b>396.30</b>
<b>225 - 500 kVA</b>			
Inspection	\$ 40.00	\$	15.65
Clearing & Digging	\$ 50.00	\$	37.95
Painting	\$ 331.00	\$	460.00
Infrared scan of connections	NC	\$	6.90
Ground resistance test	NC	\$	6.90
<b>Total</b>	<b>\$ 421.00</b>	<b>\$</b>	<b>527.40</b>
<b>750 - 1500 kVA</b>			
Inspection	\$ 40.00	\$	15.65
Clearing & Digging	\$ 50.00	\$	37.95
Painting	\$ 441.00	\$	724.50
Infrared scan of connections	NC	\$	6.90
Ground resistance test	NC	\$	6.90
<b>Total</b>	<b>\$ 531.00</b>	<b>\$</b>	<b>791.90</b>
<b>2000 - 2500 kVA</b>			
Inspection	\$ 40.00	\$	15.65
Clearing & Digging	\$ 50.00	\$	37.95
Painting	\$ 551.00	\$	862.50
Infrared scan of connections	NC	\$	6.90
Ground resistance test	NC	\$	6.90
<b>Total</b>	<b>\$ 641.00</b>	<b>\$</b>	<b>929.90</b>

Additional Items As Needed			
Description	1st	2nd	
	SWPI	TMS	
New Pentahed Bolt	\$ 25.00	\$	115.00
Ant Treatment (Supplied by Member)	\$ 3.50		NC
Ant Treatment (Supplied by Contractor)	\$6-\$14	\$	6.90
Apply Equipment location number decals (Supplied by Member)	NC		NC
Apply Equipment location number decals (Supplied by Contractor)	NC		N/A
Install hill holders	\$ 200.00	\$	131.00
Fault indicator Replacement	\$ 2.00	\$	9.20
Circle Grounding	\$ 40.00	\$	55.00
Reroute services	\$ 30.00		N/A
Arrester Replacement	\$ 10.00		N/A
Identification and Labeling Primaries	\$ 26.00		N/A
Leveling of Pad, 1-PH	\$ 15.00		N/A
Leveling of Pad, 3-PH	\$ 25.00		N/A
Rodent and Ant Removal, 1-PH	\$ 10.00		N/A
Rodent and Ant Removal, 3-PH	\$ 20.00		N/A
Washout Repair, 1-PH	\$ 10.00		N/A
Washout Repair, 3-OH	\$ 15.00		N/A
Excessive Heavy Rust Removal, 1-PH	\$ 10.00		N/A
Excessive Heavy Rust Removal, 3-PH	\$ 20.00		N/A
Excessive Dirt Addition/Removal	\$ 40.00		N/A
Excessive Tree/Shrubbery Removal	\$ 40.00		N/A
Inside Painting of Box Lid (heavy rust present), 1-PH	\$ 10.00		N/A
Inside Painting of Box Lid (heavy rust present), 3-PH	\$ 15.00		N/A
Painting of Doors - Transclosure Cabinets	\$ 10.00		N/A

Light Poles Inspection, Cleaning, Painting of Units**		
Description	SWPI	TMS
15" light poles single light, metal	\$ 125.00	\$ 100.00
15" light poles single light, fiberglass	\$ 115.00	\$ 100.00
30" light poles single light, metal	\$ 225.00	\$ 150.00
30" light poles single light, fiberglass	\$ 185.00	\$ 150.00
45" light poles single light, metal	\$ 325.00	\$ 175.00
45" light poles single light, fiberglass	\$ 250.00	\$ 175.00

\*\*Lamp Pole Pricing does not include decorative poles or arms. Will be quoted as needed.



## CONTRACTOR AFFIDAVIT AND AGREEMENT

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm or corporation which is contracting with the **City of Cartersville, Georgia, a Municipal Corporation of the State of Georgia** has registered with and is participating in a federal work authorization program\* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with deadlines established in O.C.G.A. 13-10-91.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to this contract with **City of Cartersville, Georgia, a Municipal Corporation of the State of Georgia**, contractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. 13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01.08 or substantially similar form. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to the **City of Cartersville, Georgia, a Municipal Corporation of the State of Georgia** at any time the subcontractor(s) is retained to perform such service.

The undersigned Contractor is using and will continue to use the federal work authorization program throughout the contract period.

**159824**

EEV/Basic Pilot Program\* User Identification Number

*Carroll F. Norris*

*09-05-2013*

BY: Authorized Officer or Agent of Contractor

Date

*President*

Title of Authorized Officer or Agent of Contractor

*Carroll F. Norris*

Printed Name of Authorized Officer or Agent

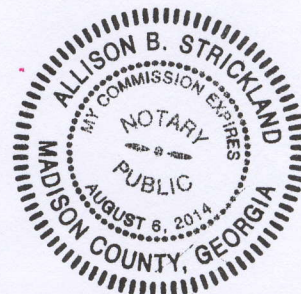
SUBSCRIBED AND SWORN

BEFORE ME ON THIS THE

*5<sup>th</sup>* DAY OF *September*, 20 *13*

*Allison B. Strickland*

Notary Public



\* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA). Item # 8



**S.A.V.E. AFFIDAVIT VERIFYING STATUS FOR  
BUSINESS TRANSACTION WITH  
CITY OF CARTERSVILLE, GEORGIA  
A Municipal Corporation of the State of Georgia**

By executing this affidavit under oath, as vendor for City of Cartersville, Georgia, a Municipal Corporation of the State of Georgia, public benefits as referenced in O.C.G.A. Section 50-36-1, I am stating the following with respect to my "public benefit" for

CARROLL FREDRICK NORRIS

[Name of natural person applying on behalf of individual, business, corporation, partnership, or other private entity]

SOUTHEASTERN WOOD POLE INSPECTORS, INC.

[Name of business, corporation, partnership]

- 1)  I am a United States citizen
- 2)  I am a legal permanent resident 18 years of age or older or I am an otherwise qualified alien or non-immigrant under the Federal Immigration and Nationality Act 18 years of age or older and lawfully present in the United States.\*

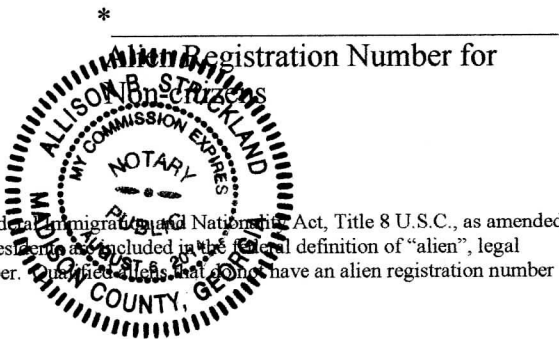
Number and Document Source: **Georgia Drivers License 051299671 Expires 09/04/2014**

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of Code Section 16-10-20 of the Official Code of Georgia and face criminal penalties as allowed by such criminal statute.

<u><i>Carroll F. Norris</i></u>	<u>09-06-13</u>
Signature of Applicant	Date
<u>Carroll F. Norris</u>	<u>09-06-13</u>
Printed Name	Date

SUBSCRIBED AND SWORN  
BEFORE ME ON THIS THE  
6<sup>th</sup> DAY OF September 2013

Allison B. Stuckland  
Notary Public



\* Note: O.C.G.A. § 50-36-1 (e)(2) requires that aliens under the federal Immigration and Nationality Act, Title 8 U.S.C., as amended, provide their alien registration number. Because legal permanent residents are included in the general definition of "alien", legal permanent residents must also provide their alien registration number. Undocumented aliens that do not have an alien registration number may supply another identifying number below:

## CONTRACT

STATE OF GEORGIA

COUNTY OF BARTOW

This contract and Agreement entered into between City of Cartersville, Georgia, a Municipal Corporation of the State of Georgia (Municipality) and Southeastern Wood Pole Inspectors, Inc. (Contractor) this 5th day of September, 2013.

WITNESSTH:

WHEREAS, Municipality desires to retain Contractor to perform certain ***pad mount inspection and/or overhead pole top inspection services*** in connection with Municipalities' current work plan, said Contractor performing such work as an independent Contractor; and whereas, the Parties desire to set forth the terms of their agreement;

NOW, THEREFORE, in consideration of the premises, TEN DOLLARS AND OTHER VALUABLE CONSIDERATION, the receipt and sufficiency of which is acknowledged, the mutual covenants contained herein and other good and valuable consideration, the parties hereby agree as follows:

### I. COVENANTS

So long as this contract is in effect, Contractor covenants and agrees to perform such projects, jobs and services as are assigned by Municipality without defect, to include the project outlined in Exhibit A according to specific plans and specifications submitted by the Municipality.

### II. SCOPE OF PROJECT, CHARGES

The scope and basis of this contract, in accordance with the Electric Cities of Georgia, is to provide inspection and treatment of pad mounted transformers. The scope of the project, billing rates and charges shall be set forth in Exhibit A and Exhibit B attached hereto and by reference incorporated herein. Specifications of the contract will be provided by the Contractor.

### III. PERFORMANCE

In performance of said work, Contractor agrees that it shall abide by the Municipalities' policies and will perform the work in a safe and workmanlike manner acceptable to Municipality. Municipality will provide the material utilized on construction undertaken herein and Contractor will provide all labor and equipment as well as gas and maintenance thereon.



#### IV. INSURANCE

Prior to undertaking any work under this contract and during the term thereof, Contractor shall procure and submit to Municipality proof of general liability insurance coverage in an amount not less than \$2,000,000 per occurrence as well as worker's compensation insurance coverage which shall provide at minimum statutory benefits to the Contractor's employees. Contractor shall provide and maintain automobile liability insurance on all vehicles used in connection with the contract, whether owned, or non-owned, or hired with public liability limits of not less than \$2,000,000 bodily injury and property damage as to any one occurrence. Thereafter Contractor shall submit to Municipality continued proof of such coverage.

#### V. INDEMNITY

Contractor shall indemnify, protect and save harmless Municipality from and against all claims and demands for damages to Contractor's property and injury or death to Contractor's employees, except where the same are caused by the sole negligence of the Municipality.

#### VI. ENTIRE AGREEMENT

This contract contains the entire agreement between the parties and there are no representations, undertakings, or warranties not contained herein. This agreement is executed in and shall be governed by the laws of the State of Georgia. This agreement may be executed in multiple counterparts, any of which is to be considered an original, but which shall only be construed to be one agreement.

#### VII. INDEPENDENT CONTRACTOR

Contractor is deemed an independent contractor under Georgia law, and shall abide by state and federal law relative to all actions undertaken under this contract.

#### VIII. TERM

Unless sooner terminated as herein provided, this contract shall be effective for one year from the date thereof and shall continue in effect thereafter from year to year, provided, however, that either party may terminate the same at anytime by giving thirty (30) days notice in writing to the other.



## IX. LABOR

Unless this contract is exempted by the rules and regulations of the Secretary of Labor issued pursuant to Section 204 of Executive Order 11246, or Title VII of the Civil Rights Act of 1964, as amended, there is incorporated herein by reference paragraphs (1) through (7) of the contract clauses set forth in Section 202 of Executive Order 11246, Section 503 of the Rehabilitation Act of 1973, as amended, Vietnam Era Veterans Readjustment Act of 1974, as amended (38 USC 2012) and all other relevant Acts, Regulations, and/or Executive Orders.

## X. FEDERAL WORK AUTHORIZATION PROGRAM

During the entire duration of this contract, Contractor must remain in compliance with Georgia Security and Immigration Compliance Act of 2007 and Georgia code §13-10-91 and § 50-36-1.

## XI. SUPERVISION

The contractor shall supervise and direct the work competently and efficiently, devoting such attention thereto and applying such skills and expertise as may be necessary to perform and complete the project in compliance with the Municipality. The Contractor shall be responsible for the means, methods, techniques, sequences, and procedures of the work.

## XII. WAIVER OF CLAIMS

The making and acceptance of final payment shall constitute (a) a waiver of all claims by Municipality against Contractor, except claims arising from unsettled liens, from defective work appearing after final inspection, or from failure to comply with the Contract; however, it shall not constitute a waiver by the Municipality of any rights in respect of Contractor's continuing obligations; and (b) a waiver of all claims by Contractor against Municipality other than those previously made in writing and still unsettled.

## XIII. PROPERTY DAMAGE

The Contractor shall be responsible for all property damage associated with gaining access to the work by the Contractor, as well as damage resulting to property and other facilities from the Contractor's work. All damage claims shall result in contact with the person making the claim by the Contractor within 48 hours. A report of the findings of the claim will be provided to the Municipality



within 72 hours. The Contractor's responsibility for damage shall include return to the original condition of the site as found, and notification to the Municipality.

#### XIV. PAYMENT FOR WORK

Weekly time and charge sheets must be submitted, along with the Pad Mount Inspection Report, to the Municipality once per week during the work period. Invoices for completed work will be submitted to the Municipality on a weekly basis. Invoices are net 10 days.



IN WITNESS WHEREOF this Agreement has been executed by the parties the year and the date first above written.

City of Cartersville, Georgia  
A Municipal Corporation of the State of Georgia

\_\_\_\_\_  
Witness

BY: \_\_\_\_\_  
Matthew K. Santini  
Mayor

\_\_\_\_\_  
Notary Public

ATTEST: \_\_\_\_\_  
Connie Keeling  
City Clerk

Southeastern Wood Pole Inspectors, Inc.

*Donna Benusom*  
\_\_\_\_\_  
Witness

BY: *Carroll F. Norris*  
\_\_\_\_\_  
Carroll F. Norris  
President

*Allison B. Strickland*  
\_\_\_\_\_  
Notary Public

ATTEST: *Ashley Norris*  
\_\_\_\_\_





**EXHIBIT A**  
**ELECTRIC CITIES OF GEORGIA**  
**Pad Mounted Equipment Inspection & Treatment Services**  
**2013**

The scope of the project includes labor and equipment to complete PAD MOUNT INSPECTION as assigned by the Municipality. Below are the prices associated with the contract.

<b>DESCRIPTION:</b>	<b>TOTAL PRICE:</b>
<b>1. Inspection of the following: (per specifications)</b>	
A. 1 ✱ Pad Mounted Transformer (25-167 KVA)	\$40.00 Each
B. 3 ✱ Pad Mounted Transformer (75-2000 KVA)	\$40.00 Each
C. 1 ✱ and 3 ✱ Terminating Cabinets	\$40.00 Each
D. Pad Mounted Switchgear (Small SG2-SG6)	\$40.00 Each
Pad Mounted Switchgear (Large SG7-SG13)	\$40.00 Each
E. Transclosure	\$40.00 Each
F. Pothead Pole	\$40.00 Each
<b>2. Clearing &amp; Digging: (per specifications)</b>	
A. 1 ✱ Pad Mounted Transformer (25-167 KVA)	\$30.00 Each
B. 3 ✱ Pad Mounted Transformer (75-2000 KVA)	\$50.00 Each
C. 1 ✱ Terminating Cabinets	\$30.00 Each
3 ✱ Terminating Cabinets	\$50.00 Each
D. Pad Mounted Switchgear (Small SG2-SG6)	\$30.00 Each
Pad Mounted Switchgear (Large SG7-SG13)	\$50.00 Each
E. Transclosure (up to 75 KVA)	\$30.00 Each
Transclosure (larger than 75 KVA)	\$50.00 Each
<b>3. Painting of Units (per Specifications)</b>	
A. 1 ✱ Pad Mounted Transformer (25-167 KVA)	\$45.00 Each
B. 3 ✱ Pad Mounted Transformer (75-2000 KVA)	\$221.00 Each
75 - 150 KVA	\$221.00 Each
225 - 500 KVA	\$331.00 Each
750 KVA - 1500 KVA	\$441.00 Each
2000 KVA - 2500 KVA	\$551.00 Each
C. 1 ✱ Terminating Cabinets	\$45.00 Each
3 ✱ Terminating Cabinets	\$221.00 Each
D. Pad Mounted Switchgear (Small SG2-SG6)	\$45.00 Each
Pad Mounted Switchgear (Large SG7-SG13)	\$150.00 Each
E. Transclosure (up to 75 KVA)	\$155.00 Each
Transclosure (larger than 75 KVA)	\$210.00 Each
F. Capacitor Assembly (Reclosure Cabinet - No Transformer)	\$140.00 Each

Services Provided By:  
Southeastern Wood Pole Inspectors, Inc.  
(706) 207-8499 or (706) 335-7084



**As Needed: (Requested in Bid Package)**

A. Infrared Test for all connections	Included in Inspection
B. Ground Resistance Measurement	Included in Inspection
C. & H. New Pentahead Bolt/Retrofit Pentahead Locking Mechanism and/or Lasp Installation	\$25.00 Each
D. Ant Treatment (Supplied by Member)	\$3.50 Each
E. Ant Treatment (Supplied by Contractor)	
1 ✱ Pad Mounted Transformer (25-167 KVA)	\$6.00 Each
3 ✱ Pad Mounted Transformer (75-2000 KVA)	\$8.00 Each
75 - 150 KVA	\$8.00 Each
225 - 500 KVA	\$10.00 Each
750 KVA - 1500 KVA	\$12.00 Each
2000 KVA - 2500 KVA	\$14.00 Each
1 ✱ Terminating Cabinets	\$6.00 Each
3 ✱ Terminating Cabinets	\$8.00 Each
Pad Mounted Switchgear (Small SG2-SG6)	\$6.00 Each
Pad Mounted Switchgear (Large SG7-SG13)	\$8.00 Each
Transclosure (up to 75 KVA)	\$6.00 Each
Transclosure (larger than 75 KVA)	\$8.00 Each
F. Apply Equipment Location Decals (Supplied by Member)	Included in Inspection
G. Apply Equipment Location Decals (Supplied by Contractor)	Included in Inspection
I. Install Hill Holders (Retaining Walls) (supplied by member)	\$200.00 Each
J. Fault Indicator Replacement	\$2.00 Each
K. Circle Grounding	\$40.00 Each
L. Rerouting Services	\$30.00 Each
M. Arrestor Replacement	\$10.00 Each
N. Identification & Labeling of Primaries	\$26.00 Each

**Additional Services provided by Contractor As Needed:****Leveling**

1 ✱ Pad Mounted Transformer (25-167 KVA)	\$15.00 Each
3 ✱ Pad Mounted Transformer (75-2000 KVA)	\$25.00 Each
75 - 150 KVA	\$25.00 Each
225 - 500 KVA	\$25.00 Each
750 KVA - 1500 KVA	\$25.00 Each
2000 KVA - 2500 KVA	\$25.00 Each
1 ✱ Terminating Cabinets	\$15.00 Each
3 ✱ Terminating Cabinets	\$25.00 Each
Pad Mounted Switchgear (Small SG2-SG6)	\$15.00 Each
Pad Mounted Switchgear (Large SG7-SG13)	\$25.00 Each
Transclosure (up to 75 KVA)	\$15.00 Each
Transclosure (larger than 75 KVA)	\$25.00 Each

**Rodent & Ant Removal**

1 ✱ Pad Mounted Transformer (25-167 KVA)	\$10.00 Each
3 ✱ Pad Mounted Transformer (75-2000 KVA)	\$20.00 Each
75 - 150 KVA	\$20.00 Each
225 - 500 KVA	\$20.00 Each

**Services Provided By:**

Southeastern Wood Pole Inspectors, Inc.  
(706) 207-8499 or (706) 335-7084



750 KVA - 1500 KVA	\$20.00 Each
2000 KVA - 2500 KVA	\$20.00 Each
1 ✧ Terminating Cabinets	\$10.00 Each
3 ✧ Terminating Cabinets	\$20.00 Each
Pad Mounted Switchgear (Small SG2-SG6)	\$10.00 Each
Pad Mounted Switchgear (Large SG7-SG13)	\$20.00 Each
Transclosure (up to 75 KVA)	\$10.00 Each
Transclosure (larger than 75 KVA)	\$20.00 Each
<b>Washout Repair</b>	
1 ✧ Pad Mounted Transformer (25-167 KVA)	\$10.00 Each
3 ✧ Pad Mounted Transformer (75-2000 KVA)	\$15.00 Each
75 - 150 KVA	\$15.00 Each
225 - 500 KVA	\$15.00 Each
750 KVA - 1500 KVA	\$15.00 Each
2000 KVA - 2500 KVA	\$15.00 Each
1 ✧ Terminating Cabinets	\$10.00 Each
3 ✧ Terminating Cabinets	\$15.00 Each
Pad Mounted Switchgear (Small SG2-SG6)	\$10.00 Each
Pad Mounted Switchgear (Large SG7-SG13)	\$15.00 Each
Transclosure (up to 75 KVA)	\$10.00 Each
Transclosure (larger than 75 KVA)	\$15.00 Each
<b>Excessive Heavy Rust Removal</b>	
1 ✧ Pad Mounted Transformer (25-167 KVA)	\$10.00 Each
3 ✧ Pad Mounted Transformer (75-2000 KVA)	\$20.00 Each
75 - 150 KVA	\$20.00 Each
225 - 500 KVA	\$20.00 Each
750 KVA - 1500 KVA	\$20.00 Each
2000 KVA - 2500 KVA	\$20.00 Each
1 ✧ Terminating Cabinets	\$10.00 Each
3 ✧ Terminating Cabinets	\$20.00 Each
Pad Mounted Switchgear (Small SG2-SG6)	\$10.00 Each
Pad Mounted Switchgear (Large SG7-SG13)	\$20.00 Each
Transclosure (up to 75 KVA)	\$10.00 Each
Transclosure (larger than 75 KVA)	\$20.00 Each
<b>Cabinet Repair</b>	\$30.00 Each
<b>Excessive Dirt Addition/Removal</b>	\$40.00 Each
<b>Excessive Tree/Shrubbery Removal</b>	\$40.00 Each
<b>Plumbing of Light Poles</b>	\$15.00 Each
<b>Inside Painting of Box Lid - STX (Heavy Rust Present)</b>	\$10.00 Each
<b>Inside Painting of Box Lid - 3TX (Heavy Rust Present)</b>	\$15.00 Each
<b>Painting of Doors on Transclosure Cabinets</b>	\$10.00 Each
<b>Thermal Imaging</b>	TBA

Services Provided By:  
Southeastern Wood Pole Inspectors, Inc.  
(706) 207-8499 or (706) 335-7084



**EXHIBIT B**  
**ELECTRIC CITIES OF GEORGIA**  
**Overhead Pole Top Equipment Inspection & Painting Services**  
**2013**

The scope of the project includes labor and equipment to complete OVERHEAD POLE TOP INSPECTION as assigned by the Municipality. Below are the prices associated with the contract.

<b>DESCRIPTION:</b>	<b>TOTAL PRICE:</b>
1. <b>Visual Inspection of the following: (per specifications)</b>	
A. 1 ✪ Overhead Pole Top Transformer (5-833 KVA)	\$10.00 Each
B. 3 ✪ Overhead Pole Top Transformer (30 - 500 KVA)	\$10.00 Each
2. <b>Painting of Units (per Specifications)</b>	
A. 1 ✪ Overhead Pole Top Transformer (5-833 KVA)	\$60.00 Each
B. 3 ✪ Overhead Pole Top Transformer (30 - 500 KVA)	\$75.00 Each
3. <b>Stenciling of Overhead Pole Top Transformer</b>	\$12.50 Each
4. <b>Heavy Rust Removal</b>	
1 ✪ Overhead Pole Top Transformer (5-833 KVA)	\$20.00 Each
3 ✪ Overhead Pole Top Transformer (30-500 KVA)	\$30.00 Each

Services Provided By:  
Southeastern Wood Pole Inspectors, Inc.  
(706) 207-8499 or (706) 335-7084



# City of Cartersville

**City Council Meeting  
9/19/2013 7:00:00 PM  
Pierce Ladder Transmission Repair**

<b>SubCategory:</b>	Bid Award/Purchases
<b>Department Name:</b>	Fire
<b>Department Summary Recommendation:</b>	<p>Our 1994 Pierce Ladder Truck (Ladder 3) transmission failed during the annual pump certification test. The transmission will need to be rebuilt by Reliable Transmission and at the same time, the ring gear in the transfer case will have to be replaced. During the repairs an additional problem with the electronics for the truck was discovered. An additional cost of up to \$3000 will be required to complete all repairs needed at this time. This is our 2nd aerial truck and it also serves as a back-up pumper apparatus in the event we have a two alarm incident. I am requesting approval of costs up to an amount of \$8000 for all repairs. This maintenance repair is a budgeted item and all E-verify documents are on file.</p>
<b>City Manager's Remarks:</b>	Your approval of payment of the work outlined above to Reliable Transmission is recommended.
<b>Financial/Budget Certification:</b>	
<b>Legal:</b>	E-Verify Documents are on file.
<b>Associated Information:</b>	



CITY OF CARTERSVILLE FIRE DEPT P.O. BOX 1390 CARTERSVILLE, GA 30120				CUSTOMER # 31149
CUST. PHONE 770-387-5635	DATE IN 9/4/2013	TERMS NET 30	TRANS. MODEL # MD3060P	
FLEET ID # 1	TRANS. ASSY. # 29518047	FAILED TRANSMISSION SERIAL # 6510029800		
QTY	PART NUMBER	DESCRIPTION	PRICE	
1	WD	WASTE DISPOSAL	10.00	
1	SS	SHOP SUPPLIES	42.50	
7	27101-CTGL	TRANSYND	268.03	
1	29518047	3000 6510029800 THIS REMANUFACTURED TRANSMISSION IS WARRANTED AGAINST DEFECTS IN PARTS AND WORKMANSHIP FOR A PERIOD OF 1 (ONE) YEAR UNLESS OTHERWISE STATED. GEAR-RING	3,565.75	101.57

**CUSTOMER COPY**

Please accept our appreciation and sincere "Thanks" for letting us serve you. Our goal is to attain 100% total customer satisfaction. Your comments about our performance are eagerly desired. Please advise us of how we may better serve you.

RECEIVED BY: \_\_\_\_\_ DATE \_\_\_\_\_

P.O. NUMBER 39951 MILEAGE/HOURS 9/11/13 IN SERVICE DATE 9/11/13 VEHICLE APP. RESCUE

Item # 9

VIN NUMBER 4P1CT02UXRA000669 LICENSE NO. GV97421 YR / MAKE / MODEL PIERCE ORDERED BY MARK

A - 7307  
INVOICE #



4541 Thurman Road, Conley, GA 30288  
(404) 361-8033, Fax: (404) 361-4833, Toll Free: (800) 677-3950

LABOR CODE	DESCRIPTION OF REPAIRS	PRICE
R&R	CODES:54-23,56-22 REMOVED TRANSMISSION & REBUILT CUSTOMERS TRANSMISSION. REPLACED STARTER RING GEAR. REMOVE OR REPLACE TRANS	950.00

REMIT "TOTAL AMOUNT" SHOWN AT RIGHT TO:

Reliable Transmission Service, Inc.  
P.O. Box 377  
Brandon, FL 33509-0377  
Web Site: [www.rtsallison.com](http://www.rtsallison.com)

LABOR	950.00
PARTS	3,987.85
MISC.	.00
SUBLET	.00
SALES TAX	.00
<b>TOTAL</b>	<b>4,937.85</b>



# City of Cartersville

**City Council Meeting  
9/19/2013 7:00:00 PM  
Browns Farm Road Pump Station Rehabilitation**

<b>SubCategory:</b>	Bid Award/Purchases						
<b>Department Name:</b>	Water Dept						
<b>Department Summary Recommendation:</b>	<p>MEMO            TO: Sam Grove            FROM: Jim Stafford            DATE: September 19, 2013            SUBJECT: Browns Farm Road Pump Station Rehabilitation</p> <p>The sewer pump station on Browns Farm Road is in need of rehabilitation and replacement of pumps with higher capacity. This pump station was originally put into service in 1989. Over the years, the area and number of customers served by this station has expanded. Quotes for rehabilitation and upgrading of the pump station were requested from three specialty contractors. Prices received are as follows:</p> <table border="0"> <tr> <td>Lanier Contracting Company.</td> <td align="right">\$65,547.00</td> </tr> <tr> <td>Willow Construction, Inc.</td> <td align="right">\$79,800.00</td> </tr> <tr> <td>Allsouth Constructors, Inc.</td> <td align="right">\$85,210.00</td> </tr> </table> <p>The Water Department recommends approval of the agreement with Lanier Contracting, in the amount of \$65,547.00. Their bid provides for replacement of the pumps with Flygt submersible pumps which are a higher quality brand of equipment than the ABS pumps quoted by Allsouth. Selection of the Flygt pumps will allow for interchangeability with backup pumps from the Department's other pump stations, all of which are equipped with Flygt pumps. This work will be paid for with the budget item for Water Pollution Control Plant Maintenance and Repairs.</p>	Lanier Contracting Company.	\$65,547.00	Willow Construction, Inc.	\$79,800.00	Allsouth Constructors, Inc.	\$85,210.00
Lanier Contracting Company.	\$65,547.00						
Willow Construction, Inc.	\$79,800.00						
Allsouth Constructors, Inc.	\$85,210.00						
<b>City Manager's Remarks:</b>	Your approval of the low bid to Lanier Company is recommended.						
<b>Financial/Budget Certification:</b>	This is a budget item.						
<b>Legal:</b>							
<b>Associated Information:</b>							





# City of Cartersville

**City Council Meeting  
9/19/2013 7:00:00 PM  
Valves and Materials for High Pressure Main**

<b>SubCategory:</b>	Bid Award/Purchases								
<b>Department Name:</b>	Water Dept								
<b>Department Summary Recommendation:</b>	<p>MEMO            TO: Sam Grove            FROM: Jim Stafford            DATE: September 19, 2013            SUBJECT: Purchase of Valves and Materials for High Pressure Main An additional valve is required to complete the Main Street to Center Road Water Main tie-in Project. In order for the existing Main Street Pump Station to be taken off line and allow the existing high pressure water mains on Main Street to be supplied by the tank system on Center Road an additional valve and associated piping must be installed. Quotes for the materials for this addition were requested from four suppliers:</p> <table border="0"> <tr> <td>HD Supply</td> <td align="right">\$9,407.67</td> </tr> <tr> <td>Ferguson Waterworks</td> <td align="right">\$10,450.56</td> </tr> <tr> <td>Kendall Municipal</td> <td align="right">No Bid</td> </tr> <tr> <td>Consolidated Pipe</td> <td align="right">No Bid</td> </tr> </table> <p>The Water Department recommends approval of this material purchase from HD Supply in the amount of \$9,407.67. This purchase will be paid for as part of the Main Street to Center Road High Pressure Tie-In Projects which is a SPLOST project.</p>	HD Supply	\$9,407.67	Ferguson Waterworks	\$10,450.56	Kendall Municipal	No Bid	Consolidated Pipe	No Bid
HD Supply	\$9,407.67								
Ferguson Waterworks	\$10,450.56								
Kendall Municipal	No Bid								
Consolidated Pipe	No Bid								
<b>City Manager's Remarks:</b>	Your approval of the bid above from HD Supply is recommended.								
<b>Financial/Budget Certification:</b>	This purchase will be paid for as part of the Main Street to Center Road High Pressure Tie-In Projects which is a SPLOST project. Any excess cost above the SPLOST allotment will be paid from the water fund.								
<b>Legal:</b>									
<b>Associated Information:</b>									



# City of Cartersville

**City Council Meeting  
9/19/2013 7:00:00 PM  
Water Dept. Annual Chemical Purchase**

<b>SubCategory:</b>	Bid Award/Purchases																		
<b>Department Name:</b>	Water Dept																		
<b>Department Summary Recommendation:</b>	<p>MEMO            TO: Sam Grove            FROM: Jim Stafford            DATE: September 19, 2013            SUBJECT: Water Dept. Annual Chemical Purchase Order Approval</p> <p>The following chemicals are purchased for the water treatment plant and the wastewater treatment plant on a weekly, bi-weekly, monthly, semi-annual, or annual basis. At times orders costing in excess of \$5000.00 are required. Typically fixed prices are obtained for a year at a time. Council approval is requested for purchase of the following chemicals from the listed vendors until July 1, 2014. This will eliminate the need for multiple recurring agenda items through the year, and will expedite our ability to order chemicals on an as needed basis. ·</p> <ul style="list-style-type: none"> <li>General Chemical – Aluminum Sulfate ·</li> <li>Pristine Water Solutions – Ortho-poly Phosphate ·</li> <li>Polytec, Inc. – Calcium Hydroxide ·</li> <li>Brenntag Mid-South – Sodium Silicofluoride ·</li> <li>Lance Oil – Diesel Fuel ·</li> <li>Allied Universal – Sodium Hypochlorite ·</li> <li>Southern Ionics – Sodium Bisulfite ·</li> <li>Industrial Chemical – Polymer ·</li> <li>Key Chemical – Hydrofluosilicic Acid</li> </ul> <p>The following is a listing of the current unit pricing. If it is necessary to rebid, the pricing will be brought forward for Council approval:</p> <table border="0"> <tr> <td>Sodium hypochlorite</td> <td>\$0.75/gal ·</td> </tr> <tr> <td>Polymer</td> <td>\$1.80/lb ·</td> </tr> <tr> <td>Diesel Fuel</td> <td>\$3.20/gal ·</td> </tr> <tr> <td>Sodium Bisulfite</td> <td>\$0.12/lb ·</td> </tr> <tr> <td>Aluminum Sulfate</td> <td>\$0.13/dry lb ·</td> </tr> <tr> <td>Lime Slurry</td> <td>\$0.051/lb ·</td> </tr> <tr> <td>Chlorine gas</td> <td>\$0.17/lb ·</td> </tr> <tr> <td>Ortho Poly Phosphate</td> <td>\$1.46/lb ·</td> </tr> <tr> <td>Sodium Fluorosilicate</td> <td>\$0.46/lb ·</td> </tr> </table>	Sodium hypochlorite	\$0.75/gal ·	Polymer	\$1.80/lb ·	Diesel Fuel	\$3.20/gal ·	Sodium Bisulfite	\$0.12/lb ·	Aluminum Sulfate	\$0.13/dry lb ·	Lime Slurry	\$0.051/lb ·	Chlorine gas	\$0.17/lb ·	Ortho Poly Phosphate	\$1.46/lb ·	Sodium Fluorosilicate	\$0.46/lb ·
Sodium hypochlorite	\$0.75/gal ·																		
Polymer	\$1.80/lb ·																		
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Ortho Poly Phosphate	\$1.46/lb ·																		
Sodium Fluorosilicate	\$0.46/lb ·																		

Cover Memo

Item # 12

	Hydrofluosilicic Acid	\$2.39/gal
<b>City Manager's Remarks:</b>	Your approval of the annual chemical bids for water in unit prices from the vendors listed above is recommended.	
<b>Financial/Budget Certification:</b>	This is a budgeted item.	
<b>Legal:</b>		
<b>Associated Information:</b>		



# City of Cartersville

**City Council Meeting**  
**9/19/2013 7:00:00 PM**  
**Vehicle Repair by Matthews Garage**

<b>SubCategory:</b>	Bid Award/Purchases
<b>Department Name:</b>	Administration
<b>Department Summary Recommendation:</b>	A city employee was involved in a wreck in late June and the damage estimate to repair the city vehicle was \$5,331.30. The repair work was done by Matthews Garage and the city did receive most of the repair costs back from One Beacon Insurance Company less our deductible. I request approval of this payment to Matthews Garage for the vehicle repair.
<b>City Manager's Remarks:</b>	Your approval of the bid repair bid as outlined above is recommended.
<b>Financial/Budget Certification:</b>	This will be paid from the insurance fund and reimbursed back to the insurance fund by charging the cost to the department.
<b>Legal:</b>	
<b>Associated Information:</b>	Everify form is attached.

CONTRACTOR AFFIDAVIT AND AGREEMENT

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm, or corporation which is contracting with City of Cartersville has registered with and is participating in a federal work authorization program\* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to this contract with City of Cartersville, contractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. 13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-.08 or substantially similar form. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to the City of Cartersville at the time the subcontractor(s) is retained to perform such service.

The undersigned Contractor is using and will continue to use the federal work authorization program throughout the contract period.

468880  
EEV/Basic Pilot Program\* User Identification Number

Ricky F. Matthews  
BY: Authorized Officer or Agent  
(Contractor Name)

Aug. 29, 2013  
Date

Matthews Garage, Inc. President  
Contractor/Entity Name Title of Authorized Officer or Agent of Contractor

18 Pinson Dr Cartersville, GA 30120  
Contractor Address

Ricky Matthews  
Printed Name of Authorized Officer or Agent



SUBSCRIBED AND SWORN  
BEFORE ME ON THIS THE 29 DAY OF Aug, 2013

Charlaun  
Notary Public

My Commission Expires: MY COMMISSION EXPIRES  
01-20-2016

\* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).



# City of Cartersville

City Council Meeting  
9/19/2013 7:00:00 PM

## GDOT Grant Fund Reimbursement to Airport Authority

<b>SubCategory:</b>	Bid Award/Purchases
<b>Department Name:</b>	Administration
<b>Department Summary Recommendation:</b>	The Cartersville-Bartow Airport Authority paid the engineering company, Robert and Company, that was hired to provide an environmental assessment of the airport property. The Authority paid Robert and Company \$71,740 for this work and GDOT has reimbursed for some of this work. As with most Airport Authority grants, the city is the conduit for grants, and we have received \$41,145 from GDOT for reimbursement of this grant work. I request approval to issue a check to the Cartersville-Bartow Airport Authority for \$41,145 to reimburse them for the environmental assesement work done by Robert and Company.
<b>City Manager's Remarks:</b>	Your acceptance of this grant reimbursement from GDOT for environmental assessment work at the airport is recommended. This funding will be given back to the airport authority as they 'front ended' the money for the work.
<b>Financial/Budget Certification:</b>	This is funded through a GDOT grant.
<b>Legal:</b>	
<b>Associated Information:</b>	



# City of Cartersville

**City Council Meeting  
9/19/2013 7:00:00 PM  
Update on 2003 and 2007 SPLOST Projects**

<b>SubCategory:</b>	Discussion
<b>Department Name:</b>	Administration
<b>Department Summary Recommendation:</b>	<p>Attached is an updated memo that details the 2003 and 2007 SPLOST collections and expenditures as of September 16, 2013. I will present this information at the City Council meeting.</p> <p>Also attached is an invoice from Georgia Power for \$7,425.70 which is part of the Main Street Gateway project for work to have them move an underground electric service line. I recommend approval of this invoice to Georgia Power. These funds have been included in the estimated cost to complete the Main Street Gateway project.</p>
<b>City Manager's Remarks:</b>	Dan will present the information outlined above and attached at the Council Meeting. This is an informational and discussion item relative to the state of current and planned SPLOST projects in light of the sales tax down turn.
<b>Financial/Budget Certification:</b>	N/A
<b>Legal:</b>	N/A
<b>Associated Information:</b>	



DATE: September 16, 2013

TO: Honorable Mayor Santini & City Council

FROM: Dan Porta, Assistant City Manager

RE: Update on 2003 & 2007 SPLOST Projects and Available Funds

This memo will provide the City Council updated information on the remaining projects and available funds in the 2003 SPLOST and the estimated funds available in the 2007 SPLOST plus the open projects.

For the 2003 SPLOST it was estimated to collect \$17 million dollars but ended up collecting almost \$1 million dollars more when the collection period ended. In addition to the Georgia Department of Transportation and Bartow County reimbursements for various shared projects, I was able to invest the SPLOST collections in higher yielding investments which allowed us to earn \$1.58 million on these collections to be used for projects. A summary of the revenue collected is as follows and will help explain how we have been able to complete most of the projects on the list.

<b>2003 SPLOST</b>	<b>Income</b>
SPLOST Tax Revenue	\$17.96 million
Interest Earned	1.58
GDOT Reimbursements	2.63
Bartow County Reimb. & Misc. Revenue	.36
<b>Total Collected for 2003 SPLOST Projects</b>	<b>\$22.53 million</b>

As of now there are four projects in the 2003 SPLOST that are “under construction” and estimated costs to complete projects are as follows:

<b>Project Name</b>	<b>Project Status</b>	<b>Estimated Cost to Complete Project</b>
Douthit Ferry Road Multi-lane	Phase 2 of Environmental Study work being done by Southland Engineering	\$392,949.74
Main Street Gateway	CW Matthews completing punch list. AT&T still needs to remove lines from poles.	\$138,733.49
NE Water Tank East of I-75	Water Dept. contractor connecting tank to city system.	\$288,629.79
West Avenue Sidewalk - Engineering	The estimated amount is only for engineering work. The estimated cost to complete the sidewalk is \$190,000. In addition, the Water Department would like to improve utilities in this area.	\$ 3,000.00
<b>Total Estimated Cost to Complete Projects</b>		<b>\$823,313.02</b>



Based on the available funds that are in the SPLOST bank accounts there is \$1,237,331.66 plus \$1,000 in estimated interest earnings, this means a possible excess of \$415,018.64 if these projects listed are completed. Keep in mind that the work on the Douthit Ferry Road does not cover the right of way acquisition costs which are estimated at \$5 to \$6 million. Also note that the Main Street Gateway may come in less than the estimated cost depending on GDOT reimbursements for landscaping. A more detailed list of 2003 SPLOST projects is enclosed along with a summary of the Douthit Ferry Road Multi-Lane contract work with Southland Engineering. The West Avenue Sidewalk project has been in process and we are almost ready to bid the project. As noted we anticipate this project to cost \$190,000, but I have not included this amount in the total of projects to be completed as the City Council will need to decide if we want to move forward on this project.

In contrast to the 2003 SPLOST, unfortunately the 2007 SPLOST collections did not come close to the referendum estimate of \$37.3 million, and based on current collections I only anticipate a total of \$22.6 million, or a shortfall of \$14.7 million. A summary of revenue collections is as follows.

<b>2007 SPLOST</b>	<b>Income</b>
SPLOST Tax Revenue through Sept. 2013	\$20.951 million
<i>SPLOST Tax Revenue for remaining 6 months - Estimated</i>	<i>1.615</i>
Interest Earned	0.083
GDOT Reimbursements	0.235
Bartow County Reimb. & Misc. Revenue	0.195
Federal DEA Funds for Police Headquarters	1.000
Energy Excise Tax and TAVT Income	.119
<b>Total Estimated Collections for 2007 SPLOST Projects</b>	<b>\$24.198 million</b>

Due to the drop in 2007 SPLOST collections the City Council in September 2011 approved a revised list of projects to complete (the 2011 list is enclosed). At the time this list was generated it was estimated that tax collections with interest earnings would be approximately \$26.2 million, but due to the recession and other factors, the tax collections have dropped further and now only anticipate collections of \$22.6 million.

As shown on the enclosed 2007 SPLOST report, the only open projects with funds due to vendors are for the Public Safety Headquarters, Fire Station #4, and the Sugar Valley at Burnt Hickory Road intersection which is a 50/50 split with Bartow County. No other projects have any funds allocated to them. Besides not having funds available for the Northside Park Land, the current tax collections will not be sufficient to pay off the Tax Anticipation Notes (TANs) that were issued for the two new city buildings. The estimated shortfall to pay off the TANs is approximately \$612,955.

If you have any questions please feel free to contact me at 770-387-5672.

Enclosures

## 2003 SPLOST Project Summary as of September 16, 2013

G/L #	Project Name	Class	Referedum Estimate	Total Spent	Project Status	Estimated Cost to Complete Project
9100-54-1602	Parr-Wade Road	Infrastructure	250,000.00	341,730.43	Completed	
9100-54-1604	Street Milling, Resurfacing, Pedestrian	Infrastructure	1,660,000.00	2,196,452.29	<b>Engineering for West Avenue Sidewalk</b>	<b>3,000.00</b>
9100-54-1605	Fite Street Closing	Infrastructure	17,000.00	894.80	Completed	
9100-54-1606	No Left Turns	Infrastructure	2,000.00	359.00	Completed	
9100-54-1609	Courthouse	Land/Building	450,000.00	449,365.54	Completed	
9100-54-1611	Library	Land/Building	2,500,000.00	2,600,871.97	Completed	
9100-54-1616	No Tennessee St. Sidewalk	Infrastructure	45,900.00	48,016.95	Completed	
9100-54-1617	New Water Line Allatoona Dam to Water Plant	Water/Sewer	2,500,000.00	2,625,303.91	Completed	
9100-54-1619	Tellus Drive	Infrastructure		776,059.72	Completed	
9100-57-1607	Truck Route	Infrastructure	41,000.00	-	Completed	
9100-54-1608	Storm Water	Infrastructure	1,500,000.00	938,374.94	Completed	
9100-54-1610	Training Facility	Land/Building	1,250,000.00	1,364,392.11	Completed	
9100-54-1612	GIS Installation	Fiber	500,000.00	411,449.30	Completed	
9100-54-1613	Mission Road Curve	Infrastructure	540,000.00	2,462,094.18	Completed	
9100-54-1615	Misc. Intersections	Infrastructure	500,000.00	698,681.63	Completed	
	Main/I75 Traffic Signal	Infrastructure	50,000.00	-	Light not necessary	
9100-54-1618	Cass/White Rd	Infrastructure		150,355.21	Paying balance of project from 2007 SPLOST	
9100-54-1614	Cass/Fite/Cherokee Street Improvements	Infrastructure	550,000.00	120,741.70	Project Stopped	
9100-54-1620	West Avenue Intersection Improvements	Infrastructure		49,123.71	Project Stopped	
9100-54-1600	Douthit Utilities	Infrastructure	650,000.00	614,666.15	<b>On Hold</b>	
9100-54-1601		Infrastructure	2,000,000.00	1,086,846.40	<b>Phase 2 Environmental Study est. at \$856,786 is in progress. Right-of-way acquisition estimated at \$5 to \$6 million and sufficient funds are not available.</b>	<b>392,949.74</b>
9100-54-1603	Douthit Multi-Lane	Infrastructure	1,000,000.00	4,104,919.27	<b>C.W. Matthews completing punch list. Utility needs to remove lines from power pole.</b>	<b>138,733.49</b>
9100-54-1621	NE Water Tank East of I-75	Water/Sewer	1,000,000.00	776,570.21	<b>County gave us their tank. Water Dept has to spend funds to upgrade tank and connect it our system. Estimated cost \$1.0 million.</b>	<b>288,629.79</b>
	<b>Total</b>		<b>17,005,900.00</b>	<b>21,817,269.42</b>		<b>\$823,313.02</b>

Checkbook Balance as of 8-29-13	\$135,346.42
US Bank Acct Bal. as of 7-31-13	\$1,101,985.24
Estimated Interest Earnings	\$1,000.00
<b>Difference of Available Funds to Project Estimates</b>	<b>\$415,018.64</b>

**Southland Engineering**

**Douthit Ferry Road Project - Payments made through September 16, 2013**

	Concept Development		Database Preparation		Environmental Documentation		Preliminary Plans		Right of Way Plans		Final Plans		Total of All Projects	
	Payments	Balance Due	Payments	Balance Due	Payments	Balance Due	Payments	Balance Due	Payments	Balance Due	Payments	Balance Due	Payments	Balance Due
<b>Contract Price</b>		<b>\$105,306.40</b>		<b>\$57,575.00</b>		<b>\$211,196.89</b>		<b>\$280,417.80</b>		<b>\$45,800.00</b>		<b>\$156,489.80</b>		<b>\$856,785.89</b>

**Payments made by Fiscal Year**

<b>FY 2010-11</b>	42,515.00	<b>\$62,791.40</b>	12,707.50	<b>\$44,867.50</b>	12,756.99	<b>\$198,439.90</b>	0.00	<b>\$280,417.80</b>	0.00	<b>\$45,800.00</b>	0.00	<b>\$156,489.80</b>	67,979.49	<b>\$788,806.40</b>
<b>FY 2011-12</b>	49,907.62	<b>\$12,883.78</b>	20,788.75	<b>\$24,078.75</b>	39,823.48	<b>\$158,616.42</b>	89,477.69	<b>\$190,940.11</b>	1,040.00	<b>\$44,760.00</b>	0.00	<b>\$156,489.80</b>	201,037.54	<b>\$587,768.86</b>
<b>FY 2012-13</b>	8,441.90	<b>\$4,441.88</b>	6,562.50	<b>\$17,516.25</b>	101,229.97	<b>\$57,386.45</b>	80,084.75	<b>\$110,855.36</b>	0.00	<b>\$44,760.00</b>	0.00	<b>\$156,489.80</b>	196,319.12	<b>\$391,449.74</b>
Percentage of Contract Work Remaining	4.22%		39.52%		37.34%		42.08%		97.73%		100.00%		49.64%	

The amount highlighted in yellow is the balance due for each segment of this project, with the total remaining on all phases of the project is \$411,144.88

## 2007 SPLOST Project Summary as of September 16, 2013

	G/L #	Project Name	Class	Referendum Estimate	Total Spent	Project Status	Estimated Cost to Complete Project
1	9300-54-1620	New Water Line Allatoona Dam to Water Plant	Utilities	2,000,000.00	1,131,627.92	Completed	
2	9300-54-1629	Old Courthouse	Land/Building	1,500,000.00	1,413,429.64	Completed	
3	9300-54-1622	Stormwater Projects - Lee St Culvert Replacement	Utilities	225,000.00	81,463.86	This was covered with 2003 SPLOST Funds	
1	9300-54-1606	Terrell Drive & West Avenue	Infrastructure	450,000.00	2,062.50	Council elected not to due project.	
2	9300-54-1609	Grassdale Road	Land/Building	861,250.00	42,857.30	County does not want to pursue at this time.	
3	9300-54-1605	Mission Rd - Jackson to Burnt Hickory	Infrastructure	750,000.00	13,067.35	Not sufficient funds to complete project.	
4	9300-54-1612	Mockingbird Drive	Infrastructure	652,500.00	-	Not sufficient funds to complete project.	
5	9300-54-1600	Tennessee St So. Guyton St	Infrastructure	950,000.00	-	On hold	
6	9300-54-1602	Center Rd	Infrastructure	3,675,000.00	101,792.65	On hold	
7	9300-54-1610	Church St & Liberty Drive	Infrastructure	350,000.00	-	On hold	
8	9300-54-1611	West Avene Overhead Bridge - Study	Infrastructure	45,000.00	-	On hold	
9	9300-54-1626	Milam Farm Development - Festival area	Land/Building	100,000.00	-	On hold	
10	9300-54-1601	East Felton road at US-41	Infrastructure	720,000.00	-	Work could possibly be done in house.	
1	9300-54-1627	Police / Fire Joint Station	Land/Building	6,639,123.00	15,371,383.02	<b>Construction Completed - \$550 due Croft &amp; Associates + Misc. Exp. \$1,000</b>	1,550.00
2	9300-54-1628	Fire Station #3	Land/Building	5,808,000.00	458,160.00	Construction of new station moved to 2014 SPLOST	
3	9300-54-1630	Fire Station #4 - MLK Drive	Land/Building		3,318,448.46	<b>Construction Completed - Misc. Exp. \$600</b>	600.00
4	9300-54-1613	Industrial Park Road Improvements	Infrastructure	2,130,000.00	1,427,839.88	Zion Rd. - Project is Complete.	
5	9300-54-1603	Misc Intersection / Safety improvements	Infrastructure	1,750,000.00	18,012.85	Funds needed to offset reduction in LARP funding.	
6	9300-54-1625	Northside Park land	Land/Building	1,500,000.00	-	Northside Park land	\$0.00
7	9300-54-1614	Utility Relocate/Improvements - Gas	Utilities	1,353,250.00	30,986.07	On going based on road improvement projects.	
8	9300-54-1616	Utility Relocate/Improvements - Water-Sewer	Utilities	1,232,000.00	377,110.98	On going based on road improvement projects.	
9	9300-54-1624	Main St Underground Electric Project	Utilities	1,028,057.00	-	Completed	
10	9300-54-1604	Street Milling, Resurfacing, Pedestrian	Infrastructure	750,000.00	219,794.59	On going.	
11	9300-54-1608	Sugar Valley @ Burnt Hickey Rd - Funding: 50% City, 50% County	Infrastructure	800,000.00	126,636.95	Initially estimated to cost \$711,000 with the city receiving \$400,000 in State aid to help pay for this project. State aid funds are no longer available and project is not a high priority. <b>Engineering plans in final stages by local firm. Funds will be needed for ROW acquisition in order to be "shelf ready"</b> .	4,000.00
12	9300-57-1607	New Bridge - Nancy Creek & Sugar Valley Rd	Infrastructure	715,500.00	141,701.40	Initially estimated \$690,000 for project with the city receiving \$350,000 in State aid to help pay for this project. In April 2011 new estimate is \$800,000 with no State aid funds.	

Item # 15

**2007 SPLOST Project Summary as of September 16, 2013**

G/L #	Project Name	Class	Referendum Estimate	Total Spent	Project Status	Estimated Cost to Complete Project
13	9300-54-1617	Utility Relocate/Improvements - Electric	Utilities	229,320.00	-	On going based on road improvement projects.
14	9300-54-1615	Utility Relocate/Improvements - Fiber	Utilities	150,000.00	-	On going based on road improvement projects.
15	9300-54-1618	Main Street Corridor - Underground Fiber	Utilities	150,000.00	-	Completed
16	9300-54-1619	GIS Upgrades	Utilities	100,000.00	900.00	On going part of the cost will depend on future flyover costs being shared with Bartow County.
17	9300-54-1623	Resurfacing sidewalks, Shoulder & Safety Improve	Infrastructure	100,000.00	19,834.00	On going.
18	9300-54-1621	Public Wks New Equipment Barn	Land/Building	600,000.00	450,747.86	Completed
		Other-Reimburse SPLOST 2003			43,639.49	
		Reimb General Fund for PS/Fire Buildings			303,997.73	
<b>Total</b>			<b>37,314,000.00</b>	<b>25,095,494.50</b>		<b>\$6,150.00</b>

2007 SPLOST Referendum estimated revenue for Cartersville was \$37,314,000.

Due to current economic conditions, the new estimated collections including interest earnings is \$22.7 million.

<b>Estimated SPLOST Collections Sept. 2013 - March 2014 plus Interest Earnings</b>	<b>\$1,615,777.68</b>
DEA Funds for Police Headquarters	<b>\$0.00</b>
<b>Checkbook Balance as of 9-16-13</b>	<b>\$2,118,744.94</b>
<b>US Bank Account Balance as of 6-14-12</b>	<b>\$0.00</b>
<b>Total of Estimated Available Funds</b>	<b>\$3,734,522.62</b>
Less TANs Debt Payment	<b>4,341,327.78</b>
<b>Difference of Available Funds to Project Estimates TANs Repayment</b>	<b>(\$612,955.16)</b>



Customer Name  
CITY OF CARTERSVILLE

Billing Date  
Aug 22, 2013  
Account Number  
06661-12027

Please Pay By **Sep 6, 2013**  
Total Due **\$ 7,425.70**

Service Address  
NESB PI# L3604 MAIN STREET

2003 SPL0ST

**Final Bill**

This is your final bill.

**Payments Since Last Billing**

Payment Received *No Payment Received* - 0.00

**Billing Summary**

Relocation/Adjustment Fac +7,425.70

Contact Us 24 hours a day, 7 days a week



georgiapower.com

Account Number 06661-12027 Web Access Code 751797



Customer Service 1-888-660-5890 Power Outage Reporting 1-888-891-0938

**Payment Options**

**Online** Just visit georgiapower.com/mypayment  
Login to your account using the following:  
Account number: 06661-12027  
Web access code: 751797

**By Mail**

Georgia Power Payments  
96 Annex  
Atlanta, GA 30396-0001

**Local Office** The Georgia Power local office for your service address is:  
96 Annex  
Atlanta, GA 30396-0001

For current billing details, turn page over

*2003  
SPL0ST*

<b>APPROVED</b>		DATE APPROVED <i>9/4/13</i>
ADMINISTRATION DEPT		DEPT HEAD: <i>[Signature]</i>
100 - 12027		AMOUNT
100 - 12027		
321 - 9100 - 54 - 1603		7,425.70
TOTAL		7,425.70

*Main Street Gateway*

PLEASE KEEP THIS PORTION FOR YOUR RECORDS.

PLEASE RETURN THIS PORTION WITH YOUR PAYMENT, MAKING SURE THE RETURN ADDRESS SHOWS IN THE ENVELOPE WINDOW

**Final Bill**

Account Number 06661-12027

Please Pay By **Sep 6, 2013**  
Total Due **\$ 7,425.70**

Correct phone number and email? Details on back



BIN #10102  
241 Ralph McGill Blvd.  
Atlanta, GA 30308

Mail To:  
96 ANNEX  
ATLANTA GA  
30396-0001

CITY OF CARTERSVILLE  
TOMMY SANDERS, CITY ENGINEER  
330 SOUTH ERWIN STREET  
CARTERSVILLE GA 30120

Item # 15

## 2007 SPLOST Project Summary as of September 15, 2011

G/L #	Project Name	Class	Referendum Estimate	Total Spent	Project Status	Estimated Cost to Complete Project
1	9300-54-1620 New Water Line Allatoona Dam to Water Plant	Utilities	2,000,000.00	1,131,627.92	Completed	
2	9300-54-1629 Old Courthouse	Land/Building	1,500,000.00	1,413,429.64	Completed	
3	9300-54-1622 Stormwater Projects - Lee St Culvert Replacement	Utilities	225,000.00	81,463.86	This was covered with 2003 SPLOST Funds	
1	9300-54-1606 Terrell Drive & West Avenue	Infrastructure	450,000.00	2,062.50	Council elected not to due project.	
2	9300-54-1609 Grassdale Road	Land/Building	861,250.00	42,857.30	County does not want to pursue at this time.	
3	9300-54-1605 Mission Rd - Jackson to Burnt Hickory	Infrastructure	750,000.00	13,067.35	Not sufficient funds to complete project.	
4	9300-54-1612 Mockingbird Drive	Infrastructure	652,500.00	-	Not sufficient funds to complete project.	
5	9300-54-1600 Tennessee St So. Guyton St	Infrastructure	950,000.00	-	On hold	
6	9300-54-1602 Center Rd	Infrastructure	3,675,000.00	101,792.65	On hold	
7	9300-54-1610 Church St & Liberty Drive	Infrastructure	350,000.00	-	On hold	
8	9300-54-1611 West Avene Overhead Bridge - Study	Infrastructure	45,000.00	-	On hold	
9	9300-54-1626 Milam Farm Development - Festival area	Land/Building	100,000.00	-	On hold	
10	9300-54-1601 East Felton road at US-41	Infrastructure	720,000.00	-	Work could possibly be done in house.	
2	9300-54-1628 Fire Station #3	Land/Building	5,808,000.00	458,160.00	Moved to 2013 SPLOST \$0.00	
1	9300-54-1627 Police / Fire Joint Station	Land/ Building	6,639,123.00	2,213,136.74	GMP of \$11,641,572 + \$1,150,000 FFE & Security Fee Estimate + \$100,000 Architecture Fees \$12,891,572.00	
3	9300-54-1630 Fire Station #4 - MLK Drive	Land/ Building		61,582.82	Estimate: Construction of new station - \$3,224,553 + \$200,000 FFE & Security Fee Estimates + 10,600 Demolition \$3,435,153.00	
4	9300-54-1613 Industrial Park Road Improvements	Infrastructure	2,130,000.00	857,076.25	Zion Rd. - Project is complete. Funds due to Bartow County. 637,923.75	
5	9300-54-1603 Misc Intersection / Safety improvements	Infrastructure	1,750,000.00	18,012.85	Funds needed to offset reduction in LARP funding. 106,987.15	
6	9300-54-1625 Northside Park land	Land/Building	1,500,000.00	-	Still looking at potential sites. \$1,500,000.00	
7	9300-54-1614 Utility Relocate/Improvements - Gas	Utilities	1,353,250.00	2,559.56	On going based on road improvement projects. 122,440.44	
8	9300-54-1616 Utility Relocate/Improvements - Water-Sewer	Utilities	1,232,000.00	352,029.78	On going based on road improvement projects. 122,970.22	
9	9300-54-1624 Main St Underground Electric Project	Utilities	1,028,057.00	-	Moving electric utility underground as part of Main St. Beautification Project. 78,057.00	
10	9300-54-1604 Street Milling, Resurfacing, Pedestrian	Infrastructure	750,000.00	188,926.92	On going. 86,073.08	
11	9300-54-1608 Sugar Valley @ Burnt Hickey Rd - Funding: 50% City, 50% County	Infrastructure	800,000.00	105,376.95	Initially estimated cost at \$711,000 with the city receiving \$400,000 in State aid to help pay for the project. State aid funds are no longer available and project is not a high priority. \$694,623.05	
12	9300-57-1607 New Bridge - Nancy Creek & Sugar Valley Rd	Infrastructure	715,500.00	138,776.40	Initially estimated \$690,000 for project with the city receiving \$350,000 in State aid to help pay for this project. In April 2011 new estimate is \$800,000 with no State aid funds. \$800,000.00	
13	9300-54-1617 Utility Relocate/Improvements - Electric	Utilities	229,320.00	-	On going based on road improvement projects. 79,320.00	
14	9300-54-1615 Utility Relocate/Improvements - Fiber	Utilities	150,000.00	-	On going based on road improvement projects. 150,000.00	
15	9300-54-1618 Main Street Corridor - Underground Fiber	Utilities	150,000.00	-	On going based on road improvement projects. 150,000.00	
16	9300-54-1619 GIS Upgrades	Utilities	100,000.00	900.00	On going part of the cost will depend on future flyover costs being shared with Bartow County. 29,100.00	
17	9300-54-1623 Resurfacing sidewalks, Shoulder & Safety Improve	Infrastructure	100,000.00	19,834.00	On going. 40,166.00	
18	9300-54-1621 Public Wks New Equipment Barn	Land/Building	600,000.00	423,441.85	Additional office space still needs to be completed. \$60,000.00	
<b>Total</b>			<b>37,314,000.00</b>	<b>7,626,115.34</b>	<b>\$20,984,385.69</b>	

2007 SPLOST Referendum estimated revenue for Cartersville was \$37,314,000.

Due to current economic conditions, the new estimated collection including interest earnings is \$26.2 million.

Estimated SPLOST Collections Sept 2011 - March 2014 plus Interest Earnings	\$12,225,184.30
DEA Funds for Police Headquarters	\$950,000.00
Checkbook Balance as of 7/31/11	\$3,536,778.68
US Bank Account Balance as of 7-31-11	\$2,532,470.24
Estimated Excess funds from Clarence Brown Conference Center	\$259,125.00
<b>Total of Estimated Available Funds</b>	<b>\$19,503,558.22</b>
<b>Difference of Available Funds to Project Estimates</b>	<b>(\$1,480,827.47)</b>
Deletion of Two Road Projects	\$1,494,623.05
<b>Difference</b>	<b>\$13,795.58</b>

Item # 15



# City of Cartersville

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**City Council Meeting  
9/19/2013 7:00:00 PM  
July 2013**

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<b>SubCategory:</b>	Monthly Financial Statement
<b>Department Name:</b>	Finance
<b>Department Summary Recommendation:</b>	Attached is the July 2013 financial report. Also attached is the supplemental financial information report and the cash position report for the same time period.
<b>City Manager's Remarks:</b>	The Finance Director will present this information at the meeting.
<b>Financial/Budget Certification:</b>	
<b>Legal:</b>	
<b>Associated Information:</b>	

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**MONTHLY SUMMARY**  
As of July 31, 2013

91 # wa1	FY 2011 - 12	FY 2012 - 13	FY 2011 - 12	FY 2012 - 13	100.00% OF BUDGET (Year to Date)
	MONTH OF July-12	MONTH OF July-13	Year to Date July-12	Year to Date July-13	
<b>GENERAL FUND</b> <small>excluding SPLST, BDA &amp; School System Projects, Tax Revenue &amp; Expenditures</small>					
REVENUE	\$1,412,464	\$1,381,971	\$1,412,464	\$1,381,971	6.08%
EXPENDITURE	\$1,673,113	\$1,674,118	\$1,673,113	\$1,674,118	7.36%
Gen. Fund Net Profit (Loss)	<b>(\$260,649)</b>	<b>(\$292,147)</b>	<b>(\$260,649)</b>	<b>(\$292,147)</b>	
<b>WATER &amp; SEWER</b>					
REVENUE	\$1,356,093	\$1,322,219	\$1,356,093	\$1,322,219	6.47%
EXPENDITURE	\$964,576	\$1,259,975	\$964,576	\$1,259,975	6.16%
Wtr. & Swr. Fund Net Profit (Loss)	<b>\$391,517</b>	<b>\$62,244</b>	<b>\$391,517</b>	<b>\$62,244</b>	
<b>GAS</b>					
REVENUE	\$1,181,512	\$1,374,205	\$1,181,512	\$1,374,205	5.40%
EXPENDITURES	\$1,240,040	\$1,467,112	\$1,240,040	\$1,467,112	5.77%
Gas Fund Net Profit (Loss)	<b>(\$58,528)</b>	<b>(\$92,907)</b>	<b>(\$58,528)</b>	<b>(\$92,907)</b>	
<b>ELECTRIC</b>					
REVENUE	\$4,099,646	\$4,056,291	\$4,099,646	\$4,056,291	8.64%
EXPENDITURES	\$4,059,732	\$3,968,909	\$4,059,732	\$3,968,909	8.46%
Electric Fund Net Profit (Loss)	<b>\$39,914</b>	<b>\$87,382</b>	<b>\$39,914</b>	<b>\$87,382</b>	
<b>STORMWATER</b>					
REVENUE	\$102,901	\$107,232	\$102,901	\$107,232	7.65%
EXPENDITURE	\$70,096	\$65,489	\$70,096	\$65,489	4.67%
Stormwater Fund Net Profit (Loss)	<b>\$32,805</b>	<b>\$41,743</b>	<b>\$32,805</b>	<b>\$41,743</b>	
<b>SOLID WASTE</b>					
REVENUE	\$176,434	\$180,147	\$176,434	\$180,147	8.12%
EXPENDITURE	\$146,620	\$118,599	\$146,620	\$118,599	5.34%
Solid Waste Fund Net Profit (Loss)	<b>\$29,814</b>	<b>\$61,548</b>	<b>\$29,814</b>	<b>\$61,548</b>	
<b>FIBER OPTICS</b>					
REVENUE	\$138,905	\$133,535	\$138,905	\$133,535	8.02%
EXPENDITURE	\$75,783	\$83,027	\$75,783	\$83,027	4.98%
Fiber Fund Net Profit (Loss)	<b>\$63,122</b>	<b>\$50,508</b>	<b>\$63,122</b>	<b>\$50,508</b>	

	Description	Through 7-31-13	FY 2014 Budget	% of Monthly Totals to Budget
<b>General Fund</b>	<b>Total Revenues</b>	<b>\$1,381,970</b>	<b>\$22,733,825</b>	<b>6.08%</b>
	GO Bond Proceeds from School	\$0	\$1,487,450	0.00%
	Property Taxes-City Portion Only	\$7,169	\$1,260,260	0.57%
	Local Option Sales Tax (LOST)	\$290,986	\$4,058,385	7.17%
	Other Taxes	\$374,095	\$7,063,165	5.30%
	Building Permit & Inspection Fees	\$3,809	\$6,000	63.48%
	Fines and Forfeitures	\$78,226	\$823,000	9.50%
	Operating Transfers In-City Utilities	\$335,452	\$4,025,430	8.33%
	Other Revenues	\$292,233	\$4,010,135	7.29%
	<b>Total Expenditures</b>	<b>\$1,674,119</b>	<b>\$22,733,825</b>	<b>7.36%</b>
	Personnel Expenses	\$1,199,882	\$14,672,425	8.18%
	Operating Expenses	\$360,312	\$5,626,495	6.40%
	Capital Expenses	\$0	\$315,200	0.00%
	GO Bond Proceeds from School	\$0	\$1,487,450	0.00%
	Debt Pymt - JDA/CBA	\$0	\$176,555	0.00%
Library Appropriations	\$113,925	\$455,700	25.00%	
<b>Water &amp; Sewer Fund</b>	<b>Total Revenues</b>	<b>\$1,322,219</b>	<b>\$20,443,865</b>	<b>6.47%</b>
	Water Sales	\$768,675	\$8,484,615	9.06%
	Sewer Sales	\$483,309	\$4,740,500	10.20%
	Bond Proceeds	\$0	\$0	#DIV/0!
	Prior Year Bond Proceeds	\$0	\$6,030,000	0.00%
	Prio Year Capacity Fees	\$0	\$490,000	0.00%
	Other Revenues	\$70,235	\$698,750	10.05%
	<b>Total Expenditures</b>	<b>\$1,259,975</b>	<b>\$20,443,865</b>	<b>6.16%</b>
	Personnel Expenses	\$254,142	\$3,135,300	8.11%
	Operating Expenses	\$129,118	\$3,189,400	4.05%
Capital Expenses	\$3,500	\$7,901,220	0.04%	
Transfer To General Fund	\$230,374	\$2,734,650	8.42%	
Debt Payments	\$642,841	\$3,483,295	18.45%	
<b>Gas Fund</b>	<b>Total Revenues</b>	<b>\$1,374,205</b>	<b>\$25,438,015</b>	<b>5.40%</b>
	Gas Sales	\$1,267,631	\$22,463,715	5.64%
	Gas Commodity Charge	\$86,613	\$1,245,000	6.96%
	Bond Proceeds	\$0	\$960,000	0.00%
	Proceeds from Capital Leases	\$0	\$109,300	0.00%
	Other Revenues	\$19,961	\$660,000	3.02%
	<b>Total Expenses</b>	<b>\$1,467,112</b>	<b>\$25,438,015</b>	<b>5.77%</b>
	Personnel Expenses	\$140,384	\$1,783,860	7.87%
	Operating Expenses	\$17,962	\$954,480	1.88%
	Purchase of Natural Gas	\$1,053,054	\$18,072,525	5.83%
Transfer to General Fund	\$268,181	\$3,524,825	7.61%	
Capital Expenses	(\$12,469)	\$1,102,325	-1.13%	

	Description	Through 7-31-13	FY 2014 Budget	% of Monthly Totals to Budget	
<b>Electric Fund</b>	<b>Total Revenues</b>	<b>\$4,056,291</b>	<b>\$46,939,100</b>	<b>8.64%</b>	
	Electric Sales	\$3,958,641	\$45,598,600	8.68%	
	Other Revenues	\$97,650	\$1,340,500	7.28%	
	<b>Total Expenses</b>	<b>\$3,968,909</b>	<b>\$46,939,100</b>	<b>8.46%</b>	
	Personnel Expenses	\$166,618	\$2,062,180	8.08%	
	Operating Expenses	\$65,054	\$1,323,250	4.92%	
	Purchase of Electricity	\$3,526,666	\$40,621,800	8.68%	
	Capital Expenses	\$16,298	\$687,000	2.37%	
	Transfer to General Fund	\$194,273	\$2,244,870	8.65%	
	<b>Stormwater Fund</b>	<b>Total Revenues</b>	<b>\$107,232</b>	<b>\$1,402,065</b>	<b>7.65%</b>
Stormwater Revenues		\$106,325	\$1,310,500	8.11%	
Mitigation Grant Revenue		\$0	\$0		
Other Revenues		\$907	\$12,565	7.22%	
Proceeds from Capital Leases		\$0	\$79,000	0.00%	
Prior Year Carryover		\$0	\$0	#DIV/0!	
Stormwater Improvement Funds		\$0	\$0	#DIV/0!	
<b>Total Expenses</b>		<b>\$65,489</b>	<b>\$1,402,065</b>	<b>4.67%</b>	
Personnel Expenses		\$37,660	\$486,520	7.74%	
Operating Expenses		\$27,829	\$585,185	4.76%	
Capital Expenses	\$0	\$330,360	0.00%		
<b>Solid Waste Fund</b>	<b>Total Revenues</b>	<b>\$180,147</b>	<b>\$2,219,575</b>	<b>8.12%</b>	
	Refuse Collections Revenues	\$174,224	\$2,169,375	8.03%	
	Other Revenues	\$5,923	\$50,200	11.80%	
	Proceeds From Capital Leases	\$0	\$0	#DIV/0!	
	<b>Total Expenses</b>	<b>\$118,599</b>	<b>\$2,219,575</b>	<b>5.34%</b>	
	Personnel Expenses	\$89,295	\$1,105,535	8.08%	
	Operating Expenses	\$29,304	\$1,114,040	2.63%	
	Capital Expenses	\$0	\$0	#DIV/0!	
	<b>Fiber Optics Fund</b>	<b>Total Revenues</b>	<b>\$133,535</b>	<b>\$1,665,775</b>	<b>8.02%</b>
		Fiber Optics Revenues	\$127,926	\$1,510,335	8.47%
GIS Revenues		\$7,150	\$104,000	6.88%	
Other Revenues		(\$1,541)	\$51,440		
<b>Total Expenses</b>		<b>\$83,027</b>	<b>\$1,665,775</b>	<b>4.98%</b>	
Personnel Expenses		\$44,892	\$566,865	7.92%	
Operating Expenses		\$19,049	\$682,125	2.79%	
MEAG Telecom Statewide Pymt		\$19,086	\$229,070	0.00%	
Debt Payment to Electric Dept		\$0	\$125,665	0.00%	
Capital Expenses		\$0	\$62,050	0.00%	

**Cash Position**

	<b>6/30/13</b>	<b>7/31/13</b>	<b>8/31/13</b>	<b>9/30/13</b>	<b>10/31/13</b>	<b>11/31/13</b>	<b>12/31/13</b>
<b>Total Unrestricted Cash Balance</b>	<b>\$8,798,657.45</b>	<b>\$7,277,435.49</b>					
<b>Total Restricted Cash Balance</b>	<b>\$57,052,104.99</b>	<b>\$56,553,121.93</b>					

**Cash Position**

	<b>1/31/14</b>	<b>2/28/14</b>	<b>3/31/14</b>	<b>4/30/14</b>	<b>5/31/14</b>	<b>6/30/14</b>
<b>Total Unrestricted Cash Balance</b>						
<b>Total Restricted Cash Balance</b>						



# City of Cartersville

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**City Council Meeting  
9/19/2013 7:00:00 PM  
Citizen Survey Results**

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<b>SubCategory:</b>	Presentations
<b>Department Name:</b>	City Manager's Office
<b>Department Summary Recommendation:</b>	Staff will be presenting a portion of the results from the recently completed Citizen Survey. Today's presentation will address both Economic and Environmental Sustainability.
<b>City Manager's Remarks:</b>	This meetings presentation will deal with the subject of Economic and Environmental Sustainability.
<b>Financial/Budget Certification:</b>	
<b>Legal:</b>	
<b>Associated Information:</b>	

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