

Cartersville Fire Department

P.O. Box 1390 (mailing)
195 Cassville Rd.
Cartersville, GA 30120



Scott Carter Fire Chief

Mark Hathaway Fire Marshal
mhathaway@cityofcartersville.org

Ph: (770) 387-5635 Fax: (770) 387-7413

OPEN RECORDS REQUEST

Name/Facility _____

Address of Property _____

Date of Request _____

Type of Request:

- Incident Report # _____ **Date** _____
- Environmental Study
- Most Recent Inspection Report
- Other (Please be specific about the information that is requested)

Requester Information:

Name of person/company _____

Address _____

Phone Number _____ **Fax Number** _____

Email Address _____

Signature of Requester _____

Signature of Release _____

Please note there is a \$3.00 charge for reports. Check need to be made out to: City of Cartersville

All open records request will be in accordance with the **Georgia Open records Act 50-18-70 et seq.**