

**July 1, 2019**

**Honorable Mayor and City Council:**

A balanced budget for the City of Cartersville for FY2020 is submitted as required by the Cartersville Municipal Code. This budget focuses on controlling expenditures without reducing services to our citizens. The budget features salary adjustments, one staff position added, a decrease in the cost of commodities, limited replacement of rolling stock and other equipment, and funding for renewal and extensions of the city's utility infrastructure.

Department heads are to be commended for their hard work in helping to balance the budget and their staff's commitment to continue providing dependable service, while preserving an exceptional quality of life.

The city's total budget for FY2020 is \$165,282,155, a decrease of 9.75% from last year's budget. The city's FY2020 budget has decreased due to the decreased revenue projections in several funds. The decrease in revenue projections were offset by decreases in capital expenses along with decreases in the purchase of commodities and school appropriations. The largest of these decreases is \$16,193,775 in school appropriations and is due to a change recommended by the city's audit firm. Another large decrease in expenses includes \$1,806,610 related to the purchase of commodities. The FY2020 budget will decrease by a total of \$17,861,190 from the prior year to \$165.3 million.

**TOTAL BUDGET DECREASE - - FY2020**

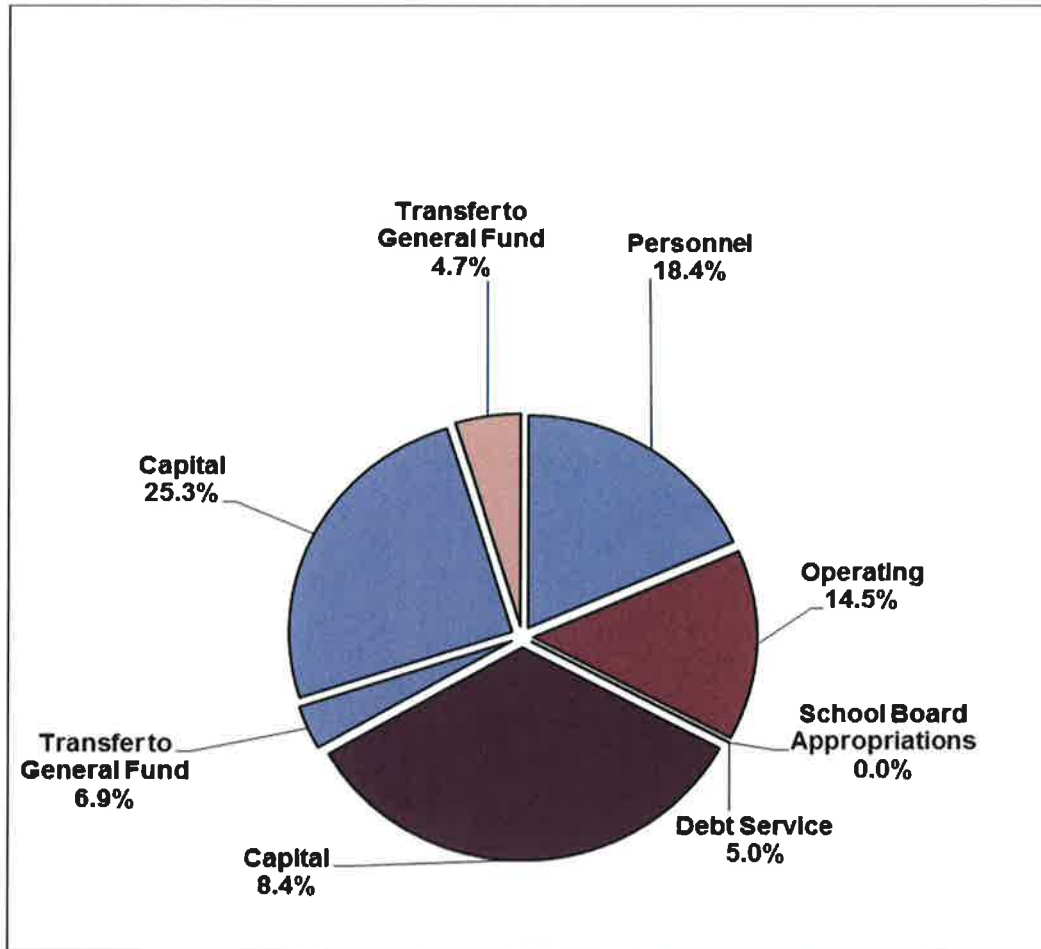
<b>FY2020 Budget Total</b>	<b>\$165,282,155</b>
<b><u>FY2019 Budget Total</u></b>	<b><u>\$183,143,345</u></b>
<b>FY2020 Total Budget Decrease</b>	<b>\$ 17,861,190 -9.75%</b>

The following table compares the FY2020 budget to the FY2019 budget by expense type. Personnel expenditures are projected to increase \$1,706,965 in FY2020 due to salary adjustments, increased cost of health insurance, and increased pension plan cost. Operating expenditures are projected to increase \$1,287,800 in FY2020 due to increased maintenance costs and increased cost of supplies. Projected commodity expenses are estimated to decrease by \$1,806,610 from FY2019. Debt service expenses are projected to decrease by \$1,918,030. Capital projects expenses, as detailed above, are projected to decrease by \$925,815, and the school board appropriation will decrease by \$16,193,775. There is a sufficient inflow of revenue in the general fund which is allowing the transfers from the utility funds into the general fund to remain the same as last year. These differences in expense types explain the \$17,861,190 decrease in the FY2020 budget over the FY2019 budget.

### DETAILED BUDGET COMPARISON FY2020 v. FY2019

Description	FY2020	FY2019	Difference
Personnel	\$ 30,383,730	\$ 28,676,765	\$ 1,706,965
Operating	\$ 23,898,600	\$ 22,612,800	\$ 1,285,800
School Board Appropriations	\$ -	\$ 16,193,775	\$ (16,193,775)
Business Improvement District	\$ 23,275	\$ 33,000	\$ (9,725)
Purchase of Commodities	\$ 55,862,810	\$ 57,669,420	\$ (1,806,610)
Debt Service	\$ 5,491,830	\$ 7,409,860	\$ (1,918,030)
Capital	\$ 41,792,625	\$ 42,718,440	\$ (925,815)
Transfer to General Fund	\$ 7,829,285	\$ 7,829,285	\$ -
<b>Total Expenses</b>	<b>\$ 165,282,155</b>	<b>\$ 183,143,345</b>	<b>\$ (17,861,190)</b>

### FY2020 BUDGET EXPENSE COMPARISON



**I. FY2020 BUDGET – STAFFING & SALARY ADJUSTMENT**

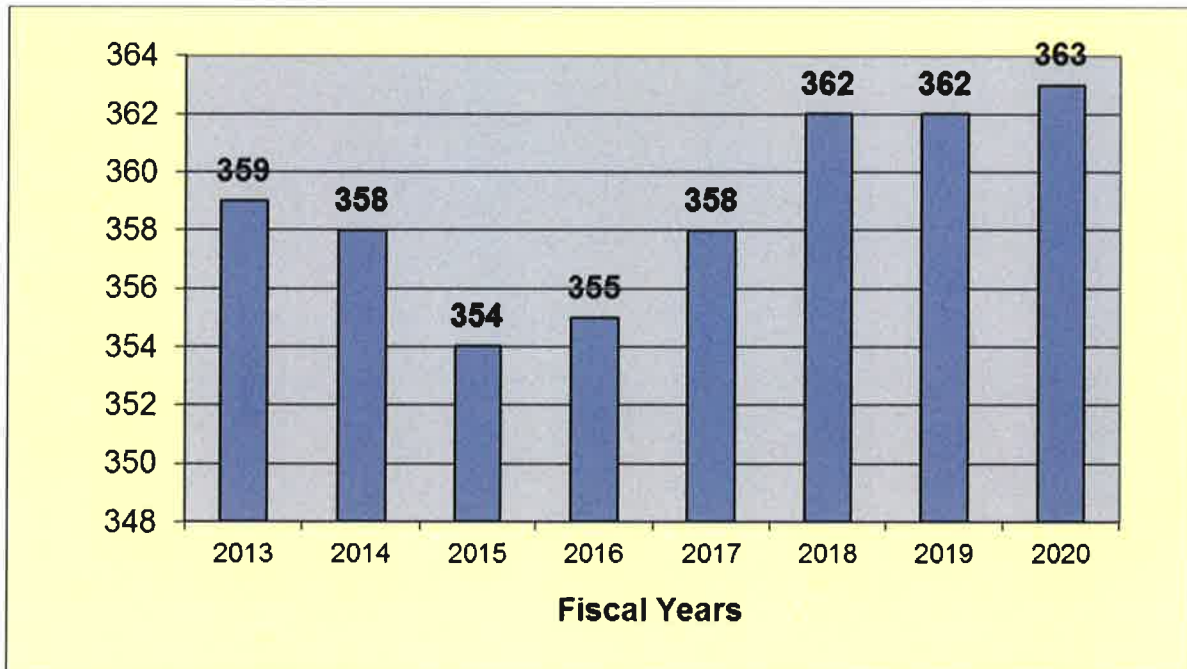
Personnel costs and employee benefits represent 18.30% of the city’s FY2020 budget. The FY2020 budget includes salary adjustments throughout all departments. A net increase of one new staff position was added to the FY2020 budget. The cost of our employee health care plan is expected to increase by 15%. Using the same employee percentage as FY2019, the employee cost of health insurance will increase. The pension plan contributions made by the city on the employee’s behalf will increase to 24.0% of payroll expenses for the old pension plan and remain at 8.5% of payroll expenses for the new pension plan. The net result of the changes mentioned above resulted in an increase in overall salary and benefit cost of \$1,706,965 from last year’s budget.

**TOTAL COST OF SALARY & BENEFIT ADJUSTMENTS - - FY2020**

<b>FY2020 Total Budgeted Salaries &amp; Benefits</b>	<b>\$30,383,730</b>
<b>FY2019 Total Budgeted Salaries &amp; Benefits</b>	<b><u>\$28,676,765</u></b>
<b>FY2020 Increase in Salaries &amp; Benefits</b>	<b>\$ 1,706,965</b>

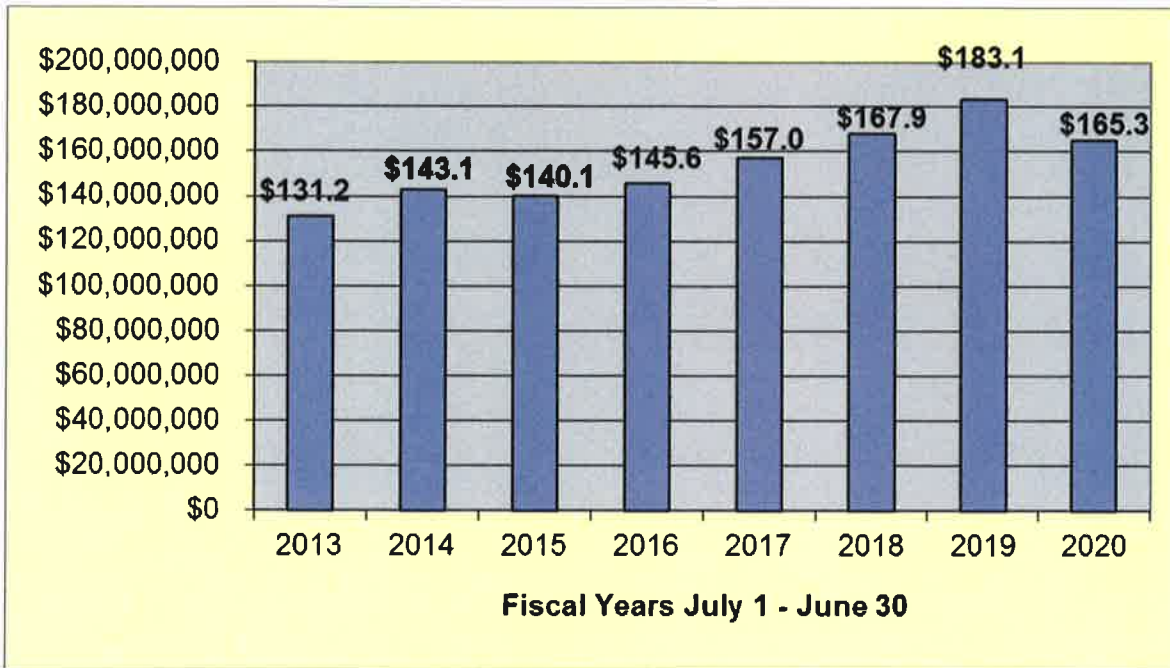
The total budgeted positions for FY2020 will increase to 363 full-time permanent positions.

**TOTAL CITY STAFFING LEVELS for FY2013 through FY2020**



**ACTUAL CITY REVENUES for FY2013 through FY2018**

**and BUDGETED AMOUNTS for FY2019 and FY2020**



**II. FY2020 BUDGET – SPLOST & CAPITAL PROJECTS**

**FY2020 SPLOST Projects**

The SPLOST (Special Purpose Local Option Sales Tax) 2003 projects will be funded within the FY2020 budget through interest earnings, carry-over of SPLOST funds from previous years’ collections, and a GDOT Grant. The SPLOST 2014 projects will be funded in the FY2020 budget with the one-cent (SPLOST) collections and interest earnings. Collections for the SPLOST 2020 fund will begin in the new fiscal year. The funds collected in this fund will pay for the city-wide AMI system, computer servers, and video storage.

**SPLOST - 2003**

Douthit Multi Lane	\$100,000
<b>Total SPLOST 2003 Expenses</b>	<b>\$100,000</b>

**SPLOST – 2020**

City Wide AMI System	\$900,000
Computer Equipment/Video Storage	\$300,000
<b>Total SPLOST 2020 Expenses</b>	<b>\$1,200,000</b>

**SPLOST - 2014**

Milling and Resurfacing	\$170,000
GIS Upgrades	\$50,000
Cook Street Culvert	\$50,000
Fire Station #3	\$2,500,000
<b>Total Expenses</b>	<b>\$2,770,000</b>

Other non-SPLOST capital expenses include the replacement of equipment and rolling stock for some departments, and the extension of infrastructure for the various city utilities. Capital projects have decreased from FY2019 as a result of the completion of the gas department’s new headquarters. The gas department is scheduled to complete the Transco distribution system in FY2020. The water and sewer department has several large projects planned, which include rehabbing several sand filters, replacing the wash water tank, Mission Road sewer replacement, Waterford sewer replacement,

Roger’s Station water main replacement, and continuing the nutrient removal modifications to the Water Pollution Control Plant.

**III. FY2020 BUDGET – COMMUNITY AGENCY FUNDING**

As in years past, the budget includes funding for a number of community agencies. The agencies provide the city with services annually under contracts approved by the City Council. The table below outlines the funding history and the amount included in the FY2020 budget for each agency.

**COMMUNITY AGENCY FUNDING**

	<b>FY2020</b>	<b>FY2019</b>	<b>FY2018</b>	<b>FY2017</b>	<b>FY2016</b>
<b>Library</b>	\$454,500	\$454,500	\$454,500	\$454,500	\$454,500
<b>City/County Economic Development</b>	\$200,000	\$173,960	\$173,960	\$180,500	\$155,500
<b>Cultural Arts Alliance</b>	\$51,000	\$51,000	\$51,000	\$51,000	\$51,000
<b>Wilkins Youth Association</b>	\$18,000	\$18,000	\$18,000	\$18,000	\$18,000
<b>Juvenile Court of Bartow County</b>	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000
<b>Bartow Health Access</b>	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000
<b>Good Neighbor Homeless Shelter</b>	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000
<b>Jones Street Branch Library</b>	\$1,200	\$1,200	\$1,200	\$1,200	\$1,200
<b>Total City Contributions</b>	<b>\$743,700</b>	<b>\$717,660</b>	<b>\$717,660</b>	<b>\$724,200</b>	<b>\$699,200</b>

As shown above, the overall city contributions to the Community Agency Funding for FY2020 totals \$743,700. In addition to the above, the Cartersville – Bartow County Tourism Council is funded at \$530,450 through Hotel/Motel tax collections.

**IV. FY2020 BUDGET – FEE & RATE INCREASES**

There is a one mill property tax increase for the city maintenance and operations included in the FY2020 budget. In addition, the budget also includes a 0.861 millage rate dedicated to pay the GO Parks and Recreation Bond debt payments for the fiscal year. This is a decrease from the FY2019 GO Parks and Recreation Bond millage rate of 0.957 mills. The Gas Fund revenue projections include an increase in the base monthly charges for both residential users and industrial and commercial users. The Water and Sewer Fund revenue projections include several rate changes as follows: a 5.0% increase in the base tier water rate for inside the city limit residents; a 4.0% decrease in outside city sewer rates; a 5.0% increase in the fire service monthly charges for all pipe sizes; and an increase in surcharge fees for high strength waste treatment. While the water and sewer department strives to avoid yearly rate increases, growing operation, maintenance, and capital expenses necessitate the collection of additional revenue. Specifically, the costs related to maintaining this century old utility

and the costs of funding federal environmental requirements necessitate the increase in rates. Even with the rate changes mentioned above, the city water and sewer rate will remain one of the lowest rates in the surrounding counties. The FY2020 budget includes capacity fees remaining the same as the FY2019 capacity fees. Capacity fees are used strictly to fund expansion of infrastructure associated with growth, while the approved water and sewer rate increase will be used solely to fund the operation and maintenance costs of the existing infrastructure.

**V. FY 2020 BUDGET - SUMMARY**

The budget for FY2020 of \$165.3 million for the City of Cartersville includes a decrease of \$17,861,190 or 9.75% less than the previous fiscal year budget. The decrease in the budget is driven by decreases in school board appropriations, purchase of commodities, debt service expenses, and capital expenses. The following table shows the difference between FY2020 and FY2019 budgets for each fund. The increase in the General Fund is due to an increase in revenues, and is largely offset by increases in personnel expenses. The Electric Fund decrease is due to a projected decrease in overall revenues offset mainly by decreases in the purchase of commodities. The Gas Fund decrease is mainly due to a decrease in capital projects. Solid Waste fund personnel expenses and operating expenses have increased. The Stormwater Fund changes are related to decreases in capital project expenses. The increase in the Water & Sewer Fund is due to increases in personnel expenses, operating expenses, capital, and debt servicing expenses. SPLOST capital projects are approved by voters and budgeted as funding is available. The new fiscal year SPLOST 2003 expense projections are less than FY2019. The SPLOST 2014 funds collected in FY2020 have been earmarked for projects voted on by the citizens. This will be the first year for SPLOST 2020 collections as it was approved by the voters several years ago and have been earmarked for the city-wide AMI meter system, computer equipment, and video storage.

**BUDGET COMPARISON BY FUND -- FY2020 vs. FY2019**

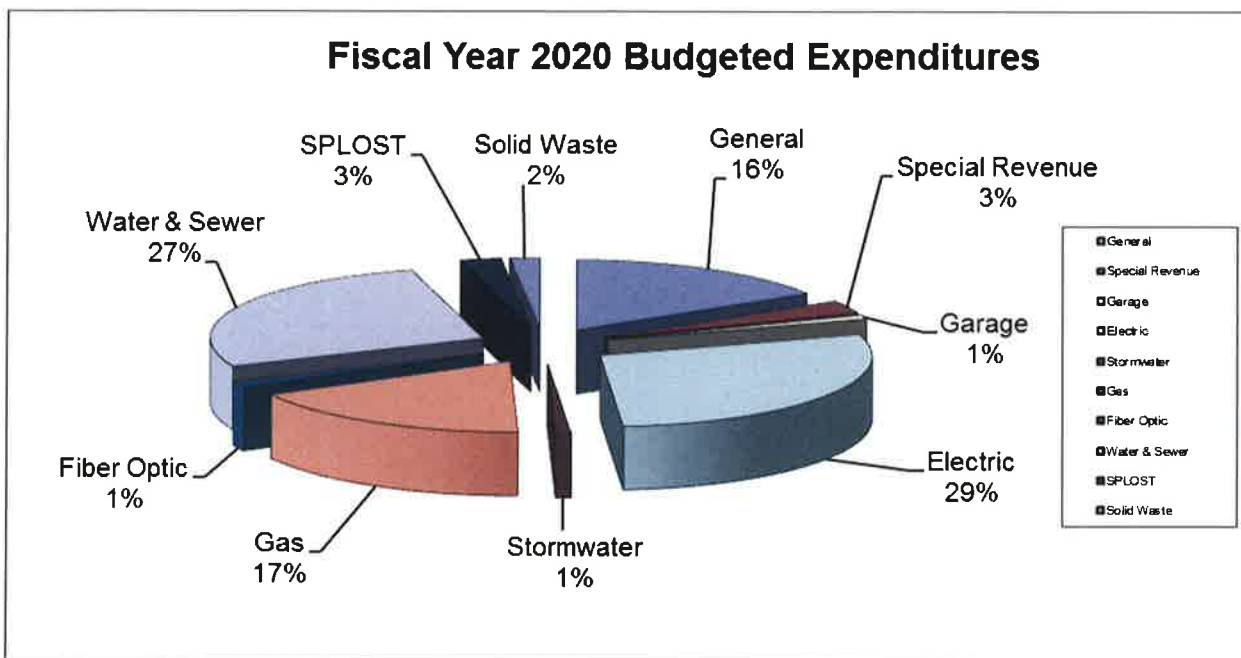
	<b>FY2020</b>	<b>FY2019</b>	<b>Difference</b>	<b>% Change</b>
<b>General &amp; Special Revenue</b>	<b>\$31,672,325</b>	<b>\$44,363,130</b>	<b>(\$12,690,805)</b>	<b>-28.6%</b>
<b>Electric</b>	<b>\$47,128,390</b>	<b>\$49,126,240</b>	<b>(\$1,997,850)</b>	<b>-4.1%</b>
<b>Fiber Optics</b>	<b>\$2,218,200</b>	<b>\$2,120,110</b>	<b>\$98,090</b>	<b>4.6%</b>
<b>Gas</b>	<b>\$28,847,030</b>	<b>\$35,962,150</b>	<b>(\$7,115,120)</b>	<b>-19.8%</b>
<b>Solid Waste</b>	<b>\$2,978,000</b>	<b>\$2,649,715</b>	<b>\$328,285</b>	<b>12.4%</b>
<b>Stormwater</b>	<b>\$1,528,800</b>	<b>\$1,597,000</b>	<b>(\$68,200)</b>	<b>-4.3%</b>
<b>Water &amp; Sewer</b>	<b>\$45,330,345</b>	<b>\$40,113,000</b>	<b>\$5,217,345</b>	<b>13.0%</b>
<b>Internal Service</b>	<b>\$1,511,065</b>	<b>\$1,572,820</b>	<b>(\$61,755)</b>	<b>-3.9%</b>
<b>SPLOST 2003</b>	<b>\$100,000</b>	<b>\$200,000</b>	<b>(\$100,000)</b>	<b>-50.0%</b>
<b>SPLOST 2014</b>	<b>\$2,770,000</b>	<b>\$5,439,180</b>	<b>(\$2,669,180)</b>	<b>-49.1%</b>
<b>SPLOST 2020</b>	<b>\$1,200,000</b>	<b>\$0</b>	<b>\$1,200,000</b>	<b>NA</b>
<b>TOTAL</b>	<b>\$165,284,155</b>	<b>\$183,143,345</b>	<b>(\$17,859,190)</b>	<b>-9.75%</b>

The FY2020 budget includes salary increases across all funds. The FY2020 budget contains one additional employee increasing the total position count to 363 full time positions.

The budget includes continued funding for service contracts between the city and various community agencies that supply services to the community. These include funding of the Cartersville-Bartow County Library and the Cartersville – Bartow Convention and Visitors Bureau. In addition, continued funding of the Bartow-Cartersville Joint Development Authority in the amount of \$200,000 is also included.

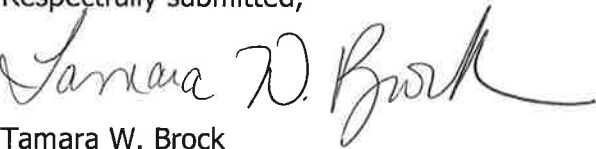
The FY2020 budget includes several rate increases for water and sewer customers. Even with these changes, City of Cartersville utility customers will remain at or below any of the surrounding counties or private utility service provider’s rates. Furthermore, the FY2020 budget included an increase in the city property tax millage rate used for maintenance and operations.

### BUDGET BY FUND FOR FY2020



In summary, this budget is a conservative financial plan, which includes funds to maintain and operate the city so we can continue to provide citizens with police and fire protection, culture and recreation, and other general government services. It is a plan and tool, which provides guidance and gives us the ability to meet our goal of “providing dependable service while preserving an exceptional quality of life.” As in past years, the FY2020 budget has incorporated low cost, dependable services for the citizens of the City of Cartersville.

The budget’s production and the operation of the city would not be possible without the effort and diligence of the city’s various departments, those competent and capable employees who staff the departments, and the leadership of the Mayor and City Council.

Respectfully submitted,  
  
 Tamara W. Brock  
 City Manager

**City of Cartersville**  
**Budget Work Report**  
**Fiscal Year 2019 - 20**  
**Budget Summary**

Description	2013-14 Actual *	2014-15 Actual *	2015-16 Actual *	2016-17 Actual *	2017-18 Actual *	2018-19 Current Year Dept Budget	04/30/19 Current Yr. Actual	Y-T-D Current Yr. Annualized	2019-20 Proposed Budget	% Change of 2018-19 Budget Compared to	
										Previous Budget	Previous Actual
<b>Revenues</b>	143,121,940	140,059,801	146,102,569	138,409,581	129,622,928	183,143,345	119,133,721	138,422,331	165,282,155	-9.75%	29.22%
<b>Expenses</b>	131,624,009	132,538,763	139,227,788	131,967,859	122,756,298	183,143,345	117,641,813	134,739,754	165,282,155	-9.75%	22.48%
<b>General Fund</b>	11,497,931	7,521,038	6,874,781	6,441,722	6,866,630	-	1,491,908	3,682,577	0		
Revenue	38,168,400	39,555,672	49,302,330	39,090,674	26,147,618	40,710,640	37,136,954	40,957,844	26,653,300		
Expenses	39,098,834	38,951,793	48,779,508	38,234,611	29,460,510	40,710,640	35,632,368	39,428,429	26,653,300		
<b>General Fund Total</b>	<b>(930,434)</b>	<b>603,879</b>	<b>522,822</b>	<b>856,063</b>	<b>(3,312,892)</b>	-	<b>1,504,586</b>	<b>1,529,415</b>	<b>0</b>		
<b>Hotel/Motel Tax - Special Revenue Fund</b>											
Revenue	521,653	552,332	557,525	819,267	1,032,560	840,000	653,374	784,049	1,030,000		
Expenses	521,653	552,332	557,525	819,267	1,032,560	840,000	398,260	477,912	1,030,000		
<b>Hotel/Motel Tax - Total</b>	-	-	-	-	-	-	<b>255,114</b>	<b>306,137</b>	-		
<b>Tax Allocation District - Special Revenue Fund</b>											
Revenue	-	-	-	55	249,302	181,200	279,059	334,871	182,000		
Expenses	-	-	-	-	249,357	181,200	279,059	334,871	182,000		
<b>Vehicle Rental Tax - Total</b>	-	-	-	<b>55</b>	<b>(55)</b>	-	-	-	-		
<b>Motor Vehicle Rental Tax - Special Revenue Fund</b>											
Revenue	59,696	61,085	65,814	73,596	85,073	78,500	57,058	68,469	95,000		
Expenses	59,696	61,085	65,814	73,596	85,073	78,500	57,058	68,469	95,000		
<b>Vehicle Rental Tax - Total</b>	-	-	-	-	-	-	<b>57,058</b>	<b>68,469</b>	<b>95,000</b>		
<b>Development Agreement Fees - Special Revenue Fund</b>											
Revenue	3,841	13,073	17,044	23,156	19,974	5,000	6,270	7,524	5,000		
Expenses	-	-	-	-	-	5,000	5,000	-	5,000		
<b>Dev. Agreement Fees - Total</b>	<b>3,841</b>	<b>13,073</b>	<b>17,044</b>	<b>23,156</b>	<b>19,974</b>	-	<b>6,270</b>	<b>7,524</b>	<b>5,000</b>		
<b>Grant Funds - Special Revenue Fund</b>											
Revenue	42,406	120,606	375,520	286,672	987,597	80,446	80,446	96,535	2,384,070		
Expenses	42,406	84,627	394,634	286,672	987,597	80,446	80,446	96,535	2,384,070		
<b>Grant Funds - Total</b>	-	<b>35,979</b>	<b>(19,114)</b>	-	-	-	-	-	-		
<b>Impact Fees - Special Revenue Fund</b>											
Revenue	-	-	-	-	-	-	-	-	-		
Expenses	-	-	-	-	-	-	-	-	-		
<b>Impact Fees - Total</b>	-	-	-	-	-	-	-	-	-		
<b>Business Improvement Dist Tax - Special Revenue Fund</b>											
Revenue	26,764	21,940	23,249	24,043	39,858	33,000	23,446	28,115	23,275		
Expenses	9,227	29,329	36,209	21,791	45,757	33,000	27,382	13,804	23,275		
<b>Business Improvement District Tax - Total</b>	<b>17,537</b>	<b>(7,389)</b>	<b>(12,960)</b>	<b>2,252</b>	<b>(5,899)</b>	-	<b>(3,936)</b>	<b>14,311</b>	<b>0</b>		



**City of Cartersville**  
**Budget Work Report**  
**Fiscal Year 2019 - 20**  
**Budget Summary**

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<b>Revenues</b>	143,121,940	140,059,801	146,102,569	138,409,581	129,622,928	183,143,345	119,133,721	138,422,331	165,282,155	165,282,155	-9.75%
<b>Expenses</b>	131,624,009	132,538,763	139,227,788	131,967,859	122,756,298	183,143,345	117,641,813	134,739,754	165,282,155	165,282,155	-9.75%
	11,497,931	7,521,038	6,874,781	6,441,722	6,866,630		1,491,908	3,682,577	0	0	
<b>Development Fee Fund</b>											
Revenue	176,700	-	-	-	-	-	-	-	-	-	
Expenses	-	-	-	-	-	-	-	-	-	-	
<b>Development Fee Fund</b>	<b>176,700</b>										
<b>Federal DEA Forfeiture - Special Revenue Fund</b>											
Revenue	262,893	1,150,441	128,750	143,212	213,052	336,190	225,671	174,416	330,680	330,680	
Expenses	33,127	703,094	232,152	266,961	283,240	336,190	167,998	201,598	330,680	330,680	
<b>Federal DEA Funds - Total</b>	<b>229,766</b>	<b>447,347</b>	<b>(103,402)</b>	<b>(123,749)</b>	<b>(70,188)</b>		<b>57,673</b>	<b>(27,181)</b>			
<b>State Forfeitures - Special Revenue Fund</b>											
Revenue	-	-	-	23,928	-	3,000	1,858	2,230	3,000	3,000	
Expenses	-	-	-	13,160	-	3,000	22,362	26,834	3,000	3,000	
<b>State Forfeitures - Total</b>				<b>10,768</b>			<b>(20,504)</b>	<b>(24,605)</b>			
<b>GO Park Bonds Series 2014</b>											
Revenue	8,200,189	8,200,189	967,927	1,264,038	2,075,130	2,175,600	1,032,111	969,395	964,000	964,000	
Expenses	153,508	153,508	1,827,687	4,441,515	5,118,169	2,175,600	1,098,801	1,210,217	964,000	964,000	
<b>GO Park Bonds Series 2014 Total</b>	<b>-</b>	<b>8,046,681</b>	<b>(859,760)</b>	<b>(3,177,477)</b>	<b>(3,043,039)</b>		<b>(66,690)</b>	<b>(240,822)</b>			
<b>SPLOST - 2003</b>											
Revenue	154,402	4,820	14,214	136,442	79,955	200,000	6,900	8,280	100,000	100,000	
Expenses	580,502	360,575	129,792	388,020	149,074	200,000	44,525	53,430	100,000	100,000	
<b>SPLOST - 2003 Total</b>	<b>(426,100)</b>	<b>(355,755)</b>	<b>(115,578)</b>	<b>(251,578)</b>	<b>(69,119)</b>		<b>(37,625)</b>	<b>(45,150)</b>			
<b>SPLOST - 2007</b>											
Revenue	2,820,502	-	-	-	-	-	-	-	-	-	
Expenses	77,315	-	-	-	-	-	-	-	-	-	
<b>SPLOST - 2007 Total</b>	<b>2,743,187</b>										
<b>SPLOST - 2014</b>											
Revenue	1,576,453	2,993,468	2,509,282	2,150,759	2,429,700	5,439,180	1,581,596	1,897,915	2,770,000	2,770,000	
Expenses	1,284,427	3,038,244	2,655,020	800,312	841,684	5,439,180	2,412,602	437,356	2,770,000	2,770,000	
<b>SPLOST - 2014 Total</b>	<b>292,026</b>	<b>(44,776)</b>	<b>(145,738)</b>	<b>1,350,447</b>	<b>1,588,016</b>		<b>(831,006)</b>	<b>1,460,560</b>			
<b>SPLOST - 2020</b>											
Revenue	-	-	-	-	-	-	-	-	1,200,000	1,200,000	
Expenses	-	-	-	-	-	-	-	-	1,200,000	1,200,000	
<b>SPLOST - 2020 Total</b>											

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<b>Revenues</b>	143,121,940	140,059,801	146,102,569	138,409,581	129,622,928	183,143,345	119,133,721	138,422,331	165,282,155	-9.75%	29.22%
<b>Expenses</b>	131,824,009	132,538,763	139,227,788	131,967,859	122,756,298	183,143,345	117,641,813	134,739,754	165,282,155	-9.75%	22.48%
	11,497,931	7,521,038	6,874,781	6,441,722	6,866,630		1,491,908	3,682,577	0		
<b>Garage - Internal Service Fund</b>											
Revenue	1,446,460	1,412,293	751,811	936,804	1,417,993	1,572,820	459,691	551,629	1,511,065		
Expenses	1,539,496	1,529,734	1,067,706	892,727	966,999	1,572,820	1,659,071	1,990,886	1,511,065		
<b>Garage Fund Total</b>	<b>(93,036)</b>	<b>(117,441)</b>	<b>(315,895)</b>	<b>44,077</b>	<b>450,994</b>	-	<b>(1,199,380)</b>	<b>(1,439,257)</b>			
<b>Electric Fund</b>											
Revenue	46,857,376	48,886,545	49,607,493	48,228,282	47,418,071	49,126,240	36,723,483	44,068,180	47,128,390		
Expenses	46,097,739	46,935,909	45,784,533	45,551,735	42,546,721	49,126,240	35,247,192	46,246,751	47,128,390		
<b>Electric Fund Total</b>	<b>759,637</b>	<b>1,950,636</b>	<b>3,822,960</b>	<b>2,676,547</b>	<b>4,871,350</b>	-	<b>1,476,291</b>	<b>(2,178,572)</b>			
<b>Fiber Optics Fund</b>											
Revenue	1,935,136	2,152,936	2,139,196	2,113,130	2,314,458	2,120,110	1,680,105	1,998,006	2,218,200		
Expenses	1,776,180	2,006,703	1,818,202	1,768,606	1,745,430	2,120,110	1,702,972	2,044,407	2,218,200		
<b>Fiber Optics Total</b>	<b>158,956</b>	<b>146,233</b>	<b>320,994</b>	<b>344,524</b>	<b>569,028</b>	-	<b>(22,867)</b>	<b>(46,401)</b>			
<b>Gas Fund</b>											
Revenue	30,631,630	23,955,005	20,213,034	22,272,562	24,191,037	35,962,150	21,097,169	25,316,602	28,847,030		
Expenses	24,636,244	22,126,979	19,026,220	21,231,379	22,134,515	35,962,150	23,843,499	27,353,751	28,847,030		
<b>Gas Fund Total</b>	<b>5,995,386</b>	<b>1,828,026</b>	<b>1,186,814</b>	<b>1,041,183</b>	<b>2,056,522</b>	-	<b>(2,746,330)</b>	<b>(2,037,149)</b>			
<b>Solid Waste Fund</b>											
Revenue	2,209,068	2,249,356	2,330,367	2,417,370	2,501,631	2,649,715	1,900,936	2,276,113	2,978,000		
Expenses	2,171,568	2,064,843	2,097,778	2,596,835	2,609,127	2,649,715	2,126,733	2,460,189	2,978,000		
<b>Solid Waste Total</b>	<b>37,500</b>	<b>184,513</b>	<b>232,589</b>	<b>(179,465)</b>	<b>(107,496)</b>	-	<b>(225,796)</b>	<b>(184,076)</b>			
<b>Stormwater Fund</b>											
Revenue	1,385,443	1,338,612	1,391,876	1,468,788	1,498,363	1,597,000	1,130,034	1,356,041	1,528,800		
Expenses	1,096,731	1,293,071	1,301,933	1,673,676	1,337,153	1,597,000	1,329,906	1,537,075	1,528,800		
<b>Stormwater Total</b>	<b>288,712</b>	<b>45,541</b>	<b>89,943</b>	<b>(204,888)</b>	<b>161,210</b>	-	<b>(199,872)</b>	<b>(181,034)</b>			
<b>Water &amp; Sewer Fund</b>											
Revenue	14,843,117	15,591,617	16,675,064	18,200,896	19,245,988	40,113,000	15,057,559	17,526,116	45,330,345		
Expenses	12,598,864	12,646,937	13,453,075	12,906,996	13,412,689	40,113,000	11,568,637	11,160,580	45,330,345		
<b>Water &amp; Sewer Fund Total</b>	<b>2,244,253</b>	<b>2,944,680</b>	<b>3,221,989</b>	<b>5,293,900</b>	<b>5,833,299</b>	-	<b>3,488,922</b>	<b>6,365,536</b>			

\* Revenue and Expenses are from the audited financial statements

City of Cartersville

Budget Work Report

Fiscal Year 2019 - 20

Budget Summary by Fund

7/30/2019

Description	2013-14 Actual Year	2014-15 Actual Year	2015-16 Actual Year	2016-17 Actual Year	2017-18 Actual Year	2018-19 Current Year Dept Budget	04/30/19 Current Yr. Actual	Current Yr. Annualized	2019-20 Proposed Budget
<b>General Fund</b>									
Revenues	38,222,972	39,443,346	49,158,684	38,778,331	38,647,144	40,710,640	37,136,954	40,957,844	26,653,300
Operating Revenues	18,757,158	19,729,871	29,028,881	19,911,283	19,780,096	21,135,970	18,580,112	21,325,003	23,567,345
Prop. Taxes-School Board	15,360,821	15,384,717	15,437,492	15,343,832	15,343,832	16,193,775	16,051,344	16,626,244	
Prop. Taxes-DDA									
Previous Year Carryover									
Use of Reserve Funds	4,104,993	4,328,759	4,692,311	3,523,216	3,523,216	3,380,895	2,505,497	3,006,597	3,085,955
Transfer from Other Funds	38,568,080	39,638,466	48,559,238	38,612,477	40,040,227	40,710,640	35,632,368	39,428,429	26,653,300
Expenses	14,522,754	14,908,521	15,969,483	16,188,604	16,572,918	17,103,135	14,008,728	16,771,104	18,094,310
Personnel	8,385,078	7,956,713	16,092,307	6,637,118	6,903,040	7,017,530	5,371,223	5,811,199	8,279,990
Operating	15,359,900	15,368,677	15,438,610	15,422,181	15,639,930	16,193,775	16,051,344	16,604,839	
School Board Appropriation									
Business Improvement District									
Capital	300,348	1,402,555	1,058,838	364,574	924,339	396,200	201,072	241,287	279,000
<b>Tax Allocation District</b>									
Revenues				55	249,302	181,200	279,059	334,871	182,000
Operating Revenues				55	249,302	181,200	279,059	334,871	182,000
Expenses					249,356	181,200	279,059	334,871	182,000
Operating					249,356	181,200	279,059	334,871	182,000
<b>Hotel/Motel Tax</b>									
Revenues	521,653	552,331	557,525	819,267	1,032,559	840,000	653,374	784,049	1,030,000
Operating Revenues	521,653	552,331	557,525	819,267	1,032,559	840,000	653,374	784,049	1,030,000
Expenses	521,653	552,332	557,525	819,267	1,032,559	840,000	398,260	477,912	1,030,000
Operating	521,653	552,332	557,525	819,267	1,032,559	840,000	398,260	477,912	1,030,000
<b>Motor Vehicle Rental Tax</b>									
Revenues	59,696	61,085	65,814	73,596	85,073	78,500	57,058	68,469	95,000
Operating Revenues	59,696	61,085	65,814	73,596	85,073	78,500	57,058	68,469	95,000
Expenses	59,696	61,085	65,814	73,596	85,073	78,500			95,000
Operating	59,696	61,085	65,814	73,596	85,073	78,500			95,000
<b>Development Agreement Fees</b>									
Revenues	3,841	13,073	17,044	23,156	19,974	5,000	6,270	7,524	5,000
Operating Revenues	3,841	13,073	17,044	23,156	19,974	5,000	6,270	7,524	5,000
Expenses						5,000			5,000
Operating						5,000			5,000
<b>Grant Funds</b>									
Revenues	84,105	84,105	375,520	286,672	987,597	80,446	80,446	96,535	2,384,070
Operating Revenues	84,105	84,105	375,520	286,672	987,597	80,446	80,446	96,535	2,384,070
Expenses	41,145	84,105	394,634	204,876	987,597	80,446	80,446	96,535	2,384,070
Operating	41,145	84,105	394,634	204,876	987,597	80,446	80,446	96,535	2,384,070

**City of Cartersville**  
**Budget Work Report**  
**Fiscal Year 2019 - 20**  
**Budget Summary by Fund**

7/30/2019

Description	2013-14 Actual Year	2014-15 Actual Year	2015-16 Actual Year	2016-17 Actual Year	2017-18 Actual Year	2018-19 Current Year Dept Budget	04/30/19 Current Yr. Actual	Current Yr. Annualized	2019-20 Proposed Budget
<b>Impact Fees</b>									
Revenues									
Operating Revenues									
Expenses	303,669								
Operating	303,669								
<b>Business Improvement Dist Tax</b>									
Revenues	25,787	21,941	23,248	24,043	39,857	33,000	23,446	28,115	23,275
Operating Revenues	25,787	21,941	23,248	24,043	39,857	33,000	23,446	28,115	23,275
Expenses	9,225	28,293	36,209	21,791	45,757	33,000	27,382	13,804	23,275
Operating	9,225	28,293	36,209	21,791	45,757	33,000	27,382	13,804	23,275
<b>DEA - Federal Revenue</b>									
Revenues	240,540	1,150,441	128,750	143,214	222,189	336,190	225,671	174,416	330,680
Operating Revenues	240,540	1,150,441	128,750	143,214	222,189	336,190	225,671	174,416	330,680
Expenses	32,746	684,402	232,152	266,962	283,240	336,190	167,998	201,598	330,680
Operating	32,746	684,402	232,152	266,962	283,240	336,190	167,998	201,598	330,680
Capital		389,012	73,490	52,000	93,481	96,190	24,053	28,864	50,700
Transfer to Other Funds		305,390	158,662	214,962	189,760	240,000	143,945	172,734	279,980
<b>State Forfeiture Revenue</b>									
Revenues				23,928		3,000	1,858	2,230	3,000
Operating Revenues				23,928		3,000	1,858	2,230	3,000
Expenses				13,160		3,000	22,362	26,834	3,000
Operating				13,160		3,000	22,362	26,834	3,000
Capital									
<b>SPLOST - 1997</b>									
Revenues									
Operating Revenues									
Expenses									
Capital									
<b>GO Park Bonds Series 2014</b>									
Revenues	8,200,189	8,200,189	967,927	967,927	967,927	2,175,600	1,032,111	969,395	964,000
Operating Revenues	8,200,189	8,200,189	967,927	967,927	967,927	898,600	1,032,111	969,395	903,000
Previous Year Carryover						1,277,000			61,000
Expenses	18,623	18,623	1,827,687	2,382,043	5,118,169	2,175,600	1,098,801	1,210,217	964,000
Capital	18,623	18,623	918,231	1,477,943	4,214,169	1,277,000	259,501	306,217	61,000
Debt Service			909,456	904,100	904,000	898,600	839,300	904,000	903,000

**City of Cartersville**  
**Budget Work Report**  
**Fiscal Year 2019 - 20**  
**Budget Summary by Fund**

Description	2013-14 Actual Year	2014-15 Actual Year	2015-16 Actual Year	2016-17 Actual Year	2017-18 Actual Year	2018-19 Current Year Dept Budget	04/30/19 Current Yr. Actual	Current Yr. Annualized	2019-20 Proposed Budget
<b><u>SPLOST - 2003</u></b>									
Revenues	154,402	4,731	14,214	135,829	79,955	200,000	6,900	8,280	100,000
Operating Revenues	154,402	4,731	14,214	135,829	79,955	150,000	6,900	8,280	100,000
Previous Year Carryover						50,000			
Expenses	549,998	285,376	105,165	387,408	142,074	200,000	44,525	53,430	100,000
Capital	549,998	285,376	105,165	387,408	142,074	200,000	44,525	53,430	100,000
Debt Service									
<b><u>SPLOST - 2007</u></b>									
Revenues	2,699,772								
Operating Revenues	2,699,772								
Previous Year Carryover									
Expenses	226,342								
Capital	185,014								
Debt Service	41,328								
<b><u>SPLOST - 2014</u></b>									
Revenues	1,570,636	2,993,468	2,509,282	2,150,759	2,429,700	5,439,180	1,581,596	1,897,915	2,770,000
Operating Revenues	1,570,636	2,993,468	2,509,282	2,150,759	2,429,700	5,439,180	1,581,596	1,897,915	1,000,000
Previous Year Carryover									1,770,000
Expenses	1,290,743	3,008,470	2,655,020	800,312	841,684	5,439,180	2,412,602	437,356	2,770,000
Operating				67,779	28,262		2,420		
Capital	22,358		10,000	28,614	113,879	3,325,000	313,095	74,035	2,770,000
Debt Service	1,268,385	3,008,470	2,645,020	703,919	699,543	2,114,180	2,097,087	363,320	
<b><u>SPLOST - 2020</u></b>									
Revenues									
Operating Revenues									
Previous Year Carryover									
Expenses									
Operating									
Capital									
<b><u>Garage - Internal Service Fund</u></b>									
Revenues	1,453,449	1,413,116	753,466	940,078	1,351,158	1,572,820	459,691	551,629	1,511,065
Operating Revenues	1,453,449	1,413,116	753,466	940,078	1,351,158	1,572,820	459,691	551,629	1,511,065
Expenses	1,497,697	1,459,930	898,293	868,807	1,260,173	1,572,820	1,659,071	1,990,886	1,511,065
Personnel	300,246	377,128	451,127	454,364	488,989	498,515	377,211	452,654	515,885
Operating	1,197,351	1,071,381	420,592	397,617	381,367	809,105	276,838	332,206	995,180
Capital		11,421	26,574	16,826	389,817	265,200	1,005,022	1,206,026	
<b><u>Electric Fund</u></b>									
Revenues	44,971,122	48,561,802	49,607,493	48,200,622	46,558,019	49,126,240	36,723,483	44,068,180	47,128,390
Operating Revenues	44,971,122	48,561,802	49,607,493	48,200,622	46,558,019	49,126,240	36,723,483	44,068,180	47,128,390
Previous Year Carryover									
Use of Reserve Funds									
Expenses	45,879,405	47,099,793	46,682,275	46,265,901	46,436,274	49,126,240	35,247,192	46,246,751	47,128,390
Personnel	2,020,321	2,172,784	1,909,251	2,346,818	2,477,404	2,504,675	1,955,322	2,346,386	2,557,110
Operating	1,259,058	1,206,454	1,330,425	1,347,670	1,547,955	1,602,575	1,027,463	1,232,956	1,654,995
Purchase of Electricity	40,129,696	40,141,970	38,975,244	38,792,074	39,185,025	40,911,645	29,513,110	39,350,813	38,970,235
Capital	225,460	697,945	1,586,715	1,098,699	545,250	1,426,705	740,816	904,019	1,265,410
Transfer to Other Funds	2,244,870	2,880,640	2,880,640	2,680,640	2,680,640	2,680,640	2,010,481	2,412,577	2,680,640

**City of Cartersville**  
**Budget Work Report**  
**Fiscal Year 2019 - 20**  
**Budget Summary by Fund**

Description	2013-14 Actual Year	2014-15 Actual Year	2015-16 Actual Year	2016-17 Actual Year	2017-18 Actual Year	2018-19 Current Year Dept Budget	04/30/19 Current Yr. Actual	Current Yr. Annualized	2019-20 Proposed Budget
<b>Fiber Optics</b>									
Revenues	1,922,808	2,121,798	2,139,196	2,113,129	2,289,096	2,120,110	1,680,105	1,998,006	2,218,200
Operating Revenues	1,922,808	2,121,798	2,139,196	2,113,129	2,289,096	2,120,110	1,680,105	1,998,006	2,218,200
Previous Year Carryover									
Use of Reserve Funds									
<b>Expenses</b>	1,583,876	1,859,163	1,772,345	1,760,337	2,285,433	2,120,110	1,702,972	2,044,407	2,218,200
Personnel	609,378	658,530	721,534	711,577	708,457	729,540	592,008	710,410	714,740
Operating	683,255	849,808	834,389	824,046	867,437	859,730	611,150	733,380	890,445
Debt Service	228,682	246,273	94,416	9,026	8,607	9,000	6,303	8,404	9,000
Capital	62,561	104,552	122,006	215,888	700,932	521,840	493,511	592,213	604,015
Transfer to Reserves									
<b>Gas Fund</b>									
Revenues	25,283,896	23,775,171	20,213,824	22,272,559	24,156,862	35,962,150	21,097,169	25,316,602	28,847,030
Operating Revenues	25,283,896	23,775,171	20,213,824	22,272,559	24,156,862	24,270,460	21,097,169	25,316,602	28,847,030
Debt Issuance						9,851,315			
Use of Reserves						1,840,375			2,678,245
<b>Expenses</b>	24,485,205	21,643,235	18,790,695	23,799,852	23,602,542	35,962,150	23,843,499	27,353,751	28,847,030
Personnel	1,757,222	1,758,205	1,866,927	1,877,591	2,043,091	2,182,270	1,655,137	1,986,165	2,265,130
Operating	1,049,260	1,086,555	1,223,907	1,182,286	1,246,147	1,565,035	895,083	1,032,450	1,747,450
Purchase of Natural Gas	18,221,271	15,538,933	11,908,339	14,380,613	14,877,259	16,757,775	13,556,251	16,267,501	16,892,575
Debt Service					258,042	775,705	389,383		778,365
Capital	386,627	188,717	370,697	3,288,537	2,107,177	11,610,540	5,044,527	5,303,894	4,092,685
Transfer to Other Funds	3,070,825	3,070,825	3,420,825	3,070,825	3,070,825	3,070,825	2,303,118	2,763,742	3,070,825
<b>Solid Waste Fund</b>									
Revenues	2,325,562	2,486,163	2,422,317	2,422,619	2,735,330	2,649,715	1,900,936	2,276,113	2,978,000
Operating Revenues	2,325,562	2,486,163	2,422,317	2,422,619	2,735,330	2,649,715	1,900,936	2,276,113	2,978,000
Expenses	2,310,770	2,312,066	2,361,280	2,462,462	2,361,198	2,649,715	2,126,733	2,460,189	2,978,000
Personnel	1,076,784	953,769	941,545	1,004,087	1,084,923	1,149,185	921,068	1,105,281	1,298,360
Operating	1,094,095	1,094,843	1,187,452	1,318,042	1,608,645	1,308,530	1,129,090	1,354,908	1,524,640
Capital	139,891	263,454	232,283	140,333	242,630	192,000	76,575		155,000
<b>Stormwater Fund</b>									
Revenues	1,380,927	1,431,960	1,419,156	1,464,652	1,526,281	1,597,000	1,130,034	1,356,041	1,528,800
Operating Revenues	1,380,927	1,431,960	1,419,156	1,464,652	1,526,281	1,597,000	1,130,034	1,356,041	1,528,800
Expenses	1,036,422	1,604,605	1,287,065	1,416,684	1,398,048	1,597,000	1,329,906	1,537,075	1,528,800
Personnel	459,524	582,538	641,392	752,348	745,758	757,185	580,195	696,234	794,345
Operating	490,343	559,047	544,610	598,786	611,667	605,860	441,616	471,128	618,920
Capital	86,555	463,020	101,063	65,550	40,623	233,955	308,095	369,714	115,535
<b>Water Fund</b>									
Revenues	13,865,772	15,503,135	16,675,059	18,200,888	19,044,523	40,113,000	15,057,559	17,526,116	45,330,345
Operating Revenues	13,865,772	15,503,135	16,675,059	18,200,888	19,044,523	18,828,000	15,057,559	17,526,116	18,885,500
Use of Reserve Funds									844,845
Debt Issuance						20,675,000			25,600,000
Capacity Fee Reserves						810,000			
<b>Expenses</b>	18,165,272	14,769,685	14,004,096	14,200,468	20,690,820	40,113,000	11,568,637	11,160,580	45,330,345
Personnel	3,137,576	3,236,987	3,433,422	3,306,629	3,545,113	3,752,260	2,389,872	2,867,846	4,143,850
Operating	3,079,715	3,099,947	3,638,970	3,543,281	3,349,715	7,821,745	2,204,605	2,634,303	4,619,210
Debt Service	3,835,847	3,629,341	3,582,605	3,621,922	3,073,024	3,431,175	2,748,244	3,297,893	3,619,465
Capital	5,377,485	2,295,840	841,529	1,650,816	8,645,149	23,030,000	2,840,702	698,281	30,870,000
Transfer to Other Funds	2,734,650	2,507,570	2,507,570	2,077,820	2,077,820	2,077,820	1,385,214	1,662,257	2,077,820

## City of Cartersville

## Budget Work Report

## Fiscal Year 2019 - 20

Summary of Expenses by Type

Description	2013-14 Actual Expenses	2014-15 Actual Expenses	2015-16 Actual Expenses	2016-17 Actual Expenses	2017-18 Actual Expenses	2018-19 Current Year Budget	04/30/19 Current Yr. Actual	Y-T-D Annualized	% Change of 2018-19 Budget Compared to		2019-20 Proposed Budget
									2018-19 Budget	2016-17 Actual	
Personnel	23,883,805	24,648,462	25,934,681	26,642,018	27,666,653	28,676,765	22,479,541	26,936,079	5.95%	18.05%	30,383,730
Operating Purchase of Commodities	18,197,065	18,013,282	26,364,115	17,079,524	18,742,945	22,612,800	12,484,609	14,232,673	5.69%	-13.69%	23,898,600
School Board Appropriation	58,350,967	55,680,903	50,883,583	53,172,687	54,062,284	57,669,420	43,069,361	55,618,315	-3.13%	0.36%	55,862,810
Business Improvement District Tax	9,225	28,293	36,209	21,791	45,757	33,000	27,382	13,804	-100.00%	-99.55%	
Debt Service	5,374,242	6,884,084	7,231,497	5,238,967	5,192,572	7,409,860	6,359,376	3,669,617	-29.47%	-13.86%	23,275
Capital Transfer to General Fund	7,336,297	6,036,893	5,531,763	8,949,950	18,255,800	42,718,440	11,471,386	9,615,634	-25.88%	-19.25%	5,491,830
Transfer to Reserves	8,050,345	8,459,035	8,809,035	7,829,285	7,829,285	7,829,285	5,698,813	6,838,576	-2.17%	646.37%	41,792,625
									-12.51%	-11.58%	7,829,285
									#DIV/0!		
<b>Total Expenses</b>	<b>136,561,845</b>	<b>135,119,629</b>	<b>140,229,493</b>	<b>134,356,403</b>	<b>147,435,224</b>	<b>183,143,345</b>	<b>117,641,813</b>	<b>133,529,537</b>	<b>-9.75%</b>	<b>22.32%</b>	<b>165,282,155</b>

# City of Cartersville Budget Work Report

7/30/2019

## Fiscal Year 2019 - 20 Summary of Expenses by Fund

Description	2013-14 Actual Expenses	2014-15 Actual Expenses	2015-16 Actual Expenses	2016-17 Actual Expenses	2017-18 Actual Expenses	2018-19 Current Year Budget	4/30/2019 Current Yr. Actual	Y-T-D Annualized	2019-20 Proposed Budget
<b>General Fund</b>	<b>38,568,080</b>	<b>39,638,466</b>	<b>48,559,238</b>	<b>38,612,477</b>	<b>40,040,227</b>	<b>40,710,640</b>	<b>35,632,368</b>	<b>39,428,429</b>	<b>26,653,300</b>
Personnel	14,522,754	14,908,521	15,969,483	16,188,604	16,572,918	17,103,135	14,008,728	16,771,104	18,094,310
Operating	8,385,078	7,958,713	16,092,307	6,637,118	6,903,040	7,017,530	5,371,223	5,811,199	8,279,990
School Board Appropriation	15,359,900	15,368,677	15,438,610	15,422,181	15,639,930	16,193,775	16,051,344	16,604,839	
DDA Property Taxes									
Capital	300,348	1,402,555	1,058,838	364,574	924,339	396,200	201,072	241,287	279,000
<b>Hotel/Motel Tax</b>	<b>521,653</b>	<b>552,332</b>	<b>557,525</b>	<b>819,267</b>	<b>1,032,559</b>	<b>840,000</b>	<b>398,260</b>	<b>477,912</b>	<b>1,030,000</b>
Operating	521,653	552,332	557,525	819,267	1,032,559	840,000	398,260	477,912	1,030,000
<b>Tax Allocation District</b>									
Debt Service									
<b>Motor Vehicle Rental Tax</b>	<b>59,696</b>	<b>61,085</b>	<b>65,814</b>	<b>73,596</b>	<b>85,073</b>	<b>78,500</b>	<b>279,059</b>		<b>182,000</b>
Operating	59,696	61,085	65,814	73,596	85,073	78,500	279,059		182,000
<b>Development Agreement Fees</b>									
Operating									
<b>Grant Funds</b>	<b>41,145</b>	<b>84,105</b>	<b>394,634</b>	<b>204,876</b>	<b>987,597</b>	<b>33,000</b>	<b>80,446</b>	<b>96,535</b>	<b>2,384,070</b>
Operating	41,145	84,105	394,634	204,876	987,597	33,000	80,446	96,535	2,384,070
<b>Impact Fees</b>	<b>303,669</b>								
Operating	303,669								
<b>Business Improvement Dist Tax</b>	<b>9,225</b>	<b>28,293</b>	<b>36,209</b>	<b>21,791</b>	<b>45,757</b>	<b>33,000</b>	<b>27,382</b>	<b>13,804</b>	<b>23,275</b>
Operating	9,225	28,293	36,209	21,791	45,757	33,000	27,382	13,804	23,275
Capital									
<b>DEA - Federal Revenue</b>	<b>32,746</b>	<b>694,402</b>	<b>232,152</b>	<b>266,962</b>	<b>283,240</b>	<b>336,190</b>	<b>167,998</b>	<b>201,598</b>	<b>330,680</b>
Operating	32,746	389,012	73,490	52,000	93,481	96,190	24,053	28,864	50,700
Capital		305,390	158,662	214,962	189,760	240,000	143,945	172,734	279,980
Transfer to Other Funds									
<b>State Forfeiture Revenue</b>									
Operating									
Capital									
<b>GO Park Bonds Series 2014</b>		<b>18,623</b>	<b>1,827,687</b>	<b>2,382,043</b>	<b>5,118,169</b>	<b>2,175,600</b>	<b>1,098,801</b>	<b>1,210,217</b>	<b>964,000</b>
Operating									
Capital		18,623	918,231	1,477,943	4,214,169	1,277,000	258,501	306,217	61,000
Debt Service			909,456	904,100	904,000	898,600	839,300	904,000	903,000
<b>SPLOST - 2003</b>	<b>549,998</b>	<b>285,376</b>	<b>105,165</b>	<b>387,408</b>	<b>142,074</b>	<b>200,000</b>	<b>44,525</b>	<b>53,430</b>	<b>100,000</b>
Capital	549,998	285,376	105,165	387,408	142,074	200,000	44,525	53,430	100,000
Debt Service									
<b>SPLOST - 2007</b>	<b>226,342</b>								
Capital	226,342								
Debt Service	185,014								
	41,328								



**City of Cartersville**  
**Budget Work Report**  
**Fiscal Year 2019 - 20**

7/30/2019

**Summary of Expenses by Fund**

Description	2013-14 Actual Expenses	2014-15 Actual Expenses	2015-16 Actual Expenses	2016-17 Actual Expenses	2017-18 Actual Expenses	2018-19 Current Year Budget	4/30/2019 Current Yr. Actual	Y-T-D Annualized	2019-20 Proposed Budget
<b>SPLOST - 2014</b>	<b>1,290,743</b>	<b>3,008,470</b>	<b>2,655,020</b>	<b>800,312</b>	<b>841,684</b>	<b>5,439,180</b>	<b>2,412,602</b>	<b>437,356</b>	<b>2,770,000</b>
Operating				67,779	28,262		2,420		
Capital	22,358		10,000	28,614	113,879	3,325,000	313,095	74,035	2,770,000
Debt Service	1,268,385	3,008,470	2,645,020	703,919	699,543	2,114,180	2,097,087	363,320	
<b>SPLOST - 2020</b>									<b>1,200,000</b>
Operating									
Capital									1,200,000
Debt Service									
<b>Garage - Internal Service Fund</b>	<b>1,497,597</b>	<b>1,459,930</b>	<b>898,293</b>	<b>868,807</b>	<b>1,260,173</b>	<b>1,572,820</b>	<b>1,659,071</b>	<b>1,990,886</b>	<b>1,511,065</b>
Personnel	300,246	377,128	451,127	454,364	488,989	498,515	377,211	452,654	515,885
Operating	1,197,351	1,071,381	420,592	397,617	381,367	809,105	276,838	332,206	995,180
Capital		11,421	26,574	16,826	389,817	265,200	1,005,022	1,206,026	
<b>Electric Fund</b>	<b>45,879,405</b>	<b>47,099,793</b>	<b>46,682,275</b>	<b>46,265,901</b>	<b>46,436,274</b>	<b>49,126,240</b>	<b>35,247,192</b>	<b>46,246,751</b>	<b>47,128,390</b>
Personnel	2,020,321	2,172,784	1,909,251	2,346,818	2,477,404	2,504,675	1,955,322	2,346,386	2,557,110
Operating	1,259,058	1,206,454	1,330,425	1,347,670	1,547,955	1,602,575	1,027,463	1,232,956	1,654,995
Purchase of Electricity	40,129,696	40,141,970	38,975,244	38,792,074	39,185,025	40,911,645	29,513,110	39,350,813	38,970,235
Capital	225,460	697,945	1,586,715	1,098,699	545,250	1,426,705	740,816	904,019	1,265,410
Transfers to General Fund	2,244,870	2,880,640	2,880,640	2,680,640	2,680,640	2,680,640	2,010,481	2,412,577	2,680,640
<b>Fiber Optics Fund</b>	<b>1,583,876</b>	<b>1,859,163</b>	<b>1,772,345</b>	<b>1,760,337</b>	<b>2,285,433</b>	<b>2,120,110</b>	<b>1,702,972</b>	<b>2,044,407</b>	<b>2,218,200</b>
Personnel	609,378	658,530	721,534	711,577	708,457	729,540	592,008	710,410	714,740
Operating	683,255	849,808	834,389	824,046	867,437	859,730	611,150	733,380	890,445
Debt Service	228,682	246,273	94,416	9,026	8,607	9,000	6,303	8,404	9,000
Capital	62,561	104,552	122,006	215,688	700,932	521,840	493,511	592,213	604,015
Transfers to Reserves									
<b>Gas Fund</b>	<b>24,485,205</b>	<b>21,643,235</b>	<b>18,790,695</b>	<b>23,799,852</b>	<b>23,602,542</b>	<b>35,962,150</b>	<b>23,843,499</b>	<b>27,353,751</b>	<b>28,847,030</b>
Personnel	1,757,222	1,758,205	1,866,927	1,877,591	2,043,091	2,182,270	1,655,137	1,986,165	2,265,130
Operating	1,049,260	1,086,555	1,223,907	1,182,286	1,246,147	1,565,035	895,083	1,032,450	1,747,450
Purchase of Natural Gas	18,221,271	15,538,933	11,908,339	14,380,613	14,877,259	16,757,775	13,556,251	16,267,501	16,892,575
Debt Service					258,042	775,705	389,383		778,365
Capital	386,627	188,717	370,697	3,288,537	2,107,177	11,610,540	5,044,527	5,303,894	4,092,685
Transfers to General Fund	3,070,825	3,070,825	3,420,825	3,070,825	3,070,825	3,070,825	2,303,118	2,763,742	3,070,825
<b>Solid Waste Fund</b>	<b>2,310,770</b>	<b>2,312,066</b>	<b>2,361,280</b>	<b>2,462,462</b>	<b>2,936,198</b>	<b>2,649,715</b>	<b>2,126,733</b>	<b>2,460,189</b>	<b>2,978,000</b>
Personnel	1,076,784	953,769	941,545	1,004,087	1,084,923	1,149,185	921,068	1,105,281	1,298,360
Operating	1,094,095	1,094,843	1,187,452	1,318,042	1,608,645	1,308,530	1,129,090	1,354,908	1,524,640
Capital	139,891	263,454	232,283	140,333	242,630	192,000	76,575		155,000
<b>Stormwater Fund</b>	<b>1,036,422</b>	<b>1,604,605</b>	<b>1,287,065</b>	<b>1,416,684</b>	<b>1,398,048</b>	<b>1,597,000</b>	<b>1,329,906</b>	<b>1,537,075</b>	<b>1,528,800</b>
Personnel	459,524	582,538	641,392	752,348	745,758	757,185	580,195	696,234	794,345
Operating	490,343	559,047	544,610	598,786	611,667	605,860	441,616	471,128	618,920
Capital	86,555	463,020	101,063	65,550	40,623	233,955	308,095	369,714	115,535

**City of Cartersville  
Budget Work Report**

7/30/2019

**Fiscal Year 2019 - 20  
Summary of Expenses by Fund**

Description	2013-14 Actual Expenses	2014-15 Actual Expenses	2015-16 Actual Expenses	2016-17 Actual Expenses	2017-18 Actual Expenses	2018-19 Current Year Budget	4/30/2019 Current Yr. Actual	Y-T-D Annualized	2019-20 Proposed Budget
<b>Water &amp; Sewer Fund</b>	<b>18,165,272</b>	<b>14,769,685</b>	<b>14,004,096</b>	<b>14,200,468</b>	<b>20,690,820</b>	<b>40,113,000</b>	<b>11,568,637</b>	<b>11,160,580</b>	<b>45,330,345</b>
Personnel	3,137,576	3,236,987	3,433,422	3,306,629	3,545,113	3,752,260	2,389,872	2,867,846	4,143,850
Operating	3,079,715	3,099,947	3,638,970	3,543,281	3,349,715	7,821,745	2,204,605	2,634,303	4,619,210
Debt Service	3,835,847	3,629,341	3,582,605	3,621,922	3,073,024	3,431,175	2,748,244	3,297,893	3,619,465
Capital	5,377,485	2,295,840	841,529	1,650,816	8,645,149	23,030,000	2,840,702	698,281	30,870,000
Transfers to General Fund	2,734,650	2,507,570	2,507,570	2,077,820	2,077,820	2,077,820	1,385,214	1,662,257	2,077,820
<b>Total Expenses</b>	<b>136,561,845</b>	<b>135,119,629</b>	<b>140,229,493</b>	<b>134,356,403</b>	<b>147,435,224</b>	<b>183,143,345</b>	<b>117,641,813</b>	<b>134,739,754</b>	<b>165,282,155</b>

**City of Cartersville**  
**Budget Work Report**  
**Fiscal Year 2019 - 20**

Summary of Expenses by Department

Description	2013-14 Actual Expenses	2014-15 Actual Expenses	2015-16 Actual Expenses	2016-17 Actual Expenses	2017-18 Actual Expenses	2018-19 Current Year Budget	04/30/19 Current Yr Actual	Y-T-D Annualized	2019-20 Proposed Budget
<u>Legislative</u>									
Personnel	19,042,153	18,315,436	26,841,780	16,677,331	16,877,106	17,393,885	17,134,058	17,328,517	1,670,070
Operating	65,353	64,249	64,806	65,326	64,875	65,310	54,438	65,326	65,330
School Board Appropriation	3,616,900	2,882,510	11,338,364	1,188,785	1,172,301	1,134,800	1,028,275	658,352	1,604,740
DDA Property Taxes	15,359,900	15,368,677	15,438,610	15,422,181	15,639,930	16,193,775	16,051,344	16,604,839	
Capital				1,039					
<u>Administration</u>									
Personnel	874,409	929,797	1,031,758	1,167,085	1,200,376	1,070,510	848,549	997,773	1,162,355
Operating	725,520	745,248	865,453	987,663	1,026,746	897,250	717,443	855,393	937,670
Capital	148,889	153,538	166,305	165,922	173,630	173,260	131,106	142,380	190,685
		31,011		13,500					34,000
<u>Finance Dept.</u>									
Personnel	1,065,449	1,111,262	1,167,955	1,152,628	1,195,017	1,230,705	1,079,577	1,278,893	1,343,285
Operating	804,683	833,378	885,817	881,954	932,004	965,950	805,045	966,054	1,011,400
Capital	260,766	258,595	263,203	249,883	263,013	264,755	274,533	312,839	281,885
		19,289	18,935	20,791					50,000
<u>Customer Service Dept.</u>									
Personnel	641,035	641,393	749,082	774,196	760,250	802,720	619,261	740,007	780,170
Operating	434,384	472,392	571,117	569,196	520,145	576,730	448,222	537,867	603,905
Capital	206,651	169,001	177,965	186,035	229,915	204,190	167,806	198,261	176,265
				18,965	10,190	21,800	3,232	3,879	
<u>Police</u>									
Personnel	4,995,669	5,045,531	5,127,919	5,229,418	5,496,639	5,728,975	4,357,045	5,228,454	6,129,280
Operating	3,942,592	4,055,774	4,303,851	4,296,195	4,438,053	4,661,565	3,610,751	4,332,901	4,941,840
Capital	950,520	964,301	824,068	895,965	988,227	1,036,010	717,789	861,346	1,187,440
	102,557	25,456		37,258	70,359	31,400	28,505	34,206	
<u>Fire</u>									
Personnel	5,805,217	7,053,207	7,277,282	6,760,235	7,349,105	7,179,850	5,743,334	6,892,001	7,545,010
Operating	4,944,359	5,070,595	5,399,277	5,486,501	5,597,124	5,787,570	4,725,839	5,671,007	6,164,125
Capital	860,858	856,281	889,135	1,185,336	1,106,025	1,267,280	978,317	1,173,981	1,300,885
		1,126,331	988,870	88,398	645,956	125,000	39,178	47,014	80,000
<u>Municipal Court</u>									
Personnel	232,963	212,089	231,226	250,638	253,891	266,795	219,653	259,072	308,275
Operating	118,895	129,464	131,626	142,901	143,350	141,380	126,704	152,045	175,240
Capital	107,943	82,625	99,600	107,737	110,540	125,415	92,949	107,027	133,035
	6,125								
<u>Public Works</u>									
Personnel	2,182,610	2,536,937	2,380,787	2,410,086	2,409,510	2,453,160	1,725,146	2,037,946	2,568,170
Operating	1,158,065	1,092,817	1,255,718	1,048,765	1,041,720	1,097,365	958,541	1,118,021	1,149,170
Capital	1,018,420	1,351,043	1,125,066	1,276,178	1,320,385	1,327,795	758,335	910,002	1,376,000
	6,125	93,077	3	85,143	47,404	28,000	8,270	9,924	43,000
<u>Recreation</u>									
Personnel	2,886,296	2,856,296	2,735,873	2,995,979	3,194,195	3,235,790	2,695,868	3,233,564	3,762,450
Operating	1,668,728	1,727,058	1,686,536	1,846,346	1,880,503	1,918,910	1,677,971	2,012,089	2,006,995
Capital	1,032,027	1,021,847	1,013,936	1,102,123	1,242,122	1,159,880	966,161	1,159,394	1,703,455
	185,541	107,391	35,401	47,510	71,570	157,000	51,735	62,082	52,000

**City of Cartersville**  
**Budget Work Report**  
**Fiscal Year 2019 - 20**

Summary of Expenses by Department

Description	2013-14 Actual Expenses	2014-15 Actual Expenses	2015-16 Actual Expenses	2016-17 Actual Expenses	2017-18 Actual Expenses	2018-19 Current Year Budget	04/30/19 Current Yr Actual	Y-T-D Annualized	2019-20 Proposed Budget
<u>Planning &amp; Development</u>									
Personnel	704,294	781,893	860,902	1,003,483	1,095,281	1,134,120	1,027,968	1,233,555	1,171,600
Operating	570,834	629,700	704,273	758,152	819,570	867,565	779,889	935,867	906,275
Capital	133,460	152,193	141,000	193,361	196,851	233,555	177,927	213,506	245,325
			15,629	51,970	78,860	33,000	70,152	84,182	20,000
<u>DDA</u>									
Personnel	137,985	154,625	154,674	191,398	208,857	214,130	181,909	198,648	212,635
Operating	89,341	87,846	101,009	105,605	108,827	123,540	103,885	124,536	132,360
Capital	48,644	66,779	53,665	85,793	100,030	90,590	78,025	74,112	80,275
<u>Hotel/Motel Tax</u>									
Operating	521,653	552,332	557,525	819,267	1,032,559	840,000	398,260	477,912	1,030,000
	521,653	552,332	557,525	819,267	1,032,559	840,000	398,260	477,912	1,030,000
<u>Tax Allocation District</u>									
Debt Service					249,356	181,200	279,059		182,000
					249,356	181,200	279,059		182,000
<u>Motor Vehicle Rental Tax</u>									
Operating	59,696	61,085	65,814	73,596	85,073	78,500			95,000
	59,696	61,085	65,814	73,596	85,073	78,500			95,000
<u>Development Agreement Fees</u>									
Operating						5,000			5,000
						5,000			5,000
<u>Grant Funds</u>									
Operating	41,145	84,105	394,634	204,876	987,597		80,446	96,535	2,384,070
	41,145	84,105	394,634	204,876	987,597		80,446	96,535	2,384,070
<u>Impact Fees</u>									
Operating	303,669	303,669							
	303,669	303,669							
<u>Business Improvement Dist T</u>									
Operating	9,225	28,293	36,209	21,791	45,757	33,000	27,382	13,804	23,275
Capital	9,225	21,349	7,865	21,791	45,757	33,000	27,382	13,804	23,275
		6,944	28,344						
<u>DEA - Federal Revenue</u>									
Operating	32,746	694,402	232,152	266,962	283,240	336,190	167,998	201,598	330,680
Transfer to Other Funds	32,746	389,012	73,490	52,000	93,481	96,190	24,053	28,864	50,700
Capital		305,390	158,662	214,962	189,760	240,000	143,945	172,734	279,980
<u>State Forfeiture Revenue</u>									
Operating				13,160		3,000	22,362	26,834	3,000
Capital				13,160		3,000	22,362	26,834	3,000
<u>SPLOST - 1997</u>									
Capital	262,026	154,439	844,139						
	262,026	154,439	844,139						
<u>GO Park Bonds Series 2014</u>									
Capital		18,623	1,827,687	2,382,043	5,118,169	2,175,600	1,098,801	1,210,217	964,000
Debt Service		18,623	918,231	1,477,943	4,214,169	1,277,000	259,501	306,217	61,000
			909,456	904,100	904,000	898,600	839,300	904,000	903,000
<u>SPLOST - 2003</u>									
Capital	549,998	285,376	105,165	387,408	142,074	200,000	44,525	53,430	100,000
Debt Service	549,998	285,376	105,165	387,408	142,074	200,000	44,525	53,430	100,000
<u>SPLOST - 2007</u>									
Capital	226,342								
Debt Service	185,014								
	41,328								

**City of Cartersville**  
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**Summary of Expenses by Department**

Description	2013-14 Actual Expenses	2014-15 Actual Expenses	2015-16 Actual Expenses	2016-17 Actual Expenses	2017-18 Actual Expenses	2018-19 Current Year Budget	04/30/19 Current Yr Actual	Y-T-D Annualized	2019-20 Proposed Budget
<b>SPLOST - 2014</b>	<b>1,290,743</b>	<b>3,008,470</b>	<b>2,655,020</b>	<b>800,312</b>	<b>841,684</b>	<b>5,439,180</b>	<b>2,412,602</b>	<b>437,356</b>	<b>2,770,000</b>
Operating Capital	22,358		10,000	67,779	28,262		2,420		
Debt Service	1,268,385	3,008,470	2,645,020	28,614	113,879	3,325,000	313,095	74,035	2,770,000
				703,919	699,543	2,114,180	2,097,087	363,320	
<b>SPLOST - 2020</b>									<b>1,200,000</b>
Operating Capital									1,200,000
Debt Service									
<b>Garage</b>	<b>1,497,597</b>	<b>1,459,930</b>	<b>898,293</b>	<b>868,807</b>	<b>1,260,173</b>	<b>1,572,820</b>	<b>1,659,071</b>	<b>1,990,886</b>	<b>1,511,065</b>
Personnel	300,246	377,128	451,127	454,364	488,989	498,515	377,211	452,654	515,885
Operating Capital	1,197,351	1,071,381	420,592	397,617	381,367	809,105	276,838	332,206	995,180
		11,421	26,574	16,826	389,817	265,200	1,005,022	1,206,026	
<b>Electric</b>	<b>45,879,405</b>	<b>47,099,793</b>	<b>46,682,275</b>	<b>46,265,901</b>	<b>46,436,274</b>	<b>49,126,240</b>	<b>35,247,192</b>	<b>46,246,751</b>	<b>47,128,390</b>
Personnel	2,020,321	2,172,784	1,909,251	2,346,818	2,477,404	2,504,675	1,955,322	2,346,386	2,557,110
Operating	1,259,058	1,206,454	1,330,425	1,347,670	1,547,955	1,602,575	1,027,463	1,232,956	1,654,995
Purchase of Electricity	40,129,696	40,141,970	38,975,244	38,792,074	39,185,025	40,911,645	29,513,110	39,350,813	38,970,235
Capital	225,460	697,945	1,586,715	1,098,699	545,250	1,426,705	740,816	904,019	1,265,410
Transfer to General Fund	2,244,870	2,880,640	2,880,640	2,880,640	2,680,640	2,680,640	2,010,481	2,412,577	2,680,640
<b>Fiber Optics</b>	<b>1,583,876</b>	<b>1,859,163</b>	<b>1,772,345</b>	<b>1,760,337</b>	<b>2,285,433</b>	<b>2,120,110</b>	<b>1,702,972</b>	<b>2,044,407</b>	<b>2,218,200</b>
Personnel	609,378	658,530	721,534	711,577	708,457	729,540	592,008	710,410	714,740
Operating	683,255	849,808	834,389	824,046	867,437	859,730	611,150	733,380	890,445
Debt Service	228,682	246,273	94,416	9,026	8,607	9,000	6,303	8,404	9,000
Capital	62,561	104,552	122,006	215,688	700,932	521,840	493,511	592,213	604,015
Transfer to Reserves									
<b>Gas</b>	<b>24,485,205</b>	<b>21,643,235</b>	<b>18,790,695</b>	<b>23,799,852</b>	<b>23,602,542</b>	<b>35,962,150</b>	<b>23,843,499</b>	<b>27,353,751</b>	<b>28,847,030</b>
Personnel	1,757,222	1,758,205	1,866,927	1,877,591	2,043,091	2,182,270	1,655,137	1,986,165	2,265,130
Operating	1,049,260	1,086,555	1,223,907	1,182,286	1,246,147	1,565,035	895,093	1,032,450	1,747,450
Purchase of Natural Gas	18,221,271	15,538,933	11,908,339	14,380,613	14,877,259	16,757,775	13,556,251	16,267,501	16,892,575
Debt Service					258,042	775,705	389,383		778,365
Capital	386,627	188,717	370,697	3,288,537	2,107,177	11,610,540	5,044,527	5,303,894	4,092,685
Transfer to General Fund	3,070,825	3,070,825	3,420,825	3,070,825	3,070,825	3,070,825	2,303,118	2,763,742	3,070,825
<b>Solid Waste</b>	<b>2,310,770</b>	<b>2,312,066</b>	<b>2,361,280</b>	<b>2,462,462</b>	<b>2,936,198</b>	<b>2,649,715</b>	<b>2,126,733</b>	<b>2,460,189</b>	<b>2,978,000</b>
Personnel	1,076,784	953,769	941,545	1,004,087	1,084,923	1,149,185	921,068	1,105,281	1,298,360
Operating	1,094,095	1,094,843	1,187,452	1,318,042	1,608,645	1,308,530	1,129,090	1,354,908	1,524,640
Capital	139,891	263,454	232,283	140,333	242,630	192,000	76,575		155,000
<b>Stormwater</b>	<b>1,036,422</b>	<b>1,604,605</b>	<b>1,287,065</b>	<b>1,416,684</b>	<b>1,398,048</b>	<b>1,997,000</b>	<b>1,329,906</b>	<b>1,537,075</b>	<b>1,528,800</b>
Personnel	459,524	582,538	641,392	752,348	745,758	757,185	580,195	696,234	794,345
Operating	490,343	559,047	544,610	598,786	611,667	605,860	441,616	471,128	618,920
Capital	86,555	463,020	101,063	65,550	40,623	233,955	308,095	369,714	115,535

**City of Cartersville**  
**Budget Work Report**  
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**Summary of Expenses by Department**

Description	2013-14 Actual Expenses	2014-15 Actual Expenses	2015-16 Actual Expenses	2016-17 Actual Expenses	2017-18 Actual Expenses	2018-19 Current Year Budget	04/30/19 Current Yr Actual	Y-T-D Annualized	2019-20 Proposed Budget
<b>Water &amp; Sewer Distribution</b>	<b>13,954,261</b>	<b>10,799,757</b>	<b>9,887,401</b>	<b>9,634,895</b>	<b>8,847,533</b>	<b>19,271,770</b>	<b>6,573,384</b>	<b>7,798,674</b>	<b>16,142,550</b>
Personnel	1,589,468	1,592,178	1,701,252	1,602,168	1,783,186	1,868,005	1,136,138	1,363,366	2,023,315
Operating	1,185,592	1,037,929	1,423,676	1,057,579	1,179,943	4,919,770	653,620	776,877	1,436,950
Debt Service	3,835,847	3,629,341	3,582,605	3,621,922	3,073,024	3,431,175	2,748,244	3,297,893	3,619,465
Capital	4,608,705	2,032,739	672,298	1,275,406	733,560	6,975,000	650,168	698,281	6,985,000
Transfer to General Fund	2,734,650	2,507,570	2,507,570	2,077,820	2,077,820	2,077,820	1,385,214	1,662,257	2,077,820
<b>Water Pollution Control</b>	<b>1,817,553</b>	<b>2,011,200</b>	<b>2,263,744</b>	<b>2,636,136</b>	<b>8,197,298</b>	<b>14,991,835</b>	<b>2,359,787</b>	<b>1,717,849</b>	<b>23,497,130</b>
Personnel	903,005	953,908	1,000,450	951,409	994,898	1,088,370	723,359	868,030	1,247,255
Operating	864,144	965,054	1,202,174	1,436,532	1,223,058	1,638,465	711,134	849,818	1,904,875
Capital	50,404	92,238	61,120	248,195	5,979,342	12,265,000	925,294		20,345,000
<b>Water Treatment Plant</b>	<b>2,393,458</b>	<b>1,958,728</b>	<b>1,852,951</b>	<b>1,929,437</b>	<b>3,645,989</b>	<b>5,849,395</b>	<b>2,635,466</b>	<b>1,644,057</b>	<b>5,690,665</b>
Personnel	645,103	690,901	731,720	753,052	767,029	795,885	530,375	636,450	873,280
Operating	1,029,979	1,096,964	1,013,120	1,049,170	946,713	1,263,510	839,851	1,007,608	1,277,385
Capital	718,376	170,863	108,111	127,215	1,932,247	3,790,000	1,265,240		3,540,000
<b>Total Expenses</b>	<b>136,561,845</b>	<b>135,119,629</b>	<b>140,229,493</b>	<b>134,356,403</b>	<b>147,435,224</b>	<b>183,143,345</b>	<b>117,641,813</b>	<b>134,739,754</b>	<b>165,282,155</b>

**City of Cartersville**  
**Budget Work Report - General Fund Revenue Projections**  
**Fiscal Year 2019 - 20**

General Fund (100-1000-)		2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	4/30/2019	Y-T-D	2019-20
Acct. No.	Description	Actual Year	Actual Year	Actual Year	Actual Year	Actual Year	Current Year Dept. Budget	Current Yr. Actual	Annualized	Proposed Budget
<b>Property Taxes-Independent School System</b>										
100-1000-31-1100	Property Taxes - Current Year	15,360,821	15,384,717	15,437,492	15,343,832	15,634,381	16,193,775	16,051,344	16,626,244	3,880,935
100-1000-31-1102	Property Taxes - Previous Years	13,680,657	13,814,837	14,150,602	14,068,653	14,225,616	15,076,775	14,901,261	15,415,097	3,351,385
100-1000-31-1120	Timber Tax	335,184	289,405	66,126	71,041	93,701	70,000	89,932	93,033	22,000
100-1000-31-1210	Real Estate Transfer Tax	94	444	444	21,621	44,401	-	36,407	37,662	2,000
100-1000-31-1219	TAVT Collections-Current Year	30,497	28,426	13,415	804,761	932,063	780,000	778,133	804,966	2,000
100-1000-31-1220	Motor Vehicle Taxes	508,193	656,799	751,049	238,558	185,106	200,000	129,322	155,187	50,000
100-1000-31-1222	Railroad Equipment Tax	599,105	442,210	388,851	13,837	17,484	12,000	-	-	-
100-1000-31-1230	Mobile Home Taxes	12,416	13,462	13,429	356	265	185	104,561	108,188	2,000
100-1000-31-1300	Intangible Tax	776	733	384	99,006	122,493	45,000	11,523	11,920	-
100-1000-31-8100	Penalties on Delinquent Taxes	111,760	60,271	37,556	25,998	13,252	10,000	-	-	-
		72,139	78,574	35,636	25,998	13,252	10,000	-	-	-
<b>Property Taxes-City</b>										
100-1000-31-1140	Property Taxes - City use	1,741,023	1,727,580	1,787,688	2,717,086	2,751,566	2,770,910	2,745,445	2,843,126	3,880,935
100-1000-31-1142	Property Taxes - City - Motor Vehicles	1,079,619	1,110,377	1,208,361	2,103,832	2,129,686	2,302,710	2,209,146	2,285,324	3,351,385
100-1000-31-1143	Property Taxes - City-Penalties & Interest	44,562	33,037	27,169	26,595	25,921	22,000	18,186	21,823	22,000
100-1000-31-1144	Property Taxes - City - Mobile Homes	5,608	6,178	2,911	2,755	2,011	1,200	1,739	1,799	2,000
100-1000-31-1145	Property Taxes - City - Intangible Taxes	59	56	29	37	38	27	27	28	28
100-1000-31-1146	Property Taxes - City - Previous Years	41,451	27,571	60,550	147,532	51,933	50,000	45,001	46,553	50,000
100-1000-31-1147	Property Taxes - City - Timber	26,084	20,247	5,220	10,283	11,369	10,269	10,269	10,623	-
100-1000-31-1148	City Taxes-TAVT Current Year	407,322	280,292	280,959	231,186	284,081	220,000	245,766	254,240	249,430
100-1000-34-1191	FIFA/Warrant Fees-Non Property Taxes	136,311	249,832	222,181	483	1,671	175,000	1,616	1,671	206,120
100-1000-31-1218	SPLOST TAVT Tax Collections - Current Year	10,004	12,405	25,644	38,894	18,860	5,000	15,664	16,204	10,000
		10,004	12,405	25,644	38,894	18,860	5,000	15,664	16,204	10,000
<b>Property Taxes-Northeast Fire Station</b>										
100-1000-31-1110	Prop Tax - Fire Bond Referendum	6,530,723	6,967,562	6,979,204	7,437,469	7,526,269	7,719,505	7,126,160	8,090,244	8,190,020
100-1000-31-1111	Fire Bond Tax-Penalties & Interest	1,722,457	1,859,245	1,899,992	1,859,301	1,783,679	1,878,870	1,535,236	1,842,283	1,915,860
100-1000-31-1114	Fire Bond Tax-Previous Years	825,489	898,373	973,204	1,085,990	1,127,451	1,305,900	1,014,221	1,217,065	1,150,000
100-1000-31-1211	Real Estate Transfer Tax - Fire Bonds	967,780	898,135	740,425	837,037	922,644	870,520	902,681	1,083,217	1,117,970
		469,322	515,608	549,917	568,656	631,657	622,500	566,768	680,122	634,500
		160	177	195	139	258	-	319	382	-
<b>Occupational Taxes &amp; Permits</b>										
100-1000-31-1710	Pynt in Lieu of Taxes - Cartersville Electric System	280,293	293,092	308,431	312,568	302,467	310,000	265,526	274,682	310,000
100-1000-31-1720	Pynt in Lieu of Taxes - Cartersville Water System	4,335	574	3,107	3,005	3,005	750	3,000	3,103	1,000
100-1000-31-1730	Pynt in Lieu of Taxes - Cartersville Gas System	76,600	82,240	91,150	89,765	97,975	96,000	102,180	105,703	96,000
100-1000-31-1740	Pynt in Lieu of Taxes - Cartersville Sewer System	86,500	91,040	95,600	95,855	89,892	100,000	99,450	102,879	100,000
100-1000-31-4470	Sales Tax Vendor Compensation	462,076	523,757	508,044	490,279	465,505	490,000	488,790	488,790	490,000
100-1000-31-6101	Business License - Current Year	119,669	129,447	130,239	112,051	99,214	130,000	91,383	109,659	130,000
100-1000-31-6102	Business License - Previous Year	6,923	1,610	4,490	5,000	205	5,000	205	246	5,000
100-1000-31-6103	Business License - Malt Beverage	283,233	200,571	158,242	221,535	164,534	196,000	184,811	197,774	220,000
100-1000-31-6104	Municipal License Taxes - GA Power	1,017,803	1,066,938	1,140,078	1,234,926	1,316,127	1,351,055	1,424,254	1,424,254	1,523,390
100-1000-31-6105	Municipal License Taxes - BellSouth	80,508	100,638	98,269	100,000	6,002	6,500	87,044	104,453	115,000
100-1000-31-6250	Franchise Tax - Cable TV	1,668	17,808	10,303	16,904	2,949	1,000	5,000	6,000	6,000
100-1000-31-6300	Insurance Premium Tax	10,050	10,050	10,050	10,000	6,002	6,500	5,000	6,000	6,000
100-1000-31-6400	Business License - Financial Inst.	1,668	17,808	10,303	16,904	2,949	1,000	5,000	6,000	6,000
100-1000-32-1910	Alcohol Fines-Community Development	550	500	500	500	500	500	500	500	500
100-1000-32-2121	Soil Erosion	550	500	500	500	500	500	500	500	500
100-1000-32-2122	Soil Erosion Fines	550	500	500	500	500	500	500	500	500
100-1000-32-2124	Fireworks Permits	550	500	500	500	500	500	500	500	500
100-1000-32-2125	Burn Permits	550	500	500	500	500	500	500	500	500
100-1000-32-2127	Sidewalk Cafe Permit	550	500	500	500	500	500	500	500	500
100-1000-32-2128	Movie Permit	550	500	500	500	500	500	500	500	500
100-1000-32-2140	Sign Permit	550	500	500	500	500	500	500	500	500
100-1000-32-2145	Care of Premises	550	500	500	500	500	500	500	500	500
100-1000-32-2146	Demolition of Abandoned Houses	550	500	500	500	500	500	500	500	500
100-1000-32-2990	Historic Preservation Application Fee	550	500	500	500	500	500	500	500	500
100-1000-32-3100	Business License Penalties	550	500	500	500	500	500	500	500	500
100-1000-34-1300	Planning & Development Fees	10,850	12,600	17,000	19,500	36,059	12,500	22,369	26,843	15,000
100-1000-34-1320	Building Permit & Inspection Fees	94,086	263,452	239,870	315,070	348,170	390,000	340,871	409,045	350,000

**City of Cartersville  
Budget Work Report - General Fund Revenue Projections  
Fiscal Year 2019 - 20**

General Fund (100-1000-)		2013-14 Actual Year	2014-15 Actual Year	2015-16 Actual Year	2016-17 Actual Year	2017-18 Actual Year	2018-19 Current Year Dept. Budget	4/30/2019 Current Yr. Actual	Y-T-D Annualized	2019-20 Proposed Budget
Acct- No.	Description									
<b>Other Taxes</b>										
100-1000-31-3100	Local Option Sales Tax	4,435,604	4,682,086	4,470,521	4,757,992	4,977,378	4,848,165	3,958,030	4,749,636	5,585,335
100-1000-31-3212	SPL0ST - West Ave/Etowah Drive	3,792,539	3,866,308	3,585,163	3,720,010	3,998,888	3,860,000	3,179,193	3,815,032	4,493,260
100-1000-31-4100	Hotel - Motel Tax									
100-1000-31-4201	Malt Beverage Tax/Beer Tax	403,162	443,231	456,092	472,478	460,595	462,460	328,848	394,617	447,870
100-1000-31-4202	Wine Tax	40,191	55,614	57,766	65,202	69,564	68,775	56,232	67,478	76,580
100-1000-31-4203	Liquor Tax	70,614	76,141	87,525	87,525	93,447	91,895	80,778	96,934	113,660
100-1000-31-4204	Liquor I.D. Fees	16,869	12,006	20,832	18,964	20,311	21,200	14,895	17,874	20,685
100-1000-31-4300	Three % Mixed Drink Tax	62,119	71,561	78,661	110,230	93,216	88,400	82,863	99,435	111,485
100-1000-31-4405	Energy Excise Tax HB3866 frm Bartow Co	50,110	157,225	196,816	283,583	241,357	255,435	212,222	254,666	321,795
100-1000-32-1900	Investigation Fees-Liquor Lic. Applicants							3,000	3,600	
<b>State &amp; Federal Grants</b>										
100-1000-33-1158	Bulleproof Vests Grant	189,077	263,333	178,025	236,267	252,543	255,540	262,394	314,873	255,540
100-1000-33-4410	2009 Chip Grant Revenue	664		3,054			3,000	4,215	5,058	3,000
100-1000-33-4413	CHIP Grant Revenues									
100-1000-33-4417	DCA Grant (Tree Inventory Grant in FY 07-08)									
100-1000-33-4421	CHIP Grant									
100-1000-33-4422	CHIP Grant 2004									
100-1000-33-4423	Police Justice Assistance Grant (JAG)	8,833								
100-1000-33-4427	BOJ Grant-School Resource Officer									
100-1000-33-4428	BOJ 2010-DJ-BX-1584 Grant									
100-1000-33-4430	DOT - ISTEIA Grant (Main Street)									
100-1000-33-4432	DOT - Paving (LMIG)									
100-1000-33-4442	Ge Trails Grant-Pine Mountain	179,580	189,333	178,025	233,233	252,543	252,540	288,179	309,815	252,540
100-1000-33-4443	DNR Grant-Land & Water Conservation Fd									
100-1000-33-4446	Blue Trail Canoe/Kayak Launch Grant Revenue		80,000							
<b>Fines, Forfeitures &amp; Penalties</b>										
100-1000-34-2100	Safety Patrol Officers - Cville School	842,115	782,635	606,316	607,593	620,480	696,000	467,007	560,139	677,445
100-1000-34-2103	Firing Range Maint Reimb from County	89,121	48,434	39,873	73,379	54,528	60,000	55,030	66,036	60,000
100-1000-35-1160	Fines & Forfeitures	5,921	4,125	4,378	4,289	4,180	3,000	3,750	4,000	3,000
100-1000-35-1161	Court Officer Revenues	694,502	669,243	511,861	477,049	509,232	560,000	347,202	416,642	541,845
100-1000-35-1162	Public Defender Funds - Restricted						15,000			15,000
100-1000-35-1900	False Alarm Charges	4,360	1,666	5,365	5,105	3,650	3,000	9,725	11,670	3,000
100-1000-35-1901	Expungement-Police	1,243	240	1,195	850	350	1,000	225	156	600
100-1000-35-1930	Parking Violations	46,968	371	70	70	670	54,000	130	61,135	54,000
100-1000-35-2204	DEA Salary Reimbursements		58,556	43,494	46,851	47,870	50,946	50,946		
<b>Use of Property &amp; Money</b>										
100-1000-36-1001	Interest on Purchasing Accounts	77,232	77,462	61,624	94,417	18,886	56,500	79,699	95,639	94,555
100-1000-36-1004	Interest - Long-Term Investments			(16,889)		1,065		63,614	76,336	68,055
100-1000-36-1005	Interest-Advance Payment	705	552	563	39	61	1,000	1,076	1,291	1,000
100-1000-36-1009	Interest-Ancillary									
100-1000-36-1050	GMA/COPS/Lease Pool Earnings	58,867	57,490	60,790	76,968	17,760	30,000			
100-1000-38-3002	Rent on Buildings (Incl. Floyd College)	17,660	19,410	17,160	17,410	17,760	25,500	15,010	18,012	25,500
100-1000-38-3003	Rental of Cable TV Tower site									
<b>Recreation Department Revenue</b>										
100-1000-34-7300	Other Recreation Taxable Income	740,061	717,725	727,728	673,337	677,993	702,500	575,817	680,313	679,275
100-1000-34-7301	Swimming Pool	61,607	57,586	60,171	50,940	48,486	55,000	25,492	30,590	55,000
100-1000-34-7302	Gymnastics Income	293,245	283,586	334,609	321,987	297,366	300,000	288,244	345,892	300,000
100-1000-34-7303	Tennis Income	39,722	36,322	36,513	30,426	31,076	38,000	28,904	34,684	35,000
100-1000-34-7304	Mini Golf Course	2,150	2,370	1,889						
100-1000-34-7305	Registration Fees - Baseball	14,771	15,900	15,578	16,952	16,788	17,000	15,205	18,246	17,000
100-1000-34-7306	Registration Fees - Softball	16,624	20,230	5,590		7,550	22,000	6,750	10,536	12,000
100-1000-34-7307	Registration Fees - Softball (Youth)									
100-1000-34-7308	Facility Rentals	46,872	47,478	39,911	32,055	34,558	45,000	33,230	39,876	35,000



**City of Cartersville  
Budget Work Report - General Fund Revenue Projections  
Fiscal Year 2019 - 20**

General Fund (100-1000-)	2013-14 Actual Year	2014-15 Actual Year	2015-16 Actual Year	2016-17 Actual Year	2017-18 Actual Year	2018-19 Current Year Dept. Budget	4/30/2019 Current Yr. Actual	Y-T-D Annualized	2019-20 Proposed Budget
100-1000-34-7309	7,443	5,950	6,423	6,909	9,390	6,800	9,085	9,085	6,800
100-1000-34-7310	15,057	21,867	21,497	21,658	26,955	24,000	20,660	20,660	22,775
100-1000-34-7311									
100-1000-34-7312	8,080	5,550	9,030	4,070	2,590	6,000	4,440	4,440	6,000
100-1000-34-7313	18,050	19,215	20,130	19,290	19,665	20,000	19,155	19,155	20,000
100-1000-34-7314	10,327	9,044	13,703	13,703	11,928	10,000	615	738	10,000
100-1000-34-7315	8,100	2,450	1,986	145					
100-1000-34-7316	43,082	44,717	49,338	43,365	43,365	46,000	39,593	47,511	46,000
100-1000-34-7317	19,087	21,075	20,375	23,530	23,752	21,000	1,600	1,920	21,000
100-1000-34-7318	60		126	230	388				
100-1000-34-7319	10,500	500							
100-1000-34-7320	17,825	8,663	90						
100-1000-34-7321	15,161	20,961	15,514	13,009	10,574	14,000	5,975	7,170	14,000
100-1000-34-7323	350	1,350	2,325	1,900	2,535	2,500	4,650	5,580	2,500
100-1000-34-7390	18,170	11,023	8,308	5,975	16,105	42,000	14,658	17,589	12,000
100-1000-34-7500	5,617	9,208	9,466	11,136	8,005	7,200	6,433	7,720	8,200
100-1000-34-7601	150	3,400	100	350	8,400				
100-1000-34-7601	20	200	200						
100-1000-34-7905	22,967	31,747	28,395	18,765	29,530	25,000	15,400	18,480	25,000
100-1000-34-7910	14,319	2,486	410	644	7		5,408	6,489	
100-1000-34-7911	74								
100-1000-38-3001	30,705	34,963	31,468	30,315	28,970	31,000	28,293	33,951	31,000
<b>Public Works Revenue</b>	<b>42,810</b>	<b>23,160</b>	<b>18,420</b>	<b>57,825</b>	<b>22,165</b>	<b>22,000</b>	<b>28,420</b>	<b>34,104</b>	<b>20,000</b>
100-1000-34-4200				75					
100-1000-34-4202				37,200	225				
100-1000-34-4203				830	1,600		2,400	2,880	
100-1000-34-9100	7,090	160	410	630	1,600	22,000	26,020	31,224	20,000
100-1000-34-9101	35,720	23,000	18,010	19,720	20,340				
<b>Other Revenues</b>	<b>4,149,509</b>	<b>4,475,833</b>	<b>14,173,711</b>	<b>3,250,393</b>	<b>3,051,358</b>	<b>4,059,850</b>	<b>3,321,475</b>	<b>3,940,724</b>	<b>4,174,240</b>
100-1000-31-9500	200	57	1,703,150	1,803,150	1,803,150	1,803,150	1,502,625	1,803,150	1,803,150
100-1000-39-1003	932		379,640	352,450	1,148	360,000	262,525	315,030	360,000
100-1000-34-4514	1,700	331,425			376,769				
100-1000-34-4515	11	1							
100-1000-34-4900	50,821	75,106	59,903	32,335	30,451	35,000	24,756	29,707	35,000
100-1000-37-1013			22,478				15,233		
100-1000-38-3004		2							
100-1000-38-3005		125							
100-1000-38-3006									
100-1000-38-3007	1,500	1,525	6,206	3,956	4,145	2,000	4,325	5,190	2,000
100-1000-38-3008	1,138	3,417							
100-1000-38-3009	16,745	10,689	4,418	6,322	8,319	15,000	5,480	6,576	15,000
100-1000-38-3010	2								
100-1000-38-3011	12,000	15,000	15,000	20,000	19,000	19,000	20,000	24,000	20,000
100-1000-38-3012	1,390	5,825			7,230		10,455		
100-1000-38-3013	4,023	1,294			15				
100-1000-38-3014		4,394	2,085	2,350	3,000		4,204	5,045	1,500
100-1000-38-3015		2,486	3,460						
100-1000-38-3016			9,885	10,913	7,195	7,000	10,870		8,000
100-1000-38-3017			1,945	1,830	2,333	1,500	910		
100-1000-38-3018	72,871	64,633	79,591	145,840	182,940	40,000	138,695	166,434	100,000
100-1000-38-9000	25,610		9,010						
100-1000-39-1006	215,716	230,121	231,511	232,310	529,522	407,400			499,550
100-1000-39-1009		29,774							
100-1000-36-1014									
100-1000-36-1020		400,145	422,485	470,008	529,522	529,000	588,588	682,306	556,040
100-1000-39-1024									

**City of Cartersville**  
**Budget Work Report - General Fund Revenue Projections**  
**Fiscal Year 2019 - 20**

**General Fund [100-1000-]**

Acct- No-	Description	2013-14 Actual Year	2014-15 Actual Year	2015-16 Actual Year	2016-17 Actual Year	2017-18 Actual Year	2018-19 Current Year Dept. Budget	4/30/2019 Current Yr. Actual	Y-T-D Annualized	2019-20 Proposed Budget
100-1000-39-2100	Sale of General Fixed Assets	13,630	24,860	18,519	21,422	13,369	600,000	9,000	10,800	600,000
100-1000-39-2301	Sale of Real Property	240				5,661	240,800	-	892,487	174,000
100-1000-39-3700	Proceeds from Capital Leases	204,261	116,229	1,325,050	187,497	57,111		743,739		
100-1000-39-3701	Lease Pool Appropriation Offset									
100-1000-39-3703	GO Bond Proceeds from School - 1992									
100-1000-39-3706	GO Bond Proceeds from School - 2001									
100-1000-39-3707	GO Bond Proceeds from School - 2002									
100-1000-39-3708	Revenue Bond Proceeds									
100-1000-39-3710	GO Bond Proceeds from School - 2011	1,487,450	1,455,475	9,879,375						
	<b>Transfer from Other Funds:</b>									
100-1000-39-1000	Transfer of Funds from Gas Dept.	4,104,983	4,328,759	4,692,311	3,523,216	3,363,854	3,380,895	2,505,497	3,006,597	3,085,955
100-1000-39-1001	Transfer of Funds from Electric Dept.	2,103,045	2,172,690	2,690,400	2,233,788	2,146,181	2,200,305	1,656,339	1,987,607	1,952,855
100-1000-39-1002	Transfer of Funds from Water Dept.	522,413	1,021,395	991,648	821,339	896,961	801,770	698,631	838,357	764,780
100-1000-39-1004	Transfer from Solid Waste-Admin Overhead	1,439,839	1,093,589	984,449	403,174	318,712	320,320	150,528	180,633	293,320
100-1000-39-1007	Transfer into General Fund									
100-1000-39-1009	Transfer from Impact Fee Fund	39,696	41,085	45,814	11,319		58,500			75,000
100-1000-39-1012	Transfer from Motor Vehicle Tax									
	<b>Use of Reserve Funds</b>									
	<b>Total Revenues - General Fund</b>	<b>38,222,972</b>	<b>39,443,346</b>	<b>49,158,664</b>	<b>38,778,331</b>	<b>38,915,733</b>	<b>40,710,640</b>	<b>37,136,954</b>	<b>40,957,844</b>	<b>26,653,300</b>

## Legislative Department Summary of Part-Time Staffing Positions

<u>Position</u>	ACTUAL FY 2017-18	CURRENT FY 2018-19	APPROVED FY 2019-20	PERSONNEL INCREASE OVER PRIOR YEAR
Mayor	1	1	1	0
Council Members	6	6	6	0
City Judge	<u>1</u>	<u>1</u>	<u>1</u>	<u>0</u>
<b>Total for Department</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>0</b>

Full-Time Equivalent - Positions are converted to Full Time Equivalent with 80 hours per two week pay period equaling 1.0 FTE.

<b>Operating Costs</b>	ACTUAL FY 2017-18	BUDGET FY 2018-19	APPROVED FY 2019-20	INCREASE/ (DECREASE)
Personnel Expenses	\$64,875	\$65,310	\$65,330	\$20
Operating Expenses	\$1,172,301	\$1,134,800	\$1,604,740	\$469,940
School Board Appropriation	\$15,639,930	\$16,193,775	\$0	(\$16,193,775)
Capital Outlay	\$0	\$0	\$0	\$0
<b>Total Operating Costs</b>	<b>\$16,877,106</b>	<b>\$17,393,885</b>	<b>\$1,670,070</b>	<b>(\$15,723,815)</b>

**City of Cartersville**  
**Budget Work Report**  
**Fiscal Year 2019 - 20**

Department: Legislative Department (1100)

Fund: General Fund

Acct No-	Description	2013-14 Actual Year	2014-15 Actual Year	2015-16 Actual Year	2016-17 Actual Year	2017-18 Actual Year	2018-19 Current Dept. Budget	4/30/2019 Current Yr. Actual	Y-T-D Annualized	2019-20 Proposed Budget
<b>Personnel Expenses</b>		<b>65,353</b>	<b>64,249</b>	<b>64,806</b>	<b>65,326</b>	<b>64,875</b>	<b>65,310</b>	<b>54,438</b>	<b>65,326</b>	<b>65,330</b>
100-1100-51-1100	Salaries	60,667	59,600	60,117	60,600	60,200	60,600	50,500	60,600	60,600
100-1100-51-2200	Social Security Expenses	4,641	4,559	4,599	4,636	4,605	4,635	3,863	4,636	4,635
100-1100-51-2600	Workers' Compensation Insurance	45	90	90	90	70	75	75	90	95
<b>Operating Expenses</b>		<b>3,616,900</b>	<b>2,882,510</b>	<b>11,338,364</b>	<b>1,188,785</b>	<b>1,172,301</b>	<b>1,134,800</b>	<b>1,028,275</b>	<b>658,352</b>	<b>1,604,740</b>
100-1100-52-1200	Professional Services	78,079	48,991	42,255	73,807	64,620	55,000	45,192	54,230	71,000
100-1100-52-1201	City/County Grant writer	41,101	59,769	60,862	63,212	65,480	88,000	27,468	32,961	88,000
100-1100-52-1300	Econ Development Study(Chamber)	0	0	0	0	0	0	1,088	1,305	0
100-1100-52-1301	Professional Consulting Services	3,175	0	0	0	0	0	0	0	0
100-1100-52-1304	Prof Serv-Economic Dev. Salary & Benefits	155,500	155,500	116,625	200,375	153,960	173,960	130,802	156,962	200,000
100-1100-52-1305	Prof Serv-Economic Dev. Legal Services	9,762	5,118	8,320	3,437	2,843	4,500	7,689	9,227	4,500
100-1100-52-1306	Transportation Study	12,000	12,000	12,000	12,000	12,000	12,000	10,000	12,000	12,000
100-1100-52-1307	Technical Services - Video Production	14,000	16,159	23,034	23,756	24,636	19,000	14,744	17,693	19,000
100-1100-52-1309	Prof Services - Second JDA Expenses	4,165	47	7,754	33,574	10,576	6,000	50	60	8,500
100-1100-52-1310	Elementary School Police Reimbursement	6,500	8,000	8,000	8,000	8,269	0	0	0	0
100-1100-52-1312	Election Expense	47,236	59,895	67,041	62,908	82,695	52,000	66,570	79,884	52,000
100-1100-52-1320	Impact Fee Study	32,254	39,540	53,485	67,667	67,716	53,500	55,004	66,005	53,500
100-1100-52-1500	GMA Telecomm. Mgmt. Expense	4,690	4,690	1,650	4,947	957	0	3,990	4,788	0
100-1100-52-2100	Maintenance - Software	12,173	19,937	38,522	33,574	14,455	18,000	16,844	20,213	18,000
100-1100-52-2300	Maintenance - Buildings & Grounds	0	0	0	0	0	0	0	0	102,500
100-1100-52-2341	Maintenance - Library Roof	2,855	2,530	2,910	3,345	3,345	3,745	3,745	4,494	3,930
100-1100-52-3110	Insurance - Claims	3,330	2,950	3,395	3,905	3,905	4,685	4,685	5,622	4,920
100-1100-52-3130	Insurance - General Liability	3,435	3,443	3,445	3,691	3,919	3,890	3,263	3,915	3,890
100-1100-52-3140	Insurance - Property & Casualty	0	498	0	0	20	0	0	0	0
100-1100-52-3210	Communications - Telephone	2,482	4,244	6,543	4,764	8,604	13,000	8,008	9,610	10,000
100-1100-52-3300	Advertising & Promotion	9,794	3,711	3,111	5,748	7,734	9,000	244	293	9,000
100-1100-52-3400	Postage	2,682	3,680	4,220	3,630	5,116	7,500	4,340	5,208	7,500
100-1100-52-3405	Municipal Code Codification	279	218	356	3,115	9,620	2,500	23,949	0	12,500
100-1100-52-3510	Travel & Related	27	866	1,947	1,641	7,487	600	42	50	600
100-1100-52-3520	Convention & Seminar Registration	0	451	1,388	4,012	493	0	0	0	0
100-1100-52-3545	Employee Wellness Program Expense	0	37	0	0	3,197	0	0	0	0
100-1100-53-1110	City Wide Training	744	744	725	879	903	1,200	805	967	1,200
100-1100-53-1122	Office Equipment & Supplies	4,158	4,208	4,216	3,955	2,403	4,300	2,392	2,871	3,100
100-1100-53-1130	Computer Equipment & Software	520	7,233	7,791	7,886	7,490	9,000	12,332	14,798	10,000
100-1100-53-1170	Minor Equipment & Supplies	1,330	17,648	1,607	2,906	8,030	1,000	0	1,000	1,000
100-1100-53-1180	Educational Supplies	319	422	275	403	0	5,000	5,284	6,341	10,000
100-1100-53-1180	Youth Day Expense	70,000	70,000	70,000	70,000	70,000	70,000	70,000	84,000	70,000
100-1100-53-1190	Council Meeting Expenses	0	0	0	0	0	0	0	0	0
100-1100-53-1400	Memberships & Subscriptions	0	0	394,649	20,790	23,679	19,000	10,478	12,574	19,000
100-1100-53-1610	Other Unforeseen Expenses	14,229	12,765	14,857	0	0	0	0	0	0
100-1100-53-2350	Christmas Decorations	0	0	0	0	0	0	0	0	0
100-1100-57-1000	Contributions to Other Agencies	0	0	0	0	0	0	0	0	0
100-1100-57-1001	Debt Pymt - Joint Dev Authority	0	0	0	0	0	0	0	0	0
100-1100-57-1002	Debt Pymt - C'ville Building Authority	0	0	0	0	0	0	0	0	0
100-1100-57-1015	Keep America Beautiful	0	0	0	0	0	0	0	0	0
100-1100-57-1016	Reimb Barrow County-Farmers Market	0	0	0	0	0	0	0	0	0
100-1100-57-1018	School Traffic Control Reimbursement	0	0	0	0	0	0	0	0	0

**City of Cartersville**  
**Budget Work Report**  
**Fiscal Year 2019 - 20**

Department: Legislative Department (1100)		Fund: General Fund									
Acct No-	Description	2013-14 Actual Year	2014-15 Actual Year	2015-16 Actual Year	2016-17 Actual Year	2017-18 Actual Year	2018-19 Current Year Dept. Budget	2019-20 Proposed Budget	Y-T-D Annualized	4/30/2019 Current Yr. Actual	
100-1100-57-1020	Library System - Main Street	454,500	454,500	454,500	454,500	454,500	454,500	454,500	-	454,500	
100-1100-57-1021	Library System - Jones Street Branch	1,200	1,200	1,200	1,200	1,200	1,200	1,200	-	1,200	
100-1100-57-1022	Georgia Highlands College Expense	0	0	0	0	0	0	0	-	0	
100-1100-57-1023	Reimbursement to DCA for Habitat for Humanity	0	0	0	0	0	0	0	-	0	
100-1100-57-1029	Airport	0	0	0	0	0	0	0	-	0	
100-1100-57-1030	Airport - Fencing & Lighting Runway Extension	0	0	0	0	0	0	0	-	0	
100-1100-57-1040	Airport T Hanger	0	0	0	0	0	0	0	-	0	
100-1100-57-1046	Grant - Ida Scott Subdivision	0	0	0	0	0	0	0	-	0	
100-1100-57-1048	DOT-ISTEA Grant - Main St. Beautification	0	0	0	0	0	0	0	-	0	
100-1100-57-1060	Cartersville-Bartow Tourism Council	0	0	0	0	0	0	0	-	0	
100-1100-57-1070	Downtown Development Authority	0	0	0	0	0	0	0	-	0	
100-1100-57-1072	Development Authority of Cartersville	0	0	0	0	0	0	0	-	0	
100-1100-57-1073	Cartersville Development Authority	0	0	0	0	0	0	0	-	0	
100-1100-57-1074	Cartersville Building Authority	0	0	0	0	0	0	0	-	0	
100-1100-57-1080	Chamber of Commerce	0	0	0	0	0	0	0	-	0	
100-1100-57-1090	Northwest Georgia RDC	19,810	20,001	20,015	20,319	20,753	20,320	21,000	25,174	20,978	
100-1100-57-3000	Employee Relations	16,014	17,634	17,127	18,449	20,870	13,000	13,000	16,272	13,560	
100-1100-57-4000	City Calendar Expense	9,068	7,505	7,964	7,964	9,095	9,000	9,000	10,836	9,030	
100-1100-57-5000	1990 - Lease Pool Administration Expense	0	0	0	0	0	0	0	-	0	
100-1100-58-1110	Debt Service - School Bond Series 1992	0	0	0	0	0	0	0	-	0	
100-1100-58-1116	Bond Issuance Costs	0	0	0	0	0	0	0	-	0	
100-1100-58-1117	Discount on Bonds Issued	0	0	0	0	0	0	0	-	0	
100-1100-58-1125	General Obligation Bond Series 2001	0	0	0	0	0	0	0	-	0	
100-1100-58-1127	General Obligation Bond Series 2002	0	0	0	0	0	0	0	-	0	
100-1100-58-1128	Pmt to Bartow County Joint Ventures	0	0	0	0	0	0	0	-	0	
100-1100-58-1129	General Obligation Bond Series 2011	1,487,450	1,455,475	9,879,375	0	0	0	0	-	0	
100-1100-61-1115	Transfer Out to SPLOST 2007	915,484	0	0	0	0	0	0	-	0	
100-1100-57-1010	School Board Appropriation	15,359,900	15,368,677	15,438,610	15,422,181	15,639,930	16,193,775	16,051,344	16,604,839	16,051,344	
100-1100-57-1012	DDA Tax Appropriations	0	0	0	0	0	0	0	-	0	
<b>Capital Expenses</b>											
100-1100-54-1100	Land	-	-	-	1,039	-	-	-	-	-	
100-1100-54-1101	Construction-Main St Extension(Komatsu)	-	-	-	1,039	-	-	-	-	-	
100-1100-54-1300	Buildings	-	-	-	-	-	-	-	-	-	
100-1100-54-1305	1873 Courthouse	-	-	-	-	-	-	-	-	-	
100-1100-54-2310	Computer Hardware & Software	-	-	-	-	-	-	-	-	-	
100-1100-54-2320	Instruments & Implements	-	-	-	-	-	-	-	-	-	
100-1100-57-2010	Downtown Map	-	-	-	-	-	-	-	-	-	
<b>Total Expenses</b>		<b>19,042,153</b>	<b>18,315,436</b>	<b>26,841,780</b>	<b>16,677,331</b>	<b>16,877,106</b>	<b>17,393,885</b>	<b>17,134,058</b>	<b>17,328,517</b>	<b>17,134,058</b>	
										<b>1,670,070</b>	

## Administration Department Summary of Full-Time Staffing Positions

<u>Position</u>	ACTUAL FY 2017-18	CURRENT FY 2018-19	APPROVED FY 2019-20	PERSONNEL INCREASE OVER PRIOR YEAR
City Manager	1	1	1	0
Assistant City Manager	1	1	1	0
Media Relations	1	1	1	0
Key Accounts Manager	1	0	0	0
Human Resource Manager	1	1	1	0
Human Resource Assistant	1	1	1	0
Administrative Staff	<u>1</u>	<u>1</u>	<u>1</u>	<u>0</u>
<b>Total for Department</b>	<b>7</b>	<b>6</b>	<b>6</b>	<b>0</b>

Full-Time Equivalent - Positions are converted to Full Time Equivalent with 80 hours per two week pay period equaling 1.0 FTE.

<b>Operating Costs</b>	ACTUAL FY 2017-18	BUDGET FY 2018-19	APPROVED FY 2019-20	INCREASE/ (DECREASE)
Personnel Expenses	\$1,026,746	\$897,250	\$937,670	\$40,420
Operating Expenses	\$173,630	\$173,260	\$190,685	\$17,425
Capital Outlay	\$0	\$0	\$34,000	\$34,000
<b>Total Operating Costs</b>	<b>\$1,200,376</b>	<b>\$1,070,510</b>	<b>\$1,162,355</b>	<b>\$91,845</b>

**City of Cartersville**  
**Budget Work Report**  
**Fiscal Year 2019 - 20**

Department: Administration (1300)

General Fund

Acct No-	Description	2013-14 Actual Year	2014-15 Actual Year	2015-16 Actual Year	2016-17 Actual Year	2017-18 Actual - Year	2018-19 Current Year Dept. Budget	4/30/2019 Current Yr. Actual	Y-T-D Annualized	2019-20 Proposed Budget
<b>Personnel Expenses</b>										
100-1300-51-1100	Regular Salaries	725,520	745,248	865,453	987,663	1,026,746	897,250	717,443	855,393	937,670
100-1300-51-1108	Life Insurance Benefit Expense	507,323	528,699	603,626	686,958	687,159	578,960	451,913	542,295	593,805
100-1300-51-1250	Other Pay (Sick & Longevity)	631	2,567	(829)	280	164	300	87	105	150
100-1300-51-1255	Car Allowance	66	-	-	-	-	2,605	-	-	2,670
100-1300-51-1300	Overtime	490	-	-	-	-	6,000	4,615	-	6,000
100-1300-51-2100	Health & Dental Insurance	44,335	40,630	67,470	76,883	92,876	96,620	68,913	82,695	94,245
100-1300-51-2110	Retiree Benefit Expenses	20,346	16,297	18,082	21,372	27,745	32,615	29,636	35,564	33,415
100-1300-51-2120	Life & Disability Insurance	2,784	2,727	3,918	4,352	4,237	3,855	2,661	3,193	4,295
100-1300-51-2200	Social Security Expenses	35,917	37,418	42,389	45,933	47,480	44,490	32,144	38,573	45,630
100-1300-51-2300	Retirement Contributions	70,511	73,293	84,130	105,218	116,201	85,890	102,210	122,652	128,020
100-1300-51-2400	Deferred Comp 401A Contributions	42,662	42,662	45,662	45,662	49,970	45,000	24,349	29,218	28,525
100-1300-51-2600	Workers' Compensation Insurance	455	955	1,005	1,005	915	915	915	1,098	915
<b>Operating Expenses</b>										
100-1300-52-1200	Professional Services	148,889	153,538	166,305	165,922	173,630	173,260	131,106	142,380	190,685
100-1300-52-1300	Other Professional Services	20,261	14,120	6,825	6,825	6,825	6,825	6,885	8,262	22,000
100-1300-52-1301	Prof. Services - GIS Mapping	1,050	4,580	4,580	4,514	6,000	6,000	5,523	6,627	0
100-1300-52-1500	Legal Services	4,475	5,750	6,450	6,000	6,000	6,000	4,500	5,400	6,000
100-1300-52-1600	Other Services & Fees	-	200	175	416	1,284	2,000	120	144	2,000
100-1300-52-2100	Utilities	129	200	175	416	225	200	75	-	200
100-1300-52-2200	Janitorial Services	18,208	17,475	20,883	22,427	21,537	16,500	12,381	-	16,500
100-1300-52-2210	Uniforms	-	-	32	-	-	-	-	-	-
100-1300-52-2310	Maintenance - Office Equipment	2,626	4,064	4,503	3,094	2,097	3,000	1,496	1,795	3,000
100-1300-52-2320	Maintenance - Computer	153	-	1,175	10	-	-	-	-	-
100-1300-52-2330	Maintenance - Software	950	4,940	4,940	957	5,046	6,000	1,056	1,267	4,000
100-1300-52-2340	Maintenance - Buildings & Grounds	9,766	9,064	4,026	1,070	12,921	3,000	1,003	1,203	3,000
100-1300-52-2350	Maintenance - Heating & A/C	379	186	98	-	-	1,500	-	-	1,500
100-1300-52-2360	Maintenance - Vehicle & Equipment	2,810	714	6,010	1,051	2,978	2,500	1,653	1,984	2,500
100-1300-52-2365	Maintenance - Minor Equipment	-	48	-	-	-	-	-	-	-
100-1300-52-3120	Insurance - Vehicle & Equipment	1,000	885	1,020	1,175	1,175	1,315	1,315	1,578	1,380
100-1300-52-3130	Insurance - Liability	6,895	6,105	7,020	8,075	8,075	11,445	11,445	13,734	12,015
100-1300-52-3140	Insurance - Property & Casualty	2,375	2,105	2,420	2,785	3,581	3,345	5,733	6,880	6,020

**City of Cartersville**  
**Budget Work Report**  
**Fiscal Year 2019 - 20**

Department: Administration (1300) General Fund

Acct No-	Description	2013-14 Actual Year	2014-15 Actual Year	2015-16 Actual Year	2016-17 Actual Year	2017-18 Actual Year	2018-19 Current Year Dept. Budget	4/30/2019 Current Yr. Actual	Y-T-D Annualized	2019-20 Proposed Budget
100-1300-52-3210	Communications - Phones & Cellulians	36,211	36,272	40,891	43,639	45,071	47,280	34,480	41,376	42,420
100-1300-52-3220	Communications - Pagers & Radios	-	66	-	-	-	-	-	-	-
100-1300-52-3300	Advertising	-	235	495	984	3,833	2,000	-	-	2,000
100-1300-52-3400	Postage	474	17,577	320	495	1,610	-	1,124	1,348	1,600
100-1300-52-3405	Publishing & Printing Expense	17,039	8,819	19,049	23,539	18,026	20,500	17,439	20,927	20,500
100-1300-52-3510	Travel & Related	5,368	5,560	9,473	11,065	1,701	14,500	3,580	4,296	14,500
100-1300-52-3520	Convention & Seminar Registration	5,029	359	4,994	4,492	1,801	6,500	2,816	3,379	6,500
100-1300-52-3530	Employee Training	729	-	99	235	1,075	1,000	555	666	1,000
100-1300-52-3901	EECBG Expenses	-	-	-	-	-	-	-	-	-
100-1300-53-1110	Office Equipment & Supplies	1,712	2,704	3,009	2,475	4,708	4,000	5,965	7,158	6,000
100-1300-53-1111	Minor Equip & Office Machinery	71	420	330	-	-	500	-	-	500
100-1300-53-1120	Minor Computer Supplies	27	-	-	-	-	-	-	-	-
100-1300-53-1122	Computer Equipment & Software	1,815	10,590	8,467	11,201	7,707	4,500	5,252	6,303	4,500
100-1300-53-1130	Minor Equipment & Supplies	484	10	300	2,095	3,974	2,500	1,698	2,038	2,500
100-1300-53-1140	Janitorial Supplies	807	702	747	984	973	750	712	855	750
100-1300-53-1150	Chemical & Medical Supplies	0	-	-	-	-	-	-	-	-
100-1300-53-1170	Educational Supplies	-	-	-	-	-	-	11	14	-
100-1300-53-1260	Fuel Expense	2,443	2,244	2,811	1,479	1,339	2,000	1,601	1,921	2,200
100-1300-53-1400	Memberships & Subscriptions	5,083	1,755	4,940	4,302	4,634	3,200	2,688	3,225	3,200
100-1300-53-1610	Other Unforseen Expenses	520	569	223	136	3,309	400	-	-	400
100-1300-58-1128	Interest Expense	-	-	-	-	-	-	-	-	-
100-1300-58-1150	Lease Pool Payment - Principal	-	-	-	-	-	-	-	-	-
100-1300-58-2150	Lease Pool Payment - Interest	-	-	-	-	-	-	-	-	-
100-1300-61-1000	Operating Transfers Out	-	-	-	402	2,125	-	-	-	-
<b>Capital Expenses</b>										
100-1300-54-1100	Land	0	31,011	0	13,500	-	0	-	-	34,000
100-1300-54-1300	Buildings	-	-	-	-	-	-	-	-	0
100-1300-54-2200	Motor Vehicles	-	-	-	-	-	-	-	-	0
100-1300-54-2300	Office Furniture & Equipment - Major	-	31,011	-	13,500	-	-	-	-	34,000
100-1300-54-2310	Computer Hardware & Software	-	-	-	-	-	-	-	-	0
100-1300-54-2320	Instruments & Implements	-	-	-	-	-	-	-	-	0
	<b>Total Expenses</b>	<b>874,409</b>	<b>929,797</b>	<b>1,031,758</b>	<b>1,167,085</b>	<b>1,200,376</b>	<b>1,070,510</b>	<b>848,549</b>	<b>997,773</b>	<b>1,162,355</b>



## Finance Department Summary of Full-Time Staffing Positions

<u>Position</u>	ACTUAL FY 2017-18	CURRENT FY 2018-19	APPROVED FY 2019-20	PERSONNEL INCREASE OVER PRIOR YEAR
Finance Director	1	1	1	0
Accountant	3	3	3	0
Accounts Payable	1	1	1	0
Utility Service Worker	5	5	5	0
Data Processing	<u>1</u>	<u>1</u>	<u>1</u>	<u>0</u>
<b>Total for Department</b>	<b>11</b>	<b>11</b>	<b>11</b>	<b>0</b>

Full-Time Equivalent - Positions are converted to Full Time Equivalent with 80 hours per two week pay period equaling 1.0 FTE.

<b>Operating Costs</b>	ACTUAL FY 2017-18	BUDGET FY 2018-19	APPROVED FY 2019-20	INCREASE/ (DECREASE)
Personnel Expenses	\$932,004	\$965,950	\$1,011,400	\$45,450
Operating Expenses	\$263,013	\$264,755	\$281,885	\$17,130
Capital Outlay	\$0	\$0	\$50,000	\$50,000
<b>Total Operating Costs</b>	<b>\$1,195,017</b>	<b>\$1,230,705</b>	<b>\$1,343,285</b>	<b>\$112,580</b>

**City of Cartersville  
Budget Work Report  
Fiscal Year 2019 - 20**

General Fund

Department: Finance Department (1510)

Acct No-	Description	2013-14 Actual Year	2014-15 Actual Year	2015-16 Actual Year	2016-17 Actual Year	2017-18 Actual Year	2018-19 Current Year Dept. Budget	4/30/2019 Current Yr. Actual	Y-T-D Annualized	2019-20 Proposed Budget
<b>Personnel Expenses</b>										
100-1510-51-1100	Regular Salaries	804,683	833,378	885,817	881,954	932,004	965,950	805,045	966,054	1,011,400
100-1510-51-1108	Life Insurance Benefit Expense	540,274	569,885	589,834	595,519	614,962	623,870	512,204	614,645	635,285
100-1510-51-1250	Other Pay (Sick & Longevity)	191	1,105	-455	744	89	300	133	160	150
100-1510-51-1300	Overtime						4,970	0	0	5,020
100-1510-51-2100	Health & Dental Insurance	14,583	12,696	18,809	16,155	14,583	14,000	13,685	16,422	14,000
100-1510-51-2110	Retiree Benefit Expenses	100,927	97,412	120,466	104,057	113,703	133,275	77,930	93,516	117,535
100-1510-51-2120	Life & Disability Insurance	24,112	20,775	24,745	21,228	21,973	26,520	22,087	26,505	34,890
100-1510-51-2200	Social Security Expenses	3,396	3,500	4,551	4,429	4,550	4,510	3,440	4,128	4,870
100-1510-51-2300	Retirement Contributions	40,655	42,542	43,670	42,916	44,365	49,180	38,170	45,804	50,055
100-1510-51-2400	Deferred Comp 401A Contributions	74,865	78,158	76,487	89,196	108,799	99,820	128,197	153,837	140,090
100-1510-51-2500	Unemployment Insurance	2,000	2,000	2,000	2,000	2,000	2,000	1,692	2,031	2,000
100-1510-51-2600	Workers' Compensation Insurance	0	0	0	0	0	0	0	0	0
		3,680	5,305	5,710	5,710	6,980	7,505	7,505	9,006	7,505
		<b>260,766</b>	<b>258,595</b>	<b>263,203</b>	<b>249,883</b>	<b>263,013</b>	<b>264,755</b>	<b>274,533</b>	<b>312,839</b>	<b>281,885</b>
<b>Operating Expenses</b>										
100-1510-52-1200	Professional Services	-	-	-	-	-	500	600	720	500
100-1510-52-1300	Other Professional Services	-	175	-	-	-	-	150	180	-
100-1510-52-1301	Prof. Services-GIS Mapping	-	-	-	-	-	-	0	0	-
100-1510-52-1400	Audit Services	43,014	44,450	45,500	45,000	52,700	55,000	93,000	95,000	65,500
100-1510-52-1500	Legal Services	1,523	2,215	2,576	2,961	1,426	2,500	4,316	5,179	3,000
100-1510-52-1600	Other Services & Fees	5	5,320	-	-	-	-	0	0	-
100-1510-52-1601	Bank Service Charges	-	-	-	-	10,976	8,000	6,268	7,522	8,000
100-1510-52-2111	Trash & Brush Disposal	-	-	-	-	-	-	0	0	-
100-1510-52-2200	Janitorial Services	-	-	-	-	-	-	0	0	-
100-1510-52-2210	Uniforms	-	-	-	-	-	-	0	0	-
100-1510-52-2310	Maintenance - Office Equipment	1,041	1,404	1,444	1,029	1,060	1,400	1,075	1,290	1,200
100-1510-52-2320	Maintenance - Computer	7,003	7,546	7,217	8,287	6,910	7,000	6,617	7,941	7,500
100-1510-52-2330	Maintenance - Software	8,834	5,194	26,826	5,363	8,716	5,000	15,158	18,190	5,000
100-1510-52-2340	Maintenance - Buildings & Grounds	20,262	5,964	1,698	160	86	1,000	235	282	1,000
100-1510-52-2360	Maintenance - Vehicle & Equipment	8,268	11,966	7,478	4,503	7,463	8,600	7,080	8,496	8,000
100-1510-52-2365	Maintenance - Minor Equipment	-	119	-	-	-	-	0	0	-
100-1510-52-2410	Equipment Lease	225	-	-	-	-	-	0	0	-
100-1510-52-3110	Insurance Claims	-	-	-	-	-	-	0	0	-
100-1510-52-3120	Insurance - Vehicle & Equipment	2,020	1,790	2,060	2,370	2,370	2,655	2,655	3,186	2,785
100-1510-52-3130	Insurance - General Liability	9,265	8,205	9,435	10,850	10,850	12,150	12,150	14,580	12,755

**City of Cartersville  
Budget Work Report  
Fiscal Year 2019 - 20**

Department: Finance Department (1510) General Fund

Acct No-	Description	2013-14 Actual Year	2014-15 Actual Year	2015-16 Actual Year	2016-17 Actual Year	2017-18 Actual Year	2018-19 Current Year Dept. Budget	4/30/2019 Current Yr. Actual	Y-T-D Annualized	2019-20 Proposed Budget
100-1510-52-3140	Insurance - Property & Casualty	1,965	1,740	2,000	2,300	2,300	2,760	2,760	3,312	2,900
100-1510-52-3210	Communications - Phones & Cellulars	30,009	29,576	28,984	29,655	29,124	28,750	23,070	27,684	27,120
100-1510-52-3220	Communications - Pagers & Radios	-	-	-	-	-	-	0	0	0
100-1510-52-3300	Advertising	1,089	1,095	1,109	3,407	1,199	2,500	903	1,084	2,000
100-1510-52-3400	Postage	20,027	25	-	-	2,813	500	0	0	500
100-1510-52-3510	Travel & Related Expenses	1,440	607	49	366	-	1,500	545	654	2,500
100-1510-52-3520	Convention & Seminar Registration	1,311	657	400	229	-	1,500	445	534	1,500
100-1510-52-3530	Employee Training	-	-	-	-	-	750	938	1,126	2,345
100-1510-53-1110	Office Equipment & Supplies	6,875	4,996	5,847	5,255	4,876	5,000	4,030	4,836	5,000
100-1510-53-1111	Minor Equipment & Office Machinery	96	32	-	-	119	-	0	0	-
100-1510-53-1113	Outsourced Utility Billing Expense	56,988	97,570	89,330	86,951	86,531	89,400	64,783	77,739	86,290
100-1510-53-1115	Meter Reading Equipment & Supplies	9,992	1,495	6,446	4,568	2,543	3,000	4,911	5,893	3,000
100-1510-53-1120	Minor Computer Supplies	227	1,530	-	1,290	-	500	0	0	500
100-1510-53-1122	Computer Equipment & Software	-	2,233	-	3,561	-	3,200	4,744	5,692	3,200
100-1510-53-1130	Minor Equipment & Supplies	2,939	-	6,436	2,691	1,109	3,000	1,956	2,347	3,000
100-1510-53-1133	Safety Meetings & Supplies	-	-	-	-	-	-	0	0	-
100-1510-53-1140	Janitorial Supplies	-	-	-	-	-	-	0	0	-
100-1510-53-1170	Educational Supplies	-	-	-	-	-	-	0	0	-
100-1510-53-1260	Fuel Expense	18,456	15,153	6,527	10,156	10,114	9,100	7,244	8,693	15,150
100-1510-53-1400	Memberships & Subscriptions	1,288	1,088	1,241	1,152	1,122	1,200	1,072	1,286	1,150
100-1510-53-1610	Other Unforseen Expenses	-	-	-	-	-	-	0	0	-
100-1510-58-1150	Lease Pool Payment - Principal	6,413	6,302	10,395	14,198	12,788	7,840	7,492	8,990	7,635
100-1510-58-2150	Lease Pool Payment - Interest	191	148	205	1,860	495	450	336	404	455
100-1510-61-1000	Operating Transfer Out	-	-	-	1,721	5,324	-	0	0	1,900
<b>Capital Expenses</b>		<b>0</b>	<b>19,289</b>	<b>18,935</b>	<b>20,791</b>	<b>0</b>	<b>0</b>	<b>-</b>	<b>0</b>	<b>50,000</b>
100-1510-54-2200	Motor Vehicles	-	19,289	18,935	20,791	-	-	0	0	0
100-1510-54-2300	Office Equipment - Major	-	-	-	-	-	-	0	0	0
100-1510-54-2310	Computer Hardware & Software	-	-	-	-	-	-	0	0	0
100-1510-54-2320	Instruments & Implements	-	-	-	-	-	-	0	0	0
	<b>Total Expenses</b>	<b>1,065,449</b>	<b>1,111,262</b>	<b>1,167,955</b>	<b>1,152,628</b>	<b>1,195,017</b>	<b>1,230,705</b>	<b>1,079,577</b>	<b>1,278,893</b>	<b>1,343,285</b>

## Customer Service Department Summary of Full-Time Staffing Positions

<u>Position</u>	ACTUAL FY 2017-18	CURRENT FY 2018-19	APPROVED FY 2019-20	PERSONNEL INCREASE OVER PRIOR YEAR
Customer Service Representative	0	0	0	0
CSR/Cashier	7	7	7	0
Customer Service Supervisor	1	1	1	0
Lead CSR/Cashier	1	1	1	0
Cashier	0	0	0	0
Administrative Staff	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>Total for Department</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>0</b>

Full-Time Equivalent - Positions are converted to Full Time Equivalent with 80 hours per two week pay period equaling 1.0 FTE.

<b>Operating Costs</b>	ACTUAL FY 2017-18	BUDGET FY 2018-19	APPROVED FY 2019-20	INCREASE/ (DECREASE)
Personnel Expenses	\$520,145	\$576,730	\$603,905	\$27,175
Operating Expenses	\$229,915	\$204,190	\$176,265	(\$27,925)
Capital Outlay	\$10,190	\$21,800	\$0	(\$21,800)
<b>Total Operating Costs</b>	<b>\$760,250</b>	<b>\$802,720</b>	<b>\$780,170</b>	<b>(\$22,550)</b>

**City of Cartersville**  
**Budget Work Report**  
**Fiscal Year 2019 - 20**

Department: Customer Service (1520)

Fund: General Fund

Acct No-	Description	2013-14 Actual Year	2014-15 Actual Year	2015-16 Actual Year	2016-17 Actual Year	2017-18 Actual Year	2018-19 Current Year Dept. Budget	4/30/2019 Current Yr. Actual	Y-T-D Annualized	2019-20 Proposed Budget
<b>Personnel Expenses</b>										
100-1520-51-1100	Regular Salaries	434,384	472,392	571,117	569,196	520,145	576,730	448,222	537,867	603,905
100-1520-51-1108	Life Insurance Benefit Expense	274,767	305,832	366,528	380,208	314,273	343,830	274,165	328,998	365,835
100-1520-51-1250	Other Pay (Sick & Longevity)	162	369	-85	-642	8	100	11	13	25
100-1520-51-1300	Overtime	3,738	0	0	0	0	2,565	0	0	2,665
100-1520-51-2100	Health & Dental Insurance	69,032	6,224	13,551	7,409	6,089	4,000	4,549	5,458	4,000
100-1520-51-2110	Retiree Benefit Expenses	27,645	72,214	87,870	63,416	76,629	97,700	67,655	81,186	92,810
100-1520-51-2120	Life & Disability Insurance	1,839	25,821	33,741	37,481	46,218	45,575	34,932	41,918	46,675
100-1520-51-2200	Social Security Expenses	19,574	1,806	2,914	3,037	2,889	3,155	2,432	2,919	3,620
100-1520-51-2300	Retirement Contributions	37,457	22,099	26,929	25,921	23,241	26,805	19,402	23,282	28,495
100-1520-51-2500	Unemployment Insurance	0	37,612	39,154	51,851	50,393	52,565	44,642	53,570	59,215
100-1520-51-2600	Workers' Compensation Insurance	170	415	515	515	405	435	435	522	565
<b>Operating Expenses</b>										
100-1520-52-1200	Professional Services	206,651	169,001	177,965	186,035	229,915	204,190	167,806	198,261	176,265
100-1520-52-1300	Other Professional Services	0	0	758	0	0	0	0	0	0
100-1520-52-1301	Prof. Services-GIS Mapping	0	0	0	0	0	0	0	0	0
100-1520-52-1500	Legal Services	60	1,058	2,734	3,597	5,006	2,000	1,080	1,295	1,000
100-1520-52-1600	Other Services & Fees	340	646	363	694	332	1,000	3,720	4,464	1,000
100-1520-52-1601	Bank Fees for Charge Cards	79,088	41,448	40,039	32,989	37,454	33,000	35,289	42,346	33,000
100-1520-52-1602	Fees for Customer Credit Checks	2,174	2,837	2,910	3,423	4,120	4,100	0	0	4,100
100-1520-52-2100	Utilities	20,620	19,350	20,658	20,447	19,152	18,000	15,337	18,405	18,000
100-1520-52-2200	Janitorial Services	0	0	0	0	0	0	72	87	0
100-1520-52-2210	Uniforms	0	0	0	0	0	0	0	0	0
100-1520-52-2111	Trash & Brush Disposal	1,961	2,127	2,847	1,935	3,454	7,065	7,335	8,802	7,200
100-1520-52-2310	Maintenance - Office Equipment	2,265	1,883	950	957	957	1,500	0	0	0
100-1520-52-2320	Maintenance - Computer	1,090	950	950	957	8,097	7,000	7,055	1,148	7,500
100-1520-52-2330	Maintenance - Software	5,178	7,987	10,426	11,272	4,734	1,500	0	8,466	4,500
100-1520-52-2340	Maintenance - Buildings & Grounds	0	1,162	498	8,270	522	1,000	1,771	2,125	1,000
100-1520-52-2350	Maintenance - Heating & A/C	307	19	0	530	0	1,160	0	0	0
100-1520-52-2360	Maintenance - Vehicle & Equipment	0	900	1,014	675	0	1,160	765	918	1,160
100-1520-52-2365	Maintenance - Minor Equipment	675	0	0	0	0	0	0	0	0
100-1520-52-2410	Equipment Lease	0	0	0	420	420	470	470	420	495
100-1520-52-3110	Insurance Claims	355	315	365	420	4,870	5,455	5,455	4,870	5,725
100-1520-52-3120	Insurance - Vehicle & Equipment	4,160	3,685	4,235	4,870	2,920	3,505	3,505	2,920	3,680
100-1520-52-3130	Insurance - Liability	2,495	2,210	2,540	2,920	2,920	3,505	3,505	2,920	3,680
100-1520-52-3140	Insurance - Property & Casualty	0	0	0	0	0	0	0	0	0

**City of Cartersville  
Budget Work Report  
Fiscal Year 2019 - 20**

Department: Customer Service (1520)		Fund: General Fund									
Acct No-	Description	2013-14 Actual Year	2014-15 Actual Year	2015-16 Actual Year	2016-17 Actual Year	2017-18 Actual Year	2018-19 Current Year Dept. Budget	4/30/2019 Current Yr. Actual	Y-T-D Annualized	2019-20 Proposed Budget	
100-1520-52-3210	Communications - Phones & Cellulars	28,539	33,959	36,237	37,837	37,308	38,305	30,162	36,195	37,655	
100-1520-52-3400	Postage	35,458	30,412	25,456	29,648	19,321	21,200	22,434	26,920	23,000	
100-1520-52-3510	Travel & Related	(1)	112	500	35	(2)		0	0	0	
100-1520-52-3520	Convention & Seminar Registration	0					500	0	0	0	
100-1520-52-3530	Employee Training	0		1,900			1,500	0	0	1,500	
100-1520-53-1110	Office Equipment & Supplies	8,358	7,634	11,253	10,315	8,746	8,200	5,902	7,082	8,200	
100-1520-53-1120	Minor Computer Supplies	6,556	5,716	8,393	73	609	3,000	0	0	3,000	
100-1520-53-1122	Computer Equipment & Software	2,642	4,189	1,423	4,189	6,656	16,730	55	66	6,400	
100-1520-53-1130	Minor Equipment & Supplies	1,875	2,766	2,418	7,521	5,393	23,700	25,940	31,128	6,000	
100-1520-53-1140	Janitorial Supplies	2,144	1,591	1,911	1,210	463	2,000	386	463	1,500	
100-1520-53-1150	Chemical & Medical Supplies	0						0	0	0	
100-1520-53-1160	Mechanical Supplies	0						0	0	0	
100-1520-53-1170	Educational Supplies	0						0	0	0	
100-1520-53-1260	Fuel Expense	312	234	18	76	130	200	118	141	230	
100-1520-53-1400	Memberships & Subscriptions	0		19				0	0	0	
100-1520-57-1050	Customer Service Theft	0				58,880		0	0	0	
100-1520-58-1150	Lease Pool Payment - Principal	0					600	0	0	0	
100-1520-58-2150	Lease Pool Payment - Interest	0			203	372		0	0	420	
100-1520-61-1000	Operating Transfer Out										
<b>Capital Expenses</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>18,965</b>	<b>10,190</b>	<b>21,800</b>	<b>3,232</b>	<b>3,879</b>	<b>0</b>	
100-1520-54-1310	Building Improvements				18,965	10,190	0	3,232	3,879	0	
100-1520-54-2100	Machinery										
100-1520-54-2200	Motor Vehicles				18,965		21,800	0	0	0	
100-1520-54-2300	Office Equipment - Major							0	0	0	
100-1520-54-2310	Computer Hardware & Software							0	0	0	
100-1520-54-2320	Instruments & Implements							0	0	0	
<b>Total Expenses</b>		<b>641,035</b>	<b>641,393</b>	<b>749,082</b>	<b>774,196</b>	<b>760,250</b>	<b>802,720</b>	<b>619,261</b>	<b>740,007</b>	<b>780,170</b>	

## Police Department Summary of Full-Time Staffing Positions

<u>Position</u>	ACTUAL FY 2017-18	CURRENT FY 2018-19	APPROVED FY 2019-20	PERSONNEL INCREASE OVER PRIOR YEAR
Police Chief	1	1	1	0
Administrative Staff	3	3	3	0
Animal Control Officer	1	1	1	0
Assistant Police Chief	0	0	0	0
Assistant Shift Commander	0	0	0	0
Building Custodian	0	0	0	0
Captain	1	1	2	1
Clerk/Dispatcher	5	5	5	0
Corporal	4	4	5	1
Deputy Chief CID/Uniform	2	2	2	0
Fleet Manager	0	0	0	0
Investigator	0	0	0	0
Lieutenant	6	6	5	(1)
Lieutenant Colonel	0	0	0	0
Major	2	2	2	0
Police Officer	28	28	26	(2)
Sergeant	8	8	9	1
Shift Commander	0	0	0	0
Training Officer	0	0	0	0
<b>Total for Department</b>	<b>61</b>	<b>61</b>	<b>61</b>	<b>0</b>

Full-Time Equivalent - Positions are converted to Full Time Equivalent with 80 hours per two week pay period equaling 1.0 FTE.

<b>Operating Costs</b>	ACTUAL FY 2017-18	BUDGET FY 2018-19	APPROVED FY 2019-20	INCREASE/ (DECREASE)
Personnel Expenses	\$4,438,053	\$4,661,565	\$4,941,840	\$280,275
Operating Expenses	\$988,227	\$1,036,010	\$1,187,440	\$151,430
Capital Outlay	\$70,359	\$31,400	\$0	(\$31,400)
<b>Total Operating Costs</b>	<b>\$5,496,639</b>	<b>\$5,728,975</b>	<b>\$6,129,280</b>	<b>\$400,305</b>

**City of Cartersville**  
**Budget Work Report**  
**Fiscal Year 2019 - 20**

7/30/2019

Department: Police Department (2100) General Fund

Acct No-	Description	2013-14 Actual Year	2014-15 Actual Year	2015-16 Actual Year	2016-17 Actual Year	2017-18 Actual Year	2018-19 Current Year Dept. Budget	4/30/2019 Current Yr. Actual	Y-T-D Annualized	2019-20 Proposed Budget
<b>Personnel Expenses</b>										
100-2100-51-1100	Salaries	3,942,592	4,055,774	4,303,851	4,296,195	4,438,053	4,661,565	3,610,751	4,332,901	4,941,840
100-2100-51-1108	Life Insurance Benefit Expense	2,567,854	2,613,737	2,681,000	2,850,038	2,871,396	3,028,035	2,283,673	2,740,407	3,160,070
100-2100-51-1250	Other Pay (Sick & Longevity)	522	2,584	(1,087)	197	201	500	268	322	290
100-2100-51-1300	Overtime						20,520			21,275
100-2100-51-2100	Health & Dental Insurance	206,643	185,164	189,918	202,790	207,324	145,000	142,596	171,116	145,000
100-2100-51-2110	Retiree Benefit Expenses	525,124	572,471	707,272	449,601	476,863	595,765	355,221	426,265	538,940
100-2100-51-2110	Life & Disability Insurance	70,825	93,741	111,756	94,442	107,000	94,455	74,015	88,818	113,230
100-2100-51-2120	Social Security Expenses	17,353	17,733	21,933	22,992	23,801	26,270	16,880	20,256	26,270
100-2100-51-2200	Retirement Contributions	199,849	199,849	203,841	211,376	222,127	244,310	176,017	211,221	254,465
100-2100-51-2300	Deferred Comp 401A Contributions	330,473	316,565	333,084	407,779	484,626	457,290	513,122	615,747	632,880
100-2100-51-2500	Unemployment Insurance			1,154	2,000	2,000	2,000	1,538	1,846	2,000
100-2100-51-2600	Workers' Compensation Insurance	24,275	53,930	54,980	54,980	42,715	47,420	47,420	56,904	47,420
<b>Operating Expenses</b>										
100-2100-52-1200	Professional Services	950,520	964,301	824,068	895,965	988,227	1,036,010	717,789	861,346	1,187,440
100-2100-52-1205	Pro Services - Employee Assistance		315			600		919	1,103	1,500
100-2100-52-1301	GIS - Mapping	2,975	3,800	4,900	4,800	4,800	6,000	4,500	5,400	6,000
100-2100-52-1308	Pro Services - Employee Hiring Exams, Etc.	2,117	2,827	2,298	4,900	1,858	2,500	2,525	3,030	3,000
100-2100-52-1500	Legal Services	14,804	19,328	19,917	12,268	26,363	20,000	15,217	18,260	22,000
100-2100-52-1505	Legal Services - Court Appointed	120	110							
100-2100-52-1506	Municipal Court Operations	140	990	630	630	11,697		360	432	
100-2100-52-1600	Other Services and Fees	7,845	14,095	17,865	7,934	838	25,335	8,464	10,156	26,475
100-2100-52-1601	Bank Fees for Charges Cards	1,712	1,111	908	1,374	838	1,000	636	764	1,000
100-2100-52-2100	Utilities	54,273	67,371	55,250	52,018	54,821	60,000	42,198	50,637	60,000
100-2100-52-2111	Trash & Brush Disposal			35			1,000			500
100-2100-52-2200	Janitorial Services					216				
100-2100-52-2210	Uniforms	30,999	1,968	106	18,615	17,391	31,400	14,083	16,899	26,400
100-2100-52-2211	Bulletproof Vest Replacement Program	3,013		3,000	3,695	3,695	3,000	4,165	4,998	4,000
100-2100-52-2310	Maintenance - Office Equipment	2,638	11,161	3,482	4,015	4,668	4,000	2,490	2,988	4,500
100-2100-52-2320	Maintenance - Computer	7,200	415	8	143		1,000			1,000
100-2100-52-2330	Maintenance - Software	33,982	36,811	33,328	38,944	10,268	50,830	47,841	57,409	61,160
100-2100-52-2340	Maintenance - Buildings & Grounds	5,076	15,075	21,896	8,133	9,405	9,700	4,865	5,838	13,000
100-2100-52-2350	Maintenance - Heating & A/C	1,719	3,361	12,043	17,100	14,955	14,395	10,811	12,973	14,785
100-2100-52-2360	Maint - Vehicle & Equipment	80,085	137,570	123,288	123,063	133,093	153,300	100,858	121,029	145,000
100-2100-52-2365	Maintenance - Minor Equipment	2,734	3,332	1,935	529	1,334	5,800	1,486	1,784	5,800
100-2100-52-2410	Equipment Lease	5,262	429	2,606	4,364	4,412	6,600	3,092	3,710	6,600
100-2100-52-2411	Vehicle Lease - Motorcycle									
100-2100-52-3110	Insurance - Claims									
100-2100-52-3120	Insurance - Vehicle & Equipment	20,195	17,890	20,575	20,575	20,575	23,045	23,045	27,654	24,195
100-2100-52-3130	Insurance - General Liability	28,510	25,255	29,045	29,045	29,045	32,530	32,530	39,036	34,155
100-2100-52-3140	Insurance - Property & Casualty	10,470	9,275	10,665	10,665	10,665	12,800	12,800	15,360	13,440
100-2100-52-3210	Communications - Telephones & Cellulars	194,983	205,689	210,183	221,539	214,807	207,590	159,334	191,201	214,730
100-2100-52-3220	Communications - Radios & Pagers									
100-2100-52-3300	Advertising	400	172		100	548	1,000		138	36,990
100-2100-52-3400	Postage	70	112	99	64	1,656	500	295	353	1,000
100-2100-52-3510	Travel & Related Expense	1,463	369	821	(1,350)	1,290	3,300	2,322	2,787	4,300
100-2100-52-3520	Convention & Seminar Registration	1,361	500	500	1,235	405	1,400	400	480	2,000



**City of Cartersville  
Budget Work Report  
Fiscal Year 2019 - 20**

**Department: Police Department (2100)**

**General Fund**

Acct No.	Description	2013-14 Actual Year	2014-15 Actual Year	2015-16 Actual Year	2016-17 Actual Year	2017-18 Actual Year	2018-19 Current Year Dept. Budget	4/30/2019 Current Yr. Actual	Y-T-D Annualized	2019-20 Proposed Budget
100-2100-52-3530	Employee Training	399	315	755			1,000	-		1,000
100-2100-52-3532	Employee Training for Managers									
100-2100-52-3535	IP/TM Course Training									
100-2100-52-3600	Animal Shelter/Animal Control	209	380	1,079	453	259	2,200	327	392	2,200
100-2100-52-3610	BOJ 2010-DJ-BX-1584 Grant Expenses									
100-2100-53-1110	Office Equipment & Supplies	11,016	9,660	11,754	5,640	4,957	13,000	5,726	6,872	13,000
100-2100-53-1111	Minor Equipment & Office Machinery	673	319	1,371	415	820	4,300	568	682	4,300
100-2100-53-1120	Minor Computer Supplies	2,833	420	682	1,499	1,490	2,500	187	225	2,500
100-2100-53-1122	Computer Equipment & Software	819	8,571	227	6,043	13,434	26,500	19,569	23,483	26,500
100-2100-53-1130	Minor Equipment & Supplies	8,978	13,323	6,685	6,718	7,734	25,410	32,163	38,595	31,415
100-2100-53-1133	Safety Meetings & Supplies	976	1,890	980	129	70	3,000	231	277	3,000
100-2100-53-1139	DUI Equipment Grant Expenses									
100-2100-53-1140	Janitorial Supplies	2,189	1,836	2,612	2,524	3,056	3,000	2,734	3,281	4,000
100-2100-53-1141	Justice Assistance Grant (JAG) Exp									
100-2100-53-1141	Chemical & Medical Supplies	321	120	54	546		1,000			2,000
100-2100-53-1150	Mechanical Supplies									
100-2100-53-1160	Educational Supplies (Training Aids)	7,523	(365)	1,014	4,196	5,347	8,000	3,748	4,497	8,000
100-2100-53-1171	Drug Dog Expense									
100-2100-53-1173	Superior Court Forfeited Expense		20			2,000	2,000			2,000
100-2100-53-1174	Special Operations (SWAT)	252	1,914	2,298	3,453	664	3,500	349	418	3,500
100-2100-53-1175	Criminal Investigations Supplies	201,209	172,696	78,871	120,174	145,508	120,000	113,602	136,322	168,290
100-2100-53-1260	Fuel Expense	1,395	1,830	1,324	1,324	1,620	1,775	1,047	1,256	1,775
100-2100-53-1400	Membership & Subscriptions									
100-2100-57-2009	Jail Cost Contra									
100-2100-57-2010	Jail Expense	116,110	81,140	79,880	46,700	60,180	90,000	19,340	23,208	90,000
100-2100-57-2011	Jail Agreement	51,522	52,893	33,211	40,742	42,390	45,000	22,848	27,417	40,000
100-2100-58-1150	Lease Pool Payment - Principal		25,950	26,964	27,016	24,333	5,200			7,830
100-2100-58-2150	Lease Pool Payment - Interest		368	248	534		600			600
100-2100-61-1000	Operating Transfers Out				47,046	94,959				39,000
100-2100-61-1121	Fiber Services Reimbursement	29,950	11,800							
<b>Capital Expenses</b>		<b>102,557</b>	<b>25,456</b>	<b>-</b>	<b>37,258</b>	<b>70,359</b>	<b>31,400</b>	<b>28,505</b>	<b>34,206</b>	
100-2100-54-1300	Building									
100-2100-54-1310	Building Improvements									
100-2100-54-1311	Firing Range Improvements									
100-2100-54-1312	Traffic Patrol Grant Expense									
100-2100-54-2100	Machinery									
100-2100-54-2200	Motor Vehicles	93,724	25,456		37,258	70,359	26,000	23,486	28,183	
100-2100-54-2300	Capital - Furniture									
100-2100-54-2310	Computer Hardware & Software									
100-2100-54-2320	Instruments & Implements	8,833					5,400	5,019	6,023	
	<b>Total Expenses for the Department</b>	<b>4,995,669</b>	<b>5,045,531</b>	<b>5,127,919</b>	<b>5,229,418</b>	<b>5,496,639</b>	<b>5,728,975</b>	<b>4,357,045</b>	<b>5,228,454</b>	<b>6,129,280</b>

## Fire Department Summary of Full-Time Staffing Positions

<b>Position</b>	<b>ACTUAL FY 2017-18</b>	<b>CURRENT FY 2018-19</b>	<b>APPROVED FY 2019-20</b>	<b>PERSONNEL INCREASE OVER PRIOR YEAR</b>
Fire Chief	1	1	1	0
Administrative Staff	1	1	1	0
Assistant Fire Chief	0	1	1	0
Battalion Chief	3	3	3	0
Captain	5	5	4	(1)
Chief Investigator/Fire Marshall	1	1	1	0
Firefighter	32	32	32	0
Investigator	0	0	0	0
Lieutenant	12	10	11	1
Sergeant	17	19	19	0
Training Officer	<u>1</u>	<u>1</u>	<u>1</u>	<u>0</u>
<b>Total for Department</b>	<b>73</b>	<b>74</b>	<b>74</b>	<b>0</b>

Full-Time Equivalent - Positions are converted to Full Time Equivalent with 80 hours per two week pay period equaling 1.0 FTE.

<b>Operating Costs</b>	<b>ACTUAL FY 2017-18</b>	<b>BUDGET FY 2018-19</b>	<b>APPROVED FY 2019-20</b>	<b>INCREASE/ (DECREASE)</b>
Personnel Expenses	\$5,597,124	\$5,787,570	\$6,164,125	\$376,555
Operating Expenses	\$1,106,025	\$1,267,280	\$1,300,885	\$33,605
Capital Outlay	\$645,956	\$125,000	\$80,000	(\$45,000)
<b>Total Operating Costs</b>	<b><u>\$7,349,105</u></b>	<b><u>\$7,179,850</u></b>	<b><u>\$7,545,010</u></b>	<b><u>\$365,160</u></b>

**City of Cartersville  
Budget Work Report  
Fiscal Year 2019 - 20**

General Fund

Department: Fire Department (2400)

Acct No-	Description	2013-14 Actual Year	2014-15 Actual Year	2015-16 Actual Year	2016-17 Actual Year	2017-18 Actual Year	2018-19 Current Year Dept. Budget	4/30/2019 Current Yr. Actual	Y-T-D Annualized	2019-20 Proposed Budget
<b>Personnel Expenses</b>										
100-2400-51-1100	Salaries	4,944,359	5,070,595	5,399,277	5,486,501	5,597,124	5,787,570	4,725,839	5,671,007	6,164,125
100-2400-51-1108	Life Insurance Benefit Expense	3,224,710	3,255,935	3,326,698	3,520,770	3,486,730	3,699,050	2,857,467	3,428,961	3,830,890
100-2400-51-1250	Other Pay (Sick & Longevity)	550	2,803	(1,194)	268	199	500	277	333	300
100-2400-51-1300	Overtime						24,910			25,825
100-2400-51-2100	Health & Dental Insurance	88,580	140,488	126,213	185,850	184,353	140,000	142,933	171,520	175,000
100-2400-51-2110	Retiree Benefit Expenses	768,999	772,022	1,014,904	785,283	813,692	773,040	609,850	731,820	737,910
100-2400-51-2120	Life & Disability Insurance	144,668	138,413	174,136	157,965	153,990	188,075	142,961	171,553	163,985
100-2400-51-2200	Social Security Expenses	20,693	20,914	25,970	26,558	26,634	29,255	19,916	23,899	30,180
100-2400-51-2300	Retirement Contributions	234,438	239,282	240,912	249,529	258,143	295,600	212,816	255,379	308,425
100-2400-51-2400	Deferred Comp 401A Contributions	439,016	453,563	444,398	513,038	606,453	561,690	664,707	797,648	816,160
100-2400-51-2600	Workers' Compensation Insurance	22,705	47,175	47,240	47,240	66,930	2,000	1,461	1,754	2,000
							73,450		88,140	73,450
		<b>860,858</b>	<b>856,281</b>	<b>889,135</b>	<b>1,185,336</b>	<b>1,106,025</b>	<b>1,267,280</b>	<b>978,317</b>	<b>1,173,981</b>	<b>1,300,885</b>
		815		122	27,466	758	1,000	2,133	2,560	2,500
<b>Operating Expenses</b>										
100-2400-52-1200	Professional Fees									
100-2400-52-1205	Prof Services - Employee Assistance									
100-2400-52-1301	GIS - Mapping	5,525	9,500	6,100	6,000	6,000	6,000	4,500	5,400	6,000
100-2400-52-1500	Legal Services	1,621	3,801	2,938	6,683	3,836	3,000	4,154	4,985	4,000
100-2400-52-1600	Other Services & Fees	9,788	10,198	7,624	9,892	8,743	10,680	8,321	9,985	10,980
100-2400-52-2100	Utilities	90,700	84,306	89,836	91,612	94,522	92,000	72,480	86,975	98,000
100-2400-52-2200	Janitorial Services		3,996							
100-2400-52-2210	Uniforms	72,269	49,222	77,475	74,370	60,496	86,615	52,006	62,408	87,995
100-2400-52-2310	Maintenance - Office Equipment	1,183	1,778	1,397	2,570	3,679	3,850	416	500	4,050
100-2400-52-2320	Maintenance - Computer	159	122			911	2,000			1,500
100-2400-52-2330	Maintenance - Software	6,400	6,850	6,850	8,450	8,025	9,200	8,665	10,398	8,665
100-2400-52-2340	Maintenance - Buildings & Grounds	11,777	14,650	13,161	69,854	37,166	13,550	13,734	16,481	27,800
100-2400-52-2350	Maintenance - Heating & A/C	955	4,192	13,974	20,907	15,280	12,700	14,653	17,584	14,850
100-2400-52-2360	Maintenance - Vehicle & Equipment	74,639	87,094	79,141	87,758	84,143	101,345	77,895	93,474	88,000
100-2400-52-2365	Maintenance - Minor Equipment	20,440	6,734	12,612	11,202	23,371	21,680	20,653	24,783	24,680
100-2400-52-2366	Maintenance - Hazardous Materials Equip	9,224	10,396	9,083	6,750	10,045	10,000	3,764	4,517	10,000
100-2400-52-2410	Equipment Lease									
100-2400-52-2430	Rents									
100-2400-52-3110	Insurance - Claims									
100-2400-52-3120	Insurance - Vehicle & Equipment	29,520	26,150	30,075	34,585	34,585	38,735	38,735	46,482	40,670
100-2400-52-3130	Insurance - General Liability	27,325	24,205	27,835	32,010	32,010	35,850	35,850	43,020	37,640
100-2400-52-3140	Insurance - Property & Casualty	13,440	11,905	13,690	15,745	15,745	18,895	18,895	22,674	19,840
100-2400-52-3210	Communications - Telephones & Celluliers	115,630	132,255	141,136	146,924	149,611	143,630	114,385	137,261	161,545
100-2400-52-3220	Communications - Radios & Pagers	897	2,245	4,791	2,243	2,940	7,700	3,106	3,728	20,700

**City of Cartersville  
Budget Work Report  
Fiscal Year 2019 - 20**

**Department: Fire Department (2400)**

**General Fund**

Acct No-	Description	2013-14 Actual Year	2014-15 Actual Year	2015-16 Actual Year	2016-17 Actual Year	2017-18 Actual Year	2018-19 Current Year Dept. Budget	4/30/2019 Current Yr. Actual	Y-T-D Annualized	2019-20 Proposed Budget
100-2400-52-3300	Advertising		292	230	53	293	250	144	173	250
100-2400-52-3400	Postage	351	6,751	8,532	6,971	7,169	500	144	173	500
100-2400-52-3510	Travel & Related Expenses	4,873	1,722	791	1,516	855	9,500	2,039	2,446	10,500
100-2400-52-3520	Convention & Seminar Registration	1,930	5,249	5,787	8,286	10,991	1,750	775	930	2,750
100-2400-52-3530	Employee Training	5,254	4,520	825	1,228	472	10,250	8,256	9,907	13,700
100-2400-52-3531	Hazardous Materials Training	4,140	55	1,795	1,207	24,959	5,000	132	159	5,000
100-2400-52-3540	Employee Safety Program			22,478			32,600	30,882	37,059	33,600
100-2400-52-3541	Firehouse Subs Foundation Grant Expenses			5,328	4,709	5,120	9,000	15,233	18,279	8,000
100-2400-53-1110	Office Equipment & Supplies	3,163	5,804	5,328	4,709	5,120	9,000	2,026	2,431	8,000
100-2400-53-1120	Minor Computer Supplies	2,218	3,106	318		482	2,225			2,350
100-2400-53-1122	Computer Equipment & Software	1,891	2,008	40,114	16,289	19,067	7,000	8,417	10,100	10,300
100-2400-53-1130	Minor Equipment & Supplies	10,904	9,712	11,727	5,639	6,936	8,885	4,543	5,452	9,305
100-2400-53-1133	Safety Meetings & Supplies	17,654	38,598	56,059	37,014	25,287	28,365	14,328	17,193	33,150
100-2400-53-1140	Janitorial Supplies	7,783	7,420	8,415	8,081	8,452	9,000	6,325	7,590	9,000
100-2400-53-1150	Chemical & Medical Supplies	4,205	5,670	6,864	4,638	8,555	8,100	8,119	9,743	19,470
100-2400-53-1160	Mechanical Supplies	9,877	8,413	7,526	7,790	5,706	15,030	5,550	6,660	18,320
100-2400-53-1170	Educational Supplies	3,897	2,669	3,561	3,441	3,165	4,215	747	897	5,915
100-2400-53-1260	Fuel Expense	62,744	51,013	21,264	45,427	40,686	35,000	33,228	39,874	54,440
100-2400-53-1400	Memberships & Subscriptions	3,546	3,564	3,002	3,176	3,895	3,500	2,472	2,966	3,500
100-2400-53-1601	Fire-Fitness Grant Expenses									
100-2400-58-1150	Lease Pool Payment - Principal	202,152	198,666	139,587	260,976	250,990	413,380	307,692	369,231	320,065
100-2400-58-2150	Lease Pool Payment - Interest	6,994	5,638	7,092	80,325	31,043	45,300	33,065	39,678	41,435
100-2400-61-1000	Operating Transfers Out				33,549	60,034				29,920
100-2400-61-1121	Fiber Services Reimbursement	14,975	5,812							
	<b>Capital Expenses</b>		<b>1,126,331</b>	<b>988,870</b>	<b>88,398</b>	<b>645,956</b>	<b>125,000</b>	<b>39,178</b>	<b>47,014</b>	<b>80,000</b>
100-2400-54-1100	Land Purchase									
100-2400-54-1300	Buildings									
100-2400-54-1310	Building Improvements			49,100						
100-2400-54-2100	Machinery									
100-2400-54-2110	Major Safety Equipment									
100-2400-54-2200	Vehicles		39,720			9,045				35,000
100-2400-54-2300	Furniture & Office Equipment - Major		1,086,611			601,533				45,000
100-2400-54-2310	Computer Hardware & Software									
100-2400-54-2320	Instruments & Implements									
100-2400-54-2321	Hazardous Materials Equipment									
	<b>Total Expenses for the Department</b>	<b>5,805,217</b>	<b>7,053,207</b>	<b>7,277,282</b>	<b>6,760,235</b>	<b>7,349,105</b>	<b>7,179,850</b>	<b>5,743,334</b>	<b>6,892,001</b>	<b>7,545,010</b>

## Municipal Court Department Summary of Full-Time Staffing Positions

<u>Position</u>	ACTUAL FY 2017-18	CURRENT FY 2018-19	APPROVED FY 2019-20	PERSONNEL INCREASE OVER PRIOR YEAR
Deputy Court Clerk	1	1	1	0
Court Clerk	<u>1</u>	<u>1</u>	<u>1</u>	<u>0</u>
<b>Total for Department</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>0</b>

Full-Time Equivalent - Positions are converted to Full Time Equivalent with 80 hours per two week pay period equaling 1.0 FTE.

<b>Operating Costs</b>	ACTUAL FY 2017-18	BUDGET FY 2018-19	APPROVED FY 2019-20	INCREASE/ (DECREASE)
Personnel Expenses	\$143,350	\$141,380	\$175,240	\$33,860
Operating Expenses	\$110,540	\$125,415	\$133,035	\$7,620
Capital Outlay	\$0	\$0	\$0	\$0
<b>Total Operating Costs</b>	<b>\$253,891</b>	<b>\$266,795</b>	<b>\$308,275</b>	<b>\$41,480</b>

**City of Cartersville**  
**Budget Work Report**  
**Fiscal Year 2019 - 20**

Department: Municipal Court (2650)

General Fund

Acct No-	Description	2013-14 Actual Year	2014-15 Actual Year	2015-16 Actual Year	2016-17 Actual Year	2017-18 Actual Year	2018-19 Current Year Dept. Budget	4/30/2019 Current Yr. Actual	Y-T-D Annualized	2019-20 Proposed Budget
<b>Personnel Expenses</b>										
100-2650-51-1100	Salaries	118,895	129,464	131,626	142,901	143,350	141,380	126,704	152,045	175,240
100-2650-51-1108	Life Insurance Benefit Expense	90,760	98,756	93,026	105,650	98,947	97,440	85,710	102,852	121,630
100-2650-51-1250	Other Pay (Sick & Longevity)	14	71	(22)	13	7	25	8	10	15
100-2650-51-1300	Overtime	68	37	50	32	374	1,440	165	198	1,550
100-2650-51-2100	Health & Dental Insurance	8,174	11,218	19,193	13,774	14,152	18,055	11,830	14,195	16,485
100-2650-51-2110	Retiree Benefit Expenses									
100-2650-51-2120	Life & Disability Insurance	942	522	639	652	734	755	617	741	810
100-2650-51-2200	Social Security Expenses	6,753	7,332	6,799	7,364	7,335	7,455	6,347	7,617	9,305
100-2650-51-2300	Retirement Contributions	12,114	11,058	11,471	14,946	17,073	15,590	21,907	26,288	24,825
100-2650-51-2400	Deferred Comp 401A Contributions									
100-2650-51-2500	Unemployment Insurance	70	470	470	470	4,620	120	120	144	120
100-2650-51-2600	Workers' Compensation Insurance					110				
<b>Operating Expenses</b>										
100-2650-52-1200	Professional Fees	107,943	82,625	99,600	107,737	110,540	125,415	92,949	107,027	133,035
100-2650-52-1205	Prof Services - Employee Assistance						90			
100-2650-52-1301	GIS - Mapping									
100-2650-52-1500	Legal Services	41,991	43,646	52,082	59,587	58,117	48,000	45,608	54,729	48,000
100-2650-52-1505	Legal Services - Court Appointed	4,362	1,440	1,201	1,355	4,410	15,000	1,310	1,572	15,000
100-2650-52-1506	Municipal Court Operations	740	1,800	3,870	3,420	3,825	3,800	2,430	2,916	3,800
100-2650-52-1600	Other Services & Fees	520	620	555	520	520	500	440	528	500
100-2650-52-1601	Bank Fees for Charge Card	330	712	383						
100-2650-52-2100	Utilities	17,170	13,713	13,805	14,649	17,199	15,000	13,944	16,733	16,000
100-2650-52-2200	Janitorial Services									
100-2650-52-2210	Uniforms									
100-2650-52-2310	Maintenance - Office Equipment	(53)	65	131	216	137	1,000	43	52	1,000
100-2650-52-2320	Maintenance - Computer									
100-2650-52-2330	Maintenance - Software									
100-2650-52-2340	Maintenance - Buildings & Grounds	15,939	1,004	6,295	1,219	2,171	5,000	6,710	8,052	7,000
100-2650-52-2350	Maintenance - Heating & A/C	5,216		597	2,271		6,000	95	114	6,000
100-2650-52-2360	Maintenance - Vehicle & Equipment									
100-2650-52-2365	Maintenance - Minor Equipment		43				500			500
100-2650-52-2366	Maintenance - Hazardous Materials Equip									
100-2650-52-2410	Equipment Lease									
100-2650-52-2430	Rents									
100-2650-52-3110	Insurance - Claims	660	585	675	775	1,290				
100-2650-52-3120	Insurance - Vehicle & Equipment	1,100	975	1,120	1,290	1,290	1,445	1,445	1,445	1,515
100-2650-52-3130	Insurance - General Liability	1,650	1,460	1,680	1,930	1,930	2,315	2,315	2,315	2,430
100-2650-52-3140	Insurance - Property & Casualty									

**City of Cartersville  
Budget Work Report  
Fiscal Year 2019 - 20**

Department: Municipal Court (2650)

General Fund

Acct No-	Description	2013-14 Actual Year	2014-15 Actual Year	2015-16 Actual Year	2016-17 Actual Year	2017-18 Actual Year	2018-19 Current Year Dept. Budget	4/30/2019 Current Yr. Actual	Y-T-D Annualized	2019-20 Proposed Budget
100-2650-52-3210	Communications - Telephones & Celluliers	11,760	13,142	13,680	14,769	14,893	14,425	12,464	14,957	16,200
100-2650-52-3220	Communications - Radios & Pagers									
100-2650-52-3300	Advertising	50	125	125	50	75	500	25	30	500
100-2650-52-3400	Postage									
100-2650-52-3510	Travel & Related Expenses	322	486	1,174	1,174	1,458	3,000	796	955	3,000
100-2650-52-3520	Convention & Seminar Registration		225	1,447		675	450	1,554	1,865	600
100-2650-52-3530	Employee Training	225	1,188				1,000	78	94	1,000
100-2650-52-3531	Hazardous Materials Training									
100-2650-52-3540	Employee Safety Program									
100-2650-53-1110	Office Equipment & Supplies	737	1,178	814	1,317	2,068	1,600	1,000	1,201	1,800
100-2650-53-1111	Minor Equipment & Office Machinery					119				
100-2650-53-1120	Minor Computer Supplies									
100-2650-53-1122	Computer Equipment & Software				2,600	985	4,200	2,101	2,521	6,800
100-2650-53-1130	Minor Equipment & Supplies	5,114	10	910	398	533	800	250	300	800
100-2650-53-1133	Safety Meetings & Supplies									
100-2650-53-1140	Janitorial Supplies	110	73	185	88		500	250	300	500
100-2650-53-1150	Chemical & Medical Supplies									
100-2650-53-1160	Mechanical Supplies									
100-2650-53-1170	Educational Supplies									
100-2650-53-1260	Fuel Expense									
100-2650-53-1400	Memberships & Subscriptions		135	45	109	135	90	90	108	90
100-2650-58-1150	Lease Pool Payment - Principal									
100-2650-58-2150	Lease Pool Payment - Interest									
<b>Capital Expenses</b>		<b>6,125</b>								
100-2650-54-1100	Land Purchase									
100-2650-54-1300	Buildings									
100-2650-54-1310	Building Improvements									
100-2650-54-2100	Machinery	6,125								
100-2650-54-2200	Vehicles									
100-2650-54-2300	Furniture & Office Equipment - Major									
100-2650-54-2310	Computer Hardware & Software									
100-2650-54-2320	Instruments & Implements									
	<b>Total Expenses for the Department</b>	<b>232,963</b>	<b>212,089</b>	<b>231,226</b>	<b>250,638</b>	<b>253,891</b>	<b>266,795</b>	<b>219,653</b>	<b>259,072</b>	<b>308,275</b>

## Public Works Department Summary of Full-Time Staffing Positions

<u>Position</u>	ACTUAL FY 2017-18	CURRENT FY 2018-19	APPROVED FY 2019-20	PERSONNEL INCREASE OVER PRIOR YEAR
Public Works Director	1	1	1	0
Administrative Staff	1	1	0	(1)
Assistant Director/Engineer	0	0	0	0
Building Maintenance	3	2	2	0
Concrete Finisher	5	5	5	0
Engineer	0	0	0	0
Equipment Operator	1	1	1	0
Landscape Crew	5	5	5	0
Maintenance Electrician	0	0	0	0
Sign Technician	1	1	1	0
Truck Driver	<u>1</u>	<u>2</u>	<u>2</u>	<u>0</u>
<b>Total for Department</b>	<b>18</b>	<b>18</b>	<b>17</b>	<b>(1)</b>

Full-Time Equivalent - Positions are converted to Full Time Equivalent with 80 hours per two week pay period equaling 1.0 FTE.

<b>Operating Costs</b>	ACTUAL FY 2017-18	BUDGET FY 2018-19	APPROVED FY 2019-20	INCREASE/ (DECREASE)
Personnel Expenses	\$1,041,720	\$1,097,365	\$1,149,170	\$51,805
Operating Expenses	\$1,320,385	\$1,327,795	\$1,376,000	\$48,205
Capital Outlay	\$47,404	\$28,000	\$43,000	\$15,000
<b>Total Operating Costs</b>	<b><u>\$2,409,510</u></b>	<b><u>\$2,453,160</u></b>	<b><u>\$2,568,170</u></b>	<b><u>\$115,010</u></b>



**City of Cartersville  
Budget Work Report  
Fiscal Year 2019 - 20**

Department: Public Works ( 3100)		Fund: General Fund									
Acct No-	Description	2013-14 Actual Year	2014-15 Actual Year	2015-16 Actual Year	2016-17 Actual Year	2017-18 Actual Year	2018-19 Current Year Dept. Budget	4/30/2019 Current Yr. Actual	Y-T-D Annualized	2019-20 Proposed Budget	
<b>Personnel Expenses</b>											
100-3100-51-1100	Salaries	1,158,065	1,092,817	1,255,718	1,048,765	1,041,720	1,097,365	958,541	1,118,021	1,149,170	
100-3100-51-1108	Life Insurance Benefit Expense	708,733	666,825	724,202	653,075	625,928	664,250	567,227	680,672	691,710	
1003100-51-1109	Salary Expenses - Vehicle Benefit	139	398	-26	-115	-167	425	(139)	(167)	400	
100-3100-51-1250	Other Pay (Sick & Longevity)			699							
100-3100-51-1300	Overtime	19,567	9,137	6,446	7,226	12,800	5,055	5,713	6,855	5,180	
100-3100-51-2100	Health & Dental Insurance	177,738	174,821	255,253	129,163	137,108	156,095	115,351	138,421	149,425	
100-3100-51-2110	Retiree Benefit Expenses	93,429	73,489	85,786	79,513	77,177	70,070	50,797	60,956	40,380	
100-3100-51-2120	Life & Disability Insurance	4,967	4,546	5,760	5,078	4,764	4,520	3,951	4,742	4,835	
100-3100-51-2200	Social Security Expenses	51,423	47,696	52,028	46,995	47,113	52,350	42,848	51,418	54,460	
100-3100-51-2300	Retirement Contributions	90,199	88,550	95,369	96,231	111,588	103,770	145,937	175,124	160,615	
100-3100-51-2400	Deferred Comp 401A Contributions	615	2,000	2,000	2,000	2,000	665	1,692	2,000	2,000	
100-3100-51-2600	Workers' Compensation Insurance	11,255	155	28,900	28,900	23,410	25,165	25,165	25,165	25,165	
100-3100-51-2500	Unemployment Compensation		25,200								
<b>Operating Expenses</b>											
100-3100-52-1300	Other Professional Services	1,018,420	1,351,043	1,125,066	1,276,178	1,320,385	1,327,795	758,335	910,002	1,376,000	
100-3100-52-1301	Prof. Services-GIS Mapping	3,928	37	400							
100-3100-52-1330	Cemetery Contract	54,400	51,200	63,680	38,465	50,050	92,950	28,600	34,320	72,000	
100-3100-52-1500	Legal Services	6,084	14,087	10,161	7,150	10,571	8,000	7,880	9,456	8,000	
100-3100-52-1600	Other Services & Fees	888	449	1,071	982	961	1,000	1,929	2,315	800	
100-3100-52-2100	Utilities	39,361	36,590	34,239	38,000	38,172	30,000	31,304	37,564	36,000	
100-3100-52-2111	Trash & Brush Disposal	2,425	249	1,389	2,549	12,884	2,000	1,440	1,728	2,000	
100-3100-52-2115	Utilities - Stormwater Roads	200,000	200,000	200,000	200,000	200,000	200,000	166,667	200,000	200,000	
100-3100-52-2200	Janitorial Services			85							
100-3100-52-2210	Uniforms	4,449	4,377	2,604	241	553	1,000			500	
100-3100-52-2310	Maintenance - Office Equipment	2,295	904	573	644	168					
100-3100-52-2315	Maintenance - Other Equipment										
100-3100-52-2320	Maintenance - Computer										
100-3100-52-2330	Maintenance - Software	1,128	903	903	903						
100-3100-52-2340	Maintenance - Buildings & Grounds	9,586	6,764	5,629	3,593	10,819	7,000	2,447	2,937	4,000	
100-3100-52-2341	Beautification - Plantings, Baskets, etc.	8,916	9,115	6,529	12,873	47,858	10,000	11,296	13,555	10,000	
100-3100-52-2350	Maintenance - Heating & A/C					32	500			500	
100-3100-52-2360	Maintenance - Vehicle & Equipment	39,955	80,857	59,244	60,826	54,406	71,210	33,703	40,444	65,000	
100-3100-52-2365	Maintenance - Minor Equipment	2,708	1,753	2,787	952	1,690	1,000	1,157	1,389	1,000	
100-3100-52-2367	Landfill Expenses			1,152		150					
100-3100-52-2369	Concrete Repairs - (City Depts)	-25,263	-15,093	-11,348	-12,509				(15,785)	100	
100-3100-52-2370	Maintenance - Streets	44,871	24,501	20,719	13,720	8,831	25,000	16,455	19,746	25,000	
100-3100-52-2371	Maintenance - Resurfacing		356,983	178,500	279,758	249,560	328,305	9,908	11,890	328,305	
100-3100-52-2372	Maintenance - Signage	11,219	16,763	5,085	11,761	12,083	10,000	223	268	10,000	
100-3100-52-2373	Maintenance - Bridges	1,050	109				1,000			1,000	
100-3100-52-2375	Maintenance - Sidewalks, Curbs & Gutters	22,494	3,525	9,138	3,299	4,624	10,000	8,631	10,357	12,000	
100-3100-52-2377	Maintenance - Signal Systems / Special										
100-3100-52-2378	Street Lighting - Utilities	349,071	327,403	322,090	350,705	349,909	310,000	264,068	316,881	310,000	
100-3100-52-2379	Maintenance - Striping	3,692	4,148	5,146	4,590	319	3,000	2,254	2,705	3,000	

**City of Cartersville**  
**Budget Work Report**  
**Fiscal Year 2019 - 20**

Department: Public Works ( 3100) Fund: General Fund

Acct No-	Description	2013-14 Actual Year	2014-15 Actual Year	2015-16 Actual Year	2016-17 Actual Year	2017-18 Actual Year	2018-19 Current Year Dept. Budget	4/30/2019 Current Yr. Actual	Y-T-D Annualized	2019-20 Proposed Budget
100-3100-52-2410	Equipment Lease	437	478							
100-3100-52-2500	Corrections Work Force	49,905	64,942	32,163	35,860	21,109	31,235	15,618	18,741	62,470
100-3100-52-3110	Insurance - Claims									
100-3100-52-3120	Insurance - Vehicle & Equipment	13,070	11,580	13,320	15,320	15,320	17,160	17,160	20,592	18,015
100-3100-52-3130	Insurance - General Liability	11,405	10,100	11,615	13,010	13,010	14,570	14,570	17,484	15,300
100-3100-52-3140	Insurance - Property & Casualty	7,130	6,315	7,260	8,350	8,350	10,020	10,020	12,024	10,520
100-3100-52-3210	Communications - Telephones & Cellulars	39,216	40,296	38,773	42,928	44,752	42,660	36,175	43,410	43,850
100-3100-52-3220	Communications - Radios & Pagers									
100-3100-52-3230	Communications - New Radios									
100-3100-52-3300	Advertising	968		180	40		300			
100-3100-52-3400	Postage	28				327	300		120	200
100-3100-52-3510	Travel & Related Expenses	539	636	821	(40)		500	1,354	1,625	1,000
100-3100-52-3520	Convention & Seminar Registration	250			165		500	480	576	500
100-3100-52-3530	Employee Training	2,489	(1,057)	702	50	616	1,000	194	233	1,000
100-3100-53-1110	Office Equipment & Supplies	1,778	1,160	1,183	1,682	2,559	1,500	2,467	2,960	1,500
100-3100-53-1111	Minor Equipment & Office Machinery					41		17	20	
100-3100-53-1120	Minor Computer Supplies	31		54	92					
100-3100-53-1122	Computer Equipment & Software	1,672	1,257	2,122	53	10,620	1,000	2,653	3,184	1,600
100-3100-53-1130	Minor Equipment & Supplies	9,821	4,465	9,996	13,505	6,903	6,500	9,919	11,903	10,000
100-3100-53-1133	Safety Meetings & Supplies	3,013	2,174	1,472	905	1,234	2,000	3,395	4,074	2,500
100-3100-53-1140	Janitorial Supplies	1,376	1,073	984	653	1,030	1,000	347	416	500
100-3100-53-1150	Chemical & Medical Supplies	807	620	774	1,328	695	500	752	902	500
100-3100-53-1160	Mechanical Supplies									
100-3100-53-1260	Fuel Expense	56,201	47,147	29,724	41,348	35,675	41,500	28,356	34,027	49,160
100-3100-53-1400	Memberships & Subscriptions	668	543	468	327	689	200	575	690	500
100-3100-57-9000	Sales Tax									
100-3100-58-1150	Lease Pool Payment - Principal	33,464	32,887	52,753	52,853	62,349	38,385	37,182	44,618	43,500
100-3100-58-2150	Lease Pool Payment - Interest	895	803	1,011	5,909	2,649	3,500	2,193	2,631	3,500
100-3100-61-1000	Operating Transfers Out				23,253	38,817				20,680
<b>Capital Expenses</b>		<b>6,125</b>	<b>93,077</b>	<b>3</b>	<b>85,143</b>	<b>47,404</b>	<b>28,000</b>	<b>8,270</b>	<b>9,924</b>	<b>43,000</b>
100-3100-54-1300	Buildings				3,300	14,475				
100-3100-54-1400	Sidewalks									
100-3100-54-1410	Storm Sewers									
100-3100-54-1420	Street Improvements (Cass-White Rd.)									
100-3100-54-2100	Machinery									
100-3100-54-2200	Motor Vehicles									
100-3100-54-2300	Furniture & Office Equipment - Major	6,125	28,406		81,843	14,575	28,000			14,000
100-3100-54-2310	Computer Hardware & Software		64,671			18,354				29,000
100-3100-54-2320	Instruments & Implements									
	<b>Total Expenses for the Department</b>	<b>2,182,610</b>	<b>2,536,937</b>	<b>2,380,787</b>	<b>2,410,086</b>	<b>2,409,510</b>	<b>2,453,160</b>	<b>1,725,146</b>	<b>2,037,946</b>	<b>2,568,170</b>

## Recreation Department Summary of Full-Time Staffing Positions

<b>Position</b>	<b>ACTUAL 2017-18</b>	<b>FY CURRENT FY 2018-19</b>	<b>APPROVED FY 2019-20</b>	<b>PERSONNEL INCREASE OVER PRIOR YEAR</b>
Parks & Recreation Director	1	1	1	0
Assistant Parks & Rec. Director	1	1	1	0
Administrative Staff	2	2	2	0
Civic Center Coordinator	0	0	0	0
Gymnasium Supervisor	1	1	1	0
Gymnastics Program Staff	5	5	5	0
Park Attendant	3	3	3	0
Parks Maintenance	7	7	7	0
Recreation Program Coordinator	1	1	1	0
Senior Aquatic Center Coordinator	1	1	1	0
Special Events Coordinator	0	0	0	0
Tennis Coordinator	1	1	1	0
Youth Athletic Coordinator	<u>1</u>	<u>1</u>	<u>1</u>	<u>0</u>
<b>Total for Department</b>	<b>24</b>	<b>24</b>	<b>24</b>	<b>0</b>

Full-Time Equivalent - Positions are converted to Full Time Equivalent with 80 hours per two week pay period equaling 1.0 FTE.

<b>Operating Costs</b>	<b>ACTUAL FY 2017-18</b>	<b>BUDGET FY 2018-19</b>	<b>APPROVED FY 2019-20</b>	<b>INCREASE/ (DECREASE)</b>
Personnel Expenses	\$1,880,503	\$1,918,910	\$2,006,995	\$88,085
Operating Expenses	\$1,242,122	\$1,159,880	\$1,703,455	\$543,575
Capital Outlay	\$71,570	\$157,000	\$52,000	(\$105,000)
<b>Total Operating Costs</b>	<b><u>\$3,194,195</u></b>	<b><u>\$3,235,790</u></b>	<b><u>\$3,762,450</u></b>	<b><u>\$526,660</u></b>

**City of Cartersville  
Budget Work Report  
Fiscal Year 2019 - 20**

Department: Recreation (5100)		General Fund									
Acct No-	Description	2013-14 Actual Year	2014-15 Actual Year	2015-16 Actual Year	2016-17 Actual Year	2017-18 Actual Year	2018-19 Current Year Dept. Budget	4/30/2019 Current Yr. Actual	Y-T-D Annualized	2019-20 Proposed Budget	
<b>Personnel Expenses</b>											
100-5100-51-1100	Salaries	1,668,728	1,727,058	1,686,536	1,846,346	1,880,503	1,918,910	1,677,971	2,012,089	2,006,995	
100-5100-51-1108	Life Insurance Benefit Expense	1,003,805	1,025,183	977,873	1,106,839	1,090,536	1,092,320	945,314	1,134,377	1,117,760	
100-5100-51-1250	Other Pay (Sick & Longevity)	116	1,123	-771	125	122	200	165	198	200	
100-5100-51-1251	Other Pay - Part-time Workers	62,460	68,812	81,039	110,925	118,603	125,000	103,769	124,522	8,180	
100-5100-51-1254	Other Pay - Pool Workers	99,229	101,786	64,849	88,124	90,916	95,630	68,124	81,748	125,000	
100-5100-51-1300	Overtime	7,227	6,677	4,120	5,475	8,848	11,000	6,612	7,934	95,630	
100-5100-51-2100	Health & Dental Insurance	243,477	252,224	295,900	222,401	234,149	257,520	188,942	226,730	11,000	
100-5100-51-2110	Retiree Benefit Expenses	24,916	30,135	31,365	36,308	30,391	26,970	40,213	48,255	235,785	
100-5100-51-2120	Life & Disability Insurance	6,237	6,506	7,615	8,172	8,073	7,995	6,518	7,822	45,045	
100-5100-51-2200	Social Security Expenses	83,819	85,428	80,341	89,182	92,605	101,900	80,838	97,006	8,725	
100-5100-51-2300	Retirement Contributions	129,494	132,584	127,180	161,770	185,413	167,900	213,836	256,603	103,855	
100-5100-51-2400	Deferred Comp 401A Contributions	398					2,000	1,231		231,405	
100-5100-51-2500	Unemployment Insurance	7,550	16,600	17,025	17,025	20,845	22,410	22,410	26,892	2,000	
100-5100-51-2600	Workers' Compensation Insurance									22,410	
<b>Operating Expenses</b>											
100-5100-52-1200	Professional Services	1,032,027	1,021,847	1,013,936	1,102,123	1,242,122	1,159,880	966,161	1,159,394	1,703,455	
100-5100-52-1300	Prof. Services - Chemical Spraying	21,180	11,288	21,180	26,130	21,180	23,680	16,230	19,476	15,000	
100-5100-52-1301	Prof. Services-GIS Mapping	1,975	2,350	4,700	4,800	4,800	4,000	3,800	4,560	25,300	
100-5100-52-1500	Legal Services	5,892	12,382	12,338	4,528	8,082	7,000	3,069	3,682	4,800	
100-5100-52-1600	Other Services & Fees	12,443	5,362	3,912	7,863	6,055	8,800	5,857	7,029	7,000	
100-5100-52-1601	Bank Fees for Charge Cards	7,993	7,217	6,831	7,118	6,713	7,500	6,403	7,684	8,800	
100-5100-52-2100	Utilities	319,924	354,491	316,266	376,927	360,298	335,000	314,705	377,646	8,000	
100-5100-52-2111	Trash & Brush Disposal	679	698	1,573	4,240	6,252	2,000	2,068	2,482	345,000	
100-5100-52-2200	Janitorial Services	2,197	2,262	2,300	4,332	4,803	4,500	3,866	4,639	2,000	
100-5100-52-2210	Uniforms	4,997	4,936	2,739	5,307	4,848	7,240	1,726	2,071	5,400	
100-5100-52-2301	Rental of Land & Buildings	3,500	3,500							7,720	
100-5100-52-2302	Year Round Swim Team Expenses										
100-5100-52-2310	Maintenance - Office Equipment	2,453	2,899	3,208	5,507	1,979	3,200	602	723	3,200	
100-5100-52-2320	Maintenance - Computer	480					500			500	
100-5100-52-2330	Maintenance - Software	11,200	10,113	12,944	13,835	10,658	1,350	9,933	11,920	150	
100-5100-52-2340	Maintenance - Buildings & Grounds	86,147	71,539	28,502	57,520	117,266	66,050	57,028	68,433	466,000	
100-5100-52-2341	Maint. - Outdoor Structures & Facilities	107,612	42,372	39,372	71,568	117,843	88,800	68,504	82,204	161,800	
100-5100-52-2350	Maintenance - Heating & A/C	6,779	2,702	1,066	12,744	5,911	5,500	7,070	8,484	41,800	
100-5100-52-2360	Maintenance - Vehicle & Equipment	16,165	22,649	25,327	22,008	35,675	38,550	27,750	33,300	38,550	
100-5100-52-2420	Postage Meter Lease/Auto Allow.				10						
100-5100-52-2500	Corrections Work Force Expense	54,741	61,547	77,246	77,246	93,706	101,700	78,857	94,628	104,000	
100-5100-52-3110	Insurance - Claims										
100-5100-52-3120	Insurance - Vehicle & Equipment	3,565	3,155	3,630	4,175	4,175	4,675	4,675	5,610	4,910	
100-5100-52-3130	Insurance - General Liability	8,675	7,685	8,840	10,165	10,165	11,385	11,385	13,662	11,955	
100-5100-52-3140	Insurance - Property & Casualty	15,445	13,680	15,730	18,090	18,090	24,710	24,710	29,652	28,765	
100-5100-52-3210	Communications - Phones & Cellulars	63,182	63,301	58,313	63,918	67,230	80,590	64,002	76,802	79,210	

**City of Cartersville**  
**Budget Work Report**  
**Fiscal Year 2019 - 20**

Department: Recreation (5100)		General Fund									
Acct No-	Description	2013-14 Actual Year	2014-15 Actual Year	2015-16 Actual Year	2016-17 Actual Year	2017-18 Actual Year	2018-19 Current Year Dept. Budget	4/30/2019 Current Yr. Actual	Y-T-D Annualized	2019-20 Proposed Budget	
100-5100-52-3220	Communications - Pagers & Radios										
100-5100-52-3300	Advertising	727	794	142		60	660	1,000	1,200	810	
100-5100-52-3400	Postage	17	138		492	409	300	263	316	300	
100-5100-52-3510	Travel & Related Expenses	10,715	10,556	7,781	10,672	7,033	9,500	7,886	9,463	14,400	
100-5100-52-3520	Convention & Seminar Registration	414	350	260	1,275	1,005	1,050	1,800	2,160	2,975	
100-5100-52-3530	Employee Training	1,173	2,289	660	2,242		1,640	2,382	2,858	2,525	
100-5100-52-3850	Contract Labor - Officials, Etc	38,703	27,366	23,711	27,250	31,888	38,700	24,444	29,333	34,000	
100-5100-53-1110	Office Equipment & Supplies	4,577	4,632	4,850	3,439	4,920	4,400	4,546	5,455	4,400	
100-5100-53-1111	Minor Equipment & Office Machinery			200		1,139	13,500			500	
100-5100-53-1120	Minor Computer Supplies	88	-118	65			500			500	
100-5100-53-1122	Computer Equipment & Software	652	9,248	311	781	7,101	6,400	2,045	2,454	6,400	
100-5100-53-1130	Minor Equipment & Supplies	23,772	35,382	24,574	28,056	48,172	33,550	29,089	34,907	33,550	
100-5100-53-1131	Recreational Supplies	42,765	54,994	37,159	51,346	51,405	59,650	58,143	69,772	52,310	
100-5100-53-1132	Botanical & Agricultural Supplies	4,187	4,962		340	738	3,500			3,500	
100-5100-53-1133	Safety Meetings & Supplies	1,274	1,536	536	496	868	1,900	787	945	1,900	
100-5100-53-1134	Special Events	4,070	6,166	2,275	6,398	7,911	5,800	2,352	2,823	5,800	
100-5100-53-1135	Concession Stand Supplies	19,387	22,934	7,666	12,975	13,298	13,000	7,702	9,242	13,500	
100-5100-53-1140	Janitorial Supplies	13,250	13,068	9,267	11,386	18,023	12,200	12,655	15,186	13,000	
100-5100-53-1150	Chemical & Medical Supplies	22,061	24,458	16,619	18,976	21,941	25,400	15,426	18,511	25,900	
100-5100-53-1170	Educational Supplies	340					300			300	
100-5100-53-1260	Fuel Expense	41,672	34,058	14,801	36,110	21,893	22,000	23,118	27,741	34,215	
100-5100-53-1400	Memberships & Subscriptions	4,069	3,923	3,241	2,876	3,085	3,750	2,692	3,230	3,750	
100-5100-53-3100	Recreation NSF's/Return Checks			180							
100-5100-57-1001	Contribution to Wilkens Foundation	18,000	18,000	9,000	18,000	18,000	18,000	9,000	10,800	18,000	
100-5100-58-1150	Lease Pool Principal	16,185	27,774	46,412	51,956	49,906	54,450	46,459	55,751	50,000	
100-5100-58-2150	Lease Interest Expense	435	669	849	6,432	2,145	3,000	2,134	2,560	3,000	
100-5100-61-1000	Operating Transfers Out	6,270	12,540	157,540	8,414	25,453				7,060	
	<b>Capital Expenses</b>	<b>185,541</b>	<b>107,391</b>	<b>35,401</b>	<b>47,510</b>	<b>71,570</b>	<b>157,000</b>	<b>51,735</b>	<b>62,082</b>	<b>52,000</b>	
100-5100-54-1100	Land										
100-5100-54-1300	Buildings										
100-5100-54-1301	Outdoor Facilities										
100-5100-54-1302	Senior Aquatics Pool										
100-5100-54-1308	Dellinger Park Pool Renovation										
100-5100-54-1310	Building Improvements	-311									
100-5100-54-2100	Machinery (Incl. Off-Road Equipment)										
100-5100-54-2200	Motor Vehicles										
100-5100-54-2300	Office Furniture & Equipment - Major	55,443	87,675	35,251	47,510	19,893	82,000	51,735	62,082	52,000	
100-5100-54-2310	Computer Hardware & Software		3,775				75,000				
100-5100-54-3100	Pettit Creek Trail Phase II										
100-5100-54-3101	Leake Mounds	41,238		150							
100-5100-54-3102	Pettit Creek Trail Phase III		2,259								
100-5100-54-3103	Canoe/Kayak Launch	89,171	13,682								
	<b>Total Expenses for the Department</b>	<b>2,886,296</b>	<b>2,856,296</b>	<b>2,735,873</b>	<b>2,995,979</b>	<b>3,194,195</b>	<b>3,235,790</b>	<b>2,695,868</b>	<b>3,233,564</b>	<b>3,762,450</b>	

## Planning & Development Department Summary of Full-Time Staffing Positions

<u>Position</u>	ACTUAL FY 2017-18	CURRENT FY 2018-19	APPROVED FY 2019-20	PERSONNEL INCREASE OVER PRIOR YEAR
Planning & Development Director	1	1	1	0
Administrative Staff	1	1	1	0
Building Inspection	3	3	3	0
City Clerk/License Administrator	1	1	1	0
Code Officer	3	3	2	(1)
Community Services Manager	0	0	0	0
Planner	<u>1</u>	<u>1</u>	<u>2</u>	<u>1</u>
<b>Total for Department</b>	<b>10</b>	<b>10</b>	<b>10</b>	<b>0</b>

Full-Time Equivalent - Positions are converted to Full Time Equivalent with 80 hours per two week pay period equaling 1.0 FTE.

<b>Operating Costs</b>	ACTUAL FY 2017-18	BUDGET FY 2018-19	APPROVED FY 2019-20	INCREASE/ (DECREASE)
Personnel Expenses	\$819,570	\$867,565	\$906,275	\$38,710
Operating Expenses	\$196,851	\$233,555	\$245,325	\$11,770
Capital Outlay	\$78,860	\$33,000	\$20,000	(\$13,000)
<b>Total Operating Costs</b>	<b><u>\$1,095,281</u></b>	<b><u>\$1,134,120</u></b>	<b><u>\$1,171,600</u></b>	<b><u>\$37,480</u></b>

**City of Cartersville  
Budget Work Report  
Fiscal Year 2019 - 20**

**Department: Planning & Development (6100)**

General Fund

Acct No-	Description	2013-14 Actual Year	2014-15 Actual Year	2015-16 Actual Year	2016-17 Actual Year	2017-18 Actual Year	2018-19 Current Year Dept. Budget	4/30/2019 Current Yr. Actual	Y-T-D Annualized	2019-20 Proposed Budget
<b>Personnel Expenses</b>										
100-6100-51-1100	Salaries	570,834	629,700	704,273	758,152	819,570	867,565	779,889	935,867	906,275
100-6100-51-1108	Life Insurance Benefit Expense	392,177	451,758	491,063	529,832	559,261	596,520	515,825	618,990	607,335
100-6100-51-1109	Salary Expense -Vehicle Benefit	195	1,009	-420	98	90	200	131	157	145
100-6100-51-1250	Other Pay (Sick & Longevity)				-699					
100-6100-51-1300	Overtime					1,004	3,685			3,735
100-6100-51-2100	Health & Dental Insurance	66,635	53,510	77,494	78,600	85,263	97,700	71,187	85,425	84,570
100-6100-51-2110	Retiree Benefit Expenses	22,352	22,633	27,088	25,662	30,434	21,320	36,579	43,895	37,335
100-6100-51-2120	Life & Disability Insurance	2,567	2,811	3,758	3,881	4,338	4,875	3,714	4,457	5,385
100-6100-51-2200	Social Security Expenses	28,619	32,858	35,468	36,652	40,419	45,955	37,440	44,928	46,785
100-6100-51-2300	Retirement Contributions	54,474	57,351	60,917	75,221	90,500	88,080	106,590	127,908	111,755
100-6100-51-2400	Deferred Comp 401A Contributions	2,000	2,000	2,000	2,000	2,000	2,000	1,692	2,031	2,000
100-6100-51-2600	Workers' Compensation Insurance	1,815	5,770	6,905	6,905	6,260	6,730	6,730	8,076	6,730
<b>Operating Expenses</b>										
100-6100-52-1200	Professional Services	133,460	152,193	141,000	193,361	196,851	233,555	177,927	213,506	245,325
100-6100-52-1300	Prof Serv-Historic Preservation	25			-100	1,809	3,700			2,300
100-6100-52-1301	Prof Serv-GIS	3,463	2,963	458	809	208	4,000			4,000
100-6100-52-1500	Legal Services	13,217	15,000	15,000	15,000	15,000	15,000	12,500	15,000	15,000
100-6100-52-1600	Other Services & Fees	31,784	38,816	39,364	55,395	53,849	35,000	42,618	51,141	43,000
100-6100-52-1601	Planning Commission Meetings/Sessions	115	-91	-119	-38	28	500	(201)	(241)	500
100-6100-52-1602	Board of Appeals Meetings	2,400	2,700	2,926	1,850	3,203	4,200	2,700	3,240	4,200
100-6100-52-1603	Alcohol Control Board Meetings	1,850	2,600	2,400	2,350	2,500	4,200	2,100	2,520	4,200
100-6100-52-1604	Bank Fees for Charge Cards	1,050	1,225	1,540	1,295	1,155	3,000	1,330	1,596	3,000
100-6100-52-1610	Zoning	651	665	871	2,145	1,917	2,000	2,929	3,515	2,700
100-6100-52-1631	GPA Tellus Events	174	55	498		123	400	37	44	400
100-6100-52-1632	HPC Windows Workshop									150
100-6100-52-2200	Janitorial Services	299	395	331	348	574	600	362	434	600
100-6100-52-2210	Uniforms	1,463	1,660	1,746	3,862	2,852	1,800	2,088	2,505	1,800
100-6100-52-2310	Maintenance - Office Equipment									
100-6100-52-2320	Maintenance - Computer									
100-6100-52-2330	Maintenance - Software	950	950		10,670	12,021	15,000	17,676	21,211	18,000
100-6100-52-2340	Maintenance - Buildings & Grounds	357	6,103	215	1,380	1,167	1,500	1,665	1,998	1,600
100-6100-52-2350	Maintenance - Heating & A/C		998	252	231		1,500			1,600
100-6100-52-2360	Maintenance - Vehicle & Equipment	1,274	4,905	4,774	3,075	2,856	6,000	7,735	9,282	3,500
100-6100-52-2365	Maintenance - Minor Equipment						1,000	125	150	1,000
100-6100-52-2410	Equipment Lease									
100-6100-52-3120	Insurance - Vehicle & Equipment	950	840	965	1,110	1,110	1,245	1,245	1,494	1,305
100-6100-52-3130	Insurance - General Liability	6,535	5,790	6,660	7,660	7,660	8,580	8,580	10,296	9,010
100-6100-52-3140	Insurance - Property & Casualty	2,495	2,210	2,540	4,850	2,920	3,505	3,505	4,206	3,680

**City of Cartersville  
Budget Work Report  
Fiscal Year 2019 - 20**

**Department: Planning & Development (6100)** General Fund

Acct No-	Description	2013-14 Actual Year	2014-15 Actual Year	2015-16 Actual Year	2016-17 Actual Year	2017-18 Actual Year	2018-19 Current Year Dept. Budget	4/30/2019 Current Yr. Actual	Y-T-D Annualized	2019-20 Proposed Budget
100-6100-52-3210	Communications - Telephones & Cellulars	35,119	36,082	38,703	39,992	44,791	46,510	41,689	50,027	48,970
100-6100-52-3300	Advertising	193	-81	-540	-770	690	800	740	888	800
100-6100-52-3400	Postage	104	20	131	108	992	200	423	507	200
100-6100-52-3510	Travel & Related Expenses	4,668	5,112	5,696	6,595	5,552	9,500	3,784	4,540	9,500
100-6100-52-3520	Convention & Seminar Registration	4,107	1,685	620	37	6,081	3,800	1,400	1,680	3,800
100-6100-52-3530	Employee Training	409	2,639	2,666	5,529	6,081	7,500	1,302	1,563	7,500
100-6100-52-3850	Demolition of Abandoned Houses						8,000	1,206	1,447	8,000
100-6100-53-1110	Office Equipment & Supplies	3,481	2,874	3,191	6,644	7,230	6,500	4,095	4,914	6,800
100-6100-53-1111	Minor Equipment & Office Machinery	80					2,000	180	216	5,000
100-6100-53-1120	Minor Computer Supplies	2,057	1,940	2,030	1,913	22	2,000	2,000	2,000	2,000
100-6100-53-1122	Computer Equipment & Software	2,149	3,047	407	10,117	9,252	8,700	7,151	8,581	6,500
100-6100-53-1130	Minor Equipment & Supplies	681	795	993	2,410	2,479	1,500	3,022	3,626	1,500
100-6100-53-1140	Janitorial Supplies	550	506	362	416	264	600	91	110	600
100-6100-53-1150	Chemical & Medical Supplies					50	50			50
100-6100-53-1160	Mechanical Supplies		25							
100-6100-53-1170	Educational Supplies	1,001	168		115		500			500
100-6100-53-1260	Fuel Expense	7,636	7,235	4,156	5,294	4,858	5,200	4,127	4,952	7,270
100-6100-53-1400	Memberships & Subscriptions	2,173	2,362	2,164	1,894	1,601	3,600	1,612	1,934	3,600
100-6100-57-2000	DCA - CHIP Grant									
100-6100-57-2001	CHIP Grant 2004 Expenses					2,037		109	131	8,310
100-6100-57-2002	CHIP Grant 2007 Expenses									1,500
100-6100-57-2004	CHIP Grant 2009 Expenses									1,380
100-6100-57-2005	CHIP Grant 2011 Expenses									
100-6100-57-2006	CHIP Grant 2012 Expenses									
100-6100-58-1150	Lease Pool Payment - Principal						12,365			
100-6100-58-2150	Lease Pool Payment - Interest						1,500			
100-6100-61-1000	Operating Transfers Out				1,175					
<b>Capital Expenses</b>				<b>15,629</b>	<b>51,970</b>	<b>78,860</b>	<b>33,000</b>	<b>70,152</b>	<b>84,182</b>	<b>20,000</b>
100-6100-54-1310	Building Improvements			129	7,495	13,498	5,000			20,000
100-6100-54-2300	Office Furniture & Equipment - Major			15,500	44,475	43,577	28,000	28,602	34,322	
100-6100-54-2310	Computer Hardware & Software									
100-6100-54-2320	Instruments & Implements									
100-6100-54-2320	Motor Vehicles					21,785		41,550	49,860	
	<b>Total Expenses for the Department</b>	<b>704,294</b>	<b>781,893</b>	<b>860,902</b>	<b>1,003,483</b>	<b>1,095,281</b>	<b>1,134,120</b>	<b>1,027,968</b>	<b>1,233,555</b>	<b>1,171,600</b>



## Downtown Development Authority Department Summary of Full-Time Staffing Positions

<u>Position</u>	ACTUAL FY 2017-18	CURRENT FY 2018-19	APPROVED FY 2019-20	PERSONNEL INCREASE OVER PRIOR YEAR
Part-Time Employees	2	2	2	0
DDA Director	<u>1</u>	<u>1</u>	<u>1</u>	<u>0</u>
<b>Total for Department</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>0</b>

Full-Time Equivalent - Positions are converted to Full Time Equivalent with 80 hours per two week pay period equaling 1.0 FTE.

<b>Operating Costs</b>	ACTUAL FY 2017-18	BUDGET FY 2018-19	APPROVED FY 2019-20	INCREASE/ (DECREASE)
Personnel Expenses	\$108,827	\$123,540	\$132,360	\$8,820
Operating Expenses	\$100,030	\$90,590	\$80,275	(\$10,315)
Capital Outlay	\$0	\$0	\$0	\$0
<b>Total Operating Costs</b>	<b>\$208,857</b>	<b>\$214,130</b>	<b>\$212,635</b>	<b>(\$1,495)</b>

**City of Cartersville**  
**Budget Work Report**  
**Fiscal Year 2019 - 20**

Department: Downtown Development Authority (6110)

General Fund

Acct No-	Description	2013-14 Actual Year	2014-15 Actual Year	2015-16 Actual Year	2016-17 Actual Year	2017-18 Actual Year	2018-19 Current Year Dept. Budget	4/30/2019 Current Yr. Actual	Y-T-D Annualized	2019-20 Proposed Budget
<b>Personnel Expenses</b>										
100-6110-51-1100	Salaries	89,341	87,846	101,009	105,605	108,827	123,540	103,885	124,536	132,360
100-6110-51-1101	Salaries-Part Time Employees	44,535	38,333	46,547	50,353	49,832	50,945	43,107	51,729	52,985
100-6110-51-1108	Life Insurance Benefit Expense	23,517	28,869	27,647	29,506	31,053	39,390	32,489	38,986	41,590
100-6110-51-1250	Other Pay (Sick & Longevity)	3	23	-14	2	2	15	2	3	5
100-6110-51-1300	Overtime									
100-6110-51-2100	Health & Dental Insurance	9,603	10,598	17,714	11,989	12,719	17,520	10,951	13,141	17,200
100-6110-51-2110	Retiree Benefit Expenses									
100-6110-51-2120	Life & Disability Insurance	364	342	409	458	458	505	381	457	525
100-6110-51-2200	Social Security Expenses	5,024	4,869	5,297	5,506	5,741	6,910	5,456	6,547	7,235
100-6110-51-2300	Retirement Contributions	6,235	4,667	3,264	7,646	8,928	8,150	11,394	13,673	12,715
100-6110-51-2500	Unemployment Insurance									
100-6110-51-2600	Workers' Compensation Insurance	60	145	145	145	95	105	105	105	105
<b>Operating Expenses</b>										
100-6110-52-1200	Professional Services	48,644	66,779	53,665	85,793	100,030	90,590	78,025	74,112	80,275
100-6110-52-1201	First Friday Expenses	7,093	9,753	1,053	1,600	4,312	1,500	2,845	3,414	2,500
100-6110-52-1300	Other Professional Services			1,225	398	778	1,000	775	498	1,000
100-6110-52-1301	Prof Serv-GIS	4,325	9,445							
100-6110-52-1302	Bluegrass Festival Expenses									
100-6110-52-1500	Legal Services	2,713	6,058	8,485	14,337	16,370	11,750	12,104	2,556	11,750
100-6110-52-1600	Other Services & Fees			1,174	5,011	1,980	2,500	2,130	2,556	2,500
100-6110-52-1601	PayPal Fees				171	202	200	176		200
100-6110-52-2100	Utilities	3,273	6,741	6,798	6,350	5,854	6,500	5,270	6,324	6,500
100-6110-52-2200	Janitorial Services			113		8	150			150
100-6110-52-2210	Uniforms	245	7							
100-6110-52-2310	Maintenance - Office Equipment	1,052	590							
100-6110-52-2320	Maintenance - Computer									
100-6110-52-2330	Maintenance - Software					89	1,020	55	66	1,020
100-6110-52-2340	Maintenance - Buildings & Grounds	1,106	7,745	2,222	1,437	5,858	18,155	1,027	1,233	2,500
100-6110-52-2350	Maintenance - Heating & A/C			428			500	229	275	500
100-6110-52-2360	Maintenance - Vehicle & Equipment									
100-6110-52-2365	Maintenance - Minor Equipment									
100-6110-52-2410	Equipment Lease	59								
100-6110-52-2500	Corrections Work Force Expense									
100-6110-52-3120	Insurance - Vehicle & Equipment									
100-6110-52-3130	Insurance - General Liability		975	1,120	1,290	1,290	1,445	1,445	1,734	1,515
100-6110-52-3140	Insurance - Property & Casualty		1,460	1,680	1,290	1,930	2,315	2,315	2,778	2,430

**City of Cartersville**  
**Budget Work Report**  
**Fiscal Year 2019 - 20**

Department: Downtown Development Authority (6110)

General Fund

Acct No-	Description	2013-14 Actual Year	2014-15 Actual Year	2015-16 Actual Year	2016-17 Actual Year	2017-18 Actual Year	2018-19 Current Year Dept. Budget	4/30/2019 Current Yr. Actual	Y-T-D Annualized	2019-20 Proposed Budget
100-6110-52-3210	Communications - Telephones & Cellulairs	10,989	10,981	11,186	11,759	11,172	10,450	9,390	11,268	11,230
100-6110-52-3300	Advertising	7,850	3,170	4,707	9,582	10,801	9,410	11,515	13,818	9,410
100-6110-52-3400	Postage	17		22	6	53	35	91	109	50
100-6110-52-3405	Publishing & Printing Expense			3,328	5,846	6,268	3,500	3,210		3,500
100-6110-52-3510	Travel & Related Expenses	1,080	1,025	683	420	3,202	2,000	2,176	2,611	2,000
100-6110-52-3520	Convention & Seminar Registration	500	1,985		295	535	750	28	34	750
100-6110-52-3530	Employee Training	125	645	1,094	502	2,405	1,195	500	600	1,850
100-6110-53-1110	Office Equipment & Supplies	810	896	731	1,705	784	500	134	160	500
100-6110-53-1111	Minor Equipment & Office Machinery									
100-6110-53-1120	Minor Computer Supplies									
100-6110-53-1122	Computer Equipment & Software			167	111	3,058	2,000	2,050	2,460	150
100-6110-53-1130	Minor Equipment & Supplies	1,372	284	10	145	412	250	442	530	250
100-6110-53-1134	Special Events Expense	3,921	3,166	6,926	23,617	19,817	11,850	18,101	21,721	15,500
100-6110-53-1135	Concession Stand Supplies									
100-6110-53-1140	Janitorial Supplies	369	342	113	98	793	500	102	123	500
100-6110-53-1150	Chemical & Medical Supplies									
100-6110-53-1160	Mechanical Supplies									
100-6110-53-1170	Educational Supplies									
100-6110-53-1260	Fuel Expense	145								
100-6110-53-1400	Memberships & Subscriptions	1,600	1,422	400	1,075	1,482	1,115	1,499	1,799	2,020
100-6110-53-1650	Miscellaneous Expenses				38					
100-6110-58-1150	Lease Pool Payment - Principal									
100-6110-58-2150	Lease Pool Payment - Interest									
<b>Capital Expenses</b>										
100-6110-54-1300	Building Improvements									
100-6110-54-1301	Outdoor Facilities									
100-6110-54-2200	Motor Vehicles									
100-6110-54-2300	Office Furniture & Equipment - Major									
100-6110-54-2310	Computer Hardware & Software									
100-6110-54-2320	Instruments & Implements									
	<b>Total Expenses for the Department</b>	<b>137,985</b>	<b>154,625</b>	<b>154,674</b>	<b>191,398</b>	<b>208,857</b>	<b>214,130</b>	<b>181,909</b>	<b>198,648</b>	<b>212,635</b>

**City of Cartersville**  
**Budget Work Report**  
**Fiscal Year 2019 - 20**

Department: Hotel/Motel Tax		Special Revenue Fund									
Acct No-	Description	2012-13 Actual Year	2013-14 Actual Year	2014-15 Actual Year	2015-16 Actual Year	2016-17 Actual Year	2017-18 Actual Year	2018-19 Current Year Dept. Budget	4/30/2019 Current Yr. Actual	Y-T-D Annualized	2019-20 Proposed Budget
<b>REVENUES</b>											
275-1140-31-4100	Hotel - Motel Tax	465,752	521,653	552,331	557,525	819,267	1,032,559	840,000	653,374	784,049	1,030,000
275-1140-31-4110	Hotel - Motel Tax Penalties	463,927 1,825	521,556 97	552,309 22	557,525	819,267	1,032,559 0	840,000	653,374	784,049	1,030,000
	<b>Total Revenues - Hotel/Motel Tax</b>	<b>465,752</b>	<b>521,653</b>	<b>552,331</b>	<b>557,525</b>	<b>819,267</b>	<b>1,032,559</b>	<b>840,000</b>	<b>653,374</b>	<b>784,049</b>	<b>1,030,000</b>
<b>EXPENSES</b>											
275-1140-57-1000	Contributions to Other Agencies										
275-1140-57-1060	Cartersville-Bartow Tourism Council	271,500	305,937	322,211	326,014	586,961	705,164	432,600	398,260	477,912	530,450
275-1140-57-1061	CVB - Indian Festival Contribution										
275-1140-57-1062	CVB - Start Up Funds										
275-1140-57-1070	Downtown Development Authority	194,252	215,716	230,121	231,511	232,306	327,394	407,400			499,550
275-1140-61-1100	Transfer Out to General Fund										
	<b>Total Expenses - Hotel/Motel Tax</b>	<b>465,752</b>	<b>521,653</b>	<b>552,332</b>	<b>557,525</b>	<b>819,267</b>	<b>1,032,559</b>	<b>840,000</b>	<b>398,260</b>	<b>477,912</b>	<b>1,030,000</b>

**City of Cartersville**  
**Budget Work Report**  
**Fiscal Year 2019 - 20**

Department: Tax Allocation District (Kroger on Main St)

Special Revenue Fund

Acct No-	Description	2013-14 Actual Year	2014-15 Actual Year	2015-16 Actual Year	2016-17 Actual Year	2017-18 Actual Year	2018-19 Current Year Dept. Budget	4/30/2019 Current Yr. Actual	Y-T-D Annualized	2019-20 Proposed Budget
<b>REVENUES</b> 274-6150-31-1101	TAD - East Main Street Tax Revenue	0	0	0	55 55	249,302 249,302	181,200 181,200	279,059 279,059	334,871 334,871 0	182,000 182,000
	<b>Total Revenues - Rental Vehicle Excise Tax</b>	0	0	0	55	249,302	181,200	279,059	334,871	182,000
<b>EXPENSES</b> 274-6150-57-1003	TAD Payment to Cherokee Main Street IV				-	249,356 249,356	181,200 181,200	279,059 279,059	334,871 334,871	182,000 182,000
	<b>Total Expenses - Tax Allocation District</b>	0	0	0	0	249,356	181,200	279,059	334,871	182,000

**City of Cartersville**  
**Budget Work Report**  
**Fiscal Year 2019 - 20**

Department: Rental Vehicle Excise Tax		Special Revenue Fund									
Acct No-	Description	2013-14 Actual Year	2014-15 Actual Year	2015-16 Actual Year	2016-17 Actual Year	2017-18 Actual Year	2018-19 Current Year Dept. Budget	4/30/2019 Current Yr. Actual	Y-T-D Annualized	2019-20 Proposed Budget	
<b>REVENUES</b>											
280-1150-31-4400	Motor Veh Rental Tax - Restricted Funds	59,696	61,085	65,814	73,596	85,073	78,500	57,058	68,469	95,000	
		59,696	61,085	65,814	73,596	85,073	78,500	57,058	68,469	95,000	
	<b>Total Revenues - Rental Vehicle Excise Tax</b>	<b>59,696</b>	<b>61,085</b>	<b>65,814</b>	<b>73,596</b>	<b>85,073</b>	<b>78,500</b>	<b>57,058</b>	<b>68,469</b>	<b>95,000</b>	
<b>EXPENSES</b>											
280-1150-52-1303	Prof Serv-Economic Dev. Salary & Benefits	20,000	20,000	20,000	20,000	20,000	20,000	-	0	20,000	
280-1150-57-1070	Downtown Development Authority	39,696	41,085	45,814	53,596	65,073	58,500	-	0	75,000	
280-1150-61-1100	Transfer to General Fund										
	<b>Total Expenses - Rental Vehicle Excise Tax</b>	<b>59,696</b>	<b>61,085</b>	<b>65,814</b>	<b>73,596</b>	<b>85,073</b>	<b>78,500</b>	<b>-</b>	<b>0</b>	<b>95,000</b>	

**City of Cartersville**  
**Budget Work Report**  
**Fiscal Year 2019 - 20**

Department: Development Fees		Special Revenue Fund									
Acct No-	Description	2013-14 Actual Year	2014-15 Actual Year	2015-16 Actual Year	2016-17 Actual Year	2017-18 Actual Year	2018-19 Current Year Dept. Budget	4/30/2019 Current Yr. Actual	Y-T-D Annualized	2019-20 Proposed Budget	
<b>REVENUES</b>											
270-2410-37-1000	Public Safety Development Agreement Cont	3,841	13,073	17,044	23,156	19,974	5,000	6,270	7,524	5,000	
270-5110-37-1000	Recreation Development Agreement Contribution	1,397	4,754	6,410	14,485	7,101	2,500	2,280	2,736	2,500	
		2,444	8,319	10,634	8,671	12,873	2,500	3,990	4,788	2,500	
	<b>Total Revenues - Development Fees</b>	<b>3,841</b>	<b>13,073</b>	<b>17,044</b>	<b>23,156</b>	<b>19,974</b>	<b>5,000</b>	<b>6,270</b>	<b>7,524</b>	<b>5,000</b>	
<b>EXPENSES</b>											
270-2410-52-1316	Public Safety Development Fee Expenditures	0	0	0	0			0	-	2,500	
270-5110-52-1316	Recreation Development Fee Expenditures	0	0	0	0			0	-	2,500	
	<b>Total Expenses - Development Fees</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>5,000</b>	<b>0</b>	<b>0</b>	<b>5,000</b>	

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Department: Grant Funds		Special Revenue Fund									
Acct No-	Description	2013-14 Actual Year	2014-15 Actual Year	2015-16 Actual Year	2016-17 Actual Year	2017-18 Actual Year	2018-19 Current Year Dept. Budget	4/30/2019 Current Yr. Actual	Y-T-D Annualized	2019-20 Proposed Budget	
<b>REVENUES</b>											
250-1160-33-4110	DCA Grant Funds	0	84,105	375,520	286,672	987,597	0	80,446	96,535	2,384,070	
250-1160-33-4115	DNR Grant Funds										
340-9200-33-1150	Capital Grants										
340-9200-33-1151	Tree Grant - Urban & Community Forestry Grant										
340-9200-33-1152	Noble St - Rural Business Enterprise Grant										
340-9200-33-1153	Main Street TEA Grant Revenue										
340-9200-33-1154	Fire Personnel Accountability Grant									300,000	
340-9200-33-1160	Contribution from General Fund										
340-9200-33-4350	GDOT Grant-South Hanger Taxiway Paving										
340-9200-33-4411	Grant Fund - Leake Mound Bridge										
340-9200-33-4412	Wells Street Grant Revenue										
340-9200-33-4413	Supplemental Disaster Recovery Grant										
340-9200-33-4414	ECG/GEFA Grant for Customer Rebates										
340-9200-33-4415	GDOT Grant-South Apron Rehabilitation		52,687	41,145							
340-9200-33-4416	GDOT Airport Grant Revenue			223,659	286,672	6,217					
340-9200-33-4417	CIP 2016 Airport Grant					103,295					
340-9200-33-4418	CIP 2017 Airport Grant					300,960					
340-9200-33-4419	Airport Gmt Rev-AP017-9030-29(015)					306,660		80,446	96,535	1,784,070	
340-9200-33-4420	Airport Gmt Rev-AP018-9030-30(015)										
340-9200-33-4421	Rehabilitate Runway 1/19 Phase 1-GDOT Grant										
340-9200-33-4444	DNR Grant-Pettit Creek Trail Phase II										
340-9200-33-4445	Energy Efficiency Grant Revenues										
340-9200-33-4446	Blue Trail Grant-Canoe/Kayak Launch										
340-9200-33-4447	CDBG 2011 Housing Rehabilitation Revenue		31,418	110,716		239,085					
340-9200-33-4448	CDBG Sheet Metal Components Revenue										
340-9200-39-1020	Contributed Capital from SPLOST										
340-9200-39-1021	Contributed Capital - Airport Authority										
340-9200-39-1022	Contributed Capital - Bartow County										
340-9200-39-1025	Transfer from General Fund										
	<b>Total Revenues - Grant Funds</b>	<b>0</b>	<b>84,105</b>	<b>375,520</b>	<b>286,672</b>	<b>987,597</b>	<b>0</b>	<b>80,446</b>	<b>96,535</b>	<b>2,384,070</b>	
<b>EXPENSES</b>											
250-1160-52-1200	Advocates for Bartow's Children										
250-1160-52-1201	Grant Funds (non-material) - DDA										
340-9200-52-1303	Prof Service-Tree Grant Expense-Urban & Comm Fores										
340-9200-52-2315	Energy Efficiency Grant Exp-Non-Capital										
340-9200-52-2316	ECG/GEFA Grant Expnses for Customer Rebates										



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Department: Grant Funds		Special Revenue Fund									
Acct No-	Description	2013-14 Actual Year	2014-15 Actual Year	2015-16 Actual Year	2016-17 Actual Year	2017-18 Actual Year	2018-19 Current Year Dept. Budget	4/30/2019 Current Yr. Actual	Y-T-D Annualized	2019-20 Proposed Budget	
340-9200-52-2317	Supplemental Disaster Recovery Grant Exp-non-capital										
340-9200-52-2318	CDBG 2011 Housing Rehabilitation Expense		31,418	129,830							
340-9200-52-2319	Airport Grant Pass-thru Expenditures			223,659							
340-9200-52-2330	CDBG Sheet Metal Components Expense					239,085					
340-9200-52-2334	2016 Airport Grant					6,217					
340-9200-52-2335	2017 GDOT Airport Gmt-AP017-9030-29(15)					420,095					
340-9200-52-2336	2018 GDOT Airport Gmt Rev-AP018-9030-30(015)					322,200	80,446	96,535		2,384,070	
340-9200-52-2337	Rehabilitate Runway 1/19 Phase 1-GDOT Grant Expenses										
340-9200-53-1122	Grant Fund - Computer Equipment										
340-9200-54-1302	Trail Grant Expense										
340-9200-54-1303	Tree Grant Exp - Urban & Community Forestry Grant										
340-9200-54-1304	Main Street TEA Grant										
340-9200-54-1306	Noble St - Rural Business Enterprise Grant										
340-9200-54-1307	Leake Mounds										
340-9200-54-1308	Pettit Creek Trail Phase II										
340-9200-54-2310	Fire Personnel Accountability Grant										
340-9200-54-2315	Wells Street Grant Expenses										
340-9200-54-2316	Supplemental Disaster Recovery Grant Exp										
340-9200-54-2317	South Apron Rehabilitation Expenses	41,145									
340-9200-54-2318	Energy Efficiency Grant Exp										
340-9200-54-2319	CIP 2016 Airport Grant										
340-9200-54-2320	CIP 2017 Airport Grant										
340-9200-54-2323	Blue Trail Grant-Canoe/Kayak Launch										
340-9200-57-1010	GDOT Grant-South Hanger Taxiway Paving Exp										
340-9200-57-1011	GDOT Airport Grant Expense		52,687	41,145	204,876						
	<b>Total Expenses - Grant Funds</b>	<b>41,145</b>	<b>84,105</b>	<b>394,634</b>	<b>204,876</b>	<b>987,597</b>	<b>0</b>	<b>80,446</b>	<b>96,535</b>	<b>2,384,070</b>	

**City of Cartersville**  
**Budget Work Report**  
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Department: Business Improvement District Tax Fund				Special Revenue Fund						
Acct No-	Description	2013-14 Actual Year	2014-15 Actual Year	2015-16 Actual Year	2016-17 Actual Year	2017-18 Actual Year	2018-19 Current Year Dept. Budget	4/30/2019 Current Yr. Actual	Y-T-D Annualized	2019-20 Proposed Budget
<b>REVENUES</b>										
272-6130-31-1130	Business Improve Dist Taxes for DDA	25,787	21,941	23,248	24,043	39,857	33,000	23,446	28,115	23,275
272-6130-31-1131	Business Improve Dist Taxes-Prev Years	22,690	20,875	22,775	22,417	23,328	23,015	23,343	28,012	23,275
272-6130-31-1135	Business Improve Dist Taxes-Penalties/	2,497	919	297	280	214	23,015	67	80	
272-6130-31-1136	BID Intangible Taxes	600	147	176	70	20		19	23	
272-6130-31-1137	BID Transfer Taxes				1,045	263		10		
272-6130-39-1026	Contributed Capital from DDA Reserves	0	231		15,906			7	0	
	<b>Total Revenues - Business Improvement District Tax</b>	<b>25,787</b>	<b>21,941</b>	<b>23,248</b>	<b>24,043</b>	<b>39,857</b>	<b>33,000</b>	<b>23,446</b>	<b>28,115</b>	<b>23,275</b>
<b>EXPENSES</b>										
272-6130-57-1012	BID Tax Expenses-Façade/Sign Grants	9,225	21,349	7,865	21,791	45,757	33,000	27,382	13,804	23,275
272-6130-57-1013	BID Tax Expenses-Administration	8,087	11,432	2,355	11,381	24,671	15,000	11,503	13,804	14,000
272-6130-57-1014	BID Tax-Downtown Promotion	1,138	3,417	3,402	10,410	21,086	18,000	15,879	9,275	9,275
	<b>Capital Expenses</b>	<b>0</b>	<b>6,944</b>	<b>28,344</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
272-6130-54-1200	Land Improvements									
272-6130-54-1301	Outdoor Facilities		2,094	28,344						
272-6130-54-2310	Computer Hardware & Software		4,850							
	<b>Total Expenses - Business Improvement Dist Tax</b>	<b>9,225</b>	<b>28,293</b>	<b>36,209</b>	<b>21,791</b>	<b>45,757</b>	<b>33,000</b>	<b>27,382</b>	<b>13,804</b>	<b>23,275</b>

**City of Cartersville**  
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Department: Development Bond Fees											Special Revenue Fund			
Acct No-	Description	2012-13 Actual Year	2013-14 Actual Year	2014-15 Actual Year	2015-16 Actual Year	2016-17 Actual Year	2017-18 Actual Year	2018-19 Current Year Dept. Budget	4/30/2019 Current Yr. Actual	Y-T-D Annualized	2019-20 Proposed Budget			
<b>REVENUES</b>														
273-6140-38-9000	Miscellaneous Income Prior Year Carryover	0	176,700	0	0	0	0	0	0	0	0			
	<b>Total Revenues - Impact Fees</b>	0	176,700	0	0	0	0	0	0	0	0			
273-6140-52-1600	<b>Expenses - Reserved for Future</b> Miscellaneous	0	0	0	0	0	0	0	0	0	0			
	<b>Total Expenses - Impact Fees</b>	0	0	0	0	0	0	0	0	0	0			

**City of Cartersville  
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**Special Revenue Fund**

**Department: Federal DEA Forfeiture Funds**

Acct No-	Description	2013-14 Actual Year	2014-15 Actual Year	2015-16 Actual Year	2016-17 Actual Year	2017-18 Actual Year	2018-19 Current Year Dept. Budget	4/30/2019 Current Yr. Actual	Y-T-D Annualized	2019-20 Proposed Budget
<b>REVENUES</b>										
210-2110-33-1111	Justice Department Grant	240,540	1,150,441	128,750	143,214	222,189	336,190	225,671	174,416	330,680
210-2110-31-4470	Sales Tax Vendor Compensation									
210-2110-35-1300	Confiscated/Forfeited Funds - Federal	240,540	1,141,257	126,623	126,964	213,055	336,190	145,347	174,416	330,680
210-2110-35-1301	Conf/For Funds-Dept of Treasury-IRS Criminal Div									
210-2110-36-1001	Interest Earned on Bank Account			2,127	4,250			80,324		
210-2110-37-1010	Contributions from Other Sources		9,184		12,000	9,135				
210-2110-39-1200	Transfers in From GF									
210-2110-39-2100	Sale of General Fixed Assets									
	<b>Use of Reserve Funds</b>									
	<b>Total Revenues - Federal DEA Forfeiture Funds</b>	240,540	1,150,441	128,750	143,214	222,189	336,190	225,671	174,416	330,680
	<b>Personnel Expenses</b>	0	0	0	0	0	0	0	0	0
	<b>Operating Expenses</b>									
210-2110-52-2341	Maint Bldgs & Grounds	32,746	389,012	73,490	52,000	93,481	96,190	24,053	28,864	50,700
210-2110-52-2360	Maintenance-Vehicle and Equipment			1,142	105	796				
210-2110-52-2330	Maintenance - Software									
210-2110-52-3210	Communications-Phones & Internet	5,594	6,273	4,250			7,500	-		
210-2110-52-3531	Employee Training	3,847		507						
210-2110-52-3532	Employee Education - Highland College									
210-2110-53-1110	Office Equipment and Supplies						70,990			
210-2110-53-1112	Minor Office Equipment	2,396			4,825					
210-2110-53-1122	Computer Equipment		59		4,533					
210-2110-53-1130	Minor Equipment & Supplies									
210-2110-53-1172	DEA Expenses	20,909	382,680	65,092	42,537	61,207	17,700	24,053	28,864	25,500
210-2110-53-1176	Explorer Group Expenses									25,200
210-2110-53-1181	Computer Hardware & Software			2,499		31,477				
	<b>Transfers to Other Funds</b>								0	
210-2110-61-1108	Transfer out to SPLOST 2007									
	<b>Capital Expenses</b>									
210-2110-54-1300	Buildings		305,390	158,662	214,962	189,760	240,000	143,945	172,734	279,980
210-2110-54-2201	Vehicles		292,397	146,944	179,029	172,760	240,000	143,945	172,734	240,000
210-2110-54-2311	Computer Hardware & Software		12,993	11,718	35,933	17,000				39,980
210-2110-54-2322	Instruments & Implements - DEA Funds									
	<b>Total Expenses - Federal DEA Forfeiture Funds</b>	32,746	694,402	232,152	266,962	283,240	336,190	167,998	201,598	330,680

**City of Cartersville  
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Department: State Forfeiture Funds		Special Revenue Fund									
Acct No-	Description	2012-13 Actual Year	2013-14 Actual Year	2014-15 Actual Year	2015-16 Actual Year	2016-17 Actual Year	2017-18 Actual Year	2018-19 Current Year Dept. Budget	4/30/2019 Current Yr. Actual	Y-T-D Annualized	2019-20 Proposed Budget
<b>REVENUES</b>											
211-2120-35-1300	State Unadjudicated Forfeitures	0	0	0	0	23,928	0	3,000	1,858	2,230	3,000
211-2120-35-1301	State Adjudicated Confiscations	-				23,928		3,000	1,858	2,230	3,000
211-2120-36-1001	Interest Earned on Bank Account								-		
211-2120-39-1200	Transfers in From GF										
	<b>Total Revenues - State Forfeiture Funds</b>	0	0	0	0	23,928	0	3,000	1,858	2,230	3,000
<b>Personnel Expenses</b>											
<b>Operating Expenses</b>											
211-2120-53-1112	Minor Office Equip (DEA-State)	0	0	0	0	13,160	0	3,000	22,362	26,834	3,000
211-2120-53-1172	DEA Expenses (State)	0									
211-2120-53-1174	Special Operations - State					13,160		3,000	22,362	26,834	3,000
211-2120-53-1175	Criminal Investigation Supplies - State										
<b>Capital Expenses</b>											
211-2120-54-2205	Motor Vehicles - (State Fund)	0	0	0	0	0	0	0	-	0	0
	<b>Total Expenses - State Forfeiture Funds</b>	0	0	0	0	13,160	0	3,000	22,362	26,834	3,000

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Department: GO Park Bond Series 2014		Special Revenue Fund									
Acct No-	Description	2013-14 Actual Year	2014-15 Actual Year	2015-16 Actual Year	2016-17 Actual Year	2017-18 Actual Year	2018-19 Current Year Dept. Budget	4/30/2019 Current Yr. Actual	Y-T-D Annualized	2019-20 Proposed Budget	
<b>GO Park Bond Revenues</b>											
310-1518-31-1140	Property Taxes	-	8,200,189	967,927	1,264,038	2,075,127	898,600	1,032,111	969,395	903,000	
310-1518-31-1141	Recr Bond Taxes-Previous Year			956,956	926,089	913,120	875,600	923,446	955,289	903,000	
310-1518-31-1142	Recr Bond Motor Vehicle Taxes			9,626	39,163	5,393		(1,651)	(1,708)		
310-1518-31-1143	Recr Bond Tax -Penalties & Interest			1,046	15,026	11,329	10,000	7,116	7,361		
310-1518-31-1144	Recr Bond - Mobile Home Tax				1,269	866		640	662		
310-1518-31-1149	Recr Bond Intangible Taxes				17	16		8	8		
310-1518-31-1150	Recr Bond Transfer Taxes				14,212	8,184	10,000	5,716	5,913		
310-1518-XX-XXXX	GO Park Bond Revenue		8,200,000		3,816	2,984	3,000	2,022	2,092		
310-1518-33-4415	GDOT Grant for Leake Mounds Trail				264,318	1,033,343		-	-		
310-1518-33-446	Land, Water, & Conserv Grant 13-00959					100,000		95,000	-		
310-1518-36-1011	Interest GO Park Bonds Const Acct		189	299	128	(107)		(186)	(223)		
	Use of Reserves						1,277,000			61,000	
<b>Total Revenues available for GO Park Bond Series 2014</b>											
		-	8,200,189	967,927	1,264,038	2,075,127	2,175,600	1,032,111	969,395	964,000	
<b>Capital Expenses</b>											
310-1518-53-1130	Minor Equipment & Supplies		18,623	918,231	1,477,943	4,214,169	1,277,000	259,501	306,217	61,000	
310-1518-54-1600	Leake Mounds-Etowah RiverWalk Link			35,087	762,669	2,800					
310-1518-54-1601	Dellinger Park-Football/Softball Area			601,667	46,680	15,665					
310-1518-54-1602	Dellinger Park-Picnic Shelter Area					374,968	400,000				
310-1518-54-1603	Dellinger Park-Lake Area				217,401						
310-1518-54-1604	Dellinger Park-Pool			43,700							
310-1518-54-1605	Dellinger Park-General			33,258		960	70,000				
310-1518-54-1606	Cartersville Sports Complex					48,040	75,000	16,681	20,017		
310-1518-54-1607	Sam Smith Park					29,280	40,000	30,548	36,658		
310-1518-54-1608	Goodyear Clubhouse						52,000				
310-1518-54-1609	Pettit Creek Trail Phase III		1,855	27,862	20,044	(15,071)					
310-1518-54-1610	Dellinger Park-Tennis Area/Courts						100,000	39,500	47,400	6,000	
310-1518-54-1611	Dellinger Park Trail Renovations-lighting, Stone, Border			176,657	60,000	370,044		4,320			
310-1518-54-1613	Dellinger Park Buildings A,B,C,D, & E		16,768		45,200						
310-1518-54-1614	Dellinger #4-6 Irrigation Replacement				86,277						
310-1518-54-1615	Dellinger Park Scoreboard/Video Board				126,521						
310-1518-54-1616	Dellinger Park Large Play System				28,992						
310-1518-54-1617	Dellinger Park Small Play System										

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Department: GO Park Bond Series 2014

Special Revenue Fund

Acct No-	Description	2013-14 Actual Year	2014-15 Actual Year	2015-16 Actual Year	2016-17 Actual Year	2017-18 Actual Year	2018-19 Current Year Dept. Budget	4/30/2019 Current Yr. Actual	Y-T-D Annualized	2019-20 Proposed Budget
310-1518-54-1618	Sports Complex Play System				36,102					
310-1518-54-1619	Dellinger Park Landscaping				4,370		10,000			5,000
310-1518-54-1620	Dellinger Park Outdoor Exercise Stations									
310-1518-54-1621	Dellinger Park Security Cameras				11,720	167,099				
310-1518-54-1622	Dellinger Park Paving						170,000			
310-1518-54-1623	Dellinger Park Tennis Area-Additional Parking									
310-1518-54-1624	Sam Smith Park Entrance Sign						35,000			
310-1518-54-1625	SSP-Senior Aquatic Center Restroom Addition				2,811	312,250	100,000	58,190	69,828	
310-1518-54-1626	Aubrey St Pool/Bathroom Renovations				14,084	861,768	100,000	46,547	55,856	
310-1518-54-1627	Hicks Park Restroom Renovation				5,182	285,218		29,278	35,134	
310-1518-54-1628	C'ville Sports Complex Restroom Renovation				182	300,571	125,000	34,437	41,324	
310-1518-54-1629	Goodyear Clubhouse Renovation									50,000
310-1518-54-1630	C'ville Sports Complex Fields 1,2,3,4 Renovations				5,093	1,800				
310-1518-54-1631	Electrical Contractor				4,615	41,561				
310-1518-54-1632	Dellinger Park Bleachers/Score Stand Paving									
<b>Debt Service Expense</b>										
310-1518-58-1110	Bond Principal Expense				909,456	904,000	898,600	839,300	904,000	903,000
310-1518-58-2100	Bond Interest Expense				745,000	770,000	780,000	780,000	770,000	800,000
					164,456	134,000	118,600	59,300	134,000	103,000
<b>Total Expenses - GO Park Bond Series 2014</b>			18,623	1,827,687	2,382,043	5,118,169	2,175,600	1,098,801	1,210,217	964,000

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7/30/2019

Department: Special Local Option Sales Tax		Special Revenue Fund									
Acct No-	Description	2013-14 Actual Year	2014-15 Actual Year	2015-16 Actual Year	2016-17 Actual Year	2017-18 Actual Year	2018-19 Current Year Dept. Budget	4/30/2019 Current Yr. Actual	Y-T-D Annualized	2019-20 Proposed Budget	
<b>SPLOST Revenues</b>											
321-9100-33-4431	Milling & Resurfacing	154,402	4,731	14,214	135,829	79,955	150,000	6,900	8,280	100,000	
321-9100-33-4432	Mission Road Revenue								0		
321-9100-33-4442	Cass-White Road - DOT								0		
321-9100-33-4443	Museum Drive - DOT								0		
321-9100-33-4450	Training Center Revenue								0		
321-9100-33-7100	SPLOST Revenue								0		
321-9100-33-7105	Library Revenue								0		
321-9100-33-7110	GA DOT Reimbursement	142,895		9,304	136,442	79,955	150,000	6,900	8,280	100,000	
321-9100-36-1010	Interest Earned on Investments								0		
321-9100-36-1011	Interest-2003 Rev Bond Constr Acct								0		
321-9100-36-1022	1st Union Investment Earnings	11,507	4,731	4,910	(613)				0		
321-9100-39-1009	Transfer from Impact Fee Fund								0		
321-9100-39-3708	2003 Revenue Bond Proceeds								0		
<b>Previous Year Carryover</b>											
	<b>Total Revenues available for Budget-SPLOST 2003</b>	<b>154,402</b>	<b>4,731</b>	<b>14,214</b>	<b>135,829</b>	<b>79,955</b>	<b>200,000</b>	<b>44,525</b>	<b>53,430</b>	<b>100,000</b>	
<b>Capital Expenses</b>											
321-9100-52-1604	Street Milling, Resurfacing - Non-Capital										
321-9100-54-1600	Douthit Utilities										
321-9100-54-1601	Douthit Multi-lane										
321-9100-54-1602	Parr-Wade Road										
321-9100-54-1603	Main Street Gateway										
321-9100-54-1604	Milling & Resurfacing										
321-9100-54-1607	Truck Route										
321-9100-54-1608	Storm Water	87,595	39,575	20,609	136,442	79,955	150,000	44,525	53,430	100,000	
321-9100-54-1609	Courthouse	161,620									
321-9100-54-1610	Training Facility	30,015									
321-9100-54-1611	Library										
321-9100-54-1612	GIS Installation										
321-9100-54-1613	Mission Road Curve										
321-9100-54-1614	Cass-Fite Street Improvement										
321-9100-54-1615	Miscellaneous Intersections	34,850									
321-9100-54-1616	Tennessee Street Sidewalk										
321-9100-54-1617	Raw Water line-Allatoona Dam/West										
321-9100-54-1618	Cassville Road / White										
321-9100-54-1619	Tellus Drive										
321-9100-54-1620	West Ave Intersection Improvements	234,318									
321-9100-54-1621	Main St To Center Rd - 16" Water Ma	0									
<b>Debt Service</b>											
321-9100-58-1110	Principal Payment										
321-9100-58-2100	Bond Interest Expense										
	<b>Total Expenses - SPLOST 2003</b>	<b>549,998</b>	<b>285,376</b>	<b>105,165</b>	<b>387,408</b>	<b>142,074</b>	<b>200,000</b>	<b>44,525</b>	<b>53,430</b>	<b>100,000</b>	



**City of Cartersville  
Budget Work Report  
Fiscal Year 2019 - 20**

Department: Special Local Option Sales Tax		Special Revenue Fund									
Acct No-	Description	2013-14 Actual Year	2014-15 Actual Year	2015-16 Actual Year	2016-17 Actual Year	2017-18 Actual Year	2018-19 Current Year Dept. Budget	4/30/2019 Current Yr. Actual	Y-T-D Annualized	2019-20 Proposed Budget	
<b>SPLOST Revenues</b>											
323-9400-31-1219	14 SPLOST TAVT Collections Current Year	1,570,636	2,993,468	2,509,282	2,150,759	2,429,700	2,400,000	1,581,596	1,897,915	1,000,000	
323-9400-33-4431	Road Revenue - GA DOT										
323-9400-33-7100	SPLOST Revenue	1,534,576	2,980,928	2,509,282	2,150,759	2,429,700	2,400,000	1,581,596	1,897,915	1,000,000	
323-9400-33-7110	GA DOT Reimbursement										
323-9400-36-1011	Interest-2013 Pool Renovation Acct	16									
323-9400-31-4405	Energy Excise Tax HB386 from Bartow Co	29,774									
323-9400-39-1200	Transfer from Other Funds	6,270	12,540								
323-9400-39-3708	Revenue Bond Proceeds										
<b>Previous Year Carryover</b>											
	<b>Total Revenues available for Budget - SPLOST 2014</b>	<b>1,570,636</b>	<b>2,993,468</b>	<b>2,509,282</b>	<b>2,150,759</b>	<b>2,429,700</b>	<b>5,439,180</b>	<b>1,581,596</b>	<b>1,897,915</b>	<b>2,770,000</b>	
	<b>Operating Expenses</b>										
323-9400-52-1600	Other Services & Fees				67779	28,262	0	2420	0	0	
323-9400-52-1601	Bank Service Charges				67,681			2,420			
323-9400-52-1604	Street Milling, Resurfacing, Pedestrian				98	28,262		0	0		
	<b>Capital Expenses</b>										
323-9400-54-1600	Delinger Park Pool Renovations	22,358	0	10,000	28,614	113,879	3,325,000	313,095	74,035	2,770,000	
323-9400-54-1601	Douthit Multi-lanes	22,358									
323-9400-54-1604	Street Milling, Resurfacing, Pedestrian										
323-9400-54-1607	Mission Road over Nancy Creek (Bridge)						170,000	217,307		170,000	
323-9400-54-1608	Sugar Valley Rd. over Nancy Creek (Bridge)					21,140		0			
323-9400-54-1609	Cook Street Manhole Replacement				2,493	2,850	30,000	0			
323-9400-54-1610	Cook Street Culvert Removal				26,121	10,803	340,000	6,661		50,000	
323-9400-54-1619	GIS Upgrades			10,000			50,000	17,000		50,000	
323-9400-54-1628	Fire Station #3					79,087	2,500,000	61,696	74,035	2,500,000	
	<b>Debt Service</b>										
323-9400-57-xxxx	Debt Paymt-2nd JDA	1,268,385	3,008,470	2,645,020	703,919	699,543	2,114,180	2,097,087	363,320	0	
323-9400-57-1001	Principal Payment	1,261,665	2,995,930	2,482,980	395,519	300,000	2,077,160	300,000	360,000		
323-9400-58-1110	Bond Interest Expense	6,720	12,540	145,000	300,000	44,543	37,020	2,767	3,320		
323-9400-61-1117	Transfer Out to CBA Fund (Debt Paymt)			17,040	8,400	355,000		1,794,320			
	<b>Total Expenses - SPLOST 2014</b>	<b>1,290,743</b>	<b>3,008,470</b>	<b>2,655,020</b>	<b>800,312</b>	<b>841,684</b>	<b>5,439,180</b>	<b>2,412,602</b>	<b>437,356</b>	<b>2,770,000</b>	

**City of Cartersville**  
**Budget Work Report**  
**Fiscal Year 2019 - 20**

Department: Special Local Option Sales Tax		Special Revenue Fund									
Acct No-	Description	2013-14 Actual Year	2014-15 Actual Year	2015-16 Actual Year	2016-17 Actual Year	2017-18 Actual Year	2018-19 Current Year Dept. Budget	4/30/2019 Current Yr. Actual	Y-T-D Annualized	2019-20 Proposed Budget	
<u>SPLOST Revenues</u>											
324-9410-33-7100	SPLOST Revenue	0	0	0	0	0	0	0	0	1,200,000	
	<u>Previous Year Carryover</u>									1,200,000	
	<b>Total Revenues available for Budget - SPLOST 2020</b>	0	0	0	0	0	0	0	0	1,200,000	
<u>Operating Expenses</u>											
324-9410-52-1604	Street Milling, Resurfacing, Pedestrian	0	0	0	0	0	0	0	0	0	
<u>Capital Expenses</u>											
324-9410-54-1613	Computer Servers/Video Storage	0	0	0	0	0	0	0	0	1,200,000	
324-9410-52-1614	City Wide AMI Project	0	0	0	0	0	0	0	0	300,000	
										900,000	
<u>Debt Service</u>											
		0	0	0	0	0	0	0	0	0	
	<b>Total Expenses - SPLOST 2020</b>	0	0	0	0	0	0	0	0	1,200,000	

## Garage Department Summary of Full-Time Staffing Positions

<u>Position</u>	ACTUAL FY 2017-18	CURRENT FY 2018-19	APPROVED FY 2019-20	PERSONNEL INCREASE OVER PRIOR YEAR
Shop Supervisor	1	1	1	0
Parts Clerk	1	1	1	0
Fleet Manager	0	0	0	0
Mechanic	<u>4</u>	<u>4</u>	<u>4</u>	<u>0</u>
<b>Total for Department</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>0</b>

Full-Time Equivalent - Positions are converted to Full Time Equivalent with 80 hours per two week pay period equaling 1.0 FTE.

<b>Operating Costs</b>	ACTUAL FY 2017-18	BUDGET FY 2018-19	APPROVED FY 2019-20	INCREASE/ (DECREASE)
Personnel Expenses	\$488,989	\$498,515	\$515,885	\$17,370
Operating Expenses	\$381,367	\$809,105	\$995,180	\$186,075
Capital Outlay	\$389,817	\$265,200	\$0	(\$265,200)
<b>Total Operating Costs</b>	<b><u>\$1,260,173</u></b>	<b><u>\$1,572,820</u></b>	<b><u>\$1,511,065</u></b>	<b><u>(\$61,755)</u></b>

Note: Starting in Fiscal Year 2007-08 the Garage Department was changed from the General Fund to an Internal Service Fund, which meant that all operating costs were to be recouped through charges to all city departments that used garage vehicle maintenance services.

**City of Cartersville**  
**Budget Work Report - Garage Fund Projections**

7/30/2019

Fiscal Year 2019 - 20

Department: Garage

Internal Service Fund

Acct. No.	Description	2013-14 Actual Year	2014-15 Actual Year	2015-16 Actual Year	2016-17 Actual Year	2017-18 Actual Year	2018-19 Current Year Dept. Budget	4/30/2019 Current Yr. Actual	Y-T-D Annualized	2019-20 Proposed Budget
<b>Operating Revenues</b>										
610-1591-31-4470	Sales Tax Vendor Compensation	1,453,449	1,413,116	753,466	940,078	1,351,158	1,572,820	459,691	551,629	1,511,065
610-1591-34-9200	City School Fuel Maint Revenue	246,173	212,966	10,341	835	12	-	-	-	-
610-1591-34-9201	Emerson Fuel & Maintenance	5,803	7,782	8,147	-	2,279	-	482	578	-
610-1591-34-9202	Euharlee Fuel & Maintenance	3,263	3,868	-	-	-	-	-	-	-
610-1591-34-9203	Kingston Fuel & Maintenance	96	-	-	-	-	-	-	-	-
610-1591-34-9204	Fuel Revenue - General Fund Depts.	386,651	325,174	32,713	-	-	224,965	-	-	330,955
610-1591-34-9205	Vehicle Maintenance Rev. - General Fund Depts.	187,820	306,883	273,411	264,299	256,236	390,005	191,840	230,208	265,050
610-1591-34-9206	Fuel Revenue - Enterprise Fund Depts.	379,911	317,442	30,457	-	-	224,965	-	-	303,710
610-1591-34-9207	Vehicle Maintenance Rev. - Enterprise Fund Depts.	234,590	236,632	280,476	360,108	356,847	502,885	265,343	318,412	341,400
610-1591-34-9208	Joint Task Force Fuel and Maintenance	823	823	1,655	3,276	4,711	-	2,026	2,431	-
610-1591-34-9209	Bartow County Water Depart Fuel and Mainten	6,136	-	-	-	-	-	-	-	-
610-1591-38-9000	Miscellaneous Income	2,519	1,546	2,140	147	-	230,000	-	-	269,950
610-1591-38-9001	Insurance Claims Reimbursement	-	-	113,150	-	-	-	-	-	-
610-1591-39-1014	Transfer in From Other Funds	-	-	-	310,000	731,073	-	-	-	-
610-1591-39-2100	Sale of General Fixed Assets	487	976	-	1,403	-	-	-	-	-
610-1591-39-3700	Proceeds from Capital Leases	-	-	-	-	-	-	-	-	-
<b>Personnel Expenses</b>										
610-1591-51-1100	Salaries	300,246	377,128	451,127	454,364	488,989	498,515	377,211	452,654	515,885
610-1591-51-1108	Life Insurance Benefit Expense	185,714	245,413	292,458	301,701	303,840	314,865	238,318	285,982	327,885
610-1591-51-1250	Other Pay (Sick & Longevity)	44	264	(72)	40	30	75	37	44	40
610-1591-51-1300	Overtime	1,597	1,999	833	1,251	2,402	2,425	-	1,255	2,485
610-1591-51-2100	Health & Dental Insurance	43,839	55,474	70,817	56,842	68,129	1,500	1,046	41,432	1,500
610-1591-51-2110	Retiree Benefit Expenses	27,625	20,943	21,923	24,145	24,991	79,105	34,527	28,110	59,125
610-1591-51-2120	Life & Disability Insurance	1,215	1,700	2,491	2,438	2,561	17,685	23,425	28,110	20,190
610-1591-51-2200	Social Security Expenses	13,226	17,355	19,959	20,420	21,415	2,740	1,807	2,168	2,850
610-1591-51-2300	Retirement Contributions	25,841	31,410	39,518	44,327	60,640	24,385	17,201	20,641	25,390
610-1591-51-2500	Unemployment Insurance	1,145	2,570	3,200	3,200	4,980	50,380	55,495	66,594	71,065
610-1591-51-2600	Workers' Compensation Insurance	-	-	-	-	-	-	-	-	5,355
<b>Operating Expenses</b>										
610-1591-52-1200	Professional Services	1,197,351	1,071,381	420,592	397,617	381,367	809,105	276,838	332,206	995,180
610-1591-52-1500	Legal Services	315	315	315	105	-	-	-	-	-
610-1591-52-1600	Other Services & Fees	-	-	100	100	100	-	200	240	16,000
610-1591-52-2100	Utilities	17,696	15,425	16,285	17,386	18,239	16,000	11,019	13,223	500
610-1591-52-2111	Trash & Brush Disposal	705	823	608	1,681	1,641	2,440	2,084	2,501	2,440
610-1591-52-2210	Uniforms	465	1,824	2,558	176	141	300	-	-	300
610-1591-52-2310	Maintenance - Office Equipment	82	137	101	176	200	200	-	-	200
610-1591-52-2320	Maintenance - Computer	-	-	-	-	-	-	-	-	-
610-1591-52-2330	Maintenance - Software	5,264	7,367	7,888	6,970	8,593	8,190	7,691	9,229	8,200
610-1591-52-2340	Maintenance - Buildings & Grounds	2,329	16,422	9,847	8,554	13,289	7,000	5,566	6,679	7,000
610-1591-52-2350	Maintenance - Heating & A/C	-	47	47	298	-	350	-	-	6,150

**City of Cartersville**  
**Budget Work Report - Garage Fund Projections**  
**Fiscal Year 2019 - 20**

7/30/2019

Department: Garage		Internal Service Fund									
Acct. No-	Description	2013-14 Actual Year	2014-15 Actual Year	2015-16 Actual Year	2016-17 Actual Year	2017-18 Actual Year	2018-19 Current Year Dept. Budget	4/30/2019 Current Yr. Actual	Y-T-D Annualized	2019-20 Proposed Budget	
610-1591-52-2360	Maintenance - Vehicle & Equipment	4,410	2,792	4,507	2,932	7,988	7,500	921	1,105	6,500	
610-1591-52-2365	Maintenance - Minor Equipment		203	12				-			
610-1591-52-2410	Equipment Lease										
610-1591-52-3110	Insurance - Claims										
610-1591-52-3120	Insurance - Vehicle & Equipment	950	840	965	1,110	1,110	1,245	1,245	1,494	1,305	
610-1591-52-3130	Insurance - General Liability	3,205	2,840	3,265	3,755	3,755	4,205	4,205	5,046	4,415	
610-1591-52-3140	Insurance - Property & Casualty	1,190	1,055	1,215	1,395	1,395	1,675	1,675	2,010	3,775	
610-1591-52-3210	Communications - Telephones & Cellulars	18,086	21,532	21,132	22,232	20,901	17,895	13,261	15,913	18,155	
610-1591-52-3220	Communications - Radios & Pagers				214						
610-1591-52-3400	Postage										
610-1591-52-3510	Travel & Related Expenses		500	1,006	884	972	2,000			2,000	
610-1591-52-3520	Convention & Seminar Registration	275	150			945	1,200			1,200	
610-1591-52-3530	Employee Training	358	1,095	3,039	7,012	5,240	6,000	949	1,139	6,000	
610-1591-53-1110	Office Equipment & Supplies	1,101	1,075	1,706	802	660	1,000	1,079	1,295	1,200	
610-1591-53-1111	Minor Equipment & Office Machinery	2,500			3,308	15	2,000	4,752	5,702	2,000	
610-1591-53-1120	Minor Computer Supplies			189		99	300			300	
610-1591-53-1122	Computer Equipment & Software	3,991	4,950	4,291	2,295	137	6,100	3,314	3,977	6,100	
610-1591-53-1130	Minor Equipment & Supplies	3,820	7,792	2,312	2,763	896	300	957	1,148	300	
610-1591-53-1133	Safety Meetings & Supplies		36		33	177	100			100	
610-1591-53-1140	Janitorial Supplies	1,612	1,058	859	974	1,109	1,500	268	322	1,500	
610-1591-53-1150	Chemical & Medical Supplies	217	181	334	240	106	600	208	250	600	
610-1591-53-1160	Mechanical Supplies	213,990	231,312	201,841	236,011	218,987	211,035	167,922	201,506	220,000	
610-1591-53-1161	Mechanical Supplies - Emerson										
610-1591-53-1162	Mechanical Supplies - Euharlee										
610-1591-53-1163	Mechanical Supplies - Kingston										
610-1591-53-1164	Tire Purchases	49,463	65,773	64,605	74,197	73,200	66,420	48,290	57,948	65,000	
610-1591-53-1260	Gas & Oil Expenses	2,964	2,814	38,749	2,145	1,633	2,200	1,232	1,478	2,735	
610-1591-53-1261	Fuel & Inventory	861,835	683,016	32,771			440,850			611,205	
610-1591-53-1262	Fuel - Emerson										
610-1591-53-1263	Fuel - School System										
610-1591-53-1400	Memberships & Subscriptions	843	54	45	45	40					
610-1591-58-1150	Lease Pool Payment - Principal										
610-1591-58-2150	Lease Pool Payment - Interest										
<b>Capital Expenses</b>											
610-1591-54-1300	Building		11,421	26,574	16,826	389,817	265,200	1,005,022	1,206,026	1,005,022	
610-1591-54-2100	Machinery (Incl. Off-Road Equipment)				8,300	389,817	260,000	1,005,022	1,206,026	1,005,022	
610-1591-54-2200	Motor Vehicles		3,006	26,574	8,526		5,200				
610-1591-54-2310	Computer Hardware & Software										
610-1591-54-2320	Instruments & Implements		8,415								
	<b>Total Expenses for the Department</b>	<b>1,497,597</b>	<b>1,459,930</b>	<b>898,293</b>	<b>868,807</b>	<b>1,260,173</b>	<b>1,572,820</b>	<b>1,659,071</b>	<b>1,990,886</b>	<b>1,511,065</b>	

## Electric Department Summary of Full-Time Staffing Positions

<u>Position</u>	ACTUAL FY 2017-18	CURRENT FY 2018-19	APPROVED FY 2019-20	PERSONNEL INCREASE OVER PRIOR YEAR
Electric Director	1	1	1	0
Administrative Staff	1	1	1	0
Assistant Electric Director	1	1	1	0
Electric Distribution Supervisor	2	2	2	0
Energy Service Staff	2	2	2	0
Energy Supervisor/System Engineer	1	1	1	0
Engineering Staff	4	4	4	0
Groundman	0	0	2	2
Lineman	7	7	6	(1)
Lineman - Apprentice	7	7	6	(1)
Industrial & Commercial Development Mgr.	0	0	0	0
Purchasing/Warehouse Staff	2	2	2	0
Rate Analyst	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>Total for Department</b>	<b>28</b>	<b>28</b>	<b>28</b>	<b>0</b>

Full-Time Equivalent - Positions are converted to Full Time Equivalent with 80 hours per two week pay period equaling 1.0 FTE.

<b>Operating Costs</b>	ACTUAL FY 2017-18	BUDGET FY 2018-19	APPROVED FY 2019-20	INCREASE/ (DECREASE)
Personnel Expenses	\$2,477,404	\$2,504,675	\$2,557,110	\$52,435
Operating Expenses	\$1,547,955	\$1,602,575	\$1,654,995	\$52,420
Purchase of Electricity	\$39,185,025	\$40,911,645	\$38,970,235	(\$1,941,410)
Capital Outlay	\$545,250	\$1,426,705	\$1,265,410	(\$161,295)
Transfer to General Fund	\$2,680,640	\$2,680,640	\$2,680,640	\$0
<b>Total Operating Costs</b>	<b><u>\$46,436,274</u></b>	<b><u>\$49,126,240</u></b>	<b><u>\$47,128,390</u></b>	<b><u>(\$1,997,850)</u></b>

**City of Cartersville**  
**Budget Work Report - Electric Fund Revenue Projections**  
**Fiscal Year 2019 - 20**

Electric Fund (510-3500)	2013-14 Actual Year	2014-15 Actual Year	2015-16 Actual Year	2016-17 Actual Year	2017-18 Actual Year	2018-19 Current Year Dept. Budget	4/30/2019 Current Yr. Actual	Y-T-D Annualized	2019-20 Proposed Budget
<b>Operating Revenues</b>									
510-3500-71-4150 Revenues - Jobbing & Contract	44,971,122	48,561,802	49,607,493	48,200,622	46,558,019	49,126,240	36,723,483	44,068,180	47,128,390
510-3500-71-4170 Electric Permits	52,495	47,764	34,299	141,150	70,518	43,380	126,598	151,918	40,000
510-3500-71-4180 Pole Rental	113,534	87,788	111,440	114,764	81,314	117,545	41,880	50,256	98,165
510-3500-71-4190 Interest on Investments	50	30	15	19	39	25	58,478	70,174	25
510-3500-71-4193 MEAG - Flexible Operating Account			82,494						
510-3500-71-4196 Interest - Long-term Investments	5,751	4,502	5,751	315	500	715	8,769	10,523	715
510-3500-71-4400 Residential Sales - Electric	8,358,304	9,015,329	8,915,639	9,233,124	8,770,421	9,319,250	7,207,636	8,649,163	9,545,400
510-3500-71-4405 Electric - Water Heating Service									
510-3500-71-4410 Governmental Sales	1,072,456	1,143,246	1,111,684	1,099,851	1,077,597	1,092,000	865,410	1,038,492	1,090,875
510-3500-71-4420 Small General Service - Non Demand	2,335,924	2,546,189	2,793,436	2,959,696	2,874,227	2,936,800	2,187,865	2,625,438	2,884,060
510-3500-71-4422 Commercial Sales - Small Power	5,156,016	5,566,184	5,626,927	5,551,011	5,391,516	5,545,620	4,242,678	5,091,214	5,438,790
510-3500-71-4423 Commercial Sales - Medium Power	6,140,573	6,407,727	6,997,028	7,031,723	6,781,954	7,072,800	5,203,045	6,243,654	6,552,880
510-3500-71-4424 Industrial Sales - Large Power	5,116,502	6,379,766	6,848,215	5,054,818	4,544,735	6,067,420	4,181,089	5,017,307	5,292,130
510-3500-71-4425 Industrial Sales - Extra Large Power	13,746,337	14,512,041	14,840,264	14,901,247	14,773,241	14,773,455	11,254,747	13,505,696	14,455,940
510-3500-71-4427 Economic Development - Commercial									
510-3500-71-4428 Economic Development - Industrial	1,759,907	1,590,081	1,025,865	870,119	915,496	872,485	386,939	464,327	500,920
510-3500-71-4440 Street Light Revenue	337,188	338,849	333,619	338,910	327,701	334,225	239,367	287,240	319,220
510-3500-71-4441 Traffic Signal Revenue	9,326	9,326	9,282	10,460	10,333	9,705	7,749	9,299	10,330
510-3500-71-4460 Security Light Revenue	431,827	448,178	481,332	511,291	529,486	497,310	403,919	484,703	541,370
510-3500-71-4461 Surge Protection Revenue	6,729	6,834	6,044	811	572	8325	292	350	9,740
510-3500-71-4470 Sales Tax Vendor Compensation	12,480	11,762	10,212	8,105	8,717	8,325	7,099	8,519	9,740
510-3500-71-4490 Underground Wiring Installation Fees	2,767	(500)		2,415	37,655	1,830	27,023	32,428	1,830
510-3500-71-4492 Security Light Installation Fees	16,500	19,420	24,850	16,365	13,100	44,085	7,050	8,460	12,740
510-3500-71-4512 Special Projects		40,061							
510-3500-71-4514 Electric Turn on (Reconnect) Fees									
510-3500-71-4515 Late Charges	263,966	300,477	310,762	273,269	275,447	304,725	217,854	261,425	304,570
510-3500-71-4516 Temporary Cut-in	1,170	3,715	6,160	7,205	4,925	7,120	4,655	5,586	6,200
510-3500-71-4517 Meter Tampering Fees	3,305	3,765	5,000	2,855	1,795	4,105	3,250	3,900	4,450
510-3500-71-4530 Sale of Personal Property	12,249	21,462	8,561	5,906	6,399	8,000	2,769	3,323	5,000
510-3500-71-4531 Sale of Fixed Assets	1,388	6,929	2,525	5,186	2,668	3,720		3,720	3,720
510-3500-71-4562 Misc. Revenues	2,365	6,007	1,088	6,697	900	990	19,982	23,978	1,200
510-3500-71-4563 Insurance Claims Reimbursements	12,013	44,870	15,001	12,565	18,246	14,125	473	568	8,000
510-3500-71-4564 Contract Work Revenue									
510-3500-71-4565 ChargePoint Charging Station Revenues					168			83	120
510-3500-71-4580 Proceeds - Capital Leases									
510-3500-71-4595 ECG/GEFA Grant-Customer Rebate Revenue									
510-3500-71-4597 Green Energy Certificate Revenue-Aquafill									
510-3500-71-4685 GMA/COPS Lease Pool Earnings				40,745	38,349	46,480	16,798	20,158	
<b>Use of Reserve Funds - Trust Fund (invested with MEAG)</b>									
<b>Previous Year Carryover</b>									
<b>Total Revenues available for Budget</b>	<b>44,971,122</b>	<b>48,561,802</b>	<b>49,607,493</b>	<b>48,200,622</b>	<b>46,558,019</b>	<b>49,126,240</b>	<b>36,723,483</b>	<b>44,068,180</b>	<b>47,128,390</b>

**City of Cartersville  
Budget Work Report  
Fiscal Year 2019 - 20**

Department: Electric Department (510-3500)		Electric Fund									
Acct No-	Description	2013-14 Actual Year	2014-15 Actual Year	2015-16 Actual Year	2016-17 Actual Year	2017-18 Actual Year	2018-19 Current Year Dept. Budget	4/30/2019 Current Yr. Actual	Y-T-D Annualized	2019-20 Proposed Budget	
<b>Personnel Expenses</b>											
510-3500-51-1100	Salaries	2,020,321	2,172,784	1,909,251	2,346,818	2,477,404	2,504,675	1,955,322	2,346,386	2,557,110	
510-3500-51-1101	Contra-Regular Salaries	1,353,882	1,437,171	1,478,288 (373,643) (1,085)	1,526,833	1,548,091	1,625,915	1,206,519	1,447,822	1,639,700	
510-3500-51-1108	Life Insurance Benefit Expense	508	2,671		257	187	300		284	250	
510-3500-51-1250	Other Pay (Sick & Longevity)						10,920			10,985	
510-3500-51-1300	Overtime	53,134	67,475	89,081	107,742	129,448	45,700	88,141	105,770	45,700	
510-3500-51-2100	Health & Dental Insurance	289,324	311,311	361,827	302,225	304,766	353,605	210,138	252,166	297,065	
510-3500-51-2110	Retiree Benefit Expenses	12,195	10,096	11,210	21,312	25,289	37,330	22,128	26,554	33,295	
510-3500-51-2120	Life & Disability Insurance	9,132	9,637	11,599	12,167	11,845	12,120	8,436	10,123	13,205	
510-3500-51-2200	Social Security Expenses	100,286	106,835	108,837	116,617	120,331	128,715	93,493	112,192	129,775	
510-3500-51-2300	Retirement Contributions	180,863	195,316	188,902	225,428	302,851	253,030	289,419	347,303	350,095	
510-3500-51-2400	Deferred Comp 401A Contributions	77	462	2,000	2,002	2,001	2,000	1,771	2,125	2,000	
510-3500-51-2500	Unemployment Insurance										
510-3500-51-2600	Workers' Compensation Insurance	20,920	31,810	32,235	32,235	32,595	35,040	35,040	42,048	35,040	
<b>Operating Expenses</b>											
510-3500-52-1200	Professional Services	1,259,058	1,206,454	1,330,425	1,347,670	1,547,955	1,602,575	1,027,463	1,232,956	1,654,995	
510-3500-52-1300	Prof. Services - Consulting Fees	94,287	91,392	101,602	111,034	111,676	117,015	85,439	102,527	128,190	
510-3500-52-1301	Prof. Services - GIS Mapping	29,233	24,745	24,600	25,830	55,085	72,405	43,196	51,835	139,665	
510-3500-52-1308	Consulting Fees - AMI System	2,750	4,000	6,000	6,000	6,000	9,000	6,750	8,100	9,000	
510-3500-52-1500	Legal Services	2,168	11,240	9,076	8,899	5,853	50,000			50,000	
510-3500-52-1600	Services & Fees	1,054	1,149	2,427	1,912	1,570	8,625	3,130	3,756	8,625	
510-3500-52-1601	Bank Service Charge						1,150	1,647	1,976	1,150	
510-3500-52-2100	Utilities	19,664	18,041	18,802	17,477	16,731	15,225	17,370	20,844	18,000	
510-3500-52-2110	Pole Rental Expense	17,363	17,457	17,457	17,743	18,978	17,200	14,620	17,544	17,200	
510-3500-52-2111	Trash & Brush Disposal	1,334	1,698	1,514	1,248	1,984	18,640				
510-3500-52-2120	Refunds						3,000	2,632	3,158	3,000	
510-3500-52-2125	Customer Rebates	1,160	180	1,290	810	575	1,300		516	1,300	
510-3500-52-2200	Janitorial Services	7,735	8,090	6,554	4,779	2,260	2,500			12,040	
510-3500-52-2210	Uniforms	13,621	13,034	13,918	15,292	14,870	16,930	15,683	18,820	16,930	
510-3500-52-2310	Maintenance - Office Equipment	888	925	1,052	546	316	600	56	67	600	
510-3500-52-2320	Maintenance - Computer	505	870	240	11	9	600			600	
510-3500-52-2330	Maintenance - Software	22,879	15,808	15,209	16,430	15,719	19,700	13,664	16,397	19,200	
510-3500-52-2340	Maintenance - Buildings & Grounds	1,480	2,292	4,038	2,385	7,049	3,500	15,570	18,684	4,510	
510-3500-52-2350	Maintenance - Heating & A/C	840	579	597	293	918	800	204	245	1,200	
510-3500-52-2360	Maintenance - Vehicle & Equipment	119,747	80,717	84,978	66,504	73,360	87,500	91,551	109,861	87,100	
510-3500-52-2365	Maintenance - Minor Equipment	7,984	10,306	17,362	17,944	20,008	19,000	16,285	19,542	20,270	
510-3500-52-2370	Maintenance - Streets										
510-3500-52-2380	Maintenance - Overhead Electric Mains	140,216	133,701	121,177	159,610	209,234	185,000	70,967	85,160	171,630	
510-3500-52-2383	Maintenance - Underground Electric Mains	14,304	19,166	29,812	17,364	24,459	22,000	11,655	13,986	22,000	
510-3500-52-2386	Maintenance - Transformers	24,803	33,818	3,741	1,049	33,890	39,000	3,007	3,608	16,525	
510-3500-52-2390	Maintenance - Meters & Settings	11,478	16,057	17,227	22,572	33,126	31,545	17,375	20,850	28,000	
510-3500-52-2391	Maintenance - Signal Systems	649	69	5,063	11,479	9,364	10,600	8,162	9,794	12,090	
510-3500-52-2392	Maintenance - Street Lighting	12,795	9,813	12,141	8,300	17,949	17,000	6,897	8,276	9,000	
510-3500-52-2393	Maintenance - Security Lighting	12,297	16,276	20,250	13,334	10,606	13,000	6,665	7,998	19,955	



City of Cartersville  
Budget Work Report  
Fiscal Year 2019 - 20

Department: Electric Department (510-3500)

Electric Fund

Acct No-	Description	2013-14 Actual Year	2014-15 Actual Year	2015-16 Actual Year	2016-17 Actual Year	2017-18 Actual Year	2018-19 Current Year Dept. Budget	4/30/2019 Current Yr. Actual	Y-T-D Annualized	2019-20 Proposed Budget
510-3500-52-2394	Maintenance - Substations	6,111	4,798	12,815	9,815	8,495	8,800	5,130	6,156	8,800
510-3500-52-2395	Maintenance - Service Connections			5,355						
510-3500-52-2396	Maintenance - Surge Protection Equip				369	1,106		447	536	
510-3500-52-2410	Equipment Lease	1,960	3,231	14,597	10,002	672	9,000	11,480	13,776	11,000
510-3500-52-2430	Equipment Rents									
510-3500-52-2500	Corrections Work Force Expense									
510-3500-52-3110	Insurance - Claims	100	160	4,325	818	(594)	3,000	949	1,139	3,000
510-3500-52-3120	Insurance - Vehicle & Equipment	18,770	16,625	18,551	21,990	21,990	24,630	24,630	29,556	25,860
510-3500-52-3130	Insurance - General Liability	49,935	44,235	50,870	58,500	58,500	65,520	65,520	78,624	68,795
510-3500-52-3140	Insurance - Property & Casualty	5,230	4,635	5,330	6,130	6,130	7,355	7,355	8,826	8,055
510-3500-52-3210	Communications - Phones & Cellulars	62,506	64,151	67,119	70,132	81,990	80,615	62,860	75,432	84,825
510-3500-52-3220	Communications - Pagers & Radios	1,444	1,990	1,849	1,068	230	750	1,137	1,364	7,850
510-3500-52-3300	Advertisement	2,524	5,479	2,725	3,987	3,053	3,500	1,911	2,293	4,000
510-3500-52-3400	Postage	2,713	2,714	3,300	2,951	2,309	2,500	962	1,154	1,500
510-3500-52-3510	Travel & Related Expenses	8,853	8,833	8,407	14,581	11,904	14,200	11,466	13,759	14,600
510-3500-52-3520	Convention & Seminar Registration	2,294	920	1,315	3,801	2,785	3,000	5,559	6,671	3,300
510-3500-52-3530	Employee Training	16,390	19,329	18,372	20,842	17,679	20,500	8,861	10,633	39,670
510-3500-52-3910	Green Energy Certificate Purchase Expense				36,147	59,053	43,840			
510-3500-53-1110	Office Equipment & Supplies	3,614	3,420	3,008	4,351	3,091	3,000	2,646	3,175	3,000
510-3500-53-1111	Minor Equipment & Office Machinery	1,924	3,751	1,385	281	304	1,000	1,660	1,992	1,000
510-3500-53-1115	Reimbursement locator Services	30,717	35,840	29,687	34,061	31,588	38,625			38,625
510-3500-53-1120	Minor Computer Supplies	2,665	2,335	2,726	1,139	1,820	1,200	2,088	2,506	1,200
510-3500-53-1122	Computer Equipment & Software	5,258	1,345	4,421	16,870	9,833	15,000	6,031	7,237	10,000
510-3500-53-1130	Minor Equipment & Supplies	13,774	14,872	21,691	25,762	19,299	19,925	11,986	14,383	8,400
510-3500-53-1133	Safety Meetings & Supplies	42,456	42,874	38,457	50,708	50,917	53,000	42,688	51,226	52,000
510-3500-53-1140	Janitorial Supplies	3,104	3,510	3,216	3,231	3,405	3,300	2,937	3,524	3,300
510-3500-53-1150	Chemical & Medical Supplies	299	545	49	309	352	300	131	157	300
510-3500-53-1155	MEAG Trust Fund									
510-3500-53-1170	Educational Supplies						300			300
510-3500-53-1222	Customer Owned Special Projects									
510-3500-53-1260	Fuel Expense	65,128	59,354	37,432	25,883	39,439	44,000	32,162	38,594	60,185
510-3500-53-1400	Memberships & Subscriptions	405	752	1,194	469	618	1,200	668	802	1,250
510-3500-53-1650	Miscellaneous Expenses	1,232	1,145	1,046	1,334	1,081	1,680	799	959	1,200
510-3500-53-1651	ChargePoint Charging Station Expense					12		7	8	
510-3500-53-1655	ECG/GEFA Grant-Customer Rebate Expenses	(1,582)	(4,357)	85,056	(2,136)	(312)		(65)	(78)	
510-3500-53-3000	Bad Debt Expense									
510-3500-57-9000	Sales Tax Expense									
510-3500-58-1150	Lease Pool Payment - Principal									
510-3500-58-2150	Lease Pool Payment - Interest									
510-3500-61-1000	Operating Transfer Out									
510-3500-61-1120	Utility Services Reimbursement									
510-3500-61-1110	Transfer to Reserves	350,000	350,002	350,000	350,000	350,002	350,000	262,503	315,004	25,200
510-3500-71-4160	Expenses - Jobbing & Contract									350,000

**City of Cartersville  
Budget Work Report  
Fiscal Year 2019 - 20**

Department: Electric Department (510-3500) Electric Fund

Acct No-	Description	2013-14 Actual Year	2014-15 Actual Year	2015-16 Actual Year	2016-17 Actual Year	2017-18 Actual Year	2018-19 Current Yr Dept. Budget	4/30/2019 Current Yr. Actual	Y-T-D Annualized	2019-20 Proposed Budget
<b>Purchase of Electricity</b>										
510-3500-71-5550	Peak Shaving Expense	40,129,696	40,141,970	38,975,244	38,792,074	39,185,025	40,911,645	29,513,110	39,350,813	38,970,235
510-3500-71-5551	MEAG Project 1	22,501,726	22,006,132	21,351,126	19,844,397	19,368,773	19,832,495	14,801,516	19,735,355	19,983,600
510-3500-71-5552	MEAG Project 2	981,118	878,896	741,337	703,190	798,046	852,741	639,411	852,548	744,160
510-3500-71-5553	MEAG Project 3	2,070,262	1,713,877	1,309,543	1,376,824	1,610,407	1,702,585	1,282,034	1,709,379	1,493,555
510-3500-71-5554	MEAG Project 4	3,948,571	4,206,020	4,157,185	3,978,219	3,746,979	2,717,445	2,233,079	2,977,439	2,257,770
510-3500-71-5555	SEPA Wheeling	463,008	476,154	494,181	504,402	501,024	514,335	389,733	519,644	575,630
510-3500-71-5556	Revenue from Excess Sales	(245,448)	(1,006,694)	(927,014)	(803,746)	(604,813)	(806,560)	(492,844)	(657,125)	(1,445,330)
510-3500-71-5557	MEAG - Supplemental Energy	3,127,399	1,325,501	894,581	1,246,044	2,016,169	933,435	1,346,450	1,795,267	777,800
510-3500-71-5558	MEAG Transmission	2,355,717	2,392,122	2,460,446	2,652,816	2,753,618	2,960,060	2,175,322	2,900,429	3,131,900
510-3500-71-5559	Purchase of Power - SEPA	1,483,030	1,456,391	1,521,382	1,529,797	1,550,699	1,422,260	1,038,947	1,385,263	1,433,050
510-3500-71-5560	MEAG Project 10	3,444,313	6,693,571	6,781,377	7,154,534	6,597,730	9,899,350	5,448,771	7,265,028	8,651,450
510-3500-71-5561	MEAG Project M		184,503		603,979	846,393	879,495	650,691	867,588	1,366,650
510-3500-71-5880	MEAG - Subscribed Services(Misc Distrib Exp)									
<b>Capital Expenses</b>										
510-3500-54-1300	Buildings	225,460	697,945	1,586,715	1,098,699	545,250	1,426,705	740,816	904,019	1,265,410
510-3500-54-1310	Building Improvements		5,806		4,884	18,580	80,000	9,354	11,225	22,850
510-3500-54-1507	Overhead Poles & Fixtures	36,714	97,605	197,465	36,850	55,849	18,000		51,648	50,000
510-3500-54-1508	Underground Conduit & Fixtures	6,361	39,434	41,099	93,143	37,756	50,000	38,736	98,748	70,000
510-3500-54-1509	DOT & Road Projects					30,234	100,000	74,061		
510-3500-54-1510	Overhead Conductor & Devices	30,534	24,191	52,448	50,666	39,815	50,000	7,644	9,173	90,000
510-3500-54-1511	Underground Conductor & Devices	12,591	14,338	669,599	297,434	73,655	325,000	54,701	65,641	245,000
510-3500-54-1512	Transformers	2,505	65,599	285,621	134,612	62,825	150,000	132,767	159,320	150,000
510-3500-54-1513	Equipment - Meters & Settings	25,561	30,601	65,034	64,269	43,479	84,580	37,379	44,855	96,560
510-3500-54-1514	Service Connections	18,272	18,474	31,873	32,125	35,256	40,000	17,437	20,924	30,000
510-3500-54-1515	Substations									
510-3500-54-2100	Machinery (incl. Off-Road Equipment)				30,989	19,901	131,925	101,569	121,883	62,000
510-3500-54-2200	Motor Vehicles		316,752	101,951	212,779		190,000	172,925	207,510	151,000
510-3500-54-2300	Office Furniture & Equipment - Major									
510-3500-54-2305	Major Apparatus	3,062				18,879	30,600	3,250	3,900	22,000
510-3500-54-2310	Computer Hardware & Software						21,000			21,000
510-3500-54-2320	Instruments & Implements						6,000			
510-3500-54-2321	GIS Mapping									
510-3500-54-2400	Traffic Signals	1,169								90,000
510-3500-54-2410	Street Lighting	9,417	11,964	7,771	42,266	56,564	79,600	30,732	36,878	90,000
510-3500-54-2420	Security Lighting	77,570	73,181	133,854	98,682	52,457	70,000	60,261	72,313	75,000
510-3500-54-2421	Surge Protection Equipment	1,704								
<b>Transfers to General Fund</b>										
510-3500-61-1100	Contribution to General Fund	2,244,870	2,880,640	2,880,640	2,680,640	2,680,640	2,680,640	2,010,481	2,412,577	2,680,640
510-3500-61-1105	Payment in Lieu of Taxes Expense	522,413	1,021,395	981,648	821,339	896,961	801,770	607,442	728,930	764,780
		1,722,457	1,859,245	1,898,992	1,859,301	1,783,679	1,878,870	1,403,039	1,683,647	1,915,860
	<b>Total Expenses for the Department</b>	<b>45,879,405</b>	<b>47,099,793</b>	<b>46,682,275</b>	<b>46,265,901</b>	<b>46,436,274</b>	<b>49,126,240</b>	<b>35,247,192</b>	<b>46,246,751</b>	<b>47,128,390</b>

## Fiber Optic Department Summary of Full-Time Staffing Positions

<u>Position</u>	ACTUAL FY 2017-18	CURRENT FY 2018-19	APPROVED FY 2019-20	PERSONNEL INCREASE OVER PRIOR YEAR
Fiber Manager	0	0	0	0
GIS Manager	1	1	1	0
Fiber Tech I	2	2	2	0
Database Administrator	1	0	0	0
Network Administrator	1	1	1	0
PC Technician	1	1	1	0
System Support	1	2	2	0
Telecommunications Administrator	<u>1</u>	<u>1</u>	<u>1</u>	<u>0</u>
<b>Total for Department</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>0</b>

Full-Time Equivalent - Positions are converted to Full Time Equivalent with 80 hours per two week pay period equaling 1.0 FTE.

<b>Operating Costs</b>	ACTUAL FY 2017-18	BUDGET FY 2018-19	APPROVED FY 2019-20	INCREASE/ (DECREASE)
Personnel Expenses	\$708,457	\$729,540	\$714,740	(\$14,800)
Operating Expenses	\$867,437	\$859,730	\$890,445	\$30,715
Debt Service	\$8,607	\$9,000	\$9,000	\$0
Capital Outlay	\$700,932	\$521,840	\$604,015	\$82,175
<b>Total Operating Costs</b>	<b><u>\$2,285,433</u></b>	<b><u>\$2,120,110</u></b>	<b><u>\$2,218,200</u></b>	<b><u>\$98,090</u></b>

**City of Cartersville**  
**Budget Work Report - Fiber Optics Fund Revenue Projections**  
**Fiscal Year 2019 - 20**

**Fiber Optics (570-3900)**

Acct No-	Description	2012-13 Actual Year	2014-15 Actual Year	2015-16 Actual Year	2016-17 Actual Year	2017-18 Actual Year	2018-19 Current Year Dept. Budget	4/30/2019 Current Yr. Actual	Y-T-D Annualized	2019-20 Proposed Budget
<b>Operating Revenues</b>		<b>1,922,808</b>	<b>2,121,798</b>	<b>2,139,196</b>	<b>2,113,129</b>	<b>2,289,096</b>	<b>2,120,110</b>	<b>1,680,105</b>	<b>1,998,006</b>	<b>2,218,200</b>
570-3900-71-4150	Jobbing & Contract	58,256				65,000			-	0
570-3900-71-4170	Fiber Optics Permits	-							-	0
570-3900-71-4180	Pole Rental	-			10,908		10,910	11,747	14,096	0
570-3900-71-4190	Interest on Investments	-								0
570-3900-71-4400	Non-Regulated Services-Commercial	-	139	214						0
570-3900-71-4401	Regulated Services-Commercial	82,627	80,864	95,597	107,007	102,409	104,000	61,547	73,856	118,000
570-3900-71-4402	Non-Regulated Services-Governmental	1,200,264	1,293,097	1,360,095	1,380,857	1,429,144	1,350,000	1,087,947	1,305,536	1,450,000
570-3900-71-4403	Non-Regulated Services-Commercial	241,356	260,249	302,078	294,688	343,876	385,000	326,269	391,523	420,000
570-3900-71-4404	Regulated Non-Taxed Comm Phone	39,276	39,471	47,107	48,543	44,934	32,000	20,208	24,250	16,000
570-3900-71-4406	Regulated Non-Taxed VOIP							12,900		0
570-3900-71-4407	Non-Regulated Non-Taxed VOIP							2,200		0
570-3900-71-4470	Sales Tax Vendor Compensation	156	166	197	138	185		131	157	0
570-3900-71-4480	GIS Revenues	97,050	104,300	105,675	106,800	107,050	113,200	85,650	102,780	113,200
570-3900-71-4490	Underground Wiring									
570-3900-71-4510	Fines or Surcharges									
570-3900-71-4512	Misc Revenues - Special Projects		177,378							
570-3900-71-4514	Turn-on Fees									
570-3900-71-4515	Late Charges	1,630	658	1,143	582	534		397	7,745	0
570-3900-71-4516	Temporary Cut-in	0							476	0
570-3900-71-4530	Sale of Personal Property									
570-3900-71-4531	Sale of Fixed Assets	1,051				3,709				
570-3900-71-4580	Proceeds - Capital Leases									
570-3900-71-4562	Misc. Revenues	145,122	138,522	182,254	157,417	185,940	35,000	59,921	71,905	95,000
570-3900-71-4563	Insurance Claim Reimbursements	5,633		28,774			85,000			0
570-3900-71-4565	Other Revenue - GA Public Web	2,462	2,462	2,462	2,589	2,715	2,000	2,034	2,441	2,500
570-3900-71-4566	Other Revenue - Kentucky Data Link		3,281							0
570-3900-71-4567	Rental on Buildings	3,000	3,600	3,600	3,600	3,600	3,000	2,700	3,240	3,500
570-3900-71-4685	GMA/COPS Lease Pool Earnings									0
570-3900-71-4694	Reimbursement for Fiber Services	44,925	17,611	10,000						0
570-3900-71-9000	Contributed Capital from SPLOST									0
<b>Use of Reserve Funds</b>										
<b>Previous Year Carryover</b>										
<b>Total Revenues available for Budget</b>		<b>1,922,808</b>	<b>2,121,798</b>	<b>2,139,196</b>	<b>2,113,129</b>	<b>2,289,096</b>	<b>2,120,110</b>	<b>1,680,105</b>	<b>1,998,006</b>	<b>2,218,200</b>

**City of Cartersville  
Budget Work Report  
Fiscal Year 2019 - 20**

Department: Fiber Optics (570-3900)		Fund: Fiber Optics									
Acct No-	Description	2013-14 Actual Year	2014-15 Actual Year	2015-16 Actual Year	2016-17 Actual Year	2017-18 Actual Year	2018-19 Current Year Dept. Budget	4/30/2019 Current Yr. Actual	Y-T-D Annualized	2019-20 Proposed Budget	
<b>Personnel Expenses</b>											
570-3900-51-1100	Salaries	609,378	658,530	721,534	711,577	708,457	729,540	592,008	710,410	714,740	
570-3900-51-1108	Life Insurance Benefit Expense	443,158	484,124	529,751	511,240	487,803	509,185	409,009	490,811	504,290	
570-3900-51-1250	Other Pay (Sick & Longevity)	382	1,407	(276)	155	46	70	76	91	80	
570-3900-51-1300	Overtime				2185	8489	2,300	-	-	2,275	
570-3900-51-2100	Health & Dental Insurance	65,300	62,501	78,895	73,251	77,896	106,190	60,080	72,096	85,285	
570-3900-51-2110	Retiree Benefit Expenses						4,365	2,755	3,306	4,300	
570-3900-51-2120	Life & Disability Insurance	3,045	3,271	4,206	3,947	3,683	3,300	2,755	3,306	4,300	
570-3900-51-2200	Social Security Expenses	32,474	35,633	37,918	37,279	35,912	39,220	29,941	35,929	38,845	
570-3900-51-2300	Retirement Contributions	61,181	65,544	64,995	77,475	90,908	63,010	82,277	98,732	74,465	
570-3900-51-2600	Workers' Compensation Insurance	3,460	6,050	6,045	6,045	3,720	4,000	4,000	4,800	4,000	
		<b>683,255</b>	<b>849,808</b>	<b>834,389</b>	<b>824,046</b>	<b>867,437</b>	<b>859,730</b>	<b>611,150</b>	<b>733,380</b>	<b>890,445</b>	
<b>Operating Expenses</b>											
570-3900-52-1200	Professional Services	245					5,000			0	
570-3900-52-1300	Professional Services - Consultant						7,200	5,950	7,140	7,200	
570-3900-52-1301	GIS - Mapping	6,475	6,150	6,375	7,200	7,450					
570-3900-52-1302	Customer Premise Support										
570-3900-52-1400	System Contract Labor										
570-3900-52-1500	Legal Services		196	300	1,010	2,309	750	600	720	750	
570-3900-52-1600	Other Services & Fees				44	1,887	1,500	1,082	1,298	1,500	
570-3900-52-1601	Bank Service Charges										
570-3900-52-1603	System Support										
570-3900-52-2100	Utilities	10,494	10,289	11,882	11,265	13,218	12,000	9,334	11,201	13,000	
570-3900-52-2210	Uniforms	170	112					535	642	500	
570-3900-52-2310	Maintenance - Office Equipment			121		165	750			750	
570-3900-52-2320	Maintenance - Computer	192	376	64	652	262	1,000			0	
570-3900-52-2330	Maintenance - Software	126,142	129,499	162,309	152,230	155,549	155,000	132,192	158,630	160,000	
570-3900-52-2340	Maintenance - Buildings & Grounds	3,627	1,190	1,321	3,427	9,510	3,000	10,072	12,086	10,000	
570-3900-52-2350	Maintenance - Heating & A/C	1,576			8,986	628	1,500			6,000	
570-3900-52-2360	Maint-Vehicle & Equipment	4,017	1,837	4,468	6,340	3,382	6,100	2,931	3,517	6,000	
570-3900-52-2365	Maintenance - Minor Equipment					30	250			0	
570-3900-52-2370	Maintenance-Telephone Switch	18,843	19,752	18,062	17,136	7,607	9,500			0	
570-3900-52-2380	Maintenance - Fiber System	10,840	20,182	12,942	23,851	26,311	45,000	19,108	22,930	45,000	
570-3900-52-2381	Maintenance - Fiber Cable									0	
570-3900-52-2382	Maintenance - Electric									0	
570-3900-52-2383	Maintenance - Electrical Equip.	568	2,247	1,398	3,521	5,788	7,590	2,464	2,957	7,000	
570-3900-52-2505	Pole Attachment Fees	2,456	15,944	11,059	17,820	1,711	22,000			22,000	
570-3900-52-3110	Insurance - Claims			1,317						0	
570-3900-52-3120	Insurance - Vehicle & Equipment	1,848	1,580	1,925	2,215	2,215	2,480	2,480	2,976	2,605	
570-3900-52-3130	Insurance - General Liability	3,800	3,365	4,105	4,720	4,720	5,285	5,285	6,342	5,550	
570-3900-52-3140	Insurance - Property & Casualty	6,535	5,790	7,060	8,120	8,120	9,745	9,745	11,694	11,545	
570-3900-52-3210	Communications - Phones & Cellulars	27,190	27,943	27,441	27,508	27,762	20,280	19,761	23,713	21,960	
570-3900-52-3220	Communications - Pagers & Radios					275				250	
570-3900-52-3300	Advertising				195	1,912	1,000	527	632	1,000	
570-3900-52-3400	Postage	185	551	487	780	482	250	192	750	750	
570-3900-52-3510	Travel & Related	56	1,456	902	49	428	2,000	944	1,133	4,500	

**City of Cartersville  
Budget Work Report  
Fiscal Year 2019 - 20**

Department: Fiber Optics (570-3900)		Fund: Fiber Optics									
Acct No.	Description	2013-14 Actual Year	2014-15 Actual Year	2015-16 Actual Year	2016-17 Actual Year	2017-18 Actual Year	2018-19 Current Yr. Dept. Budget	4/30/2019 Current Yr. Actual	Y-T-D Annualized	2019-20 Proposed Budget	
570-3900-52-3520	Convention & Seminar Registration	-	-	1,675	-	-	2,000	23,990	-	0	
570-3900-52-3530	Employee Training	-	200	3,827	-	298	7,500	594	28,788	12,000	
570-3900-53-1110	Office Equipment & Supplies	4,576	5,196	7,493	7,882	11,708	3,000	594	713	3,000	
570-3900-53-1111	Minor Equip. & Office Machinery	3,193	2,288	3,591	2,316	1,927	3,000	329	395	2,000	
570-3900-53-1112	Supplies for Resale	72,294	34,750	80,492	17,768	59,253	0	8,760	10,512	0	
570-3900-53-1115	Reimbursement Locator Services	8,716	7,539	7,995	8,194	5,318	9,500	-	-	9,500	
570-3900-53-1120	Minor Computer Supplies	-	-	-	-	15	1,000	-	-	0	
570-3900-53-1122	Computer Equipment & Software	12,289	6,053	40,835	5,416	19,265	40,000	21,388	25,666	60,000	
570-3900-53-1130	Minor Equipment & Supplies	-	0	-	790	-	12,000	6,404	7,685	12,000	
570-3900-53-1133	Safety Meetings & Supplies	-	-	-	-	-	-	-	-	0	
570-3900-53-1225	Access Charges - MEAG Telecom	84,945	68,139	76,206	65,056	60,874	65,000	44,541	53,449	60,000	
570-3900-53-1226	Access Charges - MFN	132,564	142,296	170,274	170,906	177,425	135,000	95,835	115,002	144,000	
570-3900-53-1227	Access Charges - MFN - Government	-	-	-	-	-	-	-	-	0	
570-3900-53-1228	Access Charges - Other	132,497	154,356	165,438	144,086	142,538	158,000	108,433	130,120	145,000	
570-3900-53-1260	Fuel Expense	6,489	5,883	2,558	2,466	2,631	3,500	2,530	3,036	5,860	
570-3900-53-1400	Memberships & Subscriptions	433	433	467	467	467	400	-	-	400	
570-3900-53-1650	Misc Exp - Special Projects	-	174,216	-	-	-	-	147	176	0	
570-3900-53-3000	Bad Debt Expense	-	-	-	-	-	-	-	-	0	
570-3900-58-1150	Lease Pool Payment - Principal	-	-	-	-	-	-	-	-	0	
570-3900-58-2150	Lease Pool Payment - Interest	-	-	-	-	-	650	-	-	5,255	
570-3900-61-1000	Operating Transfer Out	-	-	-	2,424	3,209	-	-	-	1,050	
570-3900-61-1100	Transfer to General	-	-	-	99,996	99,998	100,000	74,997	89,996	2,520	
570-3900-61-1120	Utility Services Reimbursement	-	-	-	-	-	-	-	-	0	
<b>Debt Service</b>		<b>228,682</b>	<b>246,273</b>	<b>94,416</b>	<b>9,026</b>	<b>8,607</b>	<b>9,000</b>	<b>6,303</b>	<b>8,404</b>	<b>9,000</b>	
570-3900-53-1220	GPW Operational Cost	-	-	-	-	-	-	-	-	0	
570-3900-53-1221	MEAG Telecom Statewide Pymt	-	-	-	-	-	-	-	-	0	
570-3900-53-1222	Debt Payment to Electric Fund	228,682	246,273	94,416	9,026	8,607	9,000	6,303	8,404	9,000	
570-3900-58-1210	MEAG Telecom Loan - Principal	-	-	-	-	-	-	-	-	0	
570-3900-58-2210	MEAG Telecom Loan - Interest	-	-	-	-	-	-	-	-	0	
<b>Capital Expenses</b>		<b>62,561</b>	<b>104,552</b>	<b>122,006</b>	<b>215,688</b>	<b>700,932</b>	<b>521,840</b>	<b>493,511</b>	<b>592,213</b>	<b>604,015</b>	
570-3900-54-1300	Buildings	-	-	-	4,000	287,204	80,000	9,354	11,225	0	
570-3900-54-1310	Building Improvements	-	-	-	2,400	-	15,000	-	-	0	
570-3900-54-1510	Fiber Optic System	38,619	23,375	29,323	73,442	207,040	133,000	167,664	201,197	415,665	
570-3900-54-1514	Service Connections	1,538	960	-	-	-	-	-	-	0	
570-3900-54-1515	NODE Electronics	13,059	3,613	18,364	115,590	191,787	24,000	14,547	17,456	25,000	
570-3900-54-1516	Electronic Equip-Customr Premises	6,883	10,952	3,345	3,399	9,061	9,840	-	-	21,000	
570-3900-54-1517	Fiber at Customer Premises	0	0	-	-	-	-	-	-	0	
570-3900-54-2100	Machinery	0	13,143	-	-	-	-	-	-	38,000	
570-3900-54-2200	Vehicles	-	-	39,224	-	-	35,000	-	-	0	
570-3900-54-2300	Major Equipment - Furniture, Fixtures	-	-	-	-	-	-	-	-	0	
570-3900-54-2310	Computer Hardware & Software	2,462	52,489	31,750	16,857	5,840	225,000	301,946	362,335	76,350	
570-3900-54-2320	Instruments & Implements	-	-	-	-	-	-	-	-	28,000	
<b>Transfers to Reserves</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
570-3900-61-1110	Contribution to Reserves	-	-	-	-	-	-	-	-	0	
<b>Total Expenses for the Department</b>		<b>1,583,876</b>	<b>1,859,163</b>	<b>1,772,345</b>	<b>1,760,337</b>	<b>2,285,433</b>	<b>2,120,110</b>	<b>1,702,972</b>	<b>2,044,407</b>	<b>2,218,200</b>	

## Gas Department Summary of Full-Time Staffing Positions

<u>Position</u>	ACTUAL FY 2017-18	CURRENT FY 2018-19	APPROVED FY 2019-20	PERSONNEL INCREASE OVER PRIOR YEAR
Gas Director	1	1	1	0
Administrative Staff	1	1	1	0
Assistant Gas Director	1	1	0	(1)
Cathodic Protection Technician	1	1	1	0
Construction & Regulatory Coordinator	2	2	2	0
Distribution Staff	3	3	2	(1)
Leak Survey Technician	2	1	1	0
Locate Technician	3	3	3	0
Regulatory & Compliance Staff	1	1	1	0
Service Technician	3	3	3	0
Serviceworker	5	5	5	0
System Engineer	1	1	1	0
Welder	2	2	3	1
Welder/Service Technician	<u>1</u>	<u>1</u>	<u>1</u>	0
<b>Total for Department</b>	<b>27</b>	<b>26</b>	<b>25</b>	<b>(1)</b>

Full-Time Equivalent - Positions are converted to Full Time Equivalent with 80 hours per two week pay period equaling 1.0 FTE.

<b>Operating Costs</b>	<b>ACTUAL FY 2017-18</b>	<b>BUDGET FY 2018-19</b>	<b>APPROVED FY 2019-20</b>	<b>INCREASE/ (DECREASE)</b>
Personnel Expenses	\$2,043,091	\$2,182,270	\$2,265,130	\$82,860
Operating Expenses	\$1,246,147	\$1,565,035	\$1,747,450	\$182,415
Purchase of Natural Gas	\$14,877,259	\$16,757,775	\$16,892,575	\$134,800
Capital Outlay	\$2,107,177	\$11,610,540	\$4,092,685	(\$7,517,855)
Transfer to General Fund	\$3,070,825	\$3,070,825	\$3,070,825	\$0
<b>Total Operating Costs</b>	<b><u>\$23,344,500</u></b>	<b><u>\$35,186,445</u></b>	<b><u>\$28,068,665</u></b>	<b><u>(\$7,117,780)</u></b>

**City of Cartersville**  
**Budget Work Report - Gas Fund Revenue Projections**  
**Fiscal Year 2019 - 20**

**Gas Fund (515-3600)**

Acct No-	Description	2013-14 Actual Year	2014-15 Actual Year	2015-16 Actual Year	2016-17 Actual Year	2017-18 Actual Year	2018-19 Current Year Dept. Budget	4/30/2019 Current Yr. Actual	Y-T-D Annualized	2019-20 Proposed Budget
<b>Operating Revenues</b>										
515-3600-71-4190	Interest on Investments				22,272,559	24,156,862	24,270,460	21,097,169	25,316,602	26,168,785
515-3600-71-4196	Interest - Long-term Investments	790	619	790	1	69		50,389	60,467	
515-3600-71-4197	Interest Income-Series2017 Bond				43			1,205	1,446	
515-3600-71-4400	Residential Gas Sales	2,811,522	2,126,696	3,353,543	3,452,096	40,893	20,062,960	53,311	63,974	3,642,810
515-3600-71-4402	Residential Space Heat Revenue	1,920,298	1,701,229	1,250,092	1,585,322	4,272,612	1,929,136	1,929,136	2,314,963	3,642,810
515-3600-71-4410	Gas - Commodity Charge	1,114,277	1,303,747	1,389,838	1,449,114	1,764,463	1,300,000	1,696,583	2,035,900	1,502,090
515-3600-71-4412	Gas - Brokered Capacity	428,223	514,551	540,782	556,432	1,511,265	450,000	1,151,386	1,381,663	2,017,920
515-3600-71-4415	Small Transport Fee	1,356,846	1,690,259	1,181,831	1,362,160	533,511		394,681	473,617	592,455
515-3600-71-4416	Large Transport Fee	7,979,779	8,876,526	5,988,261	7,539,870	1,362,050		1,461,126	1,753,351	1,695,670
515-3600-71-4417	Gas - NonTaxable Sales	187,658	63,752			7,130,242		7,631,235	9,157,482	8,843,655
515-3600-71-4418	Gas Brokered Sales - NonTaxable		943,650	38,500	19,080	43,114				
515-3600-71-4420	Commercial Sales	2,556,995	2,318,352	2,029,594	2,221,184	2,555,834		2,290,963	2,749,156	2,660,590
515-3600-71-4422	Commercial Space Heat Revenues	1,402,870	1,253,854	946,388	1,046,745	1,334,707		1,298,652	1,558,382	1,294,960
515-3600-71-4430	Industrial Sales	1,084,119	1,160,145	908,660	858,633	959,996		930,289	1,116,347	1,149,360
515-3600-71-4432	Industrial Space Heat Revenues	275,772	340,402	275,887	275,023	518,448		338,215	405,858	482,780
515-3600-71-4433	Industrial Gas Storage Fee									
515-3600-71-4435	Interruptible Gas Revenue	3,264,394	792,764	559,830	801,627	1,082,441		1,166,881	1,400,257	1,309,685
515-3600-71-4436	AO Gas	44								
515-3600-71-4438	Gas Rebate Bonds-TEAC & MGAG	193,720	193,720	193,720	192,575	215,386				
515-3600-71-4470	Sales Tax Vendor Compensation	7,010	5,667	3,900	4,877	4,399		3,678	4,414	
515-3600-71-4512	Special Projects	3,754			8,859	207	150,000			150,000
515-3600-71-4514	Gas Reconnect Fees									
515-3600-71-4515	Late Charges	141,959	132,373	105,464	97,748	117,434		101,321	121,585	9,000
515-3600-71-4517	Gas Mtr Tampering Fees	1,768	802	1,104	662			250	300	
515-3600-71-4530	Sale of Personal Property									
515-3600-71-4531	Sale of Fixed Assets	1,545		791	2,424	2,155				
515-3600-71-4550	Line Extensions									
515-3600-71-4560	Gas Taps	8,311	25,882	66,651	159,319	92,036		92,133	110,560	
515-3600-71-4562	Misc. Revenues	4,018	21,690	184,130	38,665	(1,877)		8,352	10,022	
515-3600-71-4563	Insurance Claims Reimbursement	2,182		629,823		2,458	1,600,000			
515-3600-71-4564	Anheuser Busch Biogas Revenues									
515-3600-71-4580	Proceeds from Capital Leases	114,962	186,208	455,434	479,088	501,770	132,500	104,389	125,267	128,350
515-3600-71-4650	Capital Improvements	157,731			6,909		450,000	382,904	459,485	564,460
505-3600-71-4685	GMA/COPS Lease Pool Earnings									
515-3600-71-4690	Banking Fee Income (NT)	6,011	717	7,635						
515-3600-71-4691	Gas Banking Penalties (NT)	149,071	1,001							
515-3600-71-4692	Gas-Commodity Charge (NT)									
515-3600-71-4693	Utility Locate Reimbursement	107,290	120,565	101,176	114,103	108,719	125,000			125,000
<b>Use of Reserves</b>										
<b>Debt Issuance - Use of Borrowed Funds</b>										
<b>Total Revenues available for Budget</b>		<b>25,283,896</b>	<b>23,775,171</b>	<b>20,213,824</b>	<b>22,272,559</b>	<b>24,156,862</b>	<b>35,962,150</b>	<b>21,097,169</b>	<b>25,316,602</b>	<b>28,847,030</b>



**City of Cartersville  
Budget Work Report  
Fiscal Year 2019 - 20**

**Department: Gas Department (515-3600)**

**Gas Fund**

Acct No-	Description	2013-14 Actual Year	2014-15 Actual Year	2015-16 Actual Year	2016-17 Actual Year	2017-18 Actual Year	2018-19 Current Year Dept. Budget	4/30/2019 Current Yr. Actual	Y-T-D Annualized	2019-20 Proposed Budget
<b>Personnel Expenses</b>										
515-3600-51-1100	Salaries	1,757,222	1,758,205	1,866,927	1,877,591	2,043,091	2,182,270	1,655,137	1,986,165	2,265,130
515-3600-51-1101	Contracta-Regular Salaries	1,150,855	1,167,167	1,242,042	1,300,978	1,361,631	1,414,815	1,059,416	1,271,300	1,415,170
515-3600-51-1108	Life Insurance Benefit Expense	(9,140)	(13,152)	(12,780)	(17,160)	(13,640)		(17,880)	(21,456)	
515-3600-51-1250	Other Pay (Sick & Longevity)	689	3,502	(1,591)	292	280	300	352	422	400
515-3600-51-1300	Overtime						9,190			9,190
515-3600-51-2100	Health & Dental Insurance	48,766	33,720	63,490	53,836	60,063	72,000	38,006	45,608	72,000
515-3600-51-2110	Retiree Benefit Expenses	254,606	254,581	237,478	167,467	190,503	262,125	160,333	192,400	242,595
515-3600-51-2120	Life & Disability Insurance	40,849	37,478	56,287	45,329	42,927	42,525	39,528	47,434	49,940
515-3600-51-2200	Social Security Expenses	85,082	85,717	91,176	97,913	102,667	10,555	7,646	9,175	11,005
515-3600-51-2300	Retirement Contributions	158,074	153,598	154,855	192,362	248,990	114,445	79,022	94,826	114,470
515-3600-51-2400	Deferred Comp 401A Contributions	2,001	2,002	2,000	2,002	2,002	2,000	246,709	296,051	307,395
515-3600-51-2500	Unemployment Insurance							1,540	1,847	2,000
515-3600-51-2600	Workers' Compensation Insurance	17,790	25,775	24,575	24,575	37,640	40,465		48,558	40,965
		<b>1,049,260</b>	<b>1,086,555</b>	<b>1,223,907</b>	<b>1,182,286</b>	<b>1,246,147</b>	<b>1,565,035</b>	<b>895,083</b>	<b>1,032,450</b>	<b>1,747,450</b>
<b>Operating Expenses</b>										
515-3600-52-1200	Prof. Services	525								
515-3600-52-1205	Prof. Services - Employee assistance						75,000			20,000
515-3600-52-1300	Prof. Services - Consulting Fees					30,000	30,000			30,000
515-3600-52-1301	Prof. Services-GIS Mapping	31,450	31,750	30,000	30,000	30,000		22,500	27,000	55,000
515-3600-52-1308	Consulting Fees - AMI System	7,433	43,679	26,798	27,814	95,821	75,000	19,649	23,579	75,000
515-3600-52-1500	Legal Services			364	439	521	17,800	685	822	17,000
515-3600-52-1600	Other Services & Fees					9,901	8,000	6,032	7,238	
515-3600-52-1601	Bank Service Charges					13,063	25,000	15,910	19,092	30,000
515-3600-52-2100	Utilities	33,467	27,636	17,900	12,956	13,063	4,000			4,000
515-3600-52-2111	Trash & Brush Disposal	166	1,369	617	140	73				
515-3600-52-2200	Janitorial Services						28,100		22,914	31,000
515-3600-52-2210	Uniforms	8,499	7,474	3,583	22,146	24,165	1,200			
515-3600-52-2310	Maintenance - Office Equipment	1,230	1,286	1,465	2,342	576	1,000			
515-3600-52-2320	Maintenance - Computer			113			1,000			1,500
515-3600-52-2330	Maintenance - Software				1,056	1,084	1,000	863	1,036	
515-3600-52-2340	Maintenance - Buildings & Grounds			14,931	2,804	3,494	6,000	2,784	3,341	21,000
515-3600-52-2350	Maintenance - Heating & A/C				490	156	500			3,000
515-3600-52-2360	Maintenance - Vehicle & Equipment	50,319	54,481	43,072	72,446	50,914	51,050	46,152	55,382	55,000
515-3600-52-2365	Maintenance - Minor Equipment	7,406	7,580	7,047	5,332	4,370	6,500	312	374	7,800
515-3600-52-2370	Maintenance - Streets	5,863	12,429	6,590	3,846	2,139	10,000	3,093	3,712	10,000
515-3600-52-2380	Maintenance - Gas Mains	31,969	61,490	31,512	33,996	7,942	87,000	13,137	15,764	159,000
515-3600-52-2390	Maintenance - Meters & Settings	56,577	29,743	21,997	31,479	40,548	74,000	32,589	39,107	74,000
515-3600-52-2395	Maintenance - Service Connections	5,283	2,716	(6,674)	14,345	8,833	28,000	1,678	2,014	28,000
515-3600-52-2396	Maintenance-Anheuser Busch Blogas Pipeline Equipment Lease				304	5,496		7,708		9,000
515-3600-52-2410	Rents	1,080	1,614	4,299	36,000	36,000	6,300			6,300
515-3600-52-2430	Corrections Work Force Expense			18,000			24,000			
515-3600-52-2500	Insurance - Claims						8,800			8,800
515-3600-52-3110	Insurance - Vehicle & Equipment	8,020	7,105	8,170	9,395	9,395	10,525	10,525	12,630	11,050
515-3600-52-3120	Insurance - General Liability	51,005	45,185	51,965	59,760	59,760	66,930	66,930	80,316	70,275
515-3600-52-3130	Insurance - Property & Casualty	4,750	4,210	4,840	5,565	5,565	6,680	6,680	8,016	16,680
515-3600-52-3210	Communications - Phones & Cellulars	50,280	48,258	49,488	51,093	50,677	51,625	40,475	48,570	81,695

**City of Cartersville  
Budget Work Report  
Fiscal Year 2019 - 20**

**Department: Gas Department (515-3600)**

**Gas Fund**

Acct No-	Description	2013-14 Actual Year	2014-15 Actual Year	2015-16 Actual Year	2016-17 Actual Year	2017-18 Actual Year	2018-19 Current Yr. Dept. Budget	4/30/2019 Current Yr. Actual	Y-T-D Annualized	2019-20 Proposed Budget
515-3600-52-3220	Communications - Pagers & Radios	5,850	750				6,400	-		10,500
515-3600-52-3300	Advertising	3,390	16,445	46,412	23,418	1,426	30,000	(2,781)	(3,337)	30,000
515-3600-52-3400	Postage	886	634	456	384	950	2,000	612	734	2,000
515-3600-52-3510	Travel & Related Expenses	6,450	2,784	6,349	6,425	8,961	14,700	2,141	2,569	14,700
515-3600-52-3520	Convention & Seminar Registration	1,250	270	2,074	2,445	4,528	5,500	1,185	1,422	5,500
515-3600-52-3530	Employee Training	9,829	4,951	5,463	7,343	8,439	8,600	2,698	3,238	9,000
515-3600-53-1110	Office Equipment & Supplies	5,683	5,904	7,675	9,362	3,831	9,800	4,021	4,825	11,000
515-3600-53-1115	Utility Locates Equip & Supplies	13,173	15,074	2,500	7,708	6,990	44,900	12,233	14,680	35,900
515-3600-53-1120	Minor Computer Supplies	398			1,229		4,000			4,000
515-3600-53-1122	Computer Equipment & Software	9,848	4,455	959	1,143	9,178	13,250	1,765	2,118	13,250
515-3600-53-1130	Minor Equipment & Supplies	29,852	32,227	21,215	21,707	30,181	46,695	13,079	15,695	62,630
515-3600-53-1133	Safety Meetings & Supplies	2,660	4,982	11,266	7,333	8,395	14,600	6,124	7,349	14,600
515-3600-53-1140	Janitorial Supplies	926	994	545	778	1,319	1,100	368	442	4,400
515-3600-53-1150	Chemical & Medical Supplies						500			500
515-3600-53-1160	Mechanical Supplies				161		500			500
515-3600-53-1213	Taxes - Floyd Co.	14,725	12,612	19,432	13,132	19,093	27,000	16,585	19,902	27,000
515-3600-53-1260	Fuel Expense	67,478	51,030	31,425	21,591	33,739	35,125	30,260	36,312	52,115
515-3600-53-1400	Memberships & Subscriptions	17,803	21,352	78,807	72,209	72,600	70,000	57,174	68,609	70,000
515-3600-53-3000	Bad Debt Expense									
515-3600-63-1000	Sink Hole Expenses			82,822						
515-3600-58-1150	Lease Pool Payment - Principal	47,530	65,608	68,173	78,467	71,822	68,855	62,361	74,833	67,295
515-3600-58-2150	Lease Pool Payment - Interest	1,391	1,609	8,705	2,007	1,894	3,500	2,964	3,556	10,780
515-3600-61-1000	Operating Transfer Out			454,000	27,696	48,308	454,000	340,497	408,596	454,000
515-3600-61-1120	Utility Services Reimbursement	453,998	453,996	454,000	454,000	454,000	454,000			
515-3600-61-2000	Loss on Disposition of Assets			39,552						
	<b>Purchase of Natural Gas</b>	<b>18,221,271</b>	<b>15,538,933</b>	<b>11,908,339</b>	<b>14,380,613</b>	<b>14,877,259</b>	<b>16,757,775</b>	<b>13,556,251</b>	<b>16,267,501</b>	<b>16,892,575</b>
515-3600-53-1210	Purchase of Transport Gas	14,474,766	11,834,200	8,387,361	10,758,465	11,118,745	11,883,670	10,275,697	12,330,836	12,208,708
515-3600-53-1211	Transport Gas Expense	3,746,505	3,704,733	3,520,978	3,622,148	3,758,514	4,874,105	3,280,554	3,936,665	4,683,867
515-3600-53-1212	GSR Charges									
	<b>Debt Service</b>									
515-3600-58-1100	Bond Principal Expense					<b>258,042</b>	<b>775,705</b>	<b>389,383</b>		<b>778,365</b>
515-3600-58-1116	Bond Issuance Cost					159,500	570,000	285,000		585,000
515-3600-58-2100	Bond Interest Expense					98,542	205,705	104,383		193,365
	<b>Capital Expenses</b>	<b>386,627</b>	<b>188,717</b>	<b>370,697</b>	<b>3,288,537</b>	<b>2,107,177</b>	<b>11,610,540</b>	<b>5,044,527</b>	<b>5,303,894</b>	<b>4,092,685</b>
515-3600-54-1100	Land		10,000		35,400					
515-3600-54-1300	Buildings				70,000		7,000,000		4,964,274	
515-3600-54-1310	Building Improvements									
515-3600-54-1510	Gas Mains									619,000
515-3600-54-1511	12" Transmission Line	188,631	103,509	147,554	94,195	114,715	560,100	59,459	71,351	
515-3600-54-1512	Relocation of Gas Line									
515-3600-54-1513	Meters & Settings	66,077	68,469	130,469	175,964	153,055	326,330	176,100	211,320	349,840
515-3600-54-1514	Service Connections	25,052	6,339	35,491	44,339	25,526	125,000	22,578	27,094	156,250
515-3600-54-1515	Transcontinental Gas Pipe Line				2,787,381	274,626	3,302,410	624,615		2,678,245
515-3600-54-1519	Machinery (Incl. Off-Road Equipment)						150,000			150,000
515-3600-54-2100	Motor Vehicles	68,716			8,313		132,500		29,856	60,000
515-3600-54-2200	Furniture & Office Equipment - Major	29,831		57,183	72,945	162,268		24,880		68,350

**City of Cartersville  
Budget Work Report  
Fiscal Year 2019 - 20**

Department: Gas Department (515-3600)

Gas Fund

Acct No-	Description	2013-14 Actual Year	2014-15 Actual Year	2015-16 Actual Year	2016-17 Actual Year	2017-18 Actual Year	2018-19 Current Year Dept. Budget	4/30/2019 Current Yr. Actual	Y-T-D Annualized	2019-20 Proposed Budget
515-3600-54-2320	Instruments & Implements	8,320	400				14,200	-		11,000
515-3600-54-2321	GIS Mapping									
<b>Transfers to General Fund</b>										
515-3600-61-1100	Contribution to General Fund	3,070,825	3,070,825	3,420,825	3,070,825	3,070,825	3,070,825	2,303,118	2,763,742	3,070,825
515-3600-61-1105	Payment in Lieu of Taxes Paid	2,103,045	2,172,690	2,680,400	2,233,788	2,148,181	2,200,305	1,487,539	1,785,047	1,952,855
		967,780	898,135	740,425	837,037	922,644	870,520	815,579	978,695	1,117,970
	<b>Total Expenses - Gas Department</b>	<b>24,485,205</b>	<b>21,643,235</b>	<b>18,790,695</b>	<b>23,799,852</b>	<b>23,344,500</b>	<b>35,962,150</b>	<b>23,843,499</b>	<b>27,353,751</b>	<b>28,847,030</b>

## Solid Waste Department Summary of Full-Time Staffing Positions

<u>Position</u>	ACTUAL FY 2017-18	CURRENT FY 2018-19	APPROVED FY 2019-20	PERSONNEL INCREASE OVER PRIOR YEAR
Assistant Director	0	0	0	0
Administrative Staff	0	0	0	0
Operations Manager	1	1	1	0
Brush Truck Driver	0	0	0	0
Sign Tech	0	0	0	0
Refuse Driver	13	13	14	1
Equipment Operator	0	0	0	0
Sanitation Supervisor	<u>2</u>	<u>2</u>	<u>2</u>	<u>0</u>
<b>Total for Department</b>	<b>16</b>	<b>16</b>	<b>17</b>	<b>1</b>

Full-Time Equivalent - Positions are converted to Full Time Equivalent with 80 hours per two week pay period equaling 1.0 FTE.

<b>Operating Costs</b>	ACTUAL FY 2017-18	BUDGET FY 2018-19	APPROVED FY 2019-20	INCREASE/ (DECREASE)
Personnel Expenses	\$1,084,923	\$1,149,185	\$1,298,360	\$149,175
Operating Expenses	\$1,608,645	\$1,308,530	\$1,524,640	\$216,110
Capital Outlay	\$242,630	\$192,000	\$155,000	(\$37,000)
<b>Total Operating Costs</b>	<b><u>\$2,936,198</u></b>	<b><u>\$2,649,715</u></b>	<b><u>\$2,978,000</u></b>	<b><u>\$328,285</u></b>

**City of Cartersville**  
**Budget Work Report - Solid Waste Fund Revenue Projections**  
**Fiscal Year 2019 - 20**

**Solid Waste Fund (540-3200)**

Acct No.	Description	2013-14 Actual Year	2014-15 Actual Year	2015-16 Actual Year	2016-17 Actual Year	2017-18 Actual Year	2018-19 Current Year Budget	4/30/2019 Current Yr. Actual	Y-T-D Annualized	2019-20 Proposed Budget
<b>Solid Waste Revenue</b>										
540-3200-31-4470	Sales Tax Vendors Compensation	2,325,562	2,486,163	2,422,317	2,422,619	2,735,330	2,649,715	1,900,936	2,276,113	2,978,000
540-3200-34-4300	Refuse Collections - Commercial	131	142	171	116	128	200	12	14	840,000
540-3200-34-4301	Refuse Collections - Residential	541,571	568,740	594,561	630,766	662,913	660,000	513,234	615,881	1,872,500
540-3200-34-4302	Bulk Refuse Fees	1,530,046	1,542,164	1,577,762	1,639,054	1,701,061	1,685,515	1,296,959	1,556,351	1,000
540-3200-34-4303	Litter Critter Fees	965	870	890	870	1,775	-	1,620	1,944	-
540-3200-34-4304	Knuckleboom Fees	-	3,530	5,040	3,508	1,040	-	208	250	500
540-3200-34-4305	Sale of Garbage Containers	4,216	17,839	21,962	25,003	21,317	20,000	14,915	17,898	17,000
540-3200-34-4306	Permit Fee - Commercial Solid Waste	12,846	46,620	72,180	62,940	67,500	60,000	42,140	50,568	60,000
540-3200-34-4307	Trimming Grinding & Disposal	62,700	-	-	-	-	-	-	-	-
540-3200-34-4800	Recycling - Pilot Program	126	3	-	-	-	-	-	-	-
540-3200-34-4900	Late Charges	29,650	28,841	32,094	29,579	30,007	30,000	23,200	27,840	30,000
540-3200-36-1050	GMA/COPS Lease Pool Earnings	-	-	24,099	24,218	-	-	-	-	-
540-3200-36-1001	Interest on Investments	-	-	-	-	-	-	4,175	-	-
540-3200-38-9000	Miscellaneous Revenues	3,453	2,684	670	1,316	2,130	2,000	4,473	5,368	2,000
540-3200-38-9001	Insurance Claims Reimbursements	-	5,585	527	5,249	4,829	-	-	-	-
540-3200-39-2100	Sale of General Fixed Assets	-	5,712	411	-	-	-	-	-	-
540-3200-71-4190	Interest on Investments	-	-	-	-	-	-	-	-	-
540-3200-71-4580	Proceeds from Capital Leases	139,858	263,433	91,950	-	242,630	192,000	-	-	155,000
<b>Total Solid Waste Revenues</b>		<b>2,325,562</b>	<b>2,486,163</b>	<b>2,422,317</b>	<b>2,422,619</b>	<b>2,735,330</b>	<b>2,649,715</b>	<b>1,900,936</b>	<b>2,276,113</b>	<b>2,978,000</b>

**City of Cartersville  
Budget Work Report  
Fiscal Year 2019 - 20**

Department: Solid Waste (540-3200)

Acct No-	Description	2013-14 Actual Year	2014-15 Actual Year	2015-16 Actual Year	2016-17 Actual Year	2017-18 Actual Year	2018-19 Current Year Dept. Budget	4/30/2019 Current Yr. Actual	Y-T-D Annualized	2019-20 Proposed Budget
<b>Personnel Expenses</b>										
540-3200-51-1100	Salaries	1,076,784	953,769	941,545	1,004,087	1,084,923	1,149,185	921,068	1,105,281	1,298,360
540-3200-51-1108	Life Insurance Benefit Expense	653,547	562,668	524,783	593,677	634,346	684,050	507,800	609,360	721,495
540-3200-51-1250	Other Pay (Sick & Longevity)	158	450	(151)	141	129	150	132	158	145
540-3200-51-1300	Overtime	32,034	26,695	46,924	30,557	40,276	5,235	-	40,527	5,405
540-3200-51-2100	Health & Dental Insurance	184,307	157,523	176,140	165,540	168,406	13,000	33,773	40,527	49,600
540-3200-51-2110	Retiree Benefit Expenses	31,520	35,114	32,570	29,341	33,682	178,665	148,524	178,229	214,105
540-3200-51-2120	Life & Disability Insurance	4,761	4,668	5,390	6,504	6,714	56,550	39,140	46,968	65,610
540-3200-51-2200	Social Security Expenses	48,861	41,737	38,365	41,864	45,533	5,740	4,898	5,878	5,750
540-3200-51-2300	Retirement Contributions	82,861	70,514	67,304	86,243	100,932	92,405	36,345	43,614	56,600
540-3200-51-2400	Deferred Comp 401A Contributions						665	91,436	109,723	120,630
540-3200-51-2500	Unemployment Insurance	38,735	54,400	50,220	50,220	54,905	59,020	59,020	70,824	59,020
540-3200-51-2600	Workers' Compensation Insurance	1,094,095	1,094,843	1,187,452	1,318,042	1,608,645	1,308,530	1,129,090	1,354,908	1,524,640
<b>Operating Expenses</b>										
540-3200-52-1205	Prof Services-Employee Assistance									
540-3200-52-1300	Other Professional Services	17,839	14,851	17,652	15,563	2,858				
540-3200-52-1331	Yard Waste Disposal Contract					75				
540-3200-52-1500	Legal Services	480	1,599	4,594	2,881	1,823	1,000	2,730	3,276	500
540-3200-52-1600	Other Services & Fees	2,220	1,686	21,868	28,716	33,373	24,000	31,211	37,453	24,200
540-3200-52-1601	Bank Service Charges	2,818				225		21,610	25,932	62,000
540-3200-52-2100	Utilities									
540-3200-52-2111	Trash & Brush Disposal	35								
540-3200-52-2120	Utility Refunds	4,678	4,296	2,142	241	1,415	2,000			1,000
540-3200-52-2200	Janitorial Services	590					1,000			500
540-3200-52-2210	Uniforms									
540-3200-52-2310	Maintenance - Furr., Fixt., & Office Mach.	1,043	1,385	404	251	3,416	1,000			500
540-3200-52-2330	Maintenance - Software									
540-3200-52-2340	Maintenance - Buildings & Grounds	151,610	139,483	186,679	222,513	258,816	230,555	186,498	223,798	231,000
540-3200-52-2350	Maintenance - Heating & A/C	1,696	190	1,403	1,220	1,220	1,000	280	336	500
540-3200-52-2360	Maintenance - Vehicles & Equipment	307,885	284,938	315,986	301,851	345,586	360,000	267,200	320,640	396,000
540-3200-52-2367	Landfill Expense									
540-3200-52-2371	Maintenance - Compost Site	16,344	6,235	16,707	12,318	26,913	20,000	8,893	10,672	15,000
540-3200-52-2372	Maintenance - Container	208		10,638	46,909	49,339	41,235	36,394	43,673	75,000
540-3200-52-2410	Equipment Lease									
540-3200-52-2500	Corrections Expense	29,405	26,050	29,960	34,455	34,455	38,590	38,590	46,308	40,520
540-3200-52-3110	Insurance - Claims	6,890	6,105	7,020	8,075	8,075	9,045	9,045	10,854	9,495
540-3200-52-3120	Insurance - Vehicle & Equipment	1,425	1,265	1,455	1,675	1,675	2,010	2,010	2,412	2,710
540-3200-52-3130	Insurance - General Liability									
540-3200-52-3140	Insurance - Property & Casualty									

**City of Cartersville**  
**Budget Work Report**  
**Fiscal Year 2019 - 20**

Department: Solid Waste (540-3200)

Acct No-	Description	2013-14 Actual Year	2014-15 Actual Year	2015-16 Actual Year	2016-17 Actual Year	2017-18 Actual Year	2018-19 Current Year Dept. Budget	4/30/2019 Current Yr. Actual	Y-T-D Annualized	2019-20 Proposed Budget
540-3200-52-3210	Communications - Telephones & Cellulars	10,571	11,363	13,755	15,669	14,840	14,135	10,602	12,722	10,945
540-3200-52-3220	Communications - Radios & Pagers									
540-3200-52-3300	Advertising - Citizen Education	32	76	33		508	300		109	300
540-3200-52-3400	Postage	90		143			1,000			1,500
540-3200-52-3510	Travel & Related Expenses						1,000			1,000
540-3200-52-3520	Convention & Seminar Registration						1,000			1,000
540-3200-52-3530	Employee Training	573	124	187	302	780	1,000	195	234	1,000
540-3200-53-1110	Office Equipment & Supplies	1,259	2,585	1,021	760	1,586	1,000	2,301	2,761	2,000
540-3200-53-1122	Computer Equipment & Software			1,765	309		2,250			1,600
540-3200-53-1130	Minor Equipment & Supplies	1,271	1,618	5,643	5,434	6,163	3,000	5,135	6,162	4,000
540-3200-53-1131	Garbage Carts	15,002	20,289	58,298	52,869	32,305	34,000	43,240	51,888	44,000
540-3200-53-1132	Commercial Dumpsters	1,440	51,810	15,768	15,768	12,616	15,000	23,511	28,213	20,000
540-3200-53-1133	Safety Meetings & Supplies	2,682	1,520	1,341	1,190	4,433	3,000	3,253	3,904	3,000
540-3200-53-1140	Janitorial Supplies	430	646	604	602	706	600	346	415	500
540-3200-53-1150	Chemical & Medical Supplies	349	601	1,696			600			300
540-3200-53-1160	Mechanical Supplies					24				
540-3200-53-1260	Fuel Expense	133,560	110,007	66,242	44,973	89,430	90,000	80,229	96,275	102,460
540-3200-53-1400	Memberships & Subscriptions	146	369		413		500			500
540-3200-53-3000	Bad Debt Expense									
540-3200-58-1150	Lease Pool Payment - Principal	185,295	190,810	200,714	219,338	226,044	203,710	199,853	239,824	191,050
540-3200-58-2150	Lease Pool Payment - Interest	4,229	22,942	27,502	7,336	10,777	12,000	10,608	12,729	20,020
540-3200-61-1000	Operating Transfer Out				85,128	245,571				68,040
540-3200-61-1100	Transfer to Gen. Fund - Admin Overhead									
540-3200-61-1110	Transfer to Reserves									
540-3200-61-1120	Utility Services Reimbursement	192,000	192,000	192,000	192,000	192,000	192,000	144,000	172,800	192,000
<b>Capital Expenses</b>		<b>139,891</b>	<b>263,454</b>	<b>232,283</b>	<b>140,333</b>	<b>242,630</b>	<b>192,000</b>	<b>76,575</b>		<b>155,000</b>
540-3200-54-1310	Building Improvements									
540-3200-54-2100	Machinery (Incl. Off-Road Equipment)	25,147								
540-3200-54-2200	Motor Vehicles	114,744	263,454	232,283	140,333	242,630	192,000	76,575		155,000
540-3200-54-2300	Office Furniture & Equipment - Major									
540-3200-54-2310	Computer Hardware & Software									
540-3200-54-2320	Instruments & Implements									
	<b>Total Expenses for the Department</b>	<b>2,310,770</b>	<b>2,312,066</b>	<b>2,351,280</b>	<b>2,462,462</b>	<b>2,936,198</b>	<b>2,649,715</b>	<b>2,126,733</b>	<b>2,460,189</b>	<b>2,978,000</b>

## Stormwater Department Summary of Full-Time Staffing Positions

<u>Position</u>	ACTUAL FY 2017-18	CURRENT FY 2018-19	APPROVED FY 2019-20	PERSONNEL INCREASE OVER PRIOR YEAR
Assistant Director	1	1	1	0
Administration	0	0	1	1
Construction Crew	1	1	1	0
Engineer	1	1	1	0
Equipment Operator	3	2	2	0
MS4 Engineer	1	1	1	0
Site Development Inspector	1	0	0	0
Truck Driver	<u>2</u>	<u>3</u>	<u>3</u>	<u>0</u>
<b>Total for Department</b>	<b>10</b>	<b>9</b>	<b>10</b>	<b>1</b>

Full-Time Equivalent - Positions are converted to Full Time Equivalent with 80 hours per two week pay period equaling 1.0 FTE.

<b>Operating Costs</b>	ACTUAL FY 2017-18	BUDGET FY 2018-19	APPROVED FY 2019-20	INCREASE/ (DECREASE)
Personnel Expenses	\$745,758	\$757,185	\$794,345	\$37,160
Operating Expenses	\$611,667	\$605,860	\$618,920	\$13,060
Capital Outlay	\$40,623	\$233,955	\$115,535	(\$118,420)
<b>Total Operating Costs</b>	<b><u>\$1,398,048</u></b>	<b><u>\$1,597,000</u></b>	<b><u>\$1,528,800</u></b>	<b><u>(\$68,200)</u></b>



**City of Cartersville**  
**Budget Work Report - Stormwater Fund Revenue Projections**  
**Fiscal Year 2019 - 20**

Stormwater Fund (506-4320)	Acct No.	Description	2013-14 Actual Year	2014-15 Actual Year	2015-16 Actual Year	2016-17 Actual Year	2017-18 Actual Year	2018-19 Current Year Budget	4/30/2019 Current Yr. Actual	Y-T-D Annualized	2019-20 Proposed Budget
		<b>Stormwater Revenue</b>									
	506-4320-32-3900	Stormwater General Permit	1,380,927	1,431,960	1,419,156	1,464,652	1,526,281	1,597,000	1,130,034	1,356,041	1,528,800
	506-4320-33-4412	Wells Street Grant Revenue	-	-	1,016	9,440	460	-	-	-	-
	506-4320-33-4413	Pre-Disaster Mitigation Program Grant	-	-	-	-	-	-	-	-	-
	506-4320-34-3905	Drainage Improvements	56,891	-	-	-	-	-	-	-	-
	506-4320-34-3906	Site Development Permit Fees	-	-	-	-	-	-	-	-	-
	506-4320-34-4260	Stormwater - Residential	310,004	314,246	325,302	340,376	350,233	348,000	268,679	322,415	360,000
	506-4320-34-4265	Stormwater - Commercial	774,999	808,092	849,305	903,782	919,933	918,000	691,652	829,982	922,800
	506-4320-34-4270	Stormwater - Government	200,002	200,004	200,000	200,000	200,004	200,000	150,003	180,004	200,000
	506-4320-34-4275	Stormwater - Penalty	10,669	9,993	11,265	10,360	10,943	10,000	7,833	9,400	10,000
	506-4320-36-1001	Interest on Investments	-	-	-	-	-	-	11,752	14,102	-
	506-4320-36-1002	Interest on Drainage Improve Acct	-	-	-	-	-	-	-	-	-
	506-4320-38-9000	Miscellaneous Revenue	-	2,581	250	694	13,165	1,000	116	139	-
	506-4320-39-3700	Proceeds from Capital Leases	28,362	97,044	27,280	31,543	31,543	120,000	-	-	36,000
	506-4320-71-4685	GMA/COPS/Lease Pool Earnings	-	-	4,738	-	-	-	-	-	-
		Prior Year Carryover									
		Use of Reserves									
		Stormwater Improvement Funds									
		Total Stormwater Revenues	1,380,927	1,431,960	1,419,156	1,464,652	1,526,281	1,597,000	1,130,034	1,356,041	1,528,800

**City of Cartersville  
Budget Work Report  
Fiscal Year 2019 - 20**

Department: Stormwater Fund (506-4320)

Fund: General Fund

Acct No-	Description	2013-14 Actual Year	2014-15 Actual Year	2015-16 Actual Year	2016-17 Actual Year	2017-18 Actual Year	2018-19 Current Year Dept. Budget	4/30/2019 Current Yr. Actual	Y-T-D Annualized	2019-20 Proposed Budget
<b>Personnel Expenses</b>										
506-4320-51-1100	Salaries	459,524	582,538	641,392	752,348	745,758	757,185	580,195	696,234	794,345
506-4320-51-1108	Life Insurance Benefit Expense	303,499	399,807	417,988	485,553	452,683	471,075	352,752	423,302	485,965
506-4320-51-1250	Other Pay (Sick & Longevity)	156	529	(114)	160	145	180	129	155	135
506-4320-51-1300	Overtime						2,130	-		2,195
506-4320-51-2100	Health & Dental Insurance	10,440	7,453	6,915	6,372	9,452	2,000	3,093	3,712	2,000
506-4320-51-2110	Retiree Benefit Expenses	54,988	62,473	79,735	102,372	111,619	121,060	81,316	97,579	107,500
506-4320-51-2120	Life & Disability Insurance	22,823	19,236	39,628	33,302	46,216	42,970	36,136	43,363	45,580
506-4320-51-2200	Social Security Expenses	2,116	2,129	2,882	2,691	2,787	4,370	2,129	2,555	4,505
506-4320-51-2300	Retirement Contributions	21,585	27,970	28,897	33,825	31,608	36,355	24,089	28,907	37,500
506-4320-51-2500	Unemployment Insurance	40,047	52,671	52,291	74,903	78,308	63,135	66,641	79,989	95,055
506-4320-51-2600	Workers' Compensation Insurance	3,870	10,270	13,170	13,170	12,940	13,910	13,910	16,692	13,910
<b>Operating Expenses</b>										
506-4320-52-1300	Prof. Services	490,343	559,047	544,610	598,786	611,667	605,860	441,616	471,128	618,920
506-4320-52-1301	Prof. Services - GIS Stormwater Portion	32,348	33,314	1,983	20,103	15,000	12,000	1,830	2,196	12,000
506-4320-52-1302	Prof. Serv-Trimming, Grindings, & Disposal	3,551	9,208	17,199	15,000	15,000	18,000	13,250	15,900	18,000
506-4320-52-1305	Prof. Services-Environmental Compliance	-	-	68	68	34	6,000	-	-	6,000
506-4320-52-1306	Floodplain Mapping	-	-	-	-	445	5,000	-	3,690	5,000
506-4320-52-1340	Yardwaste Disposal Contract	-	20,990	2,750	2,700	1,288	1,000	3,075	367	1,000
506-4320-52-1500	Drainage Studies	-	225	2,750	2,700	1,875	1,000	1,400	1,679	1,000
506-4320-52-1600	Legal Services	150	260	1,911	1,875	1,337	1,000	306	367	1,000
506-4320-52-1601	Other Services & Fees	5,960	5,434	5,500	5,103	1,868	6,000	4,115	4,938	5,200
506-4320-52-2100	Bank Service Charges	-	255	4,625	11,557	4,901	6,000	4,115	4,938	5,200
506-4320-52-2111	Utilities	-	-	-	-	19,365	6,000	8,515	10,218	10,000
506-4320-52-2200	Trash & Brush Disposal	-	-	-	-	-	-	-	-	-
506-4320-52-2210	Janitorial Services	1,952	2,304	4,370	241	553	600	-	600	600
506-4320-52-2310	Uniforms	115	150	-	-	142	500	-	500	500
506-4320-52-2315	Maintenance - Office Equipment	122	-	-	-	1,229	1,500	5,138	6,166	6,000
506-4320-52-2320	Maintenance - Other Equipment	-	-	-	-	-	-	-	-	-
506-4320-52-2330	Maintenance - Computer	3,937	2,942	2,555	5,400	5,400	5,500	5,820	6,984	5,400
506-4320-52-2340	Maintenance - Buildings & Grounds	-	-	599	5,497	5,419	3,000	689	827	1,500
506-4320-52-2350	Maintenance - Heating & A/C	-	-	-	-	-	1,000	-	1,000	1,000
506-4320-52-2360	Maintenance - Vehicle & Equipment	61,909	57,876	47,894	72,403	55,009	57,930	55,162	66,194	59,000
506-4320-52-2365	Maintenance - Minor Equipment	2,531	446	3,998	656	5,507	1,000	1,282	1,538	1,000
506-4320-52-2376	Maintenance - Storm Sewers	18,773	53,755	41,188	42,945	20,264	15,000	7,261	8,713	15,000
506-4320-52-2410	Equipment Lease	-	-	-	-	3,300	-	-	-	-
506-4320-52-2500	Corrections Work Force	48,861	65,109	85,784	57,799	65,195	62,470	41,648	49,978	62,470
506-4320-52-3110	Insurance - Claims	3,090	2,735	3,192	3,615	3,615	4,050	4,050	4,860	4,250
506-4320-52-3120	Insurance - Vehicle & Equipment	5,230	4,635	5,330	6,130	6,130	6,865	6,865	8,238	7,210
506-4320-52-3130	Insurance - General Liability	2,375	2,105	2,420	2,785	2,785	3,340	3,340	4,008	4,040
506-4320-52-3140	Insurance - Property & Casualty	-	-	-	-	-	-	-	-	-

**City of Cartersville  
Budget Work Report  
Fiscal Year 2019 - 20**

**Department: Stormwater Fund (506-4320)**

Fund: General Fund

Acct No-	Description	2013-14 Actual Year	2014-15 Actual Year	2015-16 Actual Year	2016-17 Actual Year	2017-18 Actual Year	2018-19 Current Year Dept. Budget	4/30/2019 Current Yr. Actual	Y-T-D Annualized	2019-20 Proposed Budget
506-4320-52-3210	Communications - Telephones & Cellulars	5,811	8,272	10,740	11,136	10,865	11,100	8,232	9,878	11,760
506-4320-52-3220	Communications - Radios & Pagers	-	-	-	190	134	300	-	56	300
506-4320-52-3230	Communications - New Radios	-	135	90	169	893	1,000	-	113	1,000
506-4320-52-3300	Advertising & Promotion	-	9	527	1,166	495	1,000	733	880	1,000
506-4320-52-3400	Postage	-	-	350	905	2,516	1,500	245	294	1,500
506-4320-52-3510	Travel & Related Expenses	540	3,006	425	1,157	2,096	1,500	1,806	2,167	1,500
506-4320-52-3520	Convention & Seminar Registration	235	-	370	1,037	-	-	-	-	-
506-4320-52-3530	Employee Training	1,599	-	-	-	-	-	-	-	-
506-4320-53-1110	Office Equipment & Supplies	601	1,654	4,475	576	12,133	2,250	8,233	9,880	2,250
506-4320-53-1120	Minor Computer Supplies	-	898	2,216	9,843	1,495	3,000	3,273	3,928	5,000
506-4320-53-1122	Computer Equipment & Software	5,294	1,123	1,301	602	706	1,000	346	415	1,500
506-4320-53-1130	Minor Equipment & Supplies	2,138	831	5,581	6,305	6,972	3,000	60	72	300
506-4320-53-1133	Safety Meetings & Supplies	307	97	19,878	14,843	23,507	23,000	25,280	30,336	41,440
506-4320-53-1140	Janitorial Supplies	1,411	21	150	192	265	250	534	641	500
506-4320-53-1150	Chemical & Medical Supplies	1,411	38,428	25,034	30,050	39,314	96,955	49,010	59,195	59,195
506-4320-53-1170	Educational Supplies	44,734	280	5,425	1,297	2,547	5,000	2,417	2,900	6,775
506-4320-53-1260	Fuel Expense	-	-	236,750	236,748	236,748	236,750	177,561	213,073	236,750
506-4320-53-1400	Memberships & Subscriptions	-	250	101,063	65,550	40,623	233,955	308,095	369,714	115,535
506-4320-53-3000	Bad Debt Expense	-	-	73,783	-	4,105	80,000	9,354	11,225	-
506-4320-58-1150	Lease Pool Payment - Principal	-	5,449	-	-	-	-	-	-	-
506-4320-58-2150	Lease Pool Payment - Interest	-	374	-	-	-	-	-	-	-
506-4320-61-1000	Operating Transfers Out	-	236,748	-	-	-	-	-	-	-
506-4320-61-1120	Utility Services Reimbursement	236,749	-	-	-	-	-	-	-	-
	<b>Capital Expenses</b>	<b>86,555</b>	<b>463,020</b>	<b>101,063</b>	<b>65,550</b>	<b>40,623</b>	<b>233,955</b>	<b>308,095</b>	<b>369,714</b>	<b>115,535</b>
506-4320-54-1100	Land	-	-	-	-	-	-	-	-	-
506-4320-54-1300	Buildings	-	-	-	-	-	-	-	-	-
506-4320-54-1400	Sidewalks	-	-	-	-	-	-	-	-	-
506-4320-54-1410	Storm Sewers	-	-	-	-	-	-	-	-	-
506-4320-54-1420	Engineering - Master Planning	6,489	7,689	73,783	-	4,977	33,955	86	103	79,535
506-4320-54-0000	Erwin Downs Project (FY14carryover)	-	-	-	-	-	-	-	-	-
506-4320-54-1510	Stormwater Lines	-	-	-	-	-	-	-	-	-
506-4320-54-1601	Wells Street Stormwater Project	-	-	-	-	-	-	-	-	-
506-4320-54-1602	Wansley Drive Drainage Project	-	-	-	-	-	-	-	-	-
506-4320-54-1603	Pre-Disaster Mitigation Program Grant	50,560	-	-	-	-	-	-	-	-
506-4320-54-1635	Erwin Chase Culvert Replacement	-	358,287	-	-	-	-	-	-	-
506-4320-54-2100	Machinery	-	60,855	-	65,550	31,541	120,000	-	358,386	36,000
506-4320-54-2200	Motor Vehicles	29,506	36,189	27,280	-	-	-	-	-	-
506-4320-54-2310	Computer Hardware & Software	-	-	-	-	-	-	298,655	-	-
506-4320-54-2320	Instruments & Implements	-	-	-	-	-	-	-	-	-
506-4320-54-2321	GIS Mapping	-	-	-	-	-	-	-	-	-
	<b>Total Expenses for the Department</b>	<b>1,036,422</b>	<b>1,604,605</b>	<b>1,287,065</b>	<b>1,416,684</b>	<b>1,398,048</b>	<b>1,597,000</b>	<b>1,329,906</b>	<b>1,537,075</b>	<b>1,528,800</b>

## Water & Sewer Department Summary of Full-Time Staffing Positions

<u>Position</u>	ACTUAL FY 2017-18	CURRENT FY 2018-19	APPROVED FY 2019-20	PERSONNEL INCREASE OVER PRIOR YEAR
Water & Sewer Director	1	1	1	0
Administrative Staff	3	3	3	0
Assistant Director	1	1	1	0
Assistant Director/Engineer	1	1	1	0
Assistant Special Projects	1	1	0	(1)
Backflow Prevention Coordinator	1	1	1	0
Distribution Crew	2	2	2	0
Equipment Operator	1	1	1	0
Mapping Coordinator	1	1	1	0
Project Coordinator	1	1	0	(1)
Service Representative	0	0	1	1
Serviceworker	10	10	10	0
Superintendent Distribution & Collections	0	0	1	1
System Engineer	0	0	1	1
Utility Inspector	1	1	1	0
Utility Locator	0	0	0	0
Water Treatment Plant Superintendent	1	1	1	0
WTP Operations Manager	1	1	0	(1)
WTP Operator	7	7	7	0
WTP Serviceworker	1	1	1	0
Water Pollution Control Superintendent	1	1	1	0
WPC Electrician	0	0	0	0
WPC Equipment Operator	0	0	0	0
WPC Laboratory Staff	5	5	5	0
WPC Maintenance	1	1	1	0
WPC Operator	6	6	7	1
WPC Press Operator	0	0	1	1
WPC Truck Driver	<u>2</u>	<u>2</u>	<u>1</u>	<u>(1)</u>
<b>Total for Department</b>	<b>49</b>	<b>49</b>	<b>50</b>	<b>1</b>

Full-Time Equivalent - Positions are converted to Full Time Equivalent with 80 hours per two week pay period equaling 1.0 FTE.

	ACTUAL FY 2017-18	BUDGET FY 2018-19	APPROVED FY 2019-20	INCREASE/ (DECREASE)
<b>Operating Costs</b>				
Personnel Expenses	\$3,545,113	\$3,752,260	\$4,143,850	\$391,590
Operating Expenses	\$3,349,715	\$7,821,745	\$4,619,210	(\$3,202,535)
Debt Service	\$3,073,024	\$3,431,175	\$3,619,465	\$188,290
Capital Outlay	\$8,645,149	\$23,030,000	\$30,870,000	\$7,840,000
Transfer to General Fund	\$2,077,820	\$2,077,820	\$2,077,820	\$0
<b>Total Operating Costs</b>	<b><u>\$20,690,820</u></b>	<b><u>\$40,113,000</u></b>	<b><u>\$45,330,345</u></b>	<b><u>\$5,217,345</u></b>

**City of Cartersville**  
**Budget Work Report - Water & Sewer Fund Revenue Projections**  
**Fiscal Year 2019 - 20**

Water & Sewer Fund (505-3300)		2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	4/30/2019	Y-T-D	2019-20
Acct No-	Description	Actual Year	Actual Year	Actual Year	Actual Year	Actual Year	Current Year Dept. Budget	Current Yr. Actual	Annualized	Proposed Budget
<b>Operating Revenues</b>		<b>13,865,772</b>	<b>15,503,135</b>	<b>16,675,059</b>	<b>18,200,888</b>	<b>19,044,523</b>	<b>18,328,000</b>	<b>15,057,559</b>	<b>17,526,116</b>	<b>18,885,500</b>
505-3300-71-4171	Dump Permits	113,176	203,593	145,155	164,723	140,898	100,000	108,316	129,979	100,000
505-3300-71-4175	Water Capacity Fees - Inside City	36,955	116,600	191,516	423,892	415,062	60,000	507,988	609,586	100,000
505-3300-71-4176	Water Capacity Fees - Outside City	115,501	313,754	279,029	225,442	219,397	125,000	253,244	303,893	125,000
505-3300-71-4177	Sewer Capacity Fees - Inside City	37,070	125,570	139,040	112,140	101,330	100,000	112,250	134,700	100,000
505-3300-71-4178	Sewer Capacity Fees - Outside City	64,184	53,038	152,506	33,360	11,700	40,000	81,880	98,256	35,000
505-3300-71-4181	Sewer Capacity Fees - City Of White		88,200							
505-3300-71-4182	Sewer Capacity Fees - City of Emerson	3,780	2,520	1,260	1,260	2,520		16,340	19,608	
505-3300-71-4190	Interest on Investments	13	15	30	63	133		132,616	159,139	
505-3300-71-4192	Interest - R & E Investments	970	867	1,108	61	96		1,491	1,789	
505-3300-71-4196	Interest - Long-term Investments	43,957	39,303	50,207	2,753	4,367		67,579	81,095	
505-3300-71-4198	Interest - 2012 Construction Bonds	6,001	835	20						
505-3300-71-4199	Interest-2018 Revenue Bonds									
505-3300-71-4400	Sale of Water - Inside City	4,081,691	4,403,689	4,642,556	5,031,588	5,155,144	5,200,000	452,462	4,506,308	150,000
505-3300-71-4401	Sale of Water - Outside City	4,170,089	4,576,775	5,133,784	5,829,301	6,119,365	6,150,000	3,755,257	5,424,998	5,350,000
505-3300-71-4420	Commercial Sales	3,119	3,264	1,721				4,520,832		6,250,000
505-3300-71-4510	Fines or Surcharges	97,616	98,403	29,629	186,057	228,591	75,000	141,323	169,588	75,000
505-3300-71-4514	Water Reconnect Fee (Turn-on Fees)	-30								
505-3300-71-4515	Late Charges	92,875	100,728	112,017	112,661	115,750	100,000	76,923	92,308	100,000
505-3300-71-4517	Water Meter Tampering Fees	250	500	750	250	500		1,000	1,200	
505-3300-71-4518	Fire Hydrant Meter Rentals	926	1,124	1,700	3,262	-897	500	6,993	8,392	500
505-3300-71-4530	Sale of Personal Property									
505-3300-71-4531	Sale of Fixed Assets	9,794	9,991			934				
505-3300-71-4550	Water Line Extensions				3,500					
505-3300-71-4560	Water Taps	20,175	24,770	35,590	40,195	44,575	30,000	49,400	59,280	30,000
505-3300-71-4562	Misc. Revenues	66,884	50,624	89,582	31,401	43,787	20,000	29,863	35,836	20,000
505-3300-71-4563	Insurance Claim Reimbursement	12,475		3,316		15,665				
505-3300-71-4564	Sewer Taps	2,850	2,850	5,550	5,850	4,750	2,500	10,420	12,504	5,000
505-3300-71-4570	Sprinkler Service	91,768	92,982	102,314	111,010	121,029	100,000	91,645	109,974	100,000
505-3300-71-4571	Sewer Service Charge - Inside City	4,398,165	4,672,410	4,949,521	5,337,539	5,649,233	5,700,000	4,122,388	4,946,866	5,800,000
505-3300-71-4572	Woodbridge Sub. Sewer Service	48,900	54,653	50,873	59,357	62,321	50,000	43,330	51,996	60,000
505-3300-71-4573	Sewer Service Charge - County	208,555	285,208	288,917	305,685	342,767	325,000	284,660	341,592	325,000
505-3300-71-4574	City of White Sewer Service	94,520	142,883	110,665	115,034	148,632	100,000	102,412	122,894	100,000
505-3300-71-4576	City of Emerson Sewer Service	43,284	37,750	87,464	59,882	73,189	50,000	53,605	64,326	60,000
505-3300-71-4580	Proceeds from Leases									
505-3300-71-4602	Reimbursement from Georgia DOT			66,952						
505-3300-71-4670	Sinking Fund Income	260	236	285	3,205	21,164		2,963	3,556	
505-3300-71-4680	Debt Service Income				119	2,521		30,379	36,454	
505-3300-71-4685	GMA/COPS Lease Pool Earnings			2,002						
505-3300-71-9002	Contributed Capital - Other									
<b>Use of Reserve Funds</b>										
<b>Use of Bond Funds (Debt Issuance)</b>										
<b>Use of Water Capacity Fee Reserves</b>										
<b>Use of Sewer Capacity Fee Reserves</b>										
<b>ARC - Grant Funds</b>										844,845
<b>Total Revenues available for Budget</b>		<b>13,865,772</b>	<b>15,503,135</b>	<b>16,675,059</b>	<b>18,200,888</b>	<b>19,044,523</b>	<b>40,113,000</b>	<b>15,057,559</b>	<b>17,526,116</b>	<b>45,330,345</b>

**City of Cartersville  
Budget Work Report  
Fiscal Year 2019 - 20**

Department: Water Treatment (505-3310)

Water Fund

Acct No-	Description	2013-14 Actual Year	2014-15 Actual Year	2015-16 Actual Year	2016-17 Actual Year	2017-18 Actual Year	2018-19 Current Year Dept. Budget	4/30/2019 Current Yr. Actual	Y-T-D Annualized	2019-20 Proposed Budget
<b>Personnel Expenses</b>										
505-3310-51-1100	Salaries	645,103	690,901	731,720	753,052	767,029	795,885	530,375	636,450	873,280
505-3310-51-1108	Life Insurance Benefit Expense	432,442	446,011	481,685	507,357	513,090	537,505	348,568	418,282	564,385
505-3310-51-1250	Other Pay (Sick & Longevity)	50	329	-130	53	42	100	59	71	65
505-3310-51-1300	Overtime	10,575	20,653	15,531	19,865	21,552	3,475	27,490	32,988	3,630
505-3310-51-2100	Health & Dental Insurance	83,470	101,443	106,237	76,940	86,486	13,000	46,163	56,396	20,000
505-3310-51-2110	Retiree Benefit Expenses	16,149	6,748	7,131	7,762	8,071	3,050	6,269	7,523	92,090
505-3310-51-2120	Life & Disability Insurance	3,010	3,179	3,989	4,166	4,113	4,345	2,468	2,962	3,385
505-3310-51-2200	Social Security Expenses	31,987	33,073	34,251	37,355	38,009	42,380	27,070	32,484	4,720
505-3310-51-2300	Retirement Contributions	54,560	60,420	62,791	79,319	76,466	82,180	51,647	61,976	44,985
505-3310-51-2500	Unemployment Insurance									119,380
505-3310-51-2600	Workers' Compensation Insurance	12,860	19,045	20,235	20,235	19,200	20,640	20,640	24,768	20,640
<b>Operating Expenses</b>										
505-3310-52-1300	Other Professional Services	1,029,979	1,096,964	1,013,120	1,049,170	946,713	1,263,510	839,851	1,007,608	1,277,385
505-3310-52-1360	Engineering Fees		9,450	2,310		1,696	10,000	202	242	10,000
505-3310-52-1500	Legal Services			4,950			15,000			15,000
505-3310-52-1600	Other Services & Fees	9,200	14,402	9,200	9,657	10,809	25,000	9,200	11,040	1,000
505-3310-52-2100	Utilities	380,817	378,371	347,556	359,424	344,670	400,000	212,729	255,275	25,000
505-3310-52-2111	Trash & Brush Disposal	15	36	36	36	54	250			400,000
505-3310-52-2210	Uniforms	1,957	3,106	3,120	3,497	2,540	3,500	2,232	2,678	4,000
505-3310-52-2310	Maintenance - Office Equipment	1,023	483	507	484	138	1,000			1,000
505-3310-52-2320	Maintenance - Computer									1,500
505-3310-52-2330	Maintenance - Software									1,500
505-3310-52-2340	Maintenance - Buildings & Grounds	37,690	104,904	24,905	56,701	19,410	45,000	26,775	32,130	45,000
505-3310-52-2350	Maintenance - Heating & Air	673	160	328	328	1,699	4,000	652	782	4,000
505-3310-52-2360	Maintenance - Vehicle & Equipment	3,291	3,305	6,971	8,922	15,467	14,000	3,849	4,619	9,000
505-3310-52-2361	Maintenance - Water Treatment Plant	126,741	115,694	118,155	119,937	73,207	150,000	63,493	76,192	150,000
505-3310-52-2365	Maintenance - Minor Equipment	1,812	1,592	524	83	83	3,000			3,000
505-3310-52-2430	Rents	171	246	20			2,000			2,000
505-3310-52-2520	Corps of Engineers	215,321	175,245	234,481	225,898	192,109	250,000	327,123	392,548	250,000
505-3310-52-3110	Insurance - Claims									
505-3310-52-3120	Insurance - Vehicle & Equipment	595	530	610	700	700	785	785	942	825
505-3310-52-3130	Insurance - General Liability	7,365	6,525	7,505	8,630	8,630	9,665	9,665	11,598	10,150
505-3310-52-3140	Insurance - Property & Casualty	7,365	6,525	7,505	7,630	7,630	12,100	12,100	14,520	16,570
505-3310-52-3210	Communications - Phones & Cellulars	11,969	12,173	17,488	18,065	19,167	18,910	12,594	15,113	24,310
505-3310-52-3400	Postage	6	30	4	7		2,000	10	12	2,000
505-3310-52-3510	Travel & Related Expenses	187	564	2,444	149	1,199	1,500	150	180	1,500
505-3310-52-3520	Convention & Seminar Registration	340	634	421	2,496	720	4,500	300	360	4,500
505-3310-52-3530	Employee Training	2,001	3,194	2,348	881	858	1,000	193	232	1,250
505-3310-53-1110	Office Equipment & Supplies	873	1,543	1,229	175		1,000	178		1,000
505-3310-53-1111	Minor Equipment & Office Machine	64	302	175	83		1,000			1,000
505-3310-53-1120	Minor Computer Supplies	673	190		108		1,000			1,000
505-3310-53-1122	Computer Equipment & Software	610	6,243	405			4,200			4,500

**City of Cartersville**  
**Budget Work Report**  
**Fiscal Year 2019 - 20**

Department: Water Treatment (505-3310)		Water Fund									
Acct No-	Description	2013-14 Actual Year	2014-15 Actual Year	2015-16 Actual Year	2016-17 Actual Year	2017-18 Actual Year	2018-19 Current Yr. Dept. Budget	4/30/2019 Current Yr. Actual	Y-T-D Annualized	2019-20 Proposed Budget	
505-3310-53-1130	Minor Equipment & Supplies	810	297	154	1,990	1,614	1,500	83	100	1,500	
505-3310-53-1132	Agricultural Supplies	245	1,121	677	40	650	500	116	139	500	
505-3310-53-1133	Safety Meetings & Supplies	1,035	987	2,489	905	795	3,000	698	838	3,000	
505-3310-53-1140	Janitorial Supplies	1,817	1,511	1,772	1,614	1,465	2,100	1,220	1,464	2,000	
505-3310-53-1150	Chemical & Medical Supplies	164,366	188,373	165,622	170,710	165,665	200,000	121,916	146,299	200,000	
505-3310-53-1155	Lab Expense	39,951	47,822	39,778	33,340	48,544	40,000	28,105	33,726	50,000	
505-3310-53-1156	Lab Testing by Outside Companies	2,725	3,696	4,082	1,533	1,380	8,000	654	785	8,000	
505-3310-53-1160	Mechanical Supplies				5,281	91	5,000			5,000	
505-3310-53-1170	Educational						750			1,000	
505-3310-53-1260	Fuel Expense	8,110	7,571	5,623	6,232	14,598	20,000	4,469	5,363	10,000	
505-3310-53-1400	Memberships & Subscriptions	161	175	90	300	90	1,500	360	432	1,500	
505-3310-58-1150	Lease Pool Payment - Principal										
505-3310-58-2150	Lease Pool Payment - Interest										
505-3310-61-1000	Operating Transfer Out				3,592	11,035				3,780	
<b>Capital Expenses</b>		<b>718,376</b>	<b>170,863</b>	<b>108,111</b>	<b>127,215</b>	<b>1,932,247</b>	<b>3,790,000</b>	<b>1,265,240</b>		<b>3,540,000</b>	
505-3310-54-1300	Buildings			4,090							
505-3310-54-1310	Bldg Improvements (Flouride Feeder)	6,340									
505-3310-54-1314	Rehab Two Sand Filters (BOND)	514,639	60,620								
505-3310-54-1315	Plant Cleanwell Clear Coating Project		66,797								
505-3310-54-1317	Rehab Sand Filters 1, 3, & 7 - Bond			58,220							
505-3310-54-1321	Dredge Lagoon - Bond			4,950							
505-3310-54-1331	Freight Elevator Rehab-Bonds										
505-3310-54-1332	#10 Sed Basin Valve Replacement	197,397	-29								
505-3310-54-2100	Machinery (Incl. Off-Road Equipment)			7,475							
505-3310-54-2200	Motor Vehicles					34,094					
505-3310-54-2300	Office Furniture & Equipment - Major										
505-3310-54-2310	Computer Hardware & Software										
505-3310-54-2320	Instruments & Implements										
505-3310-54-2321	Main St. Pump Station Telemetry		4,904								
505-3310-54-2322	WTP SCADA PLC		38,571								
505-3310-54-2323	Secondary Containment-Liquid Lime				44,595	302,204	1,600,000	1,137,577			
505-3310-54-2326	HSPB#2 Stabilization - Bond										
505-3310-54-2327	Alum Secondary Containment										
505-3310-54-2328	Activated Carbon Feed System										
505-3310-54-2329	HSP#1 Replacement - Bond			16,365	82,620	1,485,407	150,000	9,102		250,000	
505-3310-54-2330	River Pump Station Design - PreOxidant					73,780					
505-3310-54-2331	AB Tank Mixing					17,856					
505-3310-54-2332	Center Road Tank Mixing					14,421					
505-3310-54-2333	Misc. Equipment Replacement - WTP					4,485					
505-3310-54-2334	Fairview Tank Mixing										
505-3310-54-2335	Morningside Tank Mixing										
505-3310-54-2336	Allatoona Water Supply Expansion										
505-3310-54-2337	Washwater Tank Replacement										
	<b>Total Expenses for the Department</b>	<b>2,393,458</b>	<b>1,958,728</b>	<b>1,852,951</b>	<b>1,929,437</b>	<b>3,645,989</b>	<b>5,849,395</b>	<b>2,635,466</b>	<b>1,644,057</b>	<b>5,690,665</b>	

City of Cartersville  
Budget Work Report  
Fiscal Year 2019 - 20

Department: Water & Sewer Distribution (505-3320)

Water Fund

Acct No-	Description	2013-14 Actual Year	2014-15 Actual Year	2015-16 Actual Year	2016-17 Actual Year	2017-18 Actual Year	2018-19 Current Year Dept. Budget	4/30/2019 Current Yr. Actual	Y-T-D Annualized	2019-20 Proposed Budget
<b>Personnel Expenses</b>										
505-3320-51-1100	Salaries	1,589,468	1,592,178	1,701,252	1,602,168	1,783,186	1,868,005	1,136,138	1,363,366	2,023,315
505-3320-51-1101	Contra-Regular Salaries	1,046,768	1,013,016	1,091,727	1,049,852	1,117,972	1,194,475	766,384	919,660	1,263,470
505-3320-51-1108	Life Insurance Benefit Expense	670	1,333	-563	253	129	270	157	188	170
505-3320-51-1250	Other Pay (Sick & Longevity)						8,735			9,045
505-3320-51-1300	Overtime	30,940	37,435	34,388	33,936	36,593	35,000	20,560	24,672	35,000
505-3320-51-2100	Health & Dental Insurance	252,599	254,287	277,292	191,056	206,716	248,495	114,472	137,366	262,660
505-3320-51-2110	Retiree Benefit Expenses	25,313	35,143	41,805	43,362	50,132	65,670	31,425	37,710	65,895
505-3320-51-2120	Life & Disability Insurance	6,659	6,604	8,160	7,897	8,263	8,655	5,177	6,212	9,930
505-3320-51-2200	Social Security Expenses	76,296	73,206	77,204	77,221	82,989	94,725	57,038	68,446	100,025
505-3320-51-2300	Retirement Contributions	129,172	139,697	138,969	166,319	251,165	180,725	110,285	132,342	245,865
505-3320-51-2400	Deferred Comp 401A Contributions	616	2002	2000	2002	2002	2,000	1,386	1663.2	2,000
505-3320-51-2600	Workers' Compensation Insurance	20,435	29,455	30,270	30,270	27,215	29,255	29,255	35106	29,255
		<b>1,185,592</b>	<b>1,037,929</b>	<b>1,423,676</b>	<b>1,057,579</b>	<b>1,179,943</b>	<b>4,919,770</b>	<b>653,620</b>	<b>776,877</b>	<b>1,436,950</b>
<b>Operating Expenses</b>										
505-3320-52-1200	Professional Services	1,511	2,085	265		97				
505-3320-52-1205	Prof Services - Employee Assistance				1,034	825	30,000			30,000
505-3320-52-1300	Other Professional Services	3,141	825	825	1,034	825	12,000	8,000	9,600	12,000
505-3320-52-1301	Prof. Services-GIS Mapping	25,150	18,000	12,000	12,287	12,000	50,000			50,000
505-3320-52-1308	Consulting Fees - AMI System									
505-3320-52-1309	2009 Bond Refunding Expense									
505-3320-52-1360	Engineering Fees									
505-3320-52-1500	Legal Services	19,076	7,978	6,881	13,491	5,588	8,000	9,301	11,161	8,000
505-3320-52-1600	Other Services & Fees	9,577	3,847	9,995	2,911	3,137	5,000	2,018	2,422	20,000
505-3320-52-1601	Bank Service Charges					29,603	20,000	6,223	45,944	30,000
505-3320-52-2100	Utilities	58,034	57,178	59,851	54,871	58,392	65,000	38,287		65,000
505-3320-52-2111	Trash & Brush Disposal									
505-3320-52-2125	Customer Rebates	993	400	300	200	1,214	5,000	150	180	5,000
505-3320-52-2210	Uniforms	5,690	7,777	5,970	7,481	5,853	6,000	5,682	6,818	6,000
505-3320-52-2310	Maintenance - Office Equipment	537	616	758	1,664	997	1,000	426	511	1,000
505-3320-52-2320	Maintenance - Computer					2,680	4,000			4,000
505-3320-52-2330	Maintenance - Software	9,448		11,339			9,500			9,500
505-3320-52-2340	Maintenance - Buildings & Grounds	4,132	10,508	30,117	9,028	8,482	25,000	3,788	4,546	30,000
505-3320-52-2341	Maintenance - Sewers	105,699	32,474	24,099	24,642	36,070	100,000	26,709	32,051	100,000
505-3320-52-2350	Maintenance - Heating & A/C	8,291	2,677	4,339	660	338	4,500	3,945	4,734	4,500
505-3320-52-2360	Maintenance - Vehicle & Equipment	17,885	29,401	24,929	21,157	36,908	22,500	19,080	22,896	25,000
505-3320-52-2365	Maintenance - Minor Equipment	64	40	400	228	797	2,000	273	328	2,000
505-3320-52-2369	Maintenance - Fire Hydrants	39		55	4,081	568	5,000	447	536	5,000
505-3320-52-2370	Maintenance - Streets	24,890	16,859	13,895	17,746	12,668	25,000	10,341	12,409	25,000
505-3320-52-2380	Maintenance - Water Mains	65,576	46,914	75,984	81,834	107,816	90,000	46,494	55,793	100,000
505-3320-52-2390	Maintenance - Meters & Settings	68,071	47,186	41,621	41,770	27,667	80,000	3,701	4,441	90,000
505-3320-52-2395	Maintenance - Service Connections	175					5,000			5,000
505-3320-52-2420	Postage Meter Lease/Auto Allowance				10					



City of Cartersville  
Budget Work Report  
Fiscal Year 2019 - 20

Department: Water & Sewer Distribution (505-3320)

Water Fund

Acct No-	Description	2013-14 Actual Year	2014-15 Actual Year	2015-16 Actual Year	2016-17 Actual Year	2017-18 Actual Year	2018-19 Current Year Dept. Budget	4/30/2019 Current Yr. Actual	Y-T-D Annualized	2019-20 Proposed Budget
505-3320-52-2430	Rents	43					500			500
505-3320-52-3110	Insurance - Claims	10,930	9,685	8,589	13,800	13,800	15,455	15,455	18,546	16,225
505-3320-52-3120	Insurance - Vehicle & Equipment	16,515	14,630	18,000	33,300	33,300	37,295	37,295	44,754	39,160
505-3320-52-3130	Insurance - General Liability	4,160	3,685	5,000	5,750	5,750	8,625	8,625	10,350	9,055
505-3320-52-3210	Communications - Phones & Cellulars	74,249	77,844	84,795	87,135	86,201	70,655	57,388	68,866	75,035
505-3320-52-3220	Communications - Pagers & Radios									
505-3320-52-3300	Advertising									
505-3320-52-3400	Postage	30	12	104	7	653	750	350	420	750
505-3320-52-3510	Travel & Related Expenses	2,748	1,574	1,530	3,775	6,096	500	281	337	500
505-3320-52-3520	Convention & Seminar Registration	2,175	2,380	2,155	1,178	3,729	5,500	2,542	3,051	5,500
505-3320-52-3530	Employee Training	2,935	2,513	2,611	6,684	2,211	4,000	4,070	4,884	4,000
505-3320-53-1110	Office Equipment & Supplies	4,091	3,784	4,397	3,676	4,076	3,500	1,175	1,410	3,500
505-3320-53-1111	Minor Equip & Office Machinery		340	4,397	218	89	5,000	1,796	2,155	5,000
505-3320-53-1115	Reimbursement Locator Services	69,447	77,186	63,495	71,848	71,813	2,000	70,000	2,000	2,000
505-3320-53-1120	Minor Computer Supplies	1,204	246				70,000			75,000
505-3320-53-1122	Computer Equipment & Software	4,471	16,005	10,555	1,665	8,505	1,500	550	660	15,000
505-3320-53-1130	Minor Equipment & Supplies	20,108	9,313	23,462	11,259	12,118	12,000	4,689	5,627	12,000
505-3320-53-1132	Agricultural Supplies	232	543	239			1,500			1,500
505-3320-53-1133	Safety Meetings & Supplies	2,100	1,211	2,425	333	1,574	3,500	1,395	1,674	3,500
505-3320-53-1140	Janitorial Supplies	987	1,106	1,336	746	753	1,500	520	624	1,500
505-3320-53-1150	Chemical & Medical Supplies	21	15		11		500			500
505-3320-53-1160	Mechanical Supplies						1,000			1,000
505-3320-53-1260	Fuel Expense	45,046	37,297	13,522	16,833	19,600	18,000	15,450	18,540	23,485
505-3320-53-1400	Memberships & Subscriptions	5,793	4,756	5,756	5,855	7,575	6,500	3,404	4,085	6,500
505-3320-53-3000	Bad Debt Expense									
505-3320-58-1150	Lease Pool Payment - Principal	19,351	19,018	19,761	19,483	17,833	20,000			20,000
505-3320-58-2150	Lease Pool Payment - Interest	576	446	2,273	348	122	500			500
505-3320-58-4000	Debt Issuance Costs									
505-3320-61-1000	Operating Transer Out							170	204	
505-3320-61-1110	Transfer to Reserves									
505-3320-61-1120	Utility Services Reimbursement									
505-3320-61-2000	Loss on Disposition of Assets	470,400	470,400	470,400	470,400	470,400	470,400	313,600	376,320	470,400
505-3320-63-1000	Sink Hole Expenses									
<b>Debt Service</b>		<b>3,835,847</b>	<b>3,629,341</b>	<b>3,582,605</b>	<b>3,621,922</b>	<b>3,073,024</b>	<b>3,431,175</b>	<b>2,748,244</b>	<b>3,297,893</b>	<b>3,619,465</b>
505-3320-58-1110	Revenue Bonds - Principal Payments	3,090,000	3,139,998	3,185,000	3,320,000	2,870,000	285,000	1,002,500	1,203,000	1,085,000
505-3320-58-1111	GEFA Loans - Principal Payments									
505-3320-58-2151	Debt Service - Interest	578,806	489,343	397,605	301,922	203,024	3,146,175	1,745,744	2,094,893	2,534,465
505-3320-58-2210	State Revolving Loan Interest	167,041								

City of Cartersville  
Budget Work Report  
Fiscal Year 2019 - 20

Department: Water & Sewer Distribution (505-3320)

		Water Fund									
Acct No-	Description	2013-14 Actual Year	2014-15 Actual Year	2015-16 Actual Year	2016-17 Actual Year	2017-18 Actual Year	2018-19 Current Year Dept. Budget	4/30/2019 Current Yr. Actual	Y-T-D Annualized	2019-20 Proposed Budget	
Capital Expenses		4,608,705	2,032,739	672,298	1,275,406	733,560	6,975,000	650,168	698,281	6,985,000	
505-3320-54-1100	Land										
505-3320-54-1300	Buildings										
505-3320-54-1310	Building Improvements	7,211									
505-3320-54-1320	Sanitary Sewers - Bonds										
505-3320-54-1327	N Tenn St 24" Gravity Sewer Replacement										
505-3320-54-1328	Sewer I&J Study & Remodeling		54,823		113,562	63,197	100,000			100,000	
505-3320-54-1330	Sewer Cleaning & Video Project	750					150,000			150,000	
505-3320-54-1331	Mission Rd Sewer Replacement	95,301	8,396	88,865	460,836	72,517	1,600,000	8,750	10,500	2,000,000	
505-3320-54-1333	Gilmer Street Sewer Replacement										
505-3320-54-1334	Dellinger Pasture@Cassville Rd										
505-3320-54-1335	Tenn St Sewer Pipe Bursting From 8" to 10"										
505-3320-54-1336	Davis St & Bartow St Sewer Replacement										
505-3320-54-1337	South Bartow St Sewer Replacement										
505-3320-54-1338	Church Street Sewer Replacement										
505-3320-54-1340	West MLK Jr Drive Sewer Extension										
505-3320-54-1345	Jones Mill Rd Sewer Relocation		73,906								
505-3320-54-1510	Water Main Extension	6,900									
505-3320-54-1511	N Erwin St Water Main - Capacity Fees										
505-3320-54-1513	Meters & Settings (Remote Read Meters)					505					
505-3320-54-1522	Hwy 113/61 Utilities Relocation				17,683						
505-3320-54-1525	Sewer Renewal										
505-3320-54-1526	Etowah Water Main Replacement - Bond	1,209,032	184,879								
505-3320-54-1529	River Intake & Pump Station - Bonds	480,611									
505-3320-54-1531	Indian Mounds Rd Water Main Extension	100			45,700						
505-3320-54-1532	Linsey Dr Water Main Replacement										
505-3320-54-1533	2012 Construction Engineering Fees										
505-3320-54-1534	West Ave Water Main Rpic-Bonds	4,289									
505-3320-54-1535	Hwy 41/Hwy411 Water Main Relocation	48,967	1,096,882	416,552	26,224	55,715	50,000				
505-3320-54-1536	Water Main Relocation-DOT State Rt 20 Project	65,833	137,614	22,016							
505-3320-54-1537	E Main St 36" Water Main Relocation(Kroger)		30,456	13,407							
505-3320-54-1538	Jones Mill Rd Water Relocation		29,144								
505-3320-54-1539	N Erwin St Water Main - Phase III			30,994	426,858	49,147					
505-3320-54-1600	Douthit Ferry Sewer										
505-3320-54-2012	Fire Hydrants										
505-3320-54-2100	Machinery (Incl. Off-Road Equipment)	58									
505-3320-54-2200	Motor Vehicles										
505-3320-54-2300	Office Furniture & Equipment - Major			7,495							
505-3320-54-2310	Computer Hardware & Software										
505-3320-54-2320	Instruments & Implements										
505-3320-54-2321	Mapping										
505-3320-54-3200	Pump Station Telemetry	51,213			26,796						
505-3320-54-3305	Mainstreet Streetscape										

**City of Cartersville  
Budget Work Report  
Fiscal Year 2019 - 20**

Department: Water & Sewer Distribution (505-3320)		Water Fund									
Acct No-	Description	2013-14 Actual Year	2014-15 Actual Year	2015-16 Actual Year	2016-17 Actual Year	2017-18 Actual Year	2018-19 Current Year Dept. Budget	4/30/2019 Current Yr. Actual	Y-T-D Annualized	2019-20 Proposed Budget	
505-3320-54-3375	Westside Feeder Main - GEFA										
505-3320-54-3376	S. Erwin Street Water Main Replacement-Capacity Fees										
505-3320-54-3377	Tennessee St. Sewer - Phase I / II										
505-3320-54-3378	Ford St. Sewer										
505-3320-54-3379	Johnson St. Sewer										
505-3320-54-3380	MLK Pipebursting - Tenn to Dixie Ave										
505-3320-54-3381	Center Road Sewer Replacement-Sewer Capacity Fee	15,975	176,986	9,694	68,226	102,523	950,000	486,220	583,464		
505-3320-54-3382	Church Street Water Main Replacement										
505-3320-54-3383	Cook Street Sewer Rehab										
505-3320-54-3384	Gilmer St Hydrant & Tie Ins										
505-3320-54-3385	Tennessee St Water Line Replacement-Bonds	2,622,465	239,653	5,475							
505-3320-54-3386	Westside Feeder Main										
505-3320-54-3387	East Mainstreet Sewer Replacement										
505-3320-54-3388	West Avenue Sewer Replacement-Bonds										
505-3320-54-3389	Erwin Street Sewer Relocation										
505-3320-54-3390	Relocate 36" Main for DOT at Hwy 41 Bridge										
505-3320-54-3391	Relocate 12" Main for DOT at Hwy 20			64,372	18,564	2,498	125,000	2,585	3,102	125,000	
505-3320-54-3392	Model Distribution & Collection System						125,000			125,000	
505-3320-54-3393	Update Master Plan - Water						150,000			250,000	
505-3320-54-3394	Update Master Plan - Wastewater						20,000			20,000	
505-3320-54-3395	Cook Street MH Rehab							29,973	35,968		
505-3320-54-3396	Water Main Replacement Program										
505-3320-54-3397	ATCO - Water Main Replacement - Phase I			13,428	39,574	43,034	1,250,000	54,373	65,248	75,000	
505-3320-54-3398	ARC - Downtown Water Main Replacement										
505-3320-54-3399	Apex Drive Water Main Relocation - DOT										
505-3320-54-3400	Rogers Station Water Main Replacement										
505-3320-54-3401	Fairview Tank Painting - Exterior - <b>Bond</b>							58,118		2,000,000	
505-3320-54-3402	Crestwood Subdivision Water Main Replacement									650,000	
505-3320-54-3403	Pettit Creek Temporary Bridge - CWM										
505-3320-54-3404	Misc. Equipment Replacement - D&C									20,000	
505-3320-54-3405	Waterford Sewer Relocation							10,149		600,000	
505-3320-54-3406	Jimmy Donn Sewer Relocation									550,000	
505-3320-54-3407	Center Road Pump Station Generator									100,000	
<b>Transfers to General Fund</b>		<b>2,734,650</b>	<b>2,507,570</b>	<b>2,507,570</b>	<b>2,077,820</b>	<b>2,077,820</b>	<b>2,077,820</b>	<b>1,385,214</b>	<b>1,662,257</b>	<b>2,077,820</b>	
505-3320-61-1100	Contribution to General Fund	1,439,839	1,093,589	984,449	403,174	318,712	320,320	97,501	117,001	293,320	
505-3320-61-1105	Payment in Lieu of Taxes Expense - Water System	825,489	898,373	973,204	1,085,990	1,127,451	1,135,000	827,608	993,130	1,150,000	
505-3320-61-1106	Payment in Lieu of Taxes Expense - Sewer System	469,322	515,608	549,917	588,656	631,657	622,500	460,105	552,126	634,500	
<b>Total Expenses for the Department</b>		<b>13,954,261</b>	<b>10,799,757</b>	<b>9,887,401</b>	<b>9,634,895</b>	<b>8,847,533</b>	<b>19,271,770</b>	<b>6,573,384</b>	<b>7,798,674</b>	<b>16,142,550</b>	

**City of Cartersville  
Budget Work Report  
Fiscal Year 2019 - 20**

7/30/2019

**Department: Water Pollution Control (505-3330)**

Water Fund

Acct No-	Description	2013-14 Actual Year	2014-15 Actual Year	2015-16 Actual Year	2016-17 Actual Year	2017-18 Actual Year	2018-19 Current Year Dept. Budget	4/30/2019 Current Yr. Actual	Y-T-D Annualized	2019-20 Proposed Budget
<b>Personnel Expenses</b>										
505-3330-51-1100	Salaries	903,005	953,908	1,000,450	951,409	994,898	1,088,370	723,359	868,030	1,247,255
505-3330-51-1108	Life Insurance Benefit Expense	606,177	615,844	643,841	594,549	611,641	697,480	467,338	560,806	776,235
505-3330-51-1250	Other Pay (Sick & Longevity)	123	704	-266	93	76	110	108	130	120
505-3330-51-1300	Overtime						5,195			5,550
505-3330-51-2100	Health & Dental Insurance	9,140	34,550	35,038	42,631	42,176	13,000	40,401	48,482	13,000
505-3330-51-2110	Retiree Benefit Expenses	138,500	138,908	146,728	140,376	140,992	168,315	71,081	85,297	194,575
505-3330-51-2120	Life & Disability Insurance	13,197	15,019	21,109	16,795	16,512	9,140	14,785	17,742	10,155
505-3330-51-2200	Social Security Expenses	4,245	4,334	5,018	4,950	4,993	5,755	3,298	3,958	6,355
505-3330-51-2300	Retirement Contributions	43,583	46,328	47,756	44,427	45,933	54,750	36,273	43,528	60,800
505-3330-51-2500	Unemployment Insurance	77,250	82,671	85,141	91,503	111,150	111,595	67,044	80,453	157,435
505-3330-51-2600	Workers' Compensation Insurance	10,790	15,550	16,085	16,085	21,425	23,030	23,030	27,636	23,030
<b>Operating Expenses</b>										
505-3330-52-1300	Other Professional Services	864,144	965,054	1,202,174	1,436,532	1,223,058	1,638,465	711,134	849,818	1,904,875
505-3330-52-1360	Engineering Fees						5,000			5,000
505-3330-52-1600	Other Services & Fees	3,084	2,393	1,519	10,477	11,773	10,000	95	114	12,000
505-3330-52-2100	Utilities	429,388	470,270	482,502	472,488	441,681	550,000	321,425	385,710	550,000
505-3330-52-2111	Trash & Brush Disposal						1,000			1,000
505-3330-52-2210	Uniforms	4,331	4,758	3,297	4,906	3,659	3,500	2,302	2,762	4,000
505-3330-52-2310	Maintenance - Office Equipment	184					500			500
505-3330-52-2320	Maintenance - Computer						500			500
505-3330-52-2330	Maintenance - Software						500			500
505-3330-52-2340	Maintenance - Buildings & Grounds	15,213	13,281	13,006	15,158	8,395	20,000	4,317	5,180	20,000
505-3330-52-2350	Maintenance - Heating & A/C	15,662	90	5,050	7,285	5,542	10,000	9,367	11,240	10,000
505-3330-52-2360	Maintenance - Vehicle & Equipment	20,841	27,617	34,262	36,915	25,959	33,250	16,935	20,322	33,000
505-3330-52-2361	Maintenance - WPC Plant	117,822	104,312	347,635	514,954	362,137	525,000	141,855	170,226	525,000
505-3330-52-2362	Biosolids Disposal				86,402	12,286		2,879		230,000
505-3330-52-2365	Maintenance - Minor Equipment	6,540	8,282	6,512	4,515	1,648	12,000	941	1,129	12,000
505-3330-52-2430	Rents	1,470	420	1,308	860	618	2,000	1,783	2,140	2,000
505-3330-52-3110	Insurance - Claims									
505-3330-52-3120	Insurance - Vehicle & Equipment	1830	1620	1865	2145	2145	2,400	2,400	2,880	2,520
505-3330-52-3130	Insurance - General Liability	10755	9525	10955	10955	12600	14,110	14,110	16,932	14,815
505-3330-52-3140	Insurance - Property & Casualty	10,455	9,260	10,650	12,245	12,245	19,590	19,590	23,508	26,935
505-3330-52-3210	Communications - Telephones & Cellulars	24,234	26,902	27,745	27,460	27,038	24,865	18,660	22,392	29,340
505-3330-52-3300	Advertising		20							
505-3330-52-3400	Postage	30	6	13	20	18	500	500		500
505-3330-52-3510	Travel & Related Expenses	249	1,039	1,335	1,777	1,186	2,000	1,012	1,214	2,000
505-3330-52-3520	Convention & Seminar Registration	365	650	1,469	1,469	870	1,500	390	468	1,500
505-3330-52-3530	Employee Training	1,180	7,354	2,564	5,090	1,966	5,000	1,530	1,836	5,000
505-3330-53-1110	Office Equipment & Supplies	2132	1893	2954	3050	5497	2,500	2,557	3,068	3,500
505-3330-53-1111	Minor Equip & Office Machinery	524	32	435	1170		1,000			500

