

City Council Meeting  
10 N. Public Square  
October 16, 2014  
6:00 P.M. – Work Session 7:00 P.M.

## **I. Opening Meeting**

Invocation by Council Member McDaniel

Pledge of Allegiance led by Council Member Stepp

The City Council met in Regular Session with Dianne Tate, Mayor ProTem; Council Member Ward Five; presiding and the following present: Kari Hodge, Council Member Ward One; Jayce Stepp, Council Member Ward Two; Louis Tonsmeire, Sr., Council Member Ward Three; Lindsey McDaniel Council Member Ward Four; Sam Grove, City Manager; Connie Keeling, City Clerk and Keith Lovell, Assistant City Attorney. Matt Santini, Mayor; Lori Pruitt, Council Member Ward Six; and David Archer, City Attorney were absent.

## **II. Regular Agenda**

### **A. Council Meeting Minutes**

#### **1. October 2, 2014**

A motion to approve the October 2, 2014 City Council Meeting Minutes as presented was made by Council Member Stepp and seconded by Council Member Hodge. Motion carried unanimously. Vote 4-0

### **B. Second Reading of Ordinances**

#### **1. Amendment to Budget Ordinance for Fiscal Year 2013-14**

Tom Rhinehart, Finance Director stated that after completion of the Fiscal Year 2013-14 close, the general fund and special revenue fund budgets need to be amended. By amending these budgets, the city general fund and special revenue funds will be in compliance with Generally Accepted Accounting Principles. Mr. Rhinehart stated that the adjustments reflect the necessary changes needed to bring the budgets back to a zero based level for the fiscal year. Mr. Rhinehart stated that there have been no changes or corrections since the first reading and recommended approval.

A motion to approve Ordinance No. 34-14 was made by Council Member Tonsmeire and seconded by Council Member Stepp. Motion carried unanimously. Vote 4-0

**Ordinance**

**of the**

City of Cartersville, Georgia

Ordinance No. 34-14

NOW BE IT HEREBY ORDAINED by the Mayor and City Council that pursuant to the City of Cartersville Charter; the City of Cartersville Fiscal Year 2013 - 2014 budget.

2013 - 2014 Budget Summary

<u>General Fund</u>	<u>Revenues</u>	<u>Expenditures</u>
Revenues	\$39,182,570	
Expenditures:		
Legislative		\$19,029,440
Administration		\$ 876,415
Finance Dept.		\$ 1,094,715
Customer Service Dept.		\$ 651,755
Police		\$ 5,082,120
Fire		\$ 5,978,130
Municipal Court		\$ 233,985
Public Works		\$ 2,341,630
Recreation		\$ 3,029,585
Planning & Development		\$ 722,455
Downtown Development Authority		\$ 142,340
<u>Special Revenue Funds</u>		
SPLOST – 2003	\$ 612,920	\$ 612,920
SPLOST – 2007	\$ 2,702,390	\$ 2,702,390
SPLOST – 2014	\$ 1,576,465	\$ 1,576,465
DEA	\$ 262,900	\$ 262,900
State Forfeiture	\$ 3,000	\$ 3,000
CDBG Supplemental Dis Rec	\$ 24,510	\$ 24,510
Hotel/Motel Tax	\$ 521,660	\$ 521,660
Motor Vehicle Rental Tax	\$ 59,700	\$ 59,700
Grant Funds	\$ 42,415	\$ 42,415
Impact Fees	\$ 0	\$ 0
Business Improve Dist Tax	\$ 27,830	\$ 27,830
Development Fees	\$ 5,000	\$ 5,000
Cartersville Building Auth	\$ 1,837,800	\$ 1,837,800
<u>Enterprise Funds</u>		
Fiber Optics	\$ 1,665,775	\$ 1,665,775
Electric	\$46,939,100	\$46,939,100
Gas	\$25,438,015	\$25,438,015

Solid Waste	\$ 2,219,575	\$ 2,219,575
Stormwater	\$ 1,402,065	\$ 1,402,065
Water & Sewer	\$20,443,865	\$15,588,035
Water Pollution Control Plant		\$ 2,024,365
Water Treatment Plant		\$ 2,831,465
<b><u>Internal Service Fund</u></b>		
Garage	\$ 1,486,155	\$ 1,486,155

**BE IT AND IT IS HEREBY ORDAINED.**

**ADOPTED, this 2nd day of October 2014. First Reading.**  
**ADOPTED this 16<sup>th</sup> day of October 2014. Second Reading.**

**/s/ Matthew J. Santini**  
**Matthew J. Santini**  
**Mayor**

**ATTEST:**

**/s/ Connie Keeling**  
**Connie Keeling**  
**City Clerk**

**2. Amendment to Capacity Fees Ordinance**

Bob Jones, Water and Sewer Superintendent stated that this proposed amendment clarifies the existing ordinance by listing in greater detail how water and sewer capacity fees are calculated for multiple unit services. The amendment corresponds to the way capacity fees have been calculated by Water Department policy. Mr. Jones stated that there have been no changes or corrections since the first reading and recommended approval.

A motion to approve Ordinance No. 35-14 was made by Council Member Stepp and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 4-0

**Ordinance**

**of the**

**City of Cartersville, Georgia**

**Ordinance No. 35-14**

**Now be it and it is hereby ORDAINED by the Mayor and City Council of the City of Cartersville, that the CITY OF CARTERSVILLE CODE OF ORDINANCES. CHAPTER 24. Utilities. Article IV. Water Service 24-64. Water and Sewage Utility Rates (d) Other Provisions is hereby amended by deleting Section 24-64 (d) Other Provisions in its entirety and replacing it with the following:**

## **I. OTHER PROVISIONS**

### **1. Apartments and hotels per unit calculations.**

All hotel and apartment units with refrigerator and stove are to be calculated as a single (1) unit (W' water meter equivalent) for capacity fees.

All hotel and apartment units without refrigerator and stove are to be calculated as one-half unit (W' water meter equivalent) for capacity fees. The following, if part of an apartment or hotel and served by a single meter are to be considered a separate unit for capacity fees. The capacity fee will be calculated as a single (1) unit based on meter size. If the following are served by a master meter, they are considered to be a separate unit to be calculated as a single (1) unit (W' water meter equivalent):

- (a) Restaurant;
- (b) Lounge;
- (c) Car wash;
- (d) Lobby;
- (e) Full kitchen (not part of restaurant).
- (f) Linen Laundry
- (g) Guest Laundry
- (h) Swimming Pool

### **2. Assisted Living Facility, Nursing Home and Hospital per unit calculations:**

All resident/patient rooms with refrigerator and stove are to be calculated as a single (1) unit (W' water meter equivalent) for capacity fees.

All patient rooms without refrigerator and stove are to be calculated as one-half unit (W' water meter equivalent) for capacity fees. The following, if part of a nursing home, assisted living facility or hospital and served by a single meter are to be considered a separate unit for capacity fees. The capacity fee will be calculated as a single (1) unit based on meter size. If the following are served by a master meter, they are considered to be a separate unit to be calculated as a single (1) unit (W' water meter equivalent):

- (a) Restaurant
- (b) Lounge;
- (c) Car wash;
- (d) Lobby/Waiting Room;
- (e) Full kitchen (not part of restaurant).
- (f) Linen Laundry
- (g) Guest Laundry

(h) **Swimming Pool**

**It is the intention of the City Council and it is hereby ordained that the provisions of this ordinance shall become and be made a part of the Code of Ordinances, City of Cartersville, Georgia, and the sections of this ordinance may be renumbered to accomplish such intention.**

**BE IT AND IT IS HEREBY ORDAINED.**

**First Reading this the 2<sup>nd</sup> day of October 2014.**

**ADOPTED this the 16<sup>th</sup> day of October 2014. Second Reading.**

**/s/ Matthew J. Santini  
Matthew J. Santini  
Mayor**

**ATTEST:**

**/s/ Connie Keeling  
Connie Keeling  
City Clerk**

**C. Change Order**

**1. Final Change Order – Tennessee Street 12” Water Main**

Bob Jones, Water and Sewer Superintendent stated that City Council approved the Tennessee Street 12” Water Main Replacement with Site Engineering, Inc. on September 5, 2013. All construction work for this project has been completed. This final change order is for a reduction of \$122,392.99 for a final amount of \$2,811,837.01 and recommended approval.

A motion to approve Final Change Order for the Tennessee Street 12” Water Main was made by Council Member Stepp and seconded by Council Member McDaniel. Motion carried unanimously. Vote 4-0

**2. Douthit Ferry Road Widening Project**

Dan Porta, Assistant City Manager stated that staff has been working with the engineering consultant Southland Engineering on the Douthit Ferry Road Widening Project. Mr. Porta stated that in August a conference call with various agencies and Indian Tribal Representatives discussed a West Alternate with Design Variance as the proposed route. Based on this proposed route Southland Engineering has provided the city with a Change Order for a total amount of \$83,166.00 which will be funded from the 2003 SPLOST. Mr. Porta recommended approval of the Change Order.

A motion to approve the Change Order was made by Council Member Stepp and seconded by Council Member Hodge. Motion carried unanimously. Vote 4-0

## **D. Contracts/Agreements**

### **1. Traffic Signal Documents for Main Street at Kohl's Driveway**

Tommy Sanders, Public Works Director stated that this is a request for a traffic signal at the intersection of Main Street/SR 113 and Kohl's driveway. Mr. Sanders stated that these are standard signal documents that GDOT requires from all local governments to show support for the proposed signal installation. These documents only obligate the city for cost associated with the power and communications. Mr. Sanders recommended approval for the Mayor to sign any and all related GDOT documents for this signal.

A motion to approve the Mayor to sign any and all related GDOT documents for this signal was made by Council Member McDaniel and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 4-0

### **2. Crime View Dashboard, Annual Subscription**

Sam Grove, City Manager stated that this is an annual renewal for the Crime Mapping Software used by the Police Department in the amount of \$7,200.00 and recommended approval.

A motion to approve the renewal for the Crime Mapping Software was made by Council Member Hodge and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 4-0

### **3. Development Agreement – Ledbetter Properties**

Bob Jones, Water and Sewer Superintendent stated that the proposed Kroger development on Main Street will require significant grading and fill. In certain locations the fill will result in more than 20 feet of cover over the City's existing 36" water main. Because of the weight of that fill and accessibility for maintenance, development of the site as designed will require protective measures for the existing facilities during construction and relocation for project completion. Mr. Jones stated that this agreement would place responsibility for the cost of design and relocation for these facilities (and any needed easements related to this project) on the developer. Mr. Jones recommended approval and execution of this agreement.

A motion to approve the development agreement with Ledbetter Properties was made by Council Member Hodge and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 4-0

## **E. Bid Award**

### **1. Switzer Engineering – Kroger Line Relocation**

Bob Jones, Water and Sewer Superintendent stated that the proposed Kroger at East Main Street will require the protection and relocation of the existing 36" water main which runs

through the site. Site grading plans will place 20 feet or more of fill over the existing facilities. The weight of this fill will require design of protective measures to the pipe during grading and installation of a new main at a depth that will allow access for maintenance if needed. Mr. Jones stated that based on their experience with similar type projects with Bartow County Water and their work on the current projects, Switzer Engineering, Inc. was asked to provide a cost estimate for the scope of the work. Mr. Jones stated that the total amount for these services is \$37,500.00 will be reimbursed to the City by the developer and recommended approval.

A motion to approve the agreement with Sweitzer Engineering was made by Council Member Tonsmeire and seconded by Council Member McDaniel. Motion carried unanimously. Vote 4-0

## **2. Senior Aquatic Center ADA Aquatic Lift**

Greg Anderson, Parks and Recreation Director stated that bids were requested to replace the portable aquatic chair lift for the Senior Aquatic Center. Mr. Anderson recommended approval of the best bid from Lincoln Aquatics in the amount of \$6,567.90, which includes shipping/handling and an extra battery.

A motion to approve the bid from Lincoln Aquatics was made by Council Member Hodge and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 4-0

## **3. Erwin Chase Culvert Replacement Project**

Tommy Sanders, Public Works Director stated that bids were opened for the Erwin Chase Culvert Replacement Project. Mr. Sanders recommended approval of the low bid from C.H. Kirkpatrick & Sons Welding Services, Inc. in the amount of \$347,192.89 and approval for the Mayor to sign any and all documents related to this contract.

A motion to approve the low bid from C.H. Kirkpatrick & Sons Welding Services, Inc and the Mayor to sign any and all documents related to this contract was made by Council Member Tonsmeire and seconded by Council Member Stepp. Motion carried unanimously. Vote 4-0

## **4. Purchase of Chevrolet Impalas & Malibu**

Dan Porta, Assistant City Manager stated that the Police Department has two Chevrolet Impalas and one Chevrolet Malibu that were seized vehicles and are no longer being used. The City Garage would like to purchase these three vehicles at a cost of \$1,000.00 each to be used for spare vehicles and sell three Ford Crown Victoria's to offset some of the cost. Mr. Porta recommended approval.

A motion to approve the purchase of these three vehicles was made by Council Member Tonsmeire and seconded by Council Member Hodge. Motion carried unanimously. Vote 4-0

## **F. Monthly Financial Statement**

**1. August 2014**

Mr. Tom Rhinehart, Finance Director, presented the August 2014 monthly financial statement with comparisons from the previous year of August 2013 by fund, along with supplemental financial information comparing the year to date revenues and expenses for each fund and a report of cash position through August 2014.

After announcements a motion to adjourn the meeting was made by Council Member Stepp and needing no second. Motion carried unanimously. Vote 4-0

**Meeting Adjourned**

/s/ \_\_\_\_\_  
Matthew J. Santini  
Mayor

ATTEST:

/s/ \_\_\_\_\_  
Connie Keeling  
City Clerk